



**Village of Belledune
Regular Council Meeting
September 21, 2020**

REMOTE - Live streamed on Village of Belledune YouTube

Time: 7:00 PM
Place: Municipal Council chambers
Mayor, Joe Noel
Councillor, Paul Arseneault
Present: Councillor, Lilliane Carmichael
Deputy Mayor, Tracy Culligan
Councillor, Nick Duivenvoorden
Councillor, Sandenn Killoran
Staff Present CAO, Landon Lee
Clerk - Treasurer, Brenda Cormier

Call to Order & Welcome

Mayor, Noel called meeting to order

- Moment of Reflection

Mayor, Noel called for a moment of silence in memory of those you passed: Allison Guitard of (Jacquet River) Belledune.

Adopt Agenda

M 2020/09/21-120

Tracy Culligan moved that the Agenda be Adopted as Amended with changes: Add under Statements by Member of Council, Councillor, Carmichael - Community Events Committee Grab and Go Turkey Supper for Seniors and Delete under Councillor, Duivenvoorden - Unsightly Premises, seconded by Lilliane Carmichael. MOTION CARRIED.

Statements of Conflict of Interest

Councillor, Carmichael filed a Declaration of Conflict of Interest with the Clerk for Salmon Barrier Operations (7.1.5 of the Agenda) and Councillor, Killoran filed a Declaration of Conflict of Interest with the Clerk for Contendo Inc., Non-Disclosure Agreement (7.1.3 of the Agenda).

Adoption of Minutes

M 2020/09/21-121

Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meetings of July 13, 2020 and August 4, 2020 and the Regular Meeting of August 17, 2020 be adopted as presented, seconded by Nick Duivenvoorden. MOTION CARRIED.

Business Arising from Minutes

Deputy Mayor, Culligan inquired if there was any update or response from Donald Arseneault.

CAO, Lee noted nothing yet but he will see if Council member can reach out to him.

Councillor, Killoran said he was busy, having just finished as campaign manager for the election.

Presentations / Petitions / Delegations Nil

Statements by Member of Council

Councillor, Arseneault

- Safety crosswalk/signage Armstrong Brook between Fidele Legacy and Kevin Doyle
Councillor, Arseneault noted he has received request on the issue of safety for this section the road for walkers, joggers, etc. The sidewalk changes from one side to the other making crossing over dangerous. He wanted to know if there was anything we could do as village – i.e. crosswalk, signage, anything to make it safer.

Mayor, Noel advised that this road is under the provincial jurisdiction. The request was made before and denied. We can try again.

CAO, Lee will follow up with his contacts at DTI, as this is a provincial road.

- Family Ice Rental rates decrease, for locals, at our arena

Councillor, Arseneault advised that some people are finding the family rental rate at the arena, \$65, a bit steep. He suggested perhaps having the rate lower for local people – an inside user rate, he suggested \$40.

CAO, Lee noted he would ask Darrell Culligan to see if he has seen a reduction in use for family rentals since the increase.

Councillor, Duivenvoorden noted that back a while ago it was discussed about tightening up the arena schedule, instead of opening when rentals are requested, the arena would be schedule to open 4 day a week with set hours and those wanting to rent would need to schedule within that time.

Councillor, Killoran, discussed cost. Just for cost of employment, say \$20 per hour – open 3 hours for these types of event is \$60, not including other expenses of operations for a \$40 rental rate. There is always discussion regarding the village always giving away everything for free. For example, when the Gym (Power Club) set separate rates for inside and outside the village, some membership was lost, he heard. It would be better suggested that rental be scheduled during the general operating hours of the arena.

Deputy Mayor, Culligan asked if the rental still included one-hour ice and one hour for use of room afterwards. If that is the case, they are really only paying \$32.50 per hour. She has the same view as Councillor, Killoran and as well with Councillor, Duivenvoorden's concept of a set schedule to be open.

CAO, Lee advised that is how they are operating this year. It is a work in progress. He will keep Council updated and see how it is managed this year.

Councillor, Arseneault inquired if we can do a motion.

Mayor, Noel advised to let's wait and see what plays out with new schedule and see how arena is going to work.

Councillor, Arseneault noted it is not about scheduling it is about costs.

Councillor, Killoran said there cannot be parties (birthday) at this time because of Covid. But when possible, maybe scheduling parties when there is a gap in ice rentals and the employees are there anyway, maybe a \$2 fee per person may be a way to go.

Mayor, Noel noted waiting a bit longer.

Councillor, Arseneault will wait until next month and if nothing will bring in a motion.

Councillor, Duivenvoorden said he can see we are getting closer to where we want to be. He does not like the stigma of giving away everything. The arena needs to have schedule time to be open, renters do not get to pick the time, they need to be made aware of the times available.

Councillor, Duivenvoorden

- Congratulatory message to new government
- Maritime Iron

Councillor, Duivenvoorden extended congratulations to Premier Higgs in recent re-election and he looks forward to better things. One, is the development of Maritime Iron and bringing it forward to their attention, with a new government he is hoping they will re-evaluate. It needs to be put front and center and we must be persistent.

Councillor, Carmichael

- Community Events Committee - Grab & Go Turkey Dinner for Seniors

M 2020/09/21-131

Lilliane Carmichael moved that Council approve a Budget of up to \$2,500 for Grab and Go Turkey Dinner for seniors, sometime in October, seconded by Tracy Culligan. MOTION CARRIED.

Administration Reports

CAO, Lee

- Residential Grant Policy Report August 17, 2020 - Amendment Motion M2020/08/20-112
 - The amounts were reversed for the two recipients and therefore the motion needs to be amended to correct the error.

M 2020/08/20-112

Nick Duivenvoorden moved that in accordance with the Village of Belledune Economic Development By-law #ED-01-2019 and the Residential Grant Policy, Council accepts CAO, Lee's recommendation and approve the following grants: Pauline O'Brien in the amount of \$1,087.50

and Emilie Legacy in the amount of \$1,415.00, seconded by Tracy Culligan. MOTION CARRIED.

M 2020/09/21-122

Tracy Culligan moved that Motion M 2020/08/17-112 be amended with the following correction: Pauline O'Brien (PID 50076744) in the amount of \$1,415.00 and Emilie LaPointe (PID 50084706) in the amount of \$1,087.50, seconded by Nick Duivenvoorden. MOTION CARRIED.

- Residential Grant Policy Report September 21, 2020

M 2020/09/21-122B

Nick Duivenvoorden moved that in accordance with the Village of Belledune Economic Development By-law #ED-01-2019 and the Residential Grant Policy, Council accepts CAO, Lee's recommendation and approve the following grants: James Richard Marshall (PID 50075449) - \$2,832.50, John Joseph Wayne Hachey & Mary Janet Hachey (PID 50076439) -\$2,242.50, and Nancy Willing (PID 20279154) - \$1,357.50, seconded by Lilliane Carmichael. MOTION CARRIED.

Councillor, Arseneault wish to make an observation. The application by Mr. Marshall who live on Laviolette Rd. west, directly across from where he lives on Laviolette Rd. east and towards the bay. Is it the intent to stay there all year; this would not be possible without snow plow services. The present service ends at Emelia and Raymond McGregor, about 1 km from where Mr. Marshall is. There is a really bad road and rail crossing. He sees this as only having 3 options

1. Mr. Marshall does it himself
2. DTI does (he understands they will not)
3. Underwritten by some respect by the Village

He understands to qualify for the grant it has to be a full-time residence and if that is so it will need substantial snow removal and he will object. It will be brought back for discussion if the Village is doing. He is going to make the assumption the gentleman is going to do his own snow removal.

Councillor, Killoran noted that we do not have any provision in the Policy if someone breaches a covenant. He is still excited about the program, but we have to be a bit more careful with due diligence and really check more and ask questions.

Councillor, Killoran stepped out of the meeting at 7:31 P.M. – Conflict of Interest filed with the Clerk.

- Contendo Inc. Non-Disclosure Agreement

Dennis Killoran from Contendo has been working with Fire Chief, Keith Legacy on developing a Fire Fighter Field Assessment tracking software. Dennis will require a non-disclosure endorsed by the municipality to proceed with the software development and rollout.

M 2020/09/21-123

Nick Duivenvoorden moved that the Non-Disclosure agreement with Contendo Inc. for development of the Fire Fighting Field Assessment tracking software for the Belledune Volunteer Fire Dept. be accepted and endorsed, seconded by Lilliane Carmichael. MOTION CARRIED.

COI: Sandenn Killoran

	For	Against	COI
Paul Arseneault	x		
Lilliane Carmichael	x		

Tracy Culligan	x		
Nick Duivenvoorden	x		
Sandenn Killoran			x
	4	0	1

Councillor, Killoran returned to meeting at 7:34 P.M.

- Updated Dangerous and Unsightly Premises Bylaw

CAO, Lee said he had a brief communication with Marc Bouffard regarding Unsightly Premises. He is requesting that Council adopt a new By-law under the Local Governance Act. While the one they have from the former Municipalities Act is still enforceable, his preference would be to have the new one. You will find it on the agenda under By-law and Polices section for your Council consideration.

Councillor, Carmichael stepped out of the meeting at 7:36 P.M. – Conflict of Interest filed with the Clerk.

- Salmon Barrier Operations

Council was provided with a report from Alan Madden’s with recommendation to extend season, the operations would run until November 7, 2020. The 2 additional weeks will be between \$12,500-\$14,000 for personnel cost.

Mayor, Noel noted this year would be very low run, lack of water. Mr. Madden had been with the project from the start and has kept a very close eye on it, although the Village would have to bear the costs.

M 2020/09/21-124

Nick Duivenvoorden moved that as per the report submitted by Alan Madden (retired DNR Fish & Wildlife Biologist), Council extend the Salmon Barrier 2020 operations by two (2) weeks, seconded by Tracy Culligan. MOTION CARRIED. Against: Sandenn Killoran COI: Lilliane Carmichael

	For	Against	COI
Paul Arseneault	x		
Lilliane Carmichael			x
Tracy Culligan	x		
Nick Duivenvoorden	x		
Sandenn Killoran		x	
	3	1	1

Councillor, Duivenvoorden noted that before the report came out, he was finding it harder and harder to justify. The report is the most positive news he has heard. It is money well spend to restore the Jacquet river to a healthier salmon river.

Councillor, Carmichael returned to meeting at 7:40 P.M.

- Procedure Bylaw Amendment, Electronic Meetings

Council chambers have now been fitted to accommodate remote access to meetings, however we will require an amendment to our Procedural Bylaw to allow for remote participation. Much of the City of

Bathurst amendment has been taken verbatim from the Local Governance Act, which is also included in the attached document. Provided there is no further adjustments recommended by Council, the attached can be used to amend our current bylaw.

You will find it on the agenda under By-law and Polices section for your Council consideration.

- Café RFP

The Request for Interest went out and was picked up by 3-4 people, but only 1 proposal was received. CAO, is looking for direction from Council – does he communicate with proponent, is there a desire to reissue RFP. He mentioned that maybe the Covid issue has impacted the interest.

CAO, Lee will follow up with legal (Andre Daigle) to get some clarification on reissuing RFP and as well, will follow up with the proponent on the comments and issued raised by the Council members.

Councillor, Duivenvoorden feels that only one application is a challenge, particularly when they are coming with additional request for funding. We should give the applicant due consideration. It is not intended to discard this one, but would like to get some additional ones. He is good with getting legal advice on re-issuing.

Councillor, Arseneault said he understand Council yearning for more applications and for due diligence. He thought the application was very good, more detailed than any received before. He noted the application to CBDC and he would like to see what they come back saying this is a sound plan. While Covid may have been an issue, he sees the major issue will be traffic. Such a business requires traffic and this building does not have that.

Mayor, Noel noted we do not have to look at it. It's a proposal above and beyond what the RFP requested. We can go back and say this is not what we want. Get legal advice as this is not the proposal we were hoping for, it will require the Village to put a lot more money in. He is not comfortable putting more money. Is there an opportunity to make money?

Councillor, Duivenvoorden notes that as much as he would like to see it operational, but reading the application, he would like to see another application for comparison.

Councillor, Killoran said he read through it a few times and there are a lot of goals. There are no projected costs, inventory costs, start up advertising costs, etc. If they go to CBDC they will need a business plan beyond this. He will attempt to mark up the current RFP document to get back what they want. Public tender may be the wrong way, should go out and approach vendors to apply. This Café cannot fail – it will be another black eye we really can't have. He offered to give guidance to help the current proponent with the proposal to get the information Council wants. He has no idea where revenue is coming from beyond CBDC loan. It is not a good idea to try and get a loan to start this up.

Deputy Mayor, Culligan agrees with Councillor, Killoran. She looked over several times. There is a lot of good in it, a lot of goals. She would really like to see them improve their proposal and she would like to invite and see other proposals.

CAO, Lee said he will reach out to proponent tomorrow, do legal stuff and get back to Council.

Councillor, Arseneault noted if we send back out and use some of the things in this proposal and say no to the application. We want to be clearer in the next application of what we are looking for.

Mayor, Noel said Councillor, Killoran will reach out to CAO, Lee and help with making it clear.

Clerk/Treasurer, Cormier

- Financial Reports

M 2020/09/21-125

Tracy Culligan moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Nick Duivenvoorden. MOTION CARRIED.

- Application for second Financing to the NB Municipal Finance Corporation - Building Renovation

M 2020/09/21-126

Tracy Culligan moved

that the following application for Financing be approved

Application for Financing

Resolved that the Clerk and /or Treasurer and / or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Belledune debenture in the principal amount of \$1,000,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Belledune agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charged on the above debenture, seconded by Nick Duivenvoorden. MOTION CARRIED. Against: Paul Arseneault

	For	Against	COI
Paul Arseneault		x	
Lilliane Carmichael	x		
Tracy Culligan	x		
Nick Duivenvoorden	x		
Sandenn Killoran	x		
	4	1	0

By-laws and Policies

- By-law # DUP 09-2020 - A By-law of the Village of Belledune Respecting Dangerous and/or Unsightly Premises

M 2020/09/21-127

Nick Duivenvoorden moved that By-law # DUP 09-2020 - A By-law of the Village of Belledune Respecting Dangerous and/or Unsightly Premises, be read a first time in its entirety and a second time by title, seconded by Tracy Culligan. MOTION CARRIED.

- By-law #10-2004-9 - An Amendment to the By-law Regulating the Proceedings of the Council of the Village of Belledune being By-law #10-2004

M 2020/09/21-128

Lilliane Carmichael moved that By-law #10-2004-9 - An Amendment to the By-law Regulating the Proceedings of the Council of the Village of Belledune being By-law #10-2004, be read a first time in its entirety and a second time by title, seconded by Tracy Culligan. MOTION CARRIED.

Motions and Resolutions

- Ultra Alarm Services - Preventive Maintenance Proposal

M 2020/09/21-129

Lilliane Carmichael moved that Belledune Council accepts the Ultra Alarm Services Annual Preventative Maintenance Proposal dated August 7, 2020 for the amount as the previous year, \$1,480 (plus HST), seconded by Tracy Culligan. MOTION CARRIED.

General Correspondence

- Correspondence

Restigouche SPCA Monthly Reports - August 2020

Atlantic Railway Maintenance Report - August 2020

Ron Bourque - Crime Stoppers - September 2020

Report from Allan Madden - Retired DNR Fish & Wildlife Biologist

Closed Session Nil

Adjournment

M 2020/09/21-130

Nick Duivenvoorden moved that the meeting adjourn at 8:15 P.M., seconded by Lilliane Carmichael. MOTION CARRIED.

Mayor

Clerk/Treasurer