



**an easement agreement between the Village of Belledune and private property owner Nelson Courier, seconded by Paul Arseneault. Motion carried**

On the question Councillor Duivenvoorden asked if this would solve Mr. Courier problem and if they met with him, Mayor Noel said the problem would be solved and yes they met with Mr. Courier.

Appointment of Assistant Clerk

**NB Municipalities Act**

76(2) The assistant clerk is subject to the directions of the clerk and, in the absence or disability of the clerk or when there is no clerk, has all the powers and duties of the clerk.

**M 2016/10/24-203**

**Sandenn Killoran moved that for the purpose of Section 76(2) of the NB Municipalities Act, the Council of Belledune appoints Nicole Carrier as Assistant Clerk, seconded by Tracy Culligan. Motion carried.**

On the question Deputy Mayor Arseneault said that we seem to be going from the bottom up and wondered about Mr. Parker. Mayor Noel explained that one thing had nothing to do with the other.

Councillor Duivenvoorden already thought that Nicole Carrier was the Assistant Clerk. She was prior to Mr. Hughes arrival. She does prepare the packages and takes the minutes in Clerk/Treasurer Cormier's absence. However Mr. Hughes is the appointed Assistant Clerk.

Banking – Removal of Signature

**M 2016/10/24-204**

**Nick Duivenvoorden moved that due to retirement of CAO, Hughes a letter is to be submitted to municipal banking institution (Bank of Montreal) advising them of the removal of David Hughes as a signing authority, seconded by Tracy Culligan. Motion carried.**

**Note:** Other signing officers will have to resign documents again, Clerk/Treasurer, Cormier, Mayor, Joe Noel and Councillor, Lilliane Carmichael.

**Deputy Mayor, Arseneault**

Belledune Power Club – Gym

**M 2016/10/24-205**

**Paul Arseneault moved that the Village of Belledune assumes responsibility for the oversight and operation of the weight lifting club (Belledune Power Club) on the understanding that the gym will fall under the Villages insurance coverage seconded by Sandenn Killoran. Motion defeated. 2 yeas (Deputy Mayor Arseneault and Councillor Killoran), 2 nays (Councillor Duivenvoorden and Councillor Culligan), tie vote by Mayor Noel – nay.**

On the question, Councillor Culligan asked about the no extra cost in the motion when there was no information from the insurance company and also Council does not have any idea what the condition of the equipment is. Councillor Killoran said to take that "at no extra cost" out of the motion.

Councillor Culligan said there is no list from the insurance company yet in regards to what the Village has to do and what regulations have to be put forward and at what cost. We just met with our

insurance company and they did not have the information that is required for the Village to take over the Power Club.

Councillor Killoran said if the intention is to take over the gym then we should take the responsibility off the two gentlemen that have been running the guys for the last 20 years.

Mayor Noel said that if we take over the gym tonight then we have to shut it down, because once this motion is passed the Village is responsible and we do not even know the condition of the equipment.

Councillor Duivenvoorden said we are being asked to make a decision without having all the information. He feels that we should get the information from the Insurance Company first, and in 30 days we can make an informed decision.

Councillor Killoran asked what if someone gets hurt tomorrow at the gym. Councillor Duivenvoorden said he heard the presentation from the insurance company and the Village would be covered.

Councillor Killoran said if something happens then the two gentlemen would be sued and that's not fair to them. Mayor Noel said that the gym is not the Village's.

Councillor Duivenvoorden said that the gym has been operating for 20 plus years and nothing has happened he feels that waiting to get the information is the right thing to do. Once all the information has been gathered and reviewed then a decision can be made.

Councillor Killoran says we should take it over and shut it down for now until they have all the information.

**Councillor, Culligan**  
**Christmas in the Village**

Councillor Culligan reported that she has been working with Clerk/Treasurer Brenda Cormier on the budget for the 2-day event. On Saturday they will have the regular activities with Santa, the horse and sleigh, crafts and the market. Councillor Culligan will make sure there is insurance for vendors. On Sunday, the supper and dance for the seniors is all booked. The dance will be from 2:00 p.m. to 5:00 p.m. with supper following the dance. Music is Barry Mazerolle and the caterer has been booked.

Mayor Noel said that some of the comments he hears from the seniors is that the music is too loud and they can't hear to talk at their tables. Councillor Culligan will mention this to Mr. Mazerolle.

Councillor Culligan mentioned that there is a request from the Belle View Seniors Committee for a \$400 donation for a Christmas Supper for the residence of the home. Instead of donating the \$400 towards the residence of the Seniors home only, it was felt that they might enjoy coming out to the dance and supper, and for those who did not want to come over to the Recreation Centre then arrangements will be made to bring the meals over to the home.

Councillor Culligan mentioned that she has been elected to be the Vice-President of the UMN Association. The appointment is for a 2-year term which may lead to being President. She is very glad to be on this committee, especially being from a small Village. It is a great honor for her.

**Councillor, Duivenvoorden**

Councillor Duivenvoorden congratulated Councillor Culligan in regards to the Vice-President of UMN. B.

Councillor Duivenvoorden read the report for the Proposed Council Ward System Change – Councillor at Large: (The report is on file)

A total of 14 submissions were received representing the opinion of 26 people. Some stating reasons others just agreed or disagreed. From those submissions there were 18 of the 26 for the change and 8 of the 26 opposed to the change.

Breakdown by Ward:

- 12 from Ward 1 – (Jacquet River Area) - for change
- 2 from Ward 2 – (Armstrong, Mitchel Area) – for change
- 12 from Ward 3 – (Belledune Area) – 8 not for change and 4 for change

Councillor Duivenvoorden said that it looks like Council will be moving forward with the proposed changes.

Councillor Duivenvoorden reported that he was in Charlo for their 50<sup>th</sup> anniversary celebration because Mayor Noel had other commitments. It was a full house and they were very happy to see Belledune present at the celebration.

Councillor Culligan asked if there was going to be a public meeting in regards to the ward system proposal.

Councillor Killoran said “is this not a public meeting?”

Councillor Duivenvoorden said that he did not look at the submissions because Clerk/Treasurer Cormier was not here, however it will go through each one. It would be a decision of Council if there will be a public meeting or not on this issue.

**Councillor, Killoran**

Councillor Killoran said that on a personal note he would like to thank Mayor Noel, Deputy Mayor Arseneault, Clerk/Treasurer Cormier and Administrative Assistant Carrier for attending the Awards Gala and supporting Contendo as they received the award for Business Excellence.

**Reports: Administration**

**CAO, Hughes**

**Snow Removal Tender Award SR1**

CAO Hughes mentioned that they used to be 3 (three) snow contracts, last year it was brought down to two with the Public Works Staff doing the Recreation Centre and Arena parking lot, this year it has been brought down to one. The Public Works Staff will be doing the Municipal Building parking lot, the bridge sidewalk and the fire hydrants. Therefore there is only one (1) contract left to give out.

**M 2016/10/24-206**

**Nick Duivenvoorden moved that as recommended by CAO, Hughes Report CAO-16-30, the Council awards the Snow Removal Tender #SR1 to the only bidder Woodcox Trucking for the amount of \$4,170 plus HST, seconded by Sandenn Killoran. Motion carried.**

Storm Drain Master Plan

In regards to the Storm Drain Master Plan Roy's Consultants was asked to give a price for a geographical study.

Mayor Noel mentioned that in order to receive funding from the Province engineering had to be done. Before the provincial government did not fund storm drain projects now they can give up to 80% funding if the proper study is completed. Mayor Noel had emailed the information to each Councillor and a hard copy of the proposal has been given out tonight.

Storm Drain Master Plan – Roy Consultants

M 2016/10/24-207

**Tracy Culligan moved that Belledune Council accepts Roy Consultants Storm Drainage Master Plan Proposal as submitted by e-mail from Francis Frenette dated October 13, 2016 with estimated cost of \$7,500 plus HST (Phase 1) and \$8,000 plus HST (Phase 2), seconded by Nick Duivenvoorden. Motion carried.**

Cost Approval – Chaleur Drive Storm Sewer Blockage

CAO Hughes reported that there was an incident on Chaleur Drive. There was a clog in the sewer lines and the sewage backed up into the basement of the house #52. We had to get the operator of the system and Mr. McCurdy, plumber to come and clear out the lines. It took 3000 litres of fluid to clear out the pipe. In the end there was a towel or something like a towel in the pipe. The extra cost for the operator and the plumber has to be paid. There was also a cost by the homeowner that was incurred. There are two different costs; one is for \$654 which includes labour for cleaning the basement and the other cost of \$340 is without the labour.

Cost Approval – Chaleur Dr. Storm Sewer Blockage & Backup - Utility Budget Costs

M 2016/10/24-208

**Sandenn Killoran moved that the following invoices be approved for payment for the Storm Sewer line blockage on Chaleur Dr., North Shore Water Conditioning Inc - \$1,923.99 (HST included) and Rod's Plumbing & Burner Service for sewer backup work at Michael Lapointe's #52 Chaleur Dr. - \$253.81 (HST included), seconded by Paul Arseneault. Motion carried.**

M 2016/10/24-209

**Paul Arseneault moved that Michael Lapointe of #52 Chaleur Dr. be reimbursed for damages and expenses due to sewer back up in the amount of \$654, seconded by Sandenn Killoran. Motion carried.**

Senior's Shuttle Service – Information

CAO Hughes was talking to the Bathurst Aquatic Centre and they have a 25 passenger bus. They can provide it to Belledune for a cost of \$200 - \$250 for 4 to 6 hours. They would be able to take people to appointments, banking, bowling, etc. Therefore the Village would not have to pay a driver, insurance, etc.

Deputy Mayor Arseneault said that he spoke with people in the community and he would like to see this happen. A schedule should be drafted up, once a week to Dalhousie, they could call the Village Office for bookings; it would be hard to nail down a time to go to Bathurst.

Councillor Culligan asked who was going to take the bookings for the bus. CAO Hughes said he did it before but he won't be here. Deputy Mayor Arseneault said to get it going and if it works ok and if not then that's fine. There was still no decision in regards to who is taking the bookings in the future.

**Sandenn Killoran moved that CAO Hughes arrange with the Bathurst Aquatic Centre to rent their bus for a trip to Bathurst and a trip to Dalhousie, seconded by Paul Arseneault. Motion carried.**

**Motions & Resolutions:**

Appointment Restigouche Regional Museum

**M 2016/10/24-210**

**Tracy Culligan moved that Council appoints Cynthia Robinson as Board Member to the Restigouche Regional Museum and pay compensation and expense in according to Belledune policy for Non-Council member appointments, if no compensation is provided by the Restigouche Regional Museum Board and with the condition that a quarterly written report is submitted to Belledune, seconded by Nick Duivenvoorden. Motion carried.**

Fire Chief and Deputy Chief monthly remuneration

**M 2016/10/24-211**

**Nick Duivenvoorden moved that in addition to remunerations outlined in Fire Department Policy #50-021-A and subsequent amendments thereof, the Volunteer Fire Chief receives a monthly remuneration of \$1,200 and the Deputy Chief receives a monthly remuneration of \$800, seconded by Tracy Culligan. Motion carried.**

E&LG – Fall Fire Conference

**M 2016/10/24-212**

**Nick Duivenvoorden moved that up three (3) firefighter officers (Captains) accompany Fire Chief, Keith Legacy to the Environment & Local Government Fall Fire Conference in Fredericton on November 25<sup>th</sup> and 26<sup>th</sup>, seconded by Sandenn Killoran. Motion carried.**

Health & Wellness Program

**M 2016/10/24-213**

**Sandenn Killoran moved that the Health & Wellness Pilot Program be approved as per the information provided in the Flyer distributed to the public, the Pilot Program will be free of charge to Belledune citizens and citizens outside of Belledune, seconded by Paul Arseneault. Motion carried.**

**M 2016/10/24-214**

**Sandenn Killoran moved that Belledune will require all participants of the Health & Wellness Pilot Program to sign waivers, seconded by Paul Arseneault. Motion carried.**

**M 2016/10/24-215**

**Tracy Culligan moved that the each Health & Wellness Pilot Program service provider (Jolyane Aube of Pure Balance Yoga and Andre Lanteigne of Drekon Martial Arts & Fitness Academy) be required to submit weekly invoices for the services provided to be payable after provision of services and payable weekly seconded by Sandenn Killoran. Motion carried.**

Librarian Agreement Amendment – Extra 3 hours per month

**M 2016/10/24-216**

**Nick Duivenvoorden moved that the Librarian Agreement dated April 20<sup>th</sup>, 2016 be amended to include an additional three (3) hours per month at the current rate of \$12 per hour, for Librarian to perform additional duties during closed hours, seconded by Tracy Culligan. Motion carried.**

Mitchell Rd. / Jacquet River Dr. Intersection

**M 2016/10/24-217**

**Nick Duivenvoorden moved that as preapproved by consensus of Council at the Committee of Whole Council meeting on October 11, 2016 the RAP material be approved for the Mitchell Rd. /Jacquet River Dr. intersection for the estimated cost of \$2,500 plus HST, seconded by Tracy Culligan. Motion carried.**

Campground – Large Tree at building -Public Works Manager, MacLellan Report

As per Public Works, Manager MacLellan's report the big tree that is surrounded by the deck at the Jacquet River Campground is rotten and is a potential safety hazard. In the interest of safety the tree should be cut down. If it is possible; and if it is not completely rotten inside a piece of it could be kept to make a wooden carving of council's choice.

**M 2016/10/24-218**

**Tracy Culligan moved that the large tree at the Campground at the Office & Welcome Center be cut for a carving of an image to be determined, seconded by Tracy Culligan. Motion carried.**

Right to Information and Protection of Privacy – Training

**M 2016/10/24-219**

**Tracy Culligan moved that Council authorize Nicole Carrier and Brenda Cormier to attend the Right to Information and Protection of Privacy Training sessions in Fredericton either on October 28, 2016 or November 7, 2016, whichever is more convenient, seconded by Nick Duivenvoorden. Motion carried. 3 yeas (Deputy Mayor Arseneault, Councillor Culligan & Councillor Duivenvoorden) 1 nay (Councillor Killoran).**

**General Correspondence:**

Action Items:

Destination Bathurst – Lobster Festival Committee – this was brought forward from last month. They would like to know if anyone is interested to sit on this committee. Councillor Killoran said he would.

Theresa & Charles Mazerolle – Requesting permission for them to put a drain from their basement to the storm drain located on Route 134 (4305 Main St.) Mayor Noel said to send Cameron MacLellan, Public Works Manager to have a look, and he can make a decision. If it's only the water drainage it should not be an issue.

Brian Dempsey – Complaint to Councillor Lanteigne – in regards to rocks on the corner of Jacquet River Drive and Mitchell Road. He is looking to get reimbursed for one of his tires that were busted due to the rocks on the road. The issue of the rocks on the road is being addressed. The Village of Belledune does not reimburse for busted tires.

Transport Canada – New Grade Crossing Regulations – Information will be on file.

Mona Lana Hickey – request to have private road plowed this winter. This was brought forward from a few months ago. Ms. Hickey called to find out if a decision was made. Council will look into this more and bring forward to the November meeting.

Donations & Advertisement:

Councillor Duivenvoorden was not able to put forth any recommendations because he did not get in contact with Clerk/Treasurer, Cormier prior to her leaving. We will review each one separately.

**M 2016/10/24-220**

**Sandenn Killoran moved that the Belledune Council approve a \$250 donation to Dirilda Burrell as per the Hardship Policy, seconded by Nick Duivenvoorden. Motion carried.**

On the question, Councillor Culligan stated that the Hardship Policy has to be reviewed because it is not being followed.

Councillor Duivenvoorden said he was just being consistent with what has been done the last few months.

**Nick Duivenvoorden moved that the Belledune Council donate to the CCRAC Cadets the same amount as last year, seconded by Tracy Culligan. Motion carried.**

**Sandenn Killoran moved that Belledune Council approve a \$5,000 donation to Bullying Canada, seconded by Tracy Culligan. Motion carried.**

**Nick Duivenvoorden moved that the Belledune Council approve a \$100 donation to the Tree of Hope, seconded by Tracy Culligan. Motion carried.**

**Nick Duivenvoorden moved that the Belledune council approve a \$200 donation to FCM for the Haitian Communities damaged by Hurricane Matthew, seconded by Tracy Culligan. Motion carried.**

Correspondence In: Continued

CRSC, Planning – Monthly Reports – September, 2016

CRSC, Planning – Stop Work Order – PID 50075019

Restigouche SPCA – Monthly Report – September, 2016

Belledune Library – Monthly Report – September, 2016

SCT – Industrial Track Inspection – September, 2016

Crime Stopper Report by Ron Bourque

Canada – NB, Canada Building Fund – Applications

Service NB – Municipal Review Statistics Report

Office of the Fire Marshall – Appointments FPA

WAWA Client Notification – New Policy

Provincial Age-Friendly Community recognition Program

GNB, Premier's Council on the Status of Disabled Persons – Vacancy for appointment

Correspondence – Out:

J. Guitard - #4453 Main St. Complaints

H. Duivenvoorden – Culvert Noel Rd.

R. Noel – Mitchell Road Shoulder

J. Hoyt, DTI 5-year Highway Plan

Meeting adjourned at 8:20 PM on a motion by Tracy Culligan and seconded by Nick Duivenvoorden.

Motion carried

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Clerk

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Mayor