

**Village of Belledune
Regular Meeting
April 18, 2016**

Time: 7:00 P.M.
Place: Belledune Municipal Chambers
Present: Mayor, Ronald Bourque
Deputy Mayor, Tracy Culligan
Councillor, Heather Frenette
Councillor, Mario Lapointe
Councillor, Gary Mazerolle
CAO. David Hughes
Clerk/Treasurer, Brenda Cormier

Mayor, Bourque called the meeting to order and welcomed public.

Mayor, Bourque requested a moment of silence in memory of Deaths: Eva Gallen and Theresa Lapointe of Belledune, Maria Hickey of Lorne and Emelia Guitard formerly of Belledune.

Council reaffirmed their Oath of Office.

Agenda

M 2016/04/18-60

Mario Lapointe moved that the Agenda be adopted as Presented, seconded by Heather Frenette. Motion carried.

Statements of Conflict of Interest: Nil

Minutes:

M 2016/04/18-61

Gary Mazerolle moved that the Minutes of the Committee of Whole meeting March 14, 2016, Regular meeting of March 21, 2016, be adopted as presented, seconded by Tracy Culligan. Motion carried.

Business Arising:

Councillor, Frenette inquired about the property #4278 Main Street drainage issue. Have we a cost update or are we getting one in the near future.

CAO, Hughes advised that part of the engineering with Roy Consultants for the 5 year plan for provincial designated highways will address this and that area east and west of Jacquet River Bridge will be the first priority in the plan. The storm sewer on the west side and perhaps this will be replaced when the work is being done.

Councillor, Frenette wanted to know if there was any way to address this tonight by motion as this Council seems to have dropped the ball on this one and this Council should address it this evening.

CAO, Hughes advised that Council could address this with a motion and he recommended adding it to the upcoming motion M 2016/04/18-69, under his Reports.

Presentations / Petitions/ Delegations: Nil

Council Statements:

Mayor, Bourque

Mayor's Statement

M 2016/04/18-62

Gary Mazerolle moved that the Mayor's Statement be accepted and approved for posting to Belledune website, seconded by Mario Lapointe. Motion carried.

Music at Gazebo for twelve (12) weeks during summer (\$2,400 Budget)

Mayor, Bourque inquired about implementing a summer music program based upon Dalhousie as an example. The music last year at the Gazebo by Fire Stn. #1, was well attended and successful. He is asking for money for a twelve (12) week program where musician would be given \$200 for their performances. A policy would be required to administer the program, but he would like Council to authorize the proposed budget.

Question raised by Council members:

Deputy Mayor, Culligan inquired who would be in charge of bookings, cancellations, etc.

Councillor, Frenette inquire if the program was offered or was it asked for and if so by whom. Was \$200 per evening asked for or was it offered.

Mayor Bourque referred to the Dalhousie one and it was said they give \$200 per evening. He also said he would be willing to look after.

Councillor, Frenette asked if he would look after if he was not elected.

Councillor, Lapointe recommended that the issue be brought forward for new Council to work on.

M 2016/04/18-63 – Motion tabled

Tracy Culligan moved that a budget of up to \$2,400 (12 weeks at \$200) be allocated for Summer Music at the Gazebo, with the procedure for administering to be developed for implementation, and management of the program, seconded by Heather Frenette.

Mario Lapointe moved that the above motion be tabled until the new Council elect is in place, seconded by Tracy Culligan. Motion carried.

Deputy Mayor, Culligan reported meeting attended and missed. In addition to Council meetings she attended the quarterly UMNb meeting was held, Zone 7, the BREA Meet and Greet- Municipal candidates and the Canadian Mental Health Association of NB and World Autism Awareness – Chaleur Autism and Asperger's Support Group. A copy of her report is on file.

Canadian Mental Health Association of NB (CMHANB) – Auction Items

M 2016/04/18-63

Tracy Culligan moved that Belledune donate local products for a value up to \$100 to the Canadian Mental Health Association of NB Fundraiser Dinner on April 30, 2016 for Auction, seconded by Gary Mazerolle. Motion carried.

Councillor, Frenette reported on meetings attended as well as the two (2) Community Volunteer Income Tax Clinics, with two (2) more upcoming and the BREA Meet and Greet- Municipal

candidates. She followed up on the request made in March for student graduating in Dalhousie. In discussion with his grandmother, she was advised everything for the graduation is taken care with only the tuxedo left to rent. They do not require any assistance. She feels it is important to check on these issues before making decisions to donate.

Councillor, Lapointe reported on meetings attended and missed. This will be his last Regular meeting and he enjoyed serving the community for the past eight (8) years.

Councillor, Mazerolle reported on the meetings attended and missed since February 15, 2016. A copy of his report is on file.

Administration Reports

CAO, Hughes

Pre Chlorination Station – Authorize Work CAO-16-06

CAO, Hughes advised he and the Mayor met with Mr. Loane and Mr. MacDougall where they expressed their concerns about the amount budgeted and the depleting of other funds.

CAO, Hughes reviewed the status of the funds with Clerk/Treasurer, Cormier and he is not concerned about the impact of this expenditure as there will be no impact on the user fees.

Mayor, Bourque recognized this is a little unorthodoxed, but as Mr. Loane is in the audience he will give him a couple of minutes to make statement to Council.

Mr. Loane proceeded by saying he did a survey of homeowners on Chaleur Dr. and the majority feel the expenditure is too costly for the purpose of removing yellowing water that appears periodically. Nineteen (19) of the twenty three (23) he reached did not want this expenditure with the other four (4) could live with a second option of spreading the cost over two (2) years. The seven (7) remaining homes were not surveyed, three (3) being rentals, three (3) being absent one (1) being only winter residents.

Councillor, Lapointe inquired if Mr. Loane felt there was a potential for increasing the user fees.

Mr. Loane affirmed this and feels the expenditure is not warranted.

CAO, Hughes explained the pre-chlorination system oxidizes before treatment affecting the clarity and taste of the water. It also came back to him today and some people who live there understood this would affect their user fees, if it does not they would feel differently.

Councillor, Frenette asked about other options, filter for iron. Is taste an issue? When was the meeting with CAO and Mayor, she was not aware such a meeting.

Councillor, Mazerolle said if the people do not want, then don't do.

Deputy Mayor, Culligan inquired if we know how many buy their water.

Councillor, Lapointe stated this would remediate the problem permanently, and it is not impacting the user fees at this point in time.

M 2016/04/18-64

Mario Lapointe moved that as per the recommendation of CAO 2016-06 Report, Council authorize the C.A.O. to approve the purchase, design and installation of a pre-chlorination station at the water treatment plant on Chaleur Dr. by Black and Macdonald Inc., at a cost of \$9,000 (plus HST), seconded by Gary Mazerolle. Motion defeated. (2 yeas – Councillors’ Lapointe & Mazerolle) (2 nays – Councillors’ Culligan & Frenette) (Mayor’s tie vote – nay)

Jacquet River Drive - Phase 3 Tender Advertising CAO 16-07

M 2016/04/18-65

Tracy Culligan moved that as discussed at Committee of Whole on April 11, 2016 and the CAO 16-07 Report, and in accordance with NB Procurement Act and Regulations, Belledune Council authorize the commencement of tender process and publically advertise the Tender on NB Opportunity Network (NBON) for Jacquet River Dr. Upgrade Phase 3 and Parking Lot Material Base and Asphalt, seconded by Heather Frenette. Motion carried.

Special Meeting – Jacquet River Dr. Phase 3, Award Tender

M 2016/04/18-66

Gary Mazerolle moved that a Special Meeting be scheduled Thursday May 5, 2016 at 6:30 P.M. for the awarding of Tender for Jacquet River Dr. Upgrade Phase 3 and Parking Lot Material Base and Asphalt, seconded by Mario Lapointe.

Mario Lapointe moved to amend the motion to change the time from 6:30 P.M. to 7:00 P.M., seconded by Heather Frenette. Motion carried.

Amended Motion

Gary Mazerolle moved that a Special Meeting be scheduled Thursday May 5, 2016 at 7:00 P.M. for the awarding of Tender for Jacquet River Dr. Upgrade Phase 3 and Parking Lot Material Base and Asphalt, seconded by Mario Lapointe. Motion carried.

Councillor, Frenette asked about fish reserve and what that means as well the difference in pricing between pulverizing vs. milling.

CAO, Hughes explained the concept of fish reserve when work is being done near a brook or stream and how that works. Questions on pulverizing vs. milling was also explained.

Doyleville Rd. Tender Advertising CAO-16-07

M 2016/04/18-67

Gary Mazerolle moved that as discussed at Committee of Whole on April 11, 2016 and the CAO 16-07 Report, and in accordance with NB Procurement Act and Regulations, Belledune Council authorize the commencement of tender process and publically advertise the Tender on NB Opportunity Network (NBON) for Doyleville Road Twin Culvert upgrades, seconded by Tracy Culligan. Motion carried.

Street Grading Tender CAO 16-07

M 2016/04/18-68

Gary Mazerolle moved that as per CAO 2016-07 Report, the C.A.O. be authorized to advertise the 2016 Street Grading Tender, seconded by Mario Lapointe. Motion carried.

DTI 5 Year Plan for provincially designated highways – Roy Consultants Services CAO 16-08
M 2016/04/18-69

Heather Frenette moved that as recommended in CAO 16-08 Report, CAO Hughes be authorized to have Roy Consultants prepare priority list scope of work and cost estimates for the municipality for the DTI - 5 Year Plan for provincially designated highways Program, using municipal contribution of 10% for cost-sharing funding formula and Route 134 - east and west of Jacquet River Bridge, be given first priority, seconded by Tracy Culligan. Motion carried.

Councillor, Frenette asked, what is the cost for Roy Consultants to do the scope of work?

CAO, Hughes said it should not cost too much as some of the engineering has already been done for Route 134.

Deputy Mayor, Culligan asked if DTI every answered any of the questions submitted regarding the DTI 5 Year Plan for provincially designated highways.

Clerk/Treasurer, Cormier advised answers were provided to AMANB for the inquiries, but very little was provided that could be beneficial. There is no information available on the condition of Route #134 that would assist the municipality in setting their priority list.

East Coast Ice Inc., Spring Hockey School – Agreement CAO 16-09
M 2016/04/18-70

Heather Frenette moved that as pre-approved by CAO, Hughes, and recommended in CAO 16-09 Report, the East Coast Ice. Inc. Hockey School Arena Rental Agreement for March 28 to May 19, 2016 be approved for the amount of \$16,000 (plus HST) and the Mayor and Clerk be authorized to sign the relevant documents, seconded by Gary Mazerolle. Motion carried.

Contendo – Learning Management System Agreement CAO 16-10
M 2016/04/18-71

Mario Lapointe moved that as recommended in CAO 16-10 Report, the Village of Belledune enter into a five (5) year agreement with Contendo Training Solutions for Gold Tier Learning Management System (L.M.S) software application free of charge, with a discounted rate of \$15 per license for all safety courses purchased for staff and the Mayor and Clerk be authorized to sign relevant documents, seconded by Heather Frenette. Motion carried.

Wild Flower / Save the Bees Pilot Project CAO 16-11
M 2016/04/18-72

Heather Frenette moved that as recommended in CAO 16-11 Report, Council authorize CAO, Hughes implements the Wild Flower/ Save the Bees Piolet Project and the cost not to exceed \$4,000, seconded by Gary Mazerolle. Motion carried

Flo Hachey, Quieting of Title (land estate of Mathilda Aube) – Village Interest
M 2016/04/18-73

Tracy Culligan moved as outlined in the review by Andre Daigle, Belledune's legal solicitor, the Council are in agreement that the Village of Belledune has no interest in the piece of property (estate of Mathilda Aube) as outlined in Mr. Hachey's Notice of Intent and Council authorizes a letter be forwarded to Mr. Hachey's lawyer, Mr. Boudreau, advising that

Belledune has no interest in the Quieting of Title before the Court, for said property, seconded by Heather Frenette. Motion carried.

McDougall Auctioneers Ltd. – Rental Agreement

M 2016/04/18-74

Mario Lapointe moved that the Lease Agreement between the Village of Belledune and McDougall Auctioneers Ltd. c/o Kristie Carrier for the office space at the west side of the second floor at 3963 Main Street for \$300 (dollars) (plus HST) per month, for three (3) years term, be accepted conditional upon receipt of Certificate of Insurance for the minimum amount of \$5,000,000, and the Mayor and Clerk be authorized to sign relevant documents, seconded by Tracy Culligan. Motion carried.

Clerk Treasurer, Cormier

Financial Report – General Funds and Utility Funds

M 2016/04/18-75

Tracy Culligan moved that the Financial Reports be accepted as presented and the Accounts Payable be paid, seconded Mario Lapointe. Motion carried.

Meeting Schedule for May

Committee of Whole, May 9 (Election Day) – Cancel

M 2016/04/18-76

Heather Frenette moved that the Committee of Whole Council meeting scheduled for May 9, 2016 be cancelled due to Municipal election, seconded by Gary Mazerolle. Motion carried.

Regular Meeting – May 16, 2016 (Reschedule)

M 2016/04/18-77

Gary Mazerolle moved that the Regular meeting of Council be rescheduled from May 16, 2016 to Tuesday, May 24, 2016 starting at 6:30 P.M., seconded by Mario Lapointe. Motion carried.

Swearing In and First Meeting of New Council – May 24, 2016

M 2016/04/18-78

Gary Mazerolle moved that the Swearing In of Council elected on May 9, 2016 and the be held on Tuesday, May 24, 2016 at 7:00 P.M., followed by the First Regular Meeting of Newly Elected Council, seconded by Tracy Culligan. Motion carried.

By-laws and Policies:

By-law # 1994-15, By-law Respecting Dogs - By-law Amendment # 2016-03–3rd Reading & Enactment

M 2016/04/18-79

Mario Lapointe moved that amended By-law #2016-03 a By-law Amending By-law No. 1994-15 of the Municipality of Belledune Respecting Dogs, be read a third and final time in its entirety and enacted, seconded by Heather Frenette. Motion carried.

Motions and Resolutions:

Administrative Week Ad

M 2016/04/18-80

Heather Frenette moved that as directed at the Committee of Whole meeting on April 11, 2016, Council approves the participation in the Brunswick News – Administrative Week Feature for the cost of \$196, seconded by Mario Lapointe. Motion carried.

Fire Prevention Seminar Mar. 8-10, 2016 Fredericton– Approval

M 2016/04/18-81

Mario Lapointe moved that as preauthorized, Council approves Flo Guitard’s attendance at the NB Association of Fire Prevention Officers in Fredericton from April 8-10, 2016, seconded by Heather Frenette. Motion carried.

Correspondence In:

Office of the Fire Marshall - Appointments under the Fire Prevention Act

Donations /Advertisements:

M 2016/04/18-82

Mayor, Bourque advised that \$2,269.10 was raised by this fundraiser and he requested this be removed from the table.

_____ moved that Belledune donate \$ _____ to the Royal Canadian Legion Branch #77 fundraiser for St. Gabriel Parish Church, seconded by _____

DRHS – Sponsor Graduate

- Councillor, Frenette discussed this in her report as a follow up from last meeting. She has some discussion with the family of this graduate and they advised that all has and will be taken care of by the family. There is no need for the request to be addressed any further.

Belledune Seniors Complex – New Window Dressings

- Councillor, Culligan said that more information should be provided. There was only one quote submitted and not much details. The costs are quite high she finds. She would like this to be carried over to the new Council and in the meantime a request go out to the Board of Directors asking for more details on locations for the window treatments, type of treatments and as well as at least three quotes.

A letter will be issued requesting this information.

M 2016/04/18-83

Tracy Culligan moved that the following donation be made; \$3,500 worth of ice time for the Belledune Skating Club for the 2016 Season (January to December) and the following advertisement be approved; ¼ page non colour ad in the NB Police Association – Crime Prevention Guide (Don’t Drink & Drive) for the cost of \$395 (HST included), seconded by Gary Mazerolle. Motion carried.

Correspondence Continued:

Library Report - March 2016

CRSC, Planning Report - March 2016

CRSC, Re: Letter to Mr. Frederick Dion

Allan Roy Report - Restigouche Regional Museum

GBCC - Bursary for Students

Minister Landry - Strategic Program Review

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Dept. of Public Safety -NB 911 - Information Bulletin

National Energy Board - Pipeline Safety Act (Bill C-46)

Correspondence Out:

Hon. Min. Boudreau - Full time Position JR Clinic

Rod Harquail Fund - Donation
Mr. Doucet, JR School - Donation School Trip

Public Comment / Question Period:

A. Carrier discussed the meeting referred to previously where any Council was aware. He feels the CAO and Mayor should not be having secret meetings behind closed doors. He spoke about nothing being done on the highway and roads here.

Mr. Loane wished to make it clear that the Committee for Chaleur Dr., meeting with Administration has been a normal practice. No decisions are arrived at there. It was agreed to go back to the people and see what they want.

CAO, Hughes said it is his practice to have an open door to accommodate. That is why these reports come back for Council to make proper decisions.

Councillor, Frenette noted that she did not feel this was out of line, but sometimes she feels Council is not given all the information before they get here and then they are expected to make decisions when they get here.

Mayor, Bourque said the only decision was that Mr. Loane go around to the houses informing this would be done.

Fetsje Anke Van Roeden asked about the nuisance dog portion of the By-law passed this evening. If SPCA declares a dog as a nuisance, then it has to be leashed? Many neighbours have been complaining. She wants to make sure this will protect her children.

CAO, Hughes advised it will be on a case by case basis. SPCA may want clarification on how to do this. Nuisance may not only be just for children and pets, but may also mean tearing up lawns, etc.

Meeting adjourned at 8:44 P.M on a motion by Heather Frenette and seconded by Gary Mazerolle. Motion carried.

Clerk/Treasurer

Mayor