

Belledune Messenger

March 2022 VOLUME 10 ISSUE 3



Get-tylly.com

Spring Forward

You may lose an hour of sleep, but...

FOCUS ON THE POSITIVE

It's a sign of spring

More sunlight after work hours

A brighter evening commute home

Opportunity for an outside
workout in the evening

Move more: Take a walk after dinner

A little sunshine = vitamin D

Village of Belledune Contact Information

Municipal Office:

P.O. Box 1006, 2471 Main St.

Belledune E8G 2X9

Phone: 522-3700

Fax: 522-3704

Website: www.belledune.com

Council:

- Mayor Paul Arseneault
parseneault@belledune.com
- Councillor Ron Bourque
rbourque@belledune.com
- Councillor Lilliane Carmichael
Lcarmichael@belledune.com
- Councillor Kristie Carrier
kcarrier@belledune.com
- Councillor Marilyn Guitard-McDonnell
mgmcdonnell@belledune.com
- Councillor Cynthia Robinson
crobinson@belledune.com

Staff:

- Scott Ferguson
Interim CAO: 522-3703
CAO@belledune.com
- Brenda Cormier
(Clerk/Treasurer): 522-3707
bell001@nb.aibn.com
- Nicole Carrier (Administrative
Assistant): 522-3710
bell002@nb.aibn.com
- Darrell Culligan (Recreation
and Wellness Coordinator):
520-9322, 522-3714
dculligan@belledune.com

Other:

- Belledune Library: 522-3701
- Belledune Veterans Arena
522-2183
- Belledune Rec. & Cultural Centre:
522-3709
- Information on rental of the Centre or
Arena contact Darrell: 520-9322,
522-3714
- Restigouche SPCA: 684-4396 or 686-
0195 for emergency

MUNICIPAL SECTION

Belledune Council – February Meeting

- **Committee of Whole Meeting – Monday, Mar. 14 at 7:00pm**
- **Regular Meeting of Council – Tuesday, Mar. 28 at 7:00pm**

Please note - Council meetings on YouTube, if you are not viewing the video while the meeting is going on and wish to view it at a later time, it may take from 12 to 24 hours for the video to be uploaded on the Village of Belledune You Tube. These were the dates at the time the Messenger was printed. They may be subject to change.

MUNICIPAL OFFICE

The Belledune Municipal office, located at 2471 Main St. is open to the public. Our offices will be closed between 12:00noon to 1:00pm, Monday to Friday. Masks must be worn in all Public Buildings until March 14, 2022.

You can also call the office at 506-522-3700 and direct your call to anyone on the list or you can email info@belledune.com and your email will be directed to the appropriate person.

INTERIM CAO

Village of Belledune Interim CAO Scott Ferguson, Mr. Ferguson can be reached at 522-3703
Email address CAO@belledune.com

Notices

- Please note that if you receive a flyer in the mail, a request for tender or quote, etc. and it is not on Village of Belledune letterhead or have our logo on it and/or it is not endorsed by the Interim CAO Scott Ferguson, or by Mayor Paul Arseneault that means it did not come from the Village office.
- If you are sending correspondence to the Village of Belledune please make sure you include your name, a return address and telephone number so we can contact you.

Garbage and Recycling Collection Notice

Please note a few items in regards to the Collection of Recycling and Garbage:

- We are asking people to put their recycling bins out when it is $\frac{3}{4}$ full, when people wait until it's full or overflowing it causes issues with the truck lift. Thank you for helping us out.
- The bins (or garbage bags) must be put out by 8:00
- Garbage/Recycling bins or bags must be put at the end of the driveway on the shoulder of the road, some people are putting their bins half way up their driveways, if it is not at the end of the driveway, we will not be picking it.

Council Report for March 1, 2022----- Report #3

The purpose of these reports is to supply clarity and bring transparency to many issues that Council deals with on a monthly basis. Should questions arise from these reports, please contact a member of Council or the Chief Administrative Officer for more information. This will prevent misinformation from being directed on issues and the rumours from being on social media.

In November there will be many municipalities who will have elections to elect new councils based on the new municipal reforms introduced by the Provincial government. Belledune has not been affected and the personnel elected and in place now will remain.

Council is in the process of hiring a new Chief Administrative Officer (CAO) and that person should be in place by early April 2022. The Committee appointed to hire a new CAO have advised that there are some very impressive and qualified individuals who have applied for the position. We extend our appreciation to Interim CAO Scott Ferguson for his service to our community. The issues that will face the new CAO immediately will be to address many of the policies and by-laws that are in place now. Many of these policies have not been updated in many years and the same can be said concerning our local by-laws.

The Village of Belledune is now responsible to have a "Capital Asset Plan" in place by the end of 2023. This plan is mandatory because the Province wants all municipalities to have a plan on replacing the assets of the municipality. This will include roads, culverts, fire trucks, garbage trucks and office needs. Council is in the process of hiring a firm to prepare the plan for Belledune.

The Village of Belledune is now looking for a new Director who will be appointed to the Board of Directors for the Belledune Port Authority. Flyers have been sent in the mail last week asking for interested individuals to express their interest in this position. Council will be evaluating these applications and someone will be nominated at the public meeting on March 21, 2022.

The Entertainment Committee members have had meetings and are doing some planning on the activities that will be done in our community when all the restrictions are eliminated. These activities include "Belledune Days" celebrations which have been cancelled the last two years. All of Belledune is looking forward to returning to what we consider normal activities. Council is also evaluating the work to be done on the ATV trail. Council does consider this a very important project for tourism development within Belledune. The bridge required to cross the river will be expensive. We have been advised that it will exceed \$140,000.00; however; this is mandatory if we are going to capitalize on attracting more ATV's and snowmobiles to the skidoo lodge.

The questions concerning the future of our N.B. Power generating station here in Belledune have generated many conversations. There are many articles in the local newspapers covering comments and plans for what can be done to retool the facility to burn different types of fossil fuels. President and CEO, Mr. Keith Kronkite of N.B. Power, has confirmed that our facility is critical in meeting the peak demands for electricity in New

Brunswick. He has commented that this facility is needed beyond the 2030 expected transformation. Ideas have been discussed from bio-fuels, natural gas to wood pellets. Our Council has formed a very strong professional and business relationship with many of the decision makers who will recommend the best ideas for a greener future.

In closing, Council will keep you informed when any or all Covid restrictions have been lifted. We are looking forward to when the public can return to view our meetings in person in Council chambers. We are aware that many of you view our meetings on YouTube; however; we still believe that some local presence at the meeting will be an influence on Council.

Because the snow is still here; take note of some things to remember....

SNOW REMOVAL PRACTICES: Offence subject to Disciplinary Action

Violations under the Belledune Traffic Regulation By-law – By-law #: TR-11-2003 - A BY-LAW OF THE MUNICIPALITY OF BELLEDUNE TO REGULATE TRAFFIC.

SNOW OR ICE ON STREETS

No person shall place snow or ice upon any street, sidewalk or square in such manner that impedes or is likely to impede movement of traffic or pedestrians. (Section 69, Highway Act)

Please Note – it is very dangerous for people to put their snow on the road, and it is illegal. Whether you live on the main road or side streets, do no put your snow on the road.

Special Notice – Ditches and Culverts

Prior to doing any work on Village property, such as filling in ditches, installing culverts, etc. You have to contact the Village of Belledune. There are certain regulations that must be followed, for example the size of the pipes, etc.

Message from N.B. Power:

The Council of Belledune and N.B. Power in accordance with Bob Scott, are working together to provide a local contact source for all matters in the Village of Belledune. The purpose of this local contact is to provide faster and more direct information to the responsible sources within N.B. Power. All issues pertaining to power outages, street lighting, down power lines and all other issues should be directed to:

Ron Bourque Deputy Mayor at Home Number 506-507-3493 Cell Number 506-688-1639

E-mail: rbourque@belledune.com

Village of Belledune - 2022 Summer Student Subsidy Program

Notice to Employers: Applications

The Council of the Village of Belledune will once again this year be offering a Student Employment Program. If you are an interested employer, the application packages can be picked up at the Municipal Office or you can request that one be mailed out to you, or e-mailed to you, by contacting the municipal office at 522-3700.

Application to participate in the 2022 Summer Student Subsidy Program, should be received by **deadline** date of **April 30, 2022**. Decisions for approval for applicants will be made the second week on May 2022, according to Belledune's budget allocation. **DON'T MISS OUT.**

Notice to Students: Looking for 2022 Summer Employment

To all students seeking employment this summer, in addition to submitting your application to the Village of Belledune, please submit an application to local and regional businesses where you may wish to work this summer. By applying to numerous employers; you will increase your chances of securing employment this summer. Be proactive in your objective to obtain employment that will be both beneficial to yourself as well as the employer.

Parents of children in post-secondary institutions, please share this information with them.

BELLEDUNE LIBRARY

Librarian Gina Card can be reached at 522-3701 or

belledunelibrary@nb.aibn.com

Hours for the Library are as follows: Monday & Tuesdays, 1:00pm – 4:00pm

Wednesdays, 3:00pm – 6:00

We encourage everyone to go visit the Library located at 2404 Main St.

WEEKLY EXERCISE PROGRAMS

**FITNESS
BOAT
CAMP**



- Yoga – Tuesdays @ 6:00pm – 7:00pm “\$5.00/session
- Senior/Adult Fitness – Wednesdays @ 1pm-2pm - \$5.00/session
- Zumba – Wednesdays @ 6:30pm – 7:30pm “\$5.00/session”
- Instructors: Sunny Bosca, Danie Hache-Leblanc, Kate Scott/Janie Robichaud

For more information contact: Darrell Culligan@ 506-520-9322 or email dculligan@belledune.com

VETERAN’S MEMORIAL CENTRE ARENA

To rent the ice please contact Darrell Culligan at 520-9322 or 522-3714, or email dculligan@belledune.com “keep your stick on the ice”

- Public Skating, Fridays 5:30pm – 6:30pm and Sundays 5:30pm to 6:30pm
- Senior Skating, Sundays 4:30 – 5:30
- Please Note that it is mandatory to wear a CSA Approved helmet for all rental at the arena, Public Skating, Birthday Parties, Family Rentals, etc. or you will not be allowed on the ice.

Belledune Power Club and Fitness Club

Please be advised that all new members joining the Power Club or returning members who do not currently have a Swipe card will be required to pay a \$10 fee to the Village of Belledune. This fee can be paid at the Municipal Office between the hours of 8:00am-4:00pm, Monday-Friday or can be paid at the Power Club (Ronnie/Steve). The Power Club is operated by a separate organization and not by the Village of Belledune. In order to become a member or receive any information regarding the Belledune Power Club; you must contact one of the directors of the Power & Fitness Club: Ronnie Dempsey at 237-4110 or Steve Shannon at 252-0095

NOTICE: If you were once a member of the Power Club and have a FOB card and do not wish to renew your gym membership, we are asking that you please return this card over to the Village Office or to the Power Clubs directors.

NEWCOMER BOOKLETS ARE AVAILABLE AT THE MUNICIPAL OFFICE AND LIBRARY



VILLAGE OF BELLEDUNE

WELCOME!! NEWCOMER INFORMATION BOOKLET



MARCH 2022 EVENT CALENDAR!

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	01	02	03	04	05
	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Yoga 6pm-7pm	Pickleball 10am-12pm Fitness @ 1pm-2pm Zumba@ 6:30pm- 7:30nm	Dusty Sneakers 9- 9:45am Pickleball 10am- 12pm VOB Pickleball	Pickleball 10am-12pm JRS BB 5- 7:30pm Boys BB 7pm- 9pm	
06	07	08	09	10	11	12
	Pickleball 10am-12pm Family Open Gymnasium 1pm-3pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Family Open Gym. 1-3pm Yoga 6pm-7pm	Pickleball 10- 12 Fitness @ 1pm-2pm Free Family Skate 4:30- 5:30pm Zumba@	Dusty Sneakers 9- 9:45am Pickleball 10am- 12pm Family Movie Day 1:30-3:30pm VOB Pickleball	Pickleball 10am-12pm JRS BB 5- 7:30pm Boys BB 7pm- 9pm	
13	14	15	16	17	18	19
	Pickleball 10am-12pm Event Committee meeting @ 7pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Yoga 6pm-7pm	Pickleball 10am-12pm Fitness @ 1pm-2pm Zumba@ 6:30pm- 7:30pm	Dusty Sneakers 9- 9:45am Pickleball 10am- 12pm VOB Pickleball	Pickleball 10am-12pm JRS BB 5- 7:30pm Boys BB 7:00pm-9pm	
20	21	22	23	24	25	26
	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm yoga 6pm-7pm	Pickleball 10am-12pm Fitness @ 1pm-2pm Zumba@ 6:30pm- 7:30nm	Dusty Sneakers 9- 9:45am Pickleball 10am- 12pm VOB Pickleball 6:30-9:00pm	Pickleball 10am-12pm JRS BB 5- 7:30pm Boys BB 7pm- 9pm	
27	28	29	30	31	01	02
	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm	Pickleball 10am-12pm Fitness @ 1pm-2pm	Dusty Sneakers 9- 9:45am Pickleball 10am- 12pm	Pickleball 10am-12pm JRS BB 5- 7:30pm	



Belledune Biggest Loser 2 This event

is more than simply weight loss. It's about friendship, healthy competition and making healthy choices.

The official weigh in's will take place at the Belledune Municipal Hall Gymnasium on March 16, 2022 from 5:30pm-6:30pm (Before ZUMBA) or March 17 from 8am-4pm for those who cannot make it on March 16th.

The program will run for 8 weeks. Weigh-ins will continue weekly on Wednesdays from 5:30pm-6:30pm (Before ZUMBA) or 8am-4pm the following day. The meetings, registrants can discuss meal planning, diet tips, healthy living and, of course, exercise tips and much more. There will be a prize for the person who loses the greatest amount of body weight that week, plus a random prize draw each week, winners will be posted on FB group page.

A private Facebook page (Adm. Melinda Bowlby-Hickey) will be setup so that group members can provide support and also health and exercise questions via the group.

Cost is \$35.00 to register which includes 8 weeks Weigh-in and weekly prizes. The Biggest Loser **2** (1st, 2nd, 3rd place) gets the cash prize at the end of 8 weeks.

The final weigh-ins will be May 11th from 5:30pm-7pm for the grand prize and bragging rights!!

To register, see contact info below or stop by village office! Payment due Prior or on official weigh-in day March 16, 2020 @ 5:30pm-6:30pm

Sincerely,
Darrell Culligan
Recreation and Wellness Coordinator
Village of Belledune
Office 506-522-3714, Cell 506-520-9322
Fax 506-522-3704
dculligan@belledune.com

BELLEDUNE EVENTS COMMITTEE

Notice #1

How to order



**MANGER FRAIS
CHALEUR
EAT FRESH**

<p>1 Find a distribution center near you</p> <p>Bathurst Youth Center - 549-3215 2e chance store - 549-3211 Municipality of Beresford - 542-2727 Cooperative La Barque - 542-2611 Municipality of Belledune - 520-9322</p>	<p>2 Register and order</p> <p>1 time 5\$ fee bags are 15\$ each</p>
<p>3 Choose pick up or delivery</p> <p>you MUST specify when you order</p>	<p>4 Pick up Or receive delivery</p> <p>On distribution day</p>
<p>Affordable Fresh fruits and vegetables for everyone</p>	

Notice #2

The next Event Committee Meeting is Monday, Mar. 15th at 7:00pm at the Belledune Recreation Centre.

Remember to visit our Facebook Page for upcoming events or messages. We always welcome suggestions, questions or positive comments.

Week of March Break, Highlighted (Family) for some fun activities

SUN	MON	TUES	WED	THURS	FRI	SAT
06	07	08	09	10	11	12

	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am	Pickleball 10-12 Fitness @ 1pm-2pm	Dusty Sneakers 9-9:45am	Pickleball 10am-12pm
	Family Open Gymnasium 1pm-3pm	Pickleball 10am-12pm	Free Family Skate 4:30-5:30pm	Pickleball 10am-12pm	JRS BB 5-7:30pm
		Family Open Gym. 1-3pm	Zumba@ 6:30pm-7:30pm	Family Movie Day 1:30-3:30pm	Boys BB 7pm-9pm
		Yoga 6pm-7pm		VOB Pickleball	

GENERAL COMMUNITY ANNOUNCEMENT SECTION

Jacquet River Foodbank

Clothing and other items are "NOT BEING ACCEPTED UNTIL FURTHER NOTICE"
Thank you for all of your support. From Johanne – Jacquet River Foodbank

Jacquet River Nature Group

Our March meeting will be held at the Legion on Monday, 28th March at 7pm. We'll be discussing further the Birding Trail of Norther New Brunswick leaflet includes two areas of the Belledune/Jacquet River area. Hope to see you there. If you'd like more information, please email: doylec40@yahoo.ca

Chaleur Transportation Cooperative

CTC-Chaleur Transportation Cooperative is looking for volunteer drivers in Belledune and surrounding areas to help a neighbor get to medical appointments, pharmacy, or grocery store. Use your own vehicle and get reimbursed for mileage and insurance cost associated with their home transportation duties. Contact Information; Email: ctcinfo6@gmail.com
Phone: 506-547-2975 Website: www.ctchaleur.ca

Circle of Friends - Activity Center

The community Active Center that was in Lorne is now located at 3963 Main St., Belledune, upstairs. They are a non-profit organization intended to offer problem prevention and recovery services, as well as recreation, integration and socialization opportunities to self-sufficient adults who have or had emotional or mental health problems or suffer from loneliness. There are various activities offered and special workshops. If you feel lonely, wish to overcome isolation and meet new friends, your community Activity Center is the place to be. Call 237-2561.

Help Starts Here – Dial 2-1-1

Life can be hard. Finding help can be easy. Call 2-1-1 to find support for all of life's challenges – Food Access, Financial Aid, Affordable Housing and Mental Health. Free – Confidential – 24/7 – 150+languages.

Super Village Trailblazers Snowmobile Club

The Super Village Trailblazers Inc. is pleased to announce that the Lodge is opened for the season. The hours of the restaurant are as follows:

Fridays, 11:00am – 10:00pm

Saturdays, 9:00am – 9:00pm

Sunday, 9:00am – 8:00pm

Take out is available – 237-9083. Proof of vaccinations and government ID is required for persons 12 and older and masks must be work except when seated at table. Thank you,

Bookkeeping & Tax Service

Division of Five Star professional maid service now open for the tax season, please call for appointment. Reasonable rates. Personal, small business & corporate. Disability forms, senior's forms, final returns & much more. Member of EFILE Association of Canada. Open Year round for all your Bookkeeping & Tax needs. Now excepting Debit and Credit Cards. Covid 19 measurements in effect.

Call 506-237-2751

Cell 506-520-9900

Email: patsyturple@nb.aibn.com

Patricia Roy Turple Proprietor Senior Paint Class

"Crocus in spring"

Co-sponsored by Belledune Recreation and Wellness and Maureen Pascal

March 16th 9:30 am to 11:30 am

Free to 65 years and older

Please contact Maureen at 226-1820 to register....maximum 14

Painting project will be posted on the Belledune Recreation and Wellness Facebook page and Painting with Maureen Facebook page after March 1st.

Paint Night

Wednesday 23 March 6 pm to 8:30 pm

Spring Tulips

Please contact Maureen Pascal at 226-1820 to register

\$25 fee can be sent by etransfer to reserve spot.

Co-sponsored by Belledune Recreation and Wellness.

Painting Project will be posted on Belledune Recreation and Wellness Facebook page and Painting with Maureen Facebook page after March 1st.

Come out for an evening of fun and creativity. No skills required!

I would like to reach out to everyone asking you to please send in your Happy Birthday, Anniversary Wishes or Congratulations email or call the Library and leave a message for me. Thank you, Gina.



Happy Birthday

Mar. 9th Bernadette Babin 82nd Birthday
My favorite aunt
Love Judy

Mar. 12th Shelby Mcdonnell
Love all your family and friends

Mar. 23rd Glenda Godin (Hickey)
She is my first friend since we could walk
Best friends for ever
Love Judy Hickey

The Belledune Messenger for April will be published at the beginning of April 2022; please have submissions in by the 25th of March for Newsletter submissions, comments or suggestions: Gina at 522-3701 or email: belledunelibrary@nb.aibn.com. Due to limited space, some information will be edited for length. If you wish to keep existing messages previously submitted to the messenger, you must contact Gina to confirm, otherwise your submission will be removed.

News Release

Health
Office of the Premier
COVID-19

Provincial COVID-19 restrictions to be lifted March 14

24 February 2022

FREDERICTON (GNB) – The provincial government will remove all remaining COVID-19 mandatory measures on March 14.

In addition, effective Monday, Feb. 28, at 12:01 a.m., organizations and businesses will no longer be required to enforce proof of vaccination for entry.

"For almost two years now, we have been living with the COVID-19 pandemic and the various measures that have been in place to protect New Brunswickers," said Premier Blaine Higgs. "While it has not been easy, we have risen to every challenge to keep our communities and loved ones healthy and safe. I am glad to be able to say that, because the majority of New Brunswickers have done the right things over the past two years, we are now in a position where we are able to lift restrictions in the near future."

The lifting of remaining restrictions on March 14 means New Brunswickers will no longer be required to wear masks in public spaces or limit gathering numbers. All businesses and organizations will be permitted to operate at full capacity without physical distancing requirements.

Isolation will no longer be required for the general public, but a five-day isolation period is still recommended by Public Health for people residing in long-term care facilities, shelters, correctional facilities and other vulnerable sectors. Masks are still recommended for those working or visiting in facilities where patients or residents are more vulnerable to COVID-19 infection.

"While we are at a point where we can lift the enforced measures, people still need to take their own protective measures, especially if they are at higher risk due to age, being immunocompromised or not being vaccinated," said Dr. Jennifer Russell, chief medical officer of health. "Public Health will continue to provide advice and guidance on what people can do to reduce their risk, with a focus on those who are at greatest risk of hospitalization and death due to COVID-19. Public Health will continue to provide COVID-19 surveillance and will alert the public when there is increased risk due to the virus spreading, similar to what is done for other communicable diseases."

Currently, those aged 50 or older, and who are at highest risk, have a vaccination rate of 96 per cent, and 74.6 per cent have received a COVID-19 booster dose.

As restrictions are removed, the government will transition away from weekday updates on the COVID-19 dashboard. COVID-19 information will instead be shared in the communicable disease section of the Public Health website and reported on a weekly basis. Public Health will continue to provide guidance on how people can lower their risks as restrictions are removed.

FREE
Community Volunteer Income Tax Program
DROP OFF – PICK UP ONLY



Due to Covid-19 and the need to social distance, the income tax program will be provided using Drop-Off and Pick-Up process. The 2021 income tax submission deadline filing date is April 30, 2022

We will be providing a Drop-off service **starting March 1, 2022**

Are you eligible for help through CVITP?

An individual with income less than \$35,000, a two-person family with income less than \$45,000, plus \$2,500 for each additional person in the family can get their return done for **free**.

In general, your tax situation is simple if you have no income or if your income comes from employment, pension, benefits such as Canada Pension Plan, employment insurance, and social assistance, registered retirement savings plans (RRSP's), support payments, scholarships, fellowships, bursaries or grants, and interest (under \$1,000).

What do you need?

In order for volunteers to complete your income tax and benefit return for you, make sure to you have your:

- Tax information slips
- Receipts
- Social Insurance Number
- Identification

DROP OFF – PICK UP PROCESS

Belledune Municipal Office 2471 Main St. Belledune (former Belledune School)

1. Call Brenda (522-3707) or Nicole (522-3710) to schedule a time for Drop-Off of your information & documents.
 - a. Monday to Friday between 9:00 a.m. – Noon & 1:00 – 3:00 p.m.
 - b. We will give you a date and time to come drop off your documents.
2. Fill in the forms attached to this flyer – if necessary, make copies if there is more than one individual in your household that needs income tax filled in. Make sure and sign documents where indicated. Call us if you need some help filling in the forms attached.
3. Put all forms provided and your information slips into an envelop and put your name on the envelope; bring the information at the schedule date and time you have been assigned. Do not drop your information to anyone else except, Brenda or Nicole.
4. Once your income tax is complete, we will call you and arrange for you to pick up your filed return. Make sure your telephone # is provided.

Please avoid the Drop-Off Service if you are experiencing Flu like symptoms, been around persons with flu like symptoms, or tested positive for Covid19 or been in contact with anyone who tested positive for Covid19.

Practice Social Distancing (6 feet apart) and Frequent handwashing and hand sanitization.

Thank you for your patience and understanding. **Stay Safe.**



Community Volunteer Income Tax Program Taxpayer Authorization

Tax year 20

Keep this form for your records. Do not send a copy to the Canada Revenue Agency (CRA).

- Complete **Section I** to allow a Community Volunteer Income Tax Program (CVITP) volunteer to prepare your income tax and benefit return.
- Complete **Section II** if you would like your return to be electronically filed. The CVITP volunteer must complete parts **E** and **F**.
- Keep all records used to prepare your return for a period of six years, and provide this information to the CRA on request.
- The CRA is responsible for ensuring the confidentiality of your electronically filed tax information **only** after the CRA has accepted it.

Section I – Authorization

Part A – Identification					
Last name		First name		Social insurance number (only enter last 3 digits)	
				x x x x x x	
Mailing address: Apt. No. – Street No. Street name			Telephone number (home)	Telephone number (work)	
P.O. Box	R.R.	City		Prov./Terr.	Postal code
Part B – Disclaimer					
I am fully aware that my income tax and benefit return is being prepared by a volunteer under the Community Volunteer Income Tax Program and that this volunteer is not acting as an agent of the Canada Revenue Agency.					
_____ Signature (individual identified in Part A)		_____ Date		_____ Signed at (place and name of organization)	

Section II – Electronic filing (EFILE)

Part C – Declaration	
Enter the following amounts from your income tax return:	
Total income (line 15000).....	_____
Taxable income (line 26000)	_____
Total federal non-refundable tax credits (line 35000).....	_____
	Refund (line 48400) _____ or Balance owing (line 48500) _____
Part D – Declaration and authorization	
I declare that the information entered in Part A and the amounts shown in Part C above are correct and complete, and fully discloses my income from all sources. I also declare that I have read the information above, and the electronic filer identified in Part E is electronically filing my income tax and benefit return.	
_____ Signature (individual identified in Part A)	_____ Date

CVITP volunteer must complete parts E and F

Part E – Electronic filer identification	Part F – Document control number
By signing Part D above, the individual in Part A declares that the following person or organization is electronically filing his or her income tax return. Part D must be signed before the return is electronically transmitted.	Document control number for the electronic record of the individual's return:
Name of person or organization: _____	_____
Electronic filer number: _____	_____

We're here to help!

If you need more information on your tax refund or your tax return, or if you have a service complaint, go to canada.ca/cra-contact or call 1-800-959-8281.

Personal information is described in Personal Information Bank CRA PPU 100. Under the Privacy Act, individuals have a right to have their personal information protected. They also have the right to access, correct or note this information and to file a complaint with the Privacy Commissioner of Canada regarding our handling of their information.

CVITP 2021-2022 Client Information Sheet



Name: _____ Social Insurance Number: _____

Telephone number: _____ Date of birth (dd-mm-yyyy): _____

Most recent address on file with Canada Revenue Agency:

Street/Apt. # Street Name City Province Postal Code

Marital status:

Married Living Common-law Widowed Divorced Separated Single

Did your marital status change in 2021? No Yes, Date of Change: _____

Spousal/Common-law partner Information:

Name: _____ Social Insurance Number (SIN): _____

Date of Birth (dd-mm-yyyy): _____

Net Income (only required if filing separately, not recommended): _____

****Note:** In certain situations, your spouse's or common-law partner's net income must be stated even if your marital status has changed. If you separated during the tax year & are unable to get this information, it may affect some claims. Please use your best estimate of your ex-spouse's net income.

• Is this the first year that you are filing a Canadian Tax return? Yes No

• Did you own foreign property of over \$100 000 (Canadian)? Yes No

• Did you work more than 50% of the time from home for a period of **at least a month** (four consecutive weeks) in 2021 due to COVID-19? Yes No

Total Number of day you worked from home in 2021 due to COVID-19 #

• Did you sell a principal residence in 2021? Yes No
- If yes, please see attached section on reverse: **Sale of Principal Residence.**

• Do you have Canadian Citizenship? Yes No
If yes, do you authorize CRA to give your name, address, date of birth, and citizenship to Elections Canada to update the National Register of Elections? Yes No

Newcomers:

- Did you immigrate to Canada in 2021? Yes No
 - **If yes, please respond to the following questions:**
 - What is your date of entry? (dd-mm-yyyy): _____
 - Did you earn any Canadian sourced income while you were not a resident of Canada?
 Yes No Income: _____
 - What is your foreign sourced income earned for the portion of the year where you were not a resident of Canada? Country: _____ Income(include the currency): _____

Indigenous:

- Are you a status Indian with rights to exempt income Yes No

CVITP 2021-2022 Client Information Sheet



**** Please complete reverse side of the form**

Dependant Information:

First and last name	Date of birth	Relationship to you*	Net income (if applicable)

*son, daughter, brother, sister, niece, nephew, aunt, uncle, father, mother, grandmother, grandfather, great grandmother, great grandfather, grandson, granddaughter, son-in-law, or daughter-in-law

Deductions:

Medical:	
Child care:	
Donations:	

Other Information: _____

SALE OF PRINCIPAL RESIDENCE

Capital gain taxes do **not** apply if the home you sold was your primary residence for the entire time you owned it. If the home that you sold was not your principal residence, you may have to report all or part of the capital gain and therefore you are **not** eligible for CVITP this year.

If you sold a house in 2021 please provide the following information:

Was this your principal residence for the entire time you owned the property: Yes No

Date you purchased the property: Day: _____ Month: _____ Year: _____

Purchase price of your property: \$ _____

Date you sold the property: Day: _____ Month: _____ Year: _____

Selling price of your property: \$ _____

If you have a spouse or common-law partner, who will claim the proceeds of the sale on their income tax return?

One of you claims the entire proceeds: _____
(name of person making the claim)

Or you will each claim a share of the proceeds: _____
(names of both partners)

Civic address of the primary residence you sold (required):

Were you a non-resident during any of the time you owned the property: Yes No
 If the answer to this question is "yes", please provide dates for the time you were a non-resident:
