



**Village of Belledune
Committee of Whole Council Meeting
March 4, 2024**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Present: Councillor, Cynthia Robinson
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Absent: Councillor, Kristie Carrier
Late:
Staff Present: Chief Administrative Officer, Landon Lee
Clerk Treasurer, Angela Culligan
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office

Adopt Agenda

M 2024/03/04-21

Lilliane Carmichael moved that the Agenda be Adopted as Amended with changes, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Councillor Cynthia Robinson- removal of M 2024/03/04-21, Cleaning Contract Update

Statements of Conflict of Interest

Presentations / Petitions / Delegations

Business

Council

Mayor, Arseneault

- Mayor Arseneault acknowledged and welcomed new Clerk Treasurer, Angela Culligan.

Councillor, Bourque

Councillor, Carmichael

- Easter Kids Dance Update

Deputy Mayor Lilliane Carmichael informed council the Children's Easter Dance would be held on March 22, from 6:00pm to 7:30pm. There will be music and gift bags for the children.

- St. Patrick's Day Dance Update

Deputy Mayor Lilliane Carmichael informed council the St. Patrick's Day dance would be held on March 16, from 9:00pm to 1:00am.

- Family Day Pancake Breakfast Update

Deputy Mayor Lilliane Carmichael informed council that during the Family Day Pancake Breakfast, there were over 80 attendees served. Lilliane thanked the volunteers and the attendees.

Councillor, Carrier

Councillor, Guitard-McDonnell

- Discussion on EMO Plan

Councillor Marilyn Guitard-McDonnell informed council that in November 2023, three members of council attended an EMO meeting in Bathurst, and that the EMO Regional Manager (Ken McGee) had indicated that he would need to visit council in January 2024 to help further Belledune's EMO plan. Marilyn requested CAO Lee connect with Ken McGee and the Fire Dept to organize a meeting with council to ensure the plan is progressed.

Councillor, Robinson

- Chaleur Bay Watershed Group- Board Member Appointment Discussion

Councillor Cynthia Robinson notified council that the citizen representative for the Chaleur Bay Watershed Group has resigned, and council will need to appoint another citizen. Cynthia suggested advertising the position through the Belledune Messenger, as it had been advertised previously. CAO Lee acknowledged the last posting for the position was relatively recent, so Administration likely had all the information needed to post the vacancy.

- Dangerous and Unsightly Premises Update

Councillor Cynthia Robinson asked for an update on the Dangerous and Unsightly files. CAO Lee notified council that it is required that the municipality have an Appeals Committee in place, which Belledune is currently lacking. CAO Lee informed council that a posting was issued in August 2023, which did not generate any applicants, so the posting was reissued for February 2024. CAO Lee

informed council there was another property that was added to the Dangerous and Unsightly list by Chaleur RSC, at the request of RCMP, and there have been additional complaints on other properties from residents. Councillor Bourque asked if a Conflict of Interest for a member of the Appeals Committee could be in play if a neighboring property was issued an order. CAO Lee indicated that he would research further, but that his understanding was a Conflict of Interest for an Appeals Committee member would occur if a property owned by an immediate family member was being reviewed.

- **Asset Management Plan Update**

Councillor Cynthia Robinson asked for an update on the Asset Management Plan. CAO Lee informed council that there was a meeting with Roy Consultants in February 2024 to further progress the plan, however the GIS component of the plan was based on surveys that need to be done, which Roy Consultants feel they will have fully completed by May 2024. Deputy Mayor Carmichael asked if there was potential funding available to help offset the cost of the project, CAO Lee indicated he would investigate further, but any AMP funding Belledune has seen previously was a pre-requisite to work being done, and needed to be applied for before the project began. Councillor Ron Bourque asked if Rte 134 (a Provincial Road) had a formula attributed to it regarding ownership, CAO Lee indicated he recalls the plan having Rte 134 segregated from other municipally owned assets, however did not recall a formula applied to it. CAO Lee to research further and provide an update to council.

- **By-law and Policy Update- Strategix Consulting**

Councillor Cynthia Robinson asked for an update on the by-law and policy review sessions. CAO Lee provided an update to council, indicating Yves Gagnon has progressed on various files and would be looking to connect with council in the next 2 weeks for a session on council feedback regarding the policies and bylaws. Cynthia requested a copy of the scope of work provided by Yves, which CAO Lee indicated he would move along to council.

Administration

CAO, Landon Lee

- **Rural Plan Review Technical Committee Discussion**

CAO Lee informed council the Chaleur RSC would be doing a Rural Plan review for 2024, and requires a Technical Review Committee mandate to be adopted by council, and appointees to the committee made. Belledune will begin advertising these types of positions through social media, along with the Belledune Messenger.

Closed Session

- **Cleaning Contract Update**

M 2024/03/04-22

BE IT RESOLVED that council continue its meeting in a closed session to discuss a matter under 68(1)(j) of the *Local Governance Act* to discuss a labour and employment matters, including the negotiation of collective agreements. REMOVED.

Adjournment

M 2024/03/04-23

Lilliane Carmichael moved that the meeting adjourned at 7:30pm, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Mayor

Acting Clerk/Treasurer