



**Village of Belledune  
Regular Council Meeting  
June 27, 2022**

**Time:** 7:00 PM  
**Place:** Belledune Council Chambers  
Mayor, Paul Arseneault  
Councillor, Lilliane Carmichael  
**Present:** Councillor, Cynthia Robinson  
Councillor, Kristie Carrier  
Councillor, Marilyn Guitard-McDonnell  
Councillor, Ron Bourque  
**Staff Present:** Interim, CAO, Chris Kingston  
Assistant Clerk/Treasurer, Nicole Carrier

**Call to Order & Welcome**

- Acknowledgement of "Treaties of Peace and Friendship"  
Mayor, Arseneault called the meeting to Order and commenced the meeting with the Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office  
Council reaffirmed their Oath of Office.
- Moment of Reflection
  - Eric Carmichael of Belledune, husband to Councillor Lilliane Carmichael and an Employee of the Village of Belledune for 24 years
  - Denis Carrier – formally of Lorne
  - Doris Lavigne of Nash Creek
  - Marc Guitard – formally of Jacquet River and a former Village of Belledune Employee
  - Mary Stella Murchie of Nash Creek
  - Theresa Godin Hickey of Lorne
  - Keith Scott of Belledune, step-father to Councillor Kristie Carrier
  - Betty Ann Arseneault – formally of Jacquet River

**Adopt Agenda**

**M 2022/06/27-95**

**Lilliane Carmichael moved that the Agenda be Adopted, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

## Statements of Conflict-of-Interest Nil

### Adoption of Minutes

M 2022/06/27-96

**Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of May 2, 2022, Special Meetings of May 6, 2022 and May 14, 2022 and the Regular Meeting of May 16, 2022 be adopted as presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED**

### Business Arising from Minutes

Councillor Robison wanted an update on the Asset Management Plan- it remains the same, CAO Kingston has spoken to the 3 bidders, 1 included videos and the other 2 do not. There would not be a lot of videos as there is no water and sewage, any extras would be monitored by CAO Kingston. It is recommended that we go with the lowest bidder. Councillor Robinson said that the video inspection in the storm sewers could cost \$200/hr, one company has provided this and the other 2 did not. A video inspection was done about 10 years ago. So, there is no real idea of what the actual cost would be.

Councillor Carrier asked if Assistant Clerk/Treasurer Carrier received the letter of Request for a donation to the Relay for Life. No letter was received as of yet.

## Presentations / Petitions / Delegations Nil

### Statements by Member of Council

#### 6.1 Deputy Mayor Bourque

Compensation to Contractors for Tenders not Awarded

As discussed at the Committee of Whole meeting on June 6, 2022, Deputy Mayor Bourque mentioned that for smaller tenders, when contractors are asked to give an estimate for a particular job and that job is cancelled or not awarded, he feels that the contractors should be compensated.

M2022/06/27-97

**Ron Bourque moved that council approve that any time council request a tender and that tender is not awarded for any reason, the contractors who quoted on that tender be paid \$300 plus tax to compensate for time lost to prepare the tender, no seconded, motion denied.**

#### 6.2.1 Councillor, Carrier

Councillor Carrier would like to have the Procedural By-law reviewed, updated and brought back to council for approval

M2022/06/27-98

**Kristie Carrier moved that Council approve that CAO Kingston consult with a third party of his choice to research, review and update the By-law Regulating the Proceedings of the Council of the Village of Belledune and bring recommendations forward for Council to review, seconded by Lilliane Carmichael. MOTION CARRIED.**

Regular Council Meeting June 27, 2022 - <https://youtu.be/RwPyLglP0d8>



**M2022/05-16-81**

**Ron Bourque moved that Council give authorization to the CAO to purchase from any vendor to a maximum of \$10,000 without having to ask Council for authorization, seconded by Councillor Carmichael. MOTION CARRIED.**

6.3.1 Councillor Guitard-McDonnell

**Stair Chair Lift**

Councillor Guitard-McDonnell said that they did receive the report from Nickie from the Circle of Friends. The total cost of the equipment and installation is \$13,249.60 for the Stair Chair Lift. There was \$5000 of funding that was obtained via GNB/RDC. Councillor Guitard-McDonnell feels that the balance of \$8,249.60 be taken out of the Capital Reserve and be voted on by Council. And that the agreement be signed by the Mayor and Clerk.

**M2022/06/27-99**

**Marilyn Guitard-McDonnell moved that Council approve to pay the balance of the Stair Chair Lift for Circle of Friends. Funds to come out of the Capital Reserve, in the amounts of \$8,249.60, seconded by Councillor Carmichael. MOTION CARRIED.**

6.3.2 Canada Day Parade

Councillor Guitard-McDonnell wanted to remind everyone of the Canada Day festivities. For the Parade everyone is gathering at the St. Gabriels Church at 11:00am, then they will proceed to go the Jacquet River Campground where there will be music, cake, etc. Please join for a fun afternoon to celebrate Canada Day.

**7. ADMINISTRATION REPORTS**

Interim Chris Kingston

7.1.1 Culligan Boat Slip (Wharf Road) Installation and Removal for a 3-year agreement

**M 2022/06/27-100**

**Ron Bourque moved that Council approve the following Resolution**

**WHEREAS the Village of Belledune undertook a request for quotation regarding the installation and removal of 23 boat slip ramps at the Culligan Boat Slip,**

**AND WHEREAS the lowest quote was Woodcox Trucking,**

**BE IT RESOLVED that council approves awarding the request for quote RFQ 2022-05 to**

**Woodcox Trucking and BE IT FURTHER RESOLVED that council authorizes its signing officers to conclude the enclosed Agreement with Woodcox Trucking.**

7.1.2 Splash Pad

**M 2022/06/27-101**

**Lilliane Carmichael moved that Council approve the recommendation from CAO Kingston and award the Splash Pad tender to the lowest bidder, Oasis Water Playgrounds, in the amount of \$185,000 tax included, seconded by Kristie Carrier. MOTION CARRIED.**

Regular Council Meeting June 27, 2022 - <https://youtu.be/RwPyLglP0d8>

## 7.2 Financial Reports

There are no financial reports as the Interim Acting Treasurer did not have them available for the meeting as she just started.

Assistant Clerk/Treasurer, Carrier

**M2022/06-27-102**

**Lilliane Carmichael moved that the Accounts Payable be paid, seconded by Kristie Carrier. MOTION CARRIED.**

## **8.0 Motions and Resolutions**

### 8.1. Dangerous and /or Unsightly Premises By-law – Appointment of Officers

CAO Kingston said that this was forwarded from our lawyer, in addition to the existing By-law

**M 2022/06/27-103**

**Ron Bourque moved**

**WHEREAS the Council has adopted various by-laws;**

**AND WHEREAS the council may appoint by-law enforcement officers for the local government and may determine their terms of office;**

**NOW THEREFORE BE IT RESOLVED that the following person is hereby appointed as a by-law enforcement officer under Section 72 of the Local Governance Act (Act):**

**Marcel Doiron**

**Stephane Doucet**

**BE IT FURTHER RESOLVED THAT the above-noted appointment includes the powers and duties to enforce dangerous or unsightly premises as per By-law #DIP 09-2020 entitled A BY-LAW OF THE VILLAGE OF BELLEDUNE RESPECTING DANGEROUS AND/OR UNSIGHTLY PREMISES, the Act and its regulations;**

**BE IT FURTHER RESOLVED THAT the by-law enforcement officer's appointment is carried out in accordance with the files forwarded by the general manger and the bylaws and policies adopted by council;**

**BE IT FURTHER RESOLVED THAT the above-noted appointment shall continue until limited or rescinded by the council, seconded by Councillor Carmichael. MOTION CARRIED.**

Deputy Mayor Bourque thanked CAO Kingston for his work on moving this forward, it takes time but in the end, it will be a beautification to our community.

Mayor Arseneault stepped down to mention that council has tried in the past to get the Dangerous and/or unsightly premises issues to moved ahead but it is a long process, so hopefully the changes can speed things up.



8.2 May Palmater – Interim Acting Treasurer Appointment

**M 2022/06/27-104**

**Ron Bourque moved that Council approve the following resolution;**

**WHEREAS section 73 of the Local Governance Act allows council to appoint an acting treasurer;**

**BE IT RESOLVED that May Palmater is appointed as Interim Acting Treasurer and as per the following:**

**a) the appointment is on an interim and non-permanent basis,**

**b) the roles and responsibilities are those prescribed by the Local Governance Act and its regulations, other applicable acts and regulations, as well as by-laws, policies and directives of council,**

**c) May Palmater is an authorized signing offices for all banking purposes and**

**d) this appointment is not made under subsection 71 (1), nor passed so as to carry out the effect subsection 71 (4) of the Local Governance Act, seconded by Lilliane Carmichael. MOTION CARRIED**

8.3 Social and Environmental Grants

**M2022/06-07-105**

**Lilliane Carmichael moved that Council approve the Social and Environmental Grant request from Tim Horton's Camp Day (July 11) for the amount of \$250, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

8.4 UMN B CONFERENCE

**M2022/06-27/106**

**Lilliane Carmichael moved that Council approve for those of council and staff who wish to attend the UMN B Conference & AGM 2022 in Fredericton from October 7-9, be able to register, seconded by Kristie Carrier. MOTION CARRIED**

Deputy Mayor Bourque asked who knew or did not know if they were going. Councillor Carmichael, Councillor Guitard-McDonnell, Councillor Carrier, CAO Kingston and Assistant Clerk/Treasurer said they would be going. Deputy Mayor Bourque said he would be attended as well.

### **General Correspondence**

#### **In Action**

Min Transportation, Jill Green – 5-Year Plan

In Request from Betty Legacy – Refund for Re-Zoning Fee

#### **In – Information**

Restigouche SPCA – May 2022

Belledune Library Report – May 2022

CRSC – Building Permits Report – May 2022

Crime Stoppers Report – May 2022

News Release – Panel Created to study Community Funding & Equalization Grant Formula

Deputy Shadow, Min for Rural Economic Dev. & Rural Broadband Strategy

#### **Magazines/Newsletters**

Municipal World

Regular Council Meeting June 27, 2022 - <https://youtu.be/RwPyLgIP0d8>

Infrastructure

**Conference and Workshops**

UMNB Conference – October 7-9, 2022

Thank you – Friends of Healthcare

Councillor Carrier asked why they did not give Patrick Hickey back his rezoning fee from a few years ago. There was a request in writing and the previous council did not give him back the money. If council can give donations to everyone, they should be able to give back his rezoning fee.

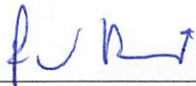
Mayor Arseneault said Mr. Hickey can send in another letter of request to this council.

**Closed Session** Nil

**Adjournment**

**M 2022/06/27-108**

**Lilliane Carmichael moved that the meeting adjourn at 7:37 P.M., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Assistant Clerk/Treasurer