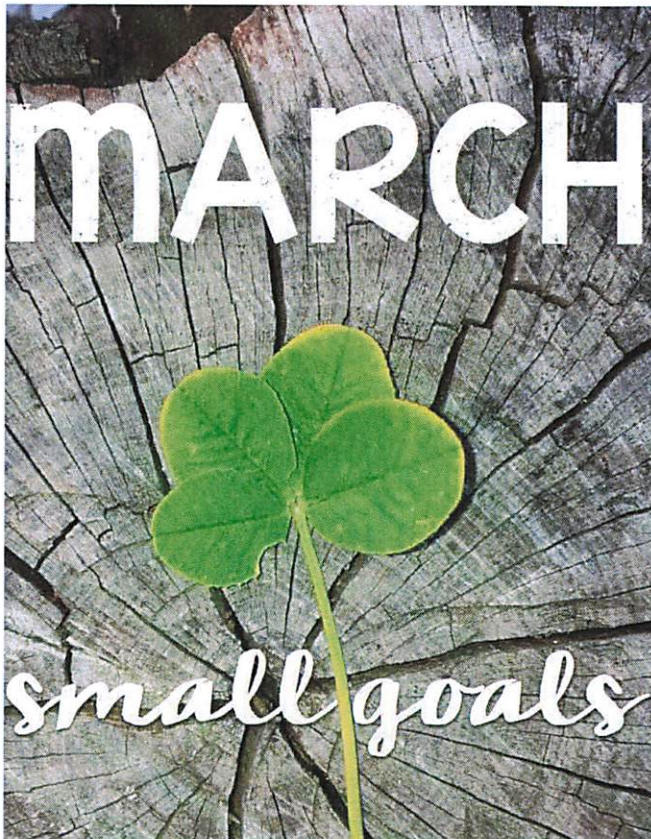


Belledune Messenger

MARCH 2023

VOLUME 11 ISSUE 3



Village of Belledune Contact Information

Municipal Office:

P.O. Box 1006, 2471 Main St.
Belledune E8G 2X9
Phone: 522-3700 Fax: 522-3704
Website: www.belledune.com

Council:

- Mayor Paul Arseneault
parseneault@belledune.com
522-8983
- Councillor Ron Bourque
rbourque@belledune.com
252-7392
- Councillor Lilliane Carmichael
Lcarmichael@belledune.com
252-5144
- Councillor Kristie Carrier
kcarrier@belledune.com
252-5120
- Councillor Marilyn Guitard-McDonnell
mgmcdonnell@belledune.com
252-4175
- Councillor Cynthia Robinson
crobinson@belledune.com
252-4137

Staff:

- Brenda Cormier
Clerk/Treasurer 522-3707
bell001@nb.aibn.com
- Nicole Carrier (Administrative Assistant): 522-3710
bell002@nb.aibn.com
- Darrell Culligan (Recreation And Wellness Coordinator):
520-9322, 522-3714
dculligan@belledune.com

Other:

- Belledune Library: 522-3701
- Belledune Veterans Arena
522-2183
- Belledune Rec. & Cultural Centre:
522-3709
- Information on rental of the Centre or contact Darrell: 520-9322, 522-3714
- Restigouche SPCA: 684-4396 or 686-0195 for emergency

MUNICIPAL SECTION

BELLEDUNE COUNCIL – MEETINGS

- **Committee of Whole Meeting – Monday Mar. 6th/23 at 7:00pm**
- **Regular Meeting of Council – Monday Mar. 20st/23 at 7:00pm**
- Please note - Council meetings on YouTube, if you are not viewing the video while the meeting is going on and wish to view it at a later time, it may take from 12 to 24 hours for the video to be uploaded on the Village of Belledune You Tube.

MUNICIPAL OFFICE

The Belledune Municipal office, located at 2471 Main St. is open to the public. Our offices will be closed between 12:00noon to 1:00pm, Monday to Friday.

You can also call the office at 506-522-3700 and direct your call to anyone on the list or you can email info@belledune.com and your email will be directed to the appropriate person.

NOTICES

- If you are sending correspondence to the Village of Belledune please make sure you include your name, a return address and telephone number so we can contact you

SNOW REMOVAL PRACTICES: Offence subject to Disciplinary Action

Violations under the Belledune Traffic Regulation By-law – By-law #: TR-11-2003 - A BY-LAW OF THE MUNICIPALITY OF BELLEDUNE TO REGULATE TRAFFIC.

SNOW OR ICE ON STREETS

No person shall place snow or ice upon any street, sidewalk or square in such manner that impedes or is likely to impede movement of traffic or pedestrians. (Section 69, Highway Act).

Please Note – it is very dangerous for people to put their snow on the road, and it is illegal. Whether you live on the main road or side streets, do no put your snow on the road.

GARBAGE AND RECYCLING COLLECTION NOTICE

Please note a few items in regards to the Collection of Recycling and Garbage:

- The bins (or garbage bags) must be put out by 8:00am
- Garbage/Recycling bins or bags must be put at the end of the driveway on the shoulder of the road, some people are putting their bins half way up their driveways, if it is not at the end of the driveway, we will not be picking it.

February 6th, 2023

WE ARE LOOKING FOR...

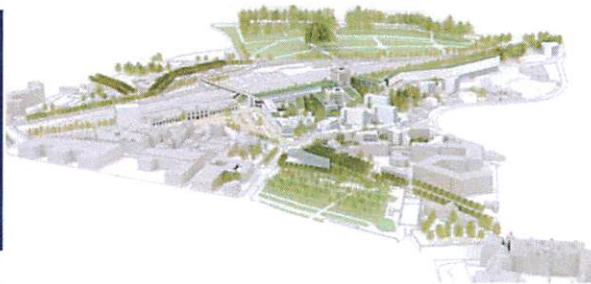
APPLICATIONS FOR MEMBERSHIP ON THE REGIONAL PLANNING ADVISORY COMMITTEE (RPAC)

Available positions

4 for the city of Belle-Baie

2 for the village of Belledune

2 for the Chaleur rural district



Setting the context

Urban plans specify the permitted uses in each zone and establish standards for how land should be developed, such as setbacks, building size and height. In some cases, there may be particular features of the land that make it impossible to comply with a standard. The Community Planning Act gives the PAC the authority to grant a variance from an established standard provided that the request is reasonable, desirable for the development of the land and is consistent with the general intent of the by-law. The PAC also has authority to approve subdivision plans.

Mandate

The mandate of the RPAC is to analyze variance or rezoning applications received in relation to reports provided by the Planning Department. It represents the entire territory served by the Chaleur Regional Service commission and ensures that the decision is consistent with the desired and desirable development for the region.

People wanted

Each of the participating municipalities is looking for people with various skills and knowledge to enhance the discussions. We invite you to submit your candidacies in your respective municipalities by including a description of yourself, as well as your interest in taking part in this committee.

Anyone who is interested in being part of the Regional Planning Advisory Committee (RPAC) please submit your name, by March 15, 2023. You can submit your name by either sending an email to info@belledune.com, by mail (P.O. Box 1006, Belledune, NB, E8G 2X9) or drop off at the Municipal Office, from Monday to Friday 8:00am – 4:00pm.



VILLAGE OF BELLEDUNE
NOTICE OF INTENTION
TO REPEAL AND REPLACE BUILDING
BY-LAW No. 15-90-1998 & Amendment No. 15-02-2009

PURSUANT TO SECTION 15(4) OF THE *LOCAL GOVERNANCE ACT*, S.N.B. 2017, C.18, PUBLIC NOTICE IS HEREBY GIVEN that the Council of the Village of Belledune intends to *repeal Building By-law No. 15-90-1998 & Amendment No. 15-02-2009* and replace it with *By-law No. 2023-BB-01*, to harmonize the by-law with the Building Code Act proclaimed February 21, 2021

In addition to the repeal and replacement of *Building By-law No. 15-90-1998 & Amendment No. 15-02-2009* proposed Building By-law *2023-BB-01* serves to follow the Building Code Act and included the following:

- DECLARATORY AND INTERPRETATIVES PROVISIONS
- BUILDING PERMIT PROVISIONS
- OBLIGATIONS AND RESPONSIBILITIES WITH RESPECT TO LEGISLATION
- PROVISIONS RELATING TO BUILDINGS
- TARIFICATION
- ORDERS, OFFENSE AND PENALTIES
- FINAL PROVISIONS

Copies of proposed Procedural Building By-law No. 2023-BB-01 may be inspected at the address below between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding civic holidays, or online at the Village website at www.belledune.com by searching "Proposed By-Laws".

Village Council will give consideration to the Third and Final Readings of the proposed building by-law at the 20 March 2023 regular meeting of Council commencing at 7:00 p.m. at the Village Council Chambers, 2471 Main St. Belledune, N.B.

Brenda Cormier, Clerk/Treasurer
2471 Main St.
Belledune, NB E8g 2J1

RECYCLING SCHEDULE FOR 2023 – VILLAGE OF BELLEDUNE

FOR MONDAYS AND WEDNESDAYS GARBAGE COLLECTION AREAS:

Recycling will be picked up on the following Tuesdays:

March 14 & 28

April 11 & 25

FOR THURSDAYS AND FRIDAYS GARBAGE COLLECTION AREAS:

Recycling will be picked up on the following Tuesdays:

March 7 & 21

April 4 & 18

****In the event of a snow storm – the recycling will be cancelled and will only be collected on the next scheduled date for your area.**

If you have any questions or concerns — please feel free to contact the office at 522-3710 or email info@belledune.com

INFORMATION FROM THE DEPARTMENT OF TRANSPORTATION

For any resident that wants to report an issue or a complaint or if you have an inquiry, for example, if you want to complain about your street not being plowed, you must contact the Transportation Information Centre at 1-833-384-4111 or email transportnb@gnb.ca. You will receive a ticket number for reference of your report or inquiry. The Village also has to use this system to report any issues or for inquiries.

Door-to-Door Collection of Recyclables

Accepted Recyclables



Paper & Cardboard

Tin Cans



Refundables

Waxed Cardboard Cartons & Tetra Pak



Please rinse your containers thoroughly

Place recyclables all mixed up, loose in the cart



Non-Accepted Items



Plastics

Plastic Bags



Glass

Hazardous Waste



Electronic Waste

Clothes, Shoes, etc.



SPECIAL NOTICE – DITCHES AND CULVERTS

Prior to doing any work on Village property, such as filling in ditches, installing culverts, etc. You must contact the Village of Belledune. There are certain regulations that must be followed, for example the size of the pipes, etc.

MESSAGE FROM N.B. POWER

The Council of Belledune and N.B. Power in accordance with Bob Scott, are working together to provide a local contact source for all matters in the Village of Belledune. The purpose of this local contact is to provide faster and more direct information to the responsible sources within N.B. Power. All issues pertaining to power outages, street lighting, down power lines and all other issues should be directed to:

Ron Bourque Deputy Mayor at Home Number 506-507-3493 Cell Number 506-252-7392

E-mail: rbourque@belledune.com

BELLEDUNE LIBRARY

Librarian Gina Card can be reached at

522-3701 or **belledunelibrary@nb.aibn.com**

New Hours for the Library are as follow: Tuesday, Wednesday and Thursday 4pm-7pm

We encourage everyone to go visit the library located at 2404 Main St.

BELLEDUNE VOLUNTEER FIRE DEPARTMENT

The Belledune Volunteer Fire Department is looking for people that would be interested in joining the department. If this is something you think you would like to do you can contact the Fire Chief Keith Legacy any time after 5pm (506) 520-9388 cell (506) 237-5059 home

BELLEDUNE POWER AND FITNESS CLUB

Please be advised that all new members joining the Power Club or returning members who do not currently have a Swipe card will be required to pay a \$10 fee to the Village of Belledune. This fee can be paid at the Municipal Office between the hours of 8:00am-4:00pm, Monday-Friday or can be paid at the Power Club (Ronnie/Steve). The Power Club is operated by a separate organization and not by the Village of Belledune. In order to become a member or receive any information regarding the Belledune Power Club; you must contact one of the directors of the Power & Fitness Club: Ronnie Dempsey at 237-4110

Or Steve Shannon at 252-0095 **NOTICE: If you were once a member of the Power Club and have a FOB card and do not wish to renew your gym membership, we are asking that you please return this card over to the Village Office or to the Power Club directors.**

MARCH 2023 EVENT CALENDAR!

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	01	02	03	04
	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Yoga 6pm	Pickleball 10am-12pm Fitness @ 1pm-2pm Zumba@ 6:00am	Dusty Sneakers 9-9:45am Pickleball 10am-12pm	Pickleball 10am-12pm Boys BB 7pm- 9pm	
05	06	07	08	09	10	11
	Pickleball 10am-12pm *Open Gymnasium All week 1pm- 4pm*	Dusty Sneakers 9-9:45am Pickleball 10am-12pm BBL3 Initial Weigh-in Yoga 6pm	Pickleball 10am-12pm Fitness @ 1pm Zumba@ 6:00pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm	Pickleball 10am-12pm Boys BB 7pm- 9pm	
12	13	14	15	16	17	18
	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm BBL3 Weigh-in Yoga 6pm	Pickleball 10am-12pm Fitness @ 1pm Zumba@ 6:00pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm	Pickleball 10am-12pm St. Patrick's Dance 9pm- 1am Boys BB 7:00pm-9pm	
19	20	21	22	23	24	25
	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm BBL3 Weigh-in Yoga 6pm	Pickleball 10am-12pm Fitness @ 1pm Zumba@ 6:00pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm	Pickleball 10am-12pm Boys BB 7pm- 9pm	Parent/kids "try it" sport. 1pm-3pm "Badminton"
26	27	28	29	30	31	01
	Pickleball 10am-12pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm BBL3 Weigh-in Yoga 6pm	Pickleball 10am-12pm Zumba@ 6:00pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm	Pickleball 10am-12pm Boys BB 7pm- 9pm	

VETERAN'S MEMORIAL CENTRE ARENA

To rent the ice please contact **Darrell Culligan** at **520-9322** or **522-3714**, or email dculligan@belledune.com "keep your stick on the ice"

Public Skating: Friday 5:30pm-6:30pm and Sunday 6pm-7pm, Senior Skating Sunday 5pm -6pm



Belledune Biggest Loser 3

This event is more than simply weight loss. It's about friendship, healthy competition and making healthy choices.

The official weigh ins will take place at the Belledune Municipal Hall Gymnasium on March 07, 2023 from 5:30pm-7:30pm or March 08 from 8am-4pm for those who cannot make it on March 07th.

The program will run for 8 weeks. Weigh-ins will continue weekly on Tuesday from 5:30pm-7:30pm or 8am-4pm the following day. The meetings, registrants can discuss meal planning, diet tips, healthy living and, of course, exercise tips and much more. There will be a prize for the person who loses the greatest amount of body weight that week, plus a random prize draw each week, winners will be posted on FB group page.

A private Facebook page (Adm. Melinda Bowlby-Hickey, Myself and Daisy Dugas) will be setup so that group members can provide support and also health and exercise questions via the group

Cost is \$35.00 to register which includes 8 weeks Weigh-in and weekly prizes. The Biggest Loser 3 (1st, 2nd, 3rd place) gets the cash prize at the end of 8 weeks.

The final weigh-ins will be April 25 from 5:30pm-7:30pm for the grand prize and bragging rights!!

To register, see contact info below or stop by village office! Payment due Prior or on official weigh-in day March 07, 2023 @ 5:30pm-7:30pm

****Note.... Weigh-ins, Initial-Weekly-Final will only be accepted in person****

Darrell Culligan
Recreation and Wellness Coordinator
Village of Belledune
Office 506-522-3714, Cell 506-520-9322
Fax 506-522-3704
dculligan@belledune.com

**FITNESS
BEST
CAMP**



Weekly Programs

Yoga – Tues. @ 6:00pm – 7:00pm “\$5.00/session”

Senior/Adult Fitness – @ 1pm-2pm “\$5.00/session”

Zumba – Wed. @ 6:30pm – 7:30pm “\$5.00/session”

Instructors: Sunny Bosca, Danie Hache-Leblanc, Kate Scott/Janie Robichaud

For more Information Contact: Darrell Culligan @ 506-520-9322 or email

dculligan@belledune.com

BELLEDUNE EVENTS COMMITTEE

NOTICE #1

How to order



1 Find a distribution center near you Bathurst Youth Center - 549-3215 2e chance store - 549-3211 Municipality of Beresford - 542-2727 Cooperative La Barque - 542-2611 Municipality of Belledune - 520-9322	2 Register and order 1 time 5\$ fee bags are 15\$ each
3 Choose pick up or delivery you MUST specify when you order	4 Pick up Or receive delivery On distribution day

The next Event Committee Meeting is Monday March. 13th at 7:00pm at the Belledune Recreation Centre.

ST. PATRICKS DAY DANCE – hosted by the Belledune Events Committee

Friday March 17th 9pm-1am at the Belledune Recreation Center



Come join us for a night out

\$10.00 must be 19 or older

We always welcome everyone to join us at our meeting each month. We appreciate everyone's suggestions and concerns.

Remember to visit our Facebook Page for upcoming events or messages.

GENERAL COMMUNITY ANNOUCEMENT SECTION

JACQUET RIVER FOODBANK

Clothing and other items are always appreciated. Thank you for all of your support. From
Johanne – Jacquet River Foodbank 506-237-5544

ROYAL CANADIAN LEGION

The Jacquet River Legion Hall is available for rent for weddings and parties. Contact Robert
Dempsey at 237-5209 for more info.

JACQUET RIVER NATURE GROUP

For more information, please contact me at doylec40@yahoo.ca

HEALTH STARTS HERE – DIAL 2-1-1

Life can be hard. Finding help can be easy. Call 2-1-1 to find support for all of life's challenges –
Food Access, Financial Aid, Affordable Housing and Mental Health. Free – Confidential – 24/7 –
150+languages.

CIRCLE OF FRIENDS

*Whether you are new to the area or you have lived in the area for years Circle of Friends offers a
safe, non-judgmental, inclusive, confidential environment where you can share, through
conversation, the challenges of everyday life while engaging in a variety of activities.
Some of our on-site activities like bowling, walks, monthly lunches and more.
In addition, we also offer a number of mental health workshops.*

*We are in operation Monday-Friday upstairs in the Jacquet River firehall. You can attend as
many days per week as you wish. Why not come check us out and see if we would be a good fit
for you? For more information call Niki @ 506-237-2561*

THE SUPER VILLAGE TRAILBLAZERS SNOWMOBILE CLUB

March Break Family Day - The Super Village Trailblazers snowmobile club and Sunnyside Sleigh
Rides are co-hosting a March Break Family Day on **Sunday, March 12th from 1 – 4:30 pm**.
There will be sliding at the snowmobile lodge (2065 Archibald Road) and horse-drawn sleigh
rides at Sunnyside Farms (1428 Archibald Road – sign at road). Both locations will have a bon
fire and hot chocolate to warm up. Everyone welcome - all activities are FREE.

I would like to reach out to everyone asking you to please send in your Happy Birthday, Anniversary Wishes or Congratulations email or call the library and leave a message for me. Thank you, Gina.

HAPPY BELATED BIRTHDAY

Jan. 20th Happy 4th Birthday Evererly Love from all your family xo

Feb. 14th Happy 1st Birthday to Lacey Gallen Love from all your family xo

HAPPY BIRTHDAY

Mar. 5th Ronald Guitard

Mar 7th Gisele Hache

Mar. 13th Lynn Ferlatte 47 years love Rodney, the kids, and all the family and friends

Mar. 16th Albiene Luce

Mar. 25th Tommy Lawlor

Mar. 28th Joan Parent

Mar. 29th Rodney Hickey 51 years Love from Lynn, the kids, and all the family and friends

Mar. 30th Happy 3rd Birthday Denver Love from all your family xo

Mar. 30th Audrey Carrier

Mar. 31st Marie Grant

The Belledune Messenger for April will be published at the beginning of April 2023; please have submissions in by the 25th of Mar. for Newsletter submissions, comments or suggestions: Gina at 506-522-3701 or email: belledunelibrary@nb.aibn.com Due to limited space, some information will be edited for length. If you wish to keep existing messages previously submitted to the messenger, you must contact Gina to confirm, otherwise your submission will be removed.

St. Patrick's Day

Word Search Puzzle

G M Q M J E P O J Z H K H C
Y R C E L E B R A T E G W D
V J E P O T P H N K O Z E T
J D U E A X I O G L C F P P
I V N V N I P R O V O F A A
M A G I C U E S L Z I X Y T
G E A N F A O E D R N U X R
O K M A R C H S W X S D E I
O L E P R E C H A U N V S C
D D X K R Q A O C H O F H K
L N Y F S Y P E N L J S J F
U M V Q J Y T N C S U Y J J
C R D V W A G I R E L A N D
K P B Q H N R A I N B O W U

POT	CLOVER	CELEBRATE	HORSESHOE
PIPE	MARCH	GOOD LUCK	GOLD
LEPRECHAUN	HAT	COINS	RAINBOW
PATRICK	MAGIC	GREEN	IRELAND



Village of Belledune - Business Listing:

Antiques Plus & Bored Whale Café & Bus Service: 26 Quinn Road, antiquesplus.ca or 506-237-2227

A Touch of Relief Massage Clinic: Leanne 148 Main St. 506-522-2384

Bookkeeping & Tax Services Division of Five Star Professional Maid Service: 506-237-2751 cell 506-520-9900 patsyturple@nb.aibn.com

Caboose Flea Market & Gift shop: Ivan & Karen Doucet 3544 Main St. thecaboose21@gmail.com or 506-962-3477

Carmichael Towing & Auto Repair: Gary 506-237-5213

Circle of Friends: Niki 3963 Main Street Upstairs at Fire Station 1, 506-237-2561

Claude Carrier Towing and Auto Repair: 506-237-1100

Clover Farm & NB Liquor Outlet: 3917 Main Street, 506-237-1901

Culligan's Canteen: Seasonal, 3958 Main St. 506-237-5563

DJ Smearer: Dale 1166 Archibald Rd 506-237-5364

Food Bank: Johanne Lavigne 3974 Main St. (basement) 506-237-5544

Guardian Restigouche Pharmacy Inc.: Jordan Frenette 53 Mack St. 506-237-5200 or restpharm@nb.aibn.com

Jacquet River Campground: 3712 Main St. 506-237-3239 off season 506-522-3710

Keyleather: Ivan & Karen Doucet 3544 Main St. keyleather@hotmail.com or 705-727-7143

Kim's Hair Styling: Kim 3665 Main St. 506-237-2294

LaPointe's Garage Inc.: Automotive and Heavy Equipment Repair: Neal & Peggy 506-237-2818

Landry's Birdseye Bowls: Leonard 2705 Main Street – 506-522-5512

Linda Harvey Hairstyling: Linda 169 Jacquet River Drive 506-237-2294 linjim@nb.sympatico.ca

MacIntosh Excavating & Trucking: Ronnie 506-237-5555

MacMillan's Funeral Services LTD: 221 Black Point Rd, Black Point 506-237-5234/506-684-0883

Mazerolle's Car Detailing: Barry 758 Noel Rd 506-237-2309

Mobile Diagnostics/Repairs: Blair northcoastdiesel47@gmail.com or 506-480-1505

Village of Belledune Business Listing - cont.

Natures Legacy Gardens: Hillary 3509 Main St. 506-480-9351

Norman Carrier's Snow Removal: Norman 506-522-2817

Painting with Maureen: 506-226-1820 or maureenpascal@hotmail.com

Park View Superette Convenience & Take-out: 3711 Main Street 506-237-2299

Rachelle's Pristine Clean: Rachelle/Patrick 3743 Main St rachellespristineclean@gmail.com or 506-252-8131

Robert Murphy & Sons LTD: Robert 2867 Main St 506-522-1104

Royal Canadian Legion Branch 77 & Veterans Monument (Jacquet River Drive & Main Street)
3843 Main St · (506) 237-2983

Shirley's Variety: 23434 Route 134 Nash Creek, 506-237-5142

Smearer Sales and Service: 23520 Route 134, Black Point, 506-237-5384

Sunset Place: Joe and Dianna Noel 2882 Main Steet Belledune, NB 506-237-2333 or djnoel@rogers.com

Supertax Inc.: Paula McDonnell 233 Jacquet River Drive 506-237-5594 supertax@bellaliant.net

Village Glass and Locksmith: Wade Godin 4539 Main St 506-237-5594

Winton Building supplies: Arthur 3923 Main Street, 506-237-2839

Woodcox Trucking and Excavation/Snow Removal: Dwayne Woodcox 22 Doyle St. 506-237-1913

YE OLDE BANK ANTIQUES: Rayburn 3982 Main St. 506-237-4107

***Any business not listed please contact Darrell Culligan @ 506-520-9322 or 506-522-3714 or dculligan@belledune.com**

FREE
Community Volunteer Income Tax Program
DROP OFF – PICK UP ONLY



The income tax program will be provided using Drop-Off and Pick-Up process. The 2022 income tax submission deadline filing date is April 30, 2023

We will be providing a Drop-off service **starting March 6, 2023**

Are you eligible for help through CVITP?

An individual with income less than \$35,000, a two-person family with income less than \$45,000, plus \$2,500 for each additional person in the family can get their return done for **free**.

In general, your tax situation is simple if you have no income or if your income comes from employment, pension, benefits such as Canada Pension Plan, employment insurance, and social assistance, registered retirement savings plans (RRSP's), support payments, scholarships, fellowships, bursaries or grants, and interest (under \$1,000).

What do you need?

In order for volunteers to complete your income tax and benefit return for you, make sure to you have your:

- Tax information slips
- Receipts
- Social Insurance Number
- Identification

DROP OFF – PICK UP PROCESS

Belledune Municipal Office 2471 Main St. Belledune (former Belledune School)

1. Call Brenda (522-3707) or Nicole (522-3710) to schedule a time for Drop-Off of your information & documents.
 - a. Monday to Friday between 9:00 a.m. – Noon & 1:00 – 3:00 p.m.
 - b. We will give you a date and time to come drop off your documents.
2. Fill in the forms attached to this flyer – if necessary, make copies if there is more than one individual in your household that needs income tax filled in. Make sure and sign documents where indicated. Call us if you need some help filling in the forms attached.
3. Put all forms provided and your information slips into an envelop and put your name on the envelope; bring the information at the schedule date and time you have been assigned. Do not drop your information to anyone else except, Brenda or Nicole.
4. Once your income tax is complete, we will call you and arrange for you to pick up your filed return. Make sure your telephone # is provided.

Please avoid the Drop-Off Service if you are experiencing Flu like symptoms, been around persons with flu like symptoms, or tested positive for Covid19 or been in contact with anyone who tested positive for Covid19.

Practice Social Distancing (6 feet apart) and Frequent handwashing and hand sanitization.

Thank you for your patience and understanding. **Stay Safe.**

Community Volunteer Income Tax Program Taxpayer Authorization

Tax year 20

Keep this form for your records. Do not send a copy to the Canada Revenue Agency (CRA).

- Complete **Section I** to allow a Community Volunteer Income Tax Program (CVITP) volunteer to prepare your income tax and benefit return.
- Complete **Section II** if you would like your return to be electronically filed. The CVITP volunteer must complete parts **E** and **F**.
- Keep all records used to prepare your return for a period of six years, and provide this information to the CRA on request.
- The CRA is responsible for ensuring the confidentiality of your electronically filed tax information **only** after the CRA has accepted it.

Section I – Authorization

Part A – Identification					
Last name		First name		Social insurance number (only enter last 3 digits)	
				x x x x x x	
Mailing address: Apt. No. – Street No. Street name			Telephone number (home)	Telephone number (work)	
P.O. Box	R.R.	City		Prov./Terr.	Postal code
Part B – Disclaimer					
I am fully aware that my income tax and benefit return is being prepared by a volunteer under the Community Volunteer Income Tax Program and that this volunteer is not acting as an agent of the Canada Revenue Agency.					
_____ Signature (individual identified in Part A)		_____ Date		_____ Signed at (place and name of organization)	

Section II – Electronic filing (EFILE)

Part C – Declaration	
Enter the following amounts from your income tax return:	
Total income (line 15000)	
Taxable income (line 26000)	Refund (line 48400) _____
Total federal non-refundable tax credits (line 35000)	or
	Balance owing (line 48500) _____
Part D – Declaration and authorization	
I declare that the information entered in Part A and the amounts shown in Part C above are correct and complete, and fully discloses my income from all sources. I also declare that I have read the information above, and the electronic filer identified in Part E is electronically filing my income tax and benefit return.	
_____ Signature (individual identified in Part A)	
_____ Date	
CVITP volunteer must complete parts E and F	
Part E – Electronic filer identification	Part F – Document control number
By signing Part D above, the individual in Part A declares that the following person or organization is electronically filing his or her income tax return. Part D must be signed before the return is electronically transmitted.	Document control number for the electronic record of the individual's return:
Name of person or organization: _____	_____
Electronic filer number: _____	

We're here to help!

If you need more information on your tax refund or your tax return, or if you have a service complaint, go to canada.ca/cra-contact or call 1-800-959-8281.

Personal information is described in Personal Information Bank CRA PPU 100. Under the Privacy Act, individuals have a right to have their personal information protected. They also have the right to access, correct or notate this information and to file a complaint with the Privacy Commissioner of Canada regarding our handling of their information.

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Name: _____ Social Insurance Number: _____

Telephone number: _____ Date of birth (dd-mm-yyyy): _____

Most recent address on file with Canada Revenue Agency:

Street/Apt. # Street Name City Province Postal Code

Marital status:

Married Living Common-law Widowed Divorced Separated Single

Did your marital status change in 2021? No Yes, Date of Change: _____

Spousal/Common-law partner Information:

Name: _____ Social Insurance Number (SIN): _____

Date of Birth (dd-mm-yyyy): _____

Net Income (only required if filing separately, not recommended): _____

****Note:** In certain situations, your spouse's or common-law partner's net income must be stated even if your marital status has changed. If you separated during the tax year & are unable to get this information, it may affect some claims. Please use your best estimate of your ex-spouse's net income.

- Is this the first year that you are filing a Canadian Tax return? Yes No
- Did you own foreign property of over \$100 000 (Canadian)? Yes No
- Did you work more than 50% of the time from home for a period of **at least a month** (four consecutive weeks) in 2021 due to COVID-19? Yes No
Total Number of day you worked from home in 2021 due to COVID-19 #
- Did you sell a principal residence in 2021? Yes No
- If yes, please see attached section on reverse: **Sale of Principal Residence.**
- Do you have Canadian Citizenship? Yes No
If yes, do you authorize CRA to give your name, address, date of birth, and citizenship to Elections Canada to update the National Register of Elections? Yes No

Newcomers:

- Did you immigrate to Canada in 2021? Yes No
 - **If yes, please respond to the following questions:**
 - What is your date of entry? (dd-mm-yyyy): _____
 - Did you earn any Canadian sourced income while you were not a resident of Canada?
 Yes No Income: _____
 - What is your foreign sourced income earned for the portion of the year where you were not a resident of Canada? Country: _____ Income(include the currency): _____

Indigenous:

- Are you a status Indian with rights to exempt income Yes No

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**** Please complete reverse side of the form**

Dependant Information:

First and last name	Date of birth	Relationship to you*	Net income (if applicable)

*son, daughter, brother, sister, niece, nephew, aunt, uncle, father, mother, grandmother, grandfather, great grandmother, great grandfather, grandson, granddaughter, son-in-law, or daughter-in-law

Deductions:

Medical:	
Child care:	
Donations:	

Other Information: _____

SALE OF PRINCIPAL RESIDENCE

Capital gain taxes do **not** apply if the home you sold was your primary residence for the entire time you owned it. If the home that you sold was not your principal residence, you may have to report all or part of the capital gain and therefore you are **not** eligible for CVITP this year.

If you sold a house in 2021 please provide the following information:

Was this your principal residence for the entire time you owned the property: Yes No

Date you purchased the property: Day: _____ Month: _____ Year: _____

Purchase price of your property: \$ _____

Date you sold the property: Day: _____ Month: _____ Year: _____

Selling price of your property: \$ _____

If you have a spouse or common-law partner, who will claim the proceeds of the sale on their income tax return?

One of you claims the entire proceeds: _____
(name of person making the claim)

Or you will each claim a share of the proceeds: _____
(names of both partners)

Civic address of the primary residence you sold (required):

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Were you a non-resident during any of the time you owned the property: Yes No

If the answer to this question is "yes", please provide dates for the time you were a non-resident:
