



**Village of Belledune
Committee of Whole Council Meeting
December 4, 2023**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Present: Councillor, Cynthia Robinson
Councillor, Kristie Carrier
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Absent:
Late:
Staff Present: CAO, Landon Lee
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office

Adopt Agenda

M 2023/12/04-167

Lilliane Carmichael moved that the Agenda be Adopted as Presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Statements of Conflict of Interest

Presentations / Petitions / Delegations

Business

Council

Councillor, Guitard-McDonnell

- Discussion on providing a Food Cycle composter at the Senior's Residence

Councillor Guitard-McDonnell let council know she might reach out to the committee who oversees the seniors complex to see if they would be interested in purchasing a Food Cycler composter at their facility. Councillor Bourque asked about the cost associated to providing a composter to the facility. CAO Lee informed council the smaller capacity units are sold for \$150 + tax, the larger units are \$300 + tax. Deputy Mayor Carmichael also suggested considering donating a unit to the complex in Jacquet River. Councillor Bourque reminded council that the complex in Jacquet River is run by the Province, which may result in it being a little more difficult to install a unit there.

- Discussion on a water and sewer plan for multi-unit housing

Councillor Guitard-McDonnell asked to discuss the water and sewer plan for a multi-unit building. Marilyn suggested that if we could research how current multi-unit complexes are designed, there could be an opportunity to develop more. Councillor Bourque informed council that in his experiences on previous councils, this type of development was evaluated, and at that time, the most units that could be developed together was 4 units sharing the same water and sewage system, which became a barrier for further developing. Ron suggested starting by contacting the Chaleur RSC for a path forward. CAO Lee provided council with a brief update on the regionalized housing study which is being done by KPMG, and could likely provide direction to council once received. Councillor Carrier inquired around what the plan would be for if housing was built on municipal land, who would be responsible for rent collection, maintenance, etc., and suggested that Belledune market available land to developers and allow for them to oversee that process. Councillor Bourque suggested that Belledune may have difficulty in finding developers due to the lack of water and sewer in the municipality.

- Discussion on adjusting our policy for employees on leave of absence, and having procedures in place that the employee return all municipal property (ie: cell phones, access cards, keys, etc.) until they return to work

Councillor Guitard-McDonnell indicated she is aware of some municipal policies being reviewed by a consultant, and asked about policies for when employees are on leave of absence and suggested that they be reviewed. CAO Lee indicated that there is a consultant review policies, however the policies being reviewed are more specific to council operation, whereas this type of policy is more directed to administration. However the changes to a policy that council is looking to advance should be a relatively straight forward process where administration updates the policies and sends to council for review. Councillor Carrier raised concerns around establishing the length of time an employee is off work, and the reason an employee is away from work, before they need to return municipal property. Councillor Bourque indicated he feels that if an employee is on sick leave and is not collecting pay directly from payroll, the policy should specify that the employee should return municipal property. Deputy Mayor Carmichael suggesting obtaining policies from other municipalities to see how they manage their process.

Administration

CAO, Landon Lee

Closed Session

- Closed Session- 68(1)(c) of the *Local Governance Act* to discuss information that could cause

financial loss or gain to a person or the local government, and 68(1)(h) the access to or security of buildings and other structures occupied or used by the local government

Council convened at 7:21pm to go to closed session.

Council returned to open session at 7:33pm.

M 2023/12/04-168

Lilliane Carmichael moved BE IT RESOLVED that council continue its meeting in a closed session to discuss a matter under 68(1)(c) of the *Local Governance Act* to discuss information that could cause financial loss or gain to a person or the local government, and 68(1)(h) the access to or security of buildings and other structures occupied or used by the local government, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Adjournment

M 2023/12/04-169

Lilliane Carmichael moved that the meeting adjourned at 7:33pm , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Mayor

Acting Clerk/Treasurer