



**Village of Belledune  
Regular Council Meeting  
March 15, 2021**

Electronic Live streamed on Belledune YouTube

**Time:** 7:00 PM  
**Place:** Belledune Council Chambers  
Mayor, Joe Noel  
Councillor, Paul Arseneault  
**Present:** Councillor, Lilliane Carmichael  
Deputy Mayor, Tracy Culligan  
Councillor, Nick Duivenvoorden  
Councillor, Sandenn Killoran  
**Staff Present:** CAO, Landon Lee  
**Staff Absent:** Clerk - Treasurer, Brenda Cormier

**Call to Order & Welcome**

- Mayor, Noel called meeting to Order.
- Moment of Reflection

Mayor, Noel requested a moment of silence in memory of; Frank Legacy formerly of Belledune, Francis Francoeur formerly of Lorne

**Adopt Agenda**

**M 2021/03/15-31**

**Tracy Culligan moved that the Agenda be Adopted as Presented, seconded by Lilliane Carmichael. MOTION CARRIED.**

**Statements of Conflict of Interest**

Sandenn Killoran declared conflict of interest for agenda item pertaining to the Lease Agreement for the Northern Moose AAA Hockey Group.

**Adoption of Minutes**

**M 2021/03/15-32**

**Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of February 1, 2021 and the Regular Meeting of February 22, 2021 be adopted as presented, seconded by Tracy Culligan. MOTION CARRIED.**

Business Arising from Minutes Nil

**Presentations / Petitions / Delegations** Nil

**Statements by Member of Council**

Mayor, Noel

Mayor Noel provided an update to Council that the Health Clinic in Jacquet River has hired a full time Nurse Practitioner. The clinic now has 2 full time doctors and 1 fulltime Nurse Practitioner.

- CAO Employment Contract

**M 2021/03/15-29**

**Nick Duivenvoorden moved that the following Resolution be adopted as presented, seconded by Tracy Culligan. MOTION CARRIED. Against: Paul Arseneault**

**RESOLUTION**

**WHEREAS the CAO has been with the employ of the village since July 24, 2017,**

**AND WHEREAS Council wishes to continue the CAO’s employment relationship on a fixed-term basis for 3 years with a renewal option,**

**BE IT RESOLVED that the CAO’s employment contract be renewed for a fixed term of 3 years in accordance with the terms discussed and agreed to by Council in closed session.**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Paul Arseneault		x	
Lilliane Carmichael	x		
Tracy Culligan	x		
Nick Duivenvoorden	x		
Sandenn Killoran	x		
	4	1	0

Councillor, Arseneault

- Broadband

Councillor, Arseneault asked that this item be removed from the agenda.

- Belledune Wharves Committee:

Councillor, Arseneault asked that this item be removed from the agenda.

Councillor, Killoran

- Statement for Those Seeking Office

Councillor, Killoran read his prepared statement.

Mayor, Noel requested that a copy of the statement be provided to Clerk Treasurer Cormier for her records.

- Economic Development on the other side of the Pandemic (prepared statement)

Councillor, Killoran indicated that he has resent out the Legacy Grant Policy draft that was discussed previously by Council. This policy formalized the type of grants that could be distributed by the municipality. With only one meeting left for Council to vote, he would like to see this document pass as a policy for Economic Development Grants. Councillor, Killoran referenced the grant applied to Guardian Pharmacy, and the positive impacts that have been seen since that grant was approved.

- Beginning of a Procurement Process for a Half-Ton Truck for the Village of Belledune's Public Works Department.

Councillor, Killoran indicated he would like for administration to evaluate the cost effectiveness of the municipality purchasing a vehicle for Public Works, with an assessment done on current operational expenses.

CAO, Lee requested a point of clarity, that the administration evaluate the cost of procurement compared to the current operational cost, which Councillor Killoran agreed with.

Councillor ,Killoran amended the motion on the floor to eliminate the “half-ton” detail in the motion.

**M 2021/03/15-30**

**Sandenn Killoran moved that the Village of Belledune in response to the identified need during budget planning begin the tendering process for a truck, with the decision on purchase to be made by the incoming Council., seconded by Lilliane Carmichael. MOTION CARRIED.**

### Administration Reports

CAO, Lee

- General Tourism Update

Seasonal Tourism Position

I have also been working with Janine on the seasonal tourism position that Council has approved for the Salmon Barrier. I'll be looking for some direction from Council on how they see this position being developed, and if there are specific job responsibilities we need to have included when the position is advertised.

CAO, Lee indicated that there would be a job description developed for this position, and if there were specific responsibilities that Council had wanted to see for this position, to please let him know.

Councillor, Duivenvoorden indicated that we should develop the description quickly, so the successful candidate is prepared for when tourism season arrives.

Jacquet River Gorge

CAO, Lee provided an update from the Tourism Chaleur office in the Service Commission, informing Council that Tourism Chaleur does provide a small amount of promotion for the Jacquet River Gorge, however they have informed us that with the maintenance of the property not being overseen by the municipality, they would be retracting on some of the promotion they provide for the site. Tourism Chaleur would continue to promote the snowmobile club, who owns the property that the Gorge lookout site is situated on.

Councillor, Duivenvoorden indicated he was disappointed in the decision to promote the Gorge less, and has concerns around the reasonings.

Councillor, Arseneault indicated that Paul Devereaux is a great ambassador for this site, and there should be some work done to see what needs to happen for the site to be promoted.

Councillor, Killoran suggested that liability on the site could be an issue, and the structure of the lookout is a concern. Councillor, Killoran suggested that receptacles for empty beverage containers be made available.

Councillor, Arseneault also suggested that the fence on the structure needs to be maintained.

Ducks Unlimited Gazebo

CAO, Lee has provided an update, Ducks Unlimited has provided a letter of authorization that would allow for the municipality to apply for a WAWA permit to made modifications to the site, to allow for it to be more accessible. Public Works may only be able to do this assessment once the snow is gone, however we will try to have some costs associated to the modifications prepared for next council meeting.

- Lease Agreement (Arena) - Northern Moose AAA Hockey Group

Councillor, Killoran declared conflict of interest and removed himself from the discussion.

CAO, Lee re-iterated that the lease is subject to the Province being in the Yellow level of recovery or better. There was a report evaluating the financials of the arena operations that would be distributed to council.

Councillor, Arseneault also suggested that a report that demonstrates pricing that is at least comparable, and could be a marginal loss, would still be fine.

**M 2021/03/15-31**

**Tracy Culligan moved that the Belledune Council accepts, as presented, the lease agreement between the Village of Belledune and the Northern Moose AAA Hockey Group for arena and the Mayor and Clerk sign said agreement, seconded by Lilliane Carmichael. MOTION CARRIED COI: Sandenn Killoran**

	For	Against	COI
Paul Arseneault	x		
Lilliane Carmichael	x		
Tracy Culligan	x		
Nick Duivenvoorden	x		
Sandenn Killoran			x
	4	0	1

Councillor, Killoran returned to the session.

- Lease Agreement #3963 Main St. (Jacquet River Fire Station - west side) - Circle of Friends Center

**M 2021/03/15-32**

**Tracy Culligan moved that Belledune Council accepts, as presented, the lease agreement between the Village of Belledune and Circle of Friends Center for the west upstairs unit of Jacquet River Fire Station and the Mayor and Clerk sign said agreement, seconded by Lilliane Carmichael. MOTION CARRIED.**

Clerk/Treasurer, Cormier

- Financial Reports

Mayor, Noel moved this to the following month until Clerk Treasurer Brenda Cormier returns.

**By-laws and Policies** Nil

**Motions and Resolutions**

- Restigouche County SPCA - 2021 Animal Control Agreement

In discussion, Councillor, Arseneault asked CAO, Lee if there was an opinion on if this agreement was suitable for the municipality.

CAO, Lee indicated that in his limited experience with the agreement, there could be an opportunity to have it be better defined. CAO Lee also indicated there is a revised Animal By-law that would need to be developed that may allow for the contract to be revisited.

**M 2021/03/15-34**

**Lilliane Carmichael moved Belledune Council accepts, as presented, the Restigouche County SPCA - 2021 Animal Control Agreement, dated March 15, 2021, and the Mayor and Clerk sign said agreement, seconded by Tracy Culligan. MOTION CARRIED.**

- Belledune Community Events Committee - Request Office Space and Storage Are

CAO, Lee indicated that this request had been received from the Events Committee, however some of the space being requested is already being utilized. CAO, Lee has not communicated directly with the Events Committee on this file, however if Council required more information from the Events Committee, a presentation or report could be requested.

Mayor, Noel suggested the motion be revised to reflect the approval of a room, but leave the motion generic to allow for other options.

**M 2021/03/15-35**

**Nick Duivenvoorden moved that the Belledune Council allocate to the Belledune Community Events Committee the use of a room at the Recreation & Cultural Centre and the use of a storage space for the Event Committee's supplies, seconded by Lilliane Carmichael. MOTION CARRIED.**

**General Correspondence**

Restigouche SPCA Monthly Reports - February 2021

Atlantic Railway Maintenance Inc. - Track Inspection - March 2021

DELG - Assessment Gap

**Closed Session** Nil

**Adjournment**

Prior to adjourning, Nick Duivenvoorden asked to provide a brief statement. Nick declared he would not be re-offering for a council position.

Councillor, Arseneault thanked Nick for his service over the years

**M 2021/03/15-36**

**Sandenn Killoran moved that the meeting adjourn at 7:45 P.M., seconded by Lilliane Carmichael. MOTION CARRIED.**

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Mayor

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Acting Clerk

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Clerk

NOTE: Due to technical issues the meeting was recorded in two (2) parts and some of the meeting was not captured and did not get recorded.

Meeting streaming on Village of Belledune You Tube Channel at <https://www.youtube.com/channel/UCUtyqqkD3kz2txKF0HYKAFw/>

