



**Village of Belledune
Regular Council Meeting
October 18, 2021**

Time: 7:07 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Present: Councillor, Cynthia Robinson
Councillor, Kristie Carrier
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Staff Present: Clerk - Treasurer, Brenda Cormier
Interim, CAO, Scott Ferguson

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"

Mayor, Arseneault called the meeting to Order and commenced the meeting with the Acknowledgement of "Treaties of Peace and Friendship"

- Reaffirm Oath of Office

Council reaffirmed their Oath of Office.

- Moment of Reflection

Mayor, Arseneault called for a moment of silence in memory of; Ada Lawlor of Belledune, Beniot Carrier of Lorne, Wendell MacCormack of Black Point, Claudie Moore of Benjamine and Elenaor (McNair) Brown formerly of Jacquet River.

Adopt Agenda

M 2021/10/18-151

Lilliane Carmichael moved that the Agenda be Adopted as Amended with changes: Add under Statements by Members of Council - Deputy Mayor, Bourque - Signage Turgeon Rd. & Jacquet River Dr., seconded by Cynthia Robinson. MOTION CARRIED.

Statements of Conflict-of-Interest Nil

Adoption of Minutes

M 2021/10/18-152

Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meetings September 7, 14 & 27, 2021 and Regular Meeting of September 20, 2021 be adopted as presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Business Arising from Minutes

Deputy Mayor, Bourque noted that at the last Regular Meeting the motion for Grant Application from Antiques Plus was tabled, he will be making a motion to have this Rescinded from the books.

As well, at the Committee of Whole Council meeting there was discussion about signage at the Municipal Building, at the road, and he will be bringing a motion forward regarding having an architect design such signage. The question is whether it gets done this year or is budgeted for next year.

Councillor, Carrier agreed signage is needed at the road, whether it be in this year or next year budget.

CAO, Ferguson advised he has already reached out and did a bit of investigation on signage and it can be anywhere from \$2,000 to very expensive. He will need some guidance from Council regarding the budget and he can then get some information within the next week or week and a half.

Mayor, Arseneault said let CAO, Ferguson do the ground work and then bring it back.

Councillor, Carrier noted the sign should be designed in a way so that the business can be added.

CAO, referenced the one at the Waterfront in Bathurst as an example.

In reference to the Antiques Plus variance - Councillor, Robinson said something has to be processed, either Council or others.

CAO, Ferguson said that it has already been submitted - rezoning of farm land.

Councillor, Robinson said correct it is not a rezoning, it is a variance.

Presentations / Petitions / Delegations Nil

Statements by Member of Council

Deputy Mayor, Bourque

- *Motion for Lawlor Road to be completed this year based on the \$125,000.00 project*

Excerpts from September 20, 2021 Minutes -Mitchell/Lawlor Intersection

M 2021/09/20-146

Ron Bourque moved that the Mitchell / Lawlor Road Intersection work be award to St. Isidore Asphalt Ltee. for up to the amount of \$125,000, seconded by Cynthia Robinson.

M 2021/09/20-147

Kristie Carrier moved that the motion to do the Mitchell / Lawlor Road Intersection be tabled until Council gets more information, seconded by Lilliane Carmichael. MOTION CARRIED
Against: Ron Bourque

	<i>For</i>	<i>Against</i>	<i>COI</i>
<i>Lilliane Carmichael</i>	<i>x</i>		
<i>Cynthia Robinson</i>	<i>x</i>		
<i>Kristie Carrier</i>	<i>x</i>		
<i>Marilyn Guitard-McDonnell</i>	<i>x</i>		
<i>Ron Bourque</i>		<i>x</i>	
	<i>4</i>	<i>1</i>	<i>0</i>

Deputy Mayor, Bourque said he would like Council to reconsider doing the Mitchell/Lawlor Road intersection – which he feels is dangerous and hazardous.

Council discussion included the scope of work when the road was worked on before, will this work being proposed fix the problem, possibility of doing the work in stages, is the money in budget or not.

Mayor, Arseneault was under the impression it was put in the budget as a Council member on the last Council he requested it be put in.

Clerk/Treasurer, Cormier noted that the instruction by the past Council was not to include it.

Clerk/Treasurer, Cormier explained that the motion to award tender to St. Isidore Asphalte Ltee. was defeated by the previous Council. That would render that tendering process now null and void. Council would now have to start a new tendering process to requests bids once again on the scope of work they wish to proceed with. This would be done by motion. Gemtec gave two (2) options, Council can choose the option they wish to proceed with and have Gemtec go back out to advertise tender. This will be at an additional cost for them to do that.

M 2021/10/18-176

Ron Bourque moved that Mitchell Rd. / Lawlor Road Intersection work be re-tendered, seconded by Cynthia Robinson. MOTION DEFEATED. Against: Lilliane Carmichael, Kristie Carrier & Marilyn Guitard-McDonnell

	For	Against	COI
Lilliane Carmichael		x	
Cynthia Robinson			
Kristie Carrier		x	
Marilyn Guitard-McDonnell	x	x	
Ron Bourque	x		
	2	3	0

- Street light added to last pole on Mitchell Road

M 2021/10/18-153

Ron Bourque moved that a street light be installed on the last Pole on Mitchell Road, seconded by Cynthia Robinson. MOTION CARRIED.

Councillor, Carrier inquired if anyone was living there.

Deputy Mayor, Bourque said there are prospectors there for 6-8 months of the year.

- Reduce Speed Limit from 80 km to 70 km on section of Route 134 (Main St.)

M 2021/10/18-154

Ron Bourque moved that the speed limit on Route 134 (Main Street) be reduced from 80 kph to 70 kph from civic # 3711 (Parkview Superette) to civic # 2471 (Municipal Building), seconded by Lilliane Carmichael. MOTION CARRIED

Against: Kristie Carrier

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson	x		
Kristie Carrier		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
	4	1	0

Deputy Mayor, Bourque said the province would not enforce by-law but will enforce speed limits.

Councillor, Carmichael said maybe ever reduce to 60 kph.

Councillor, Carrier said the Report shows that 85% of the traffic is averaging 99 kph. She does not believe this will resolve the problem; it will just be about tickets. She inquired how Charlo got their no trucking.

Mayor, Arseneault said he was told at one point, Charlo put up the signs knowing it would not be enforced and hoped it would not be found out. But now trucking is allowed.

Councillor, Carrier wondering if something on Jacquet River Dr. as a height restriction would help. Install something overhead across the road that would be low enough they could not pass through.

Deputy Mayor, Bourque said that all the past Council’s attempts to stop trucking on Route 134 were unsuccessful. Police will enforce speed limits. Maybe if ticketed for speeding they may decide to go around.

Councillor, Robinson noted that the speed signs on Main St. to Superette don’t match – one side say 60 kph the other side say 50 kph. Can this be checked into.

- Memorial Park - Benches, Garbage Receptacle & Lamp Post

M 2021/10/18-155

Ron Bourque moved that the Council approve a Budget of up to \$15,000 for Benches, Garbage Receptacle & Lamp Posts for the Memorial Park, seconded by Lilliane Carmichael. MOTION CARRIED.

M 2021/10/18-156

that Council approve the purchase, for the Memorial Park, of two (2) Benches #169, one (1) Garbage Receptacle #170 from ABC Recreation for the cost of \$5,103,80 (plus HST & Freight) MOTION CARRIED.

- Intersection Signage - Turgeon Rd. & Jacquet River Dr.
#2471 Building Signage

M 2021/10/18-177

Ron Bourque moved that CAO, Ferguson go out and get information for a few designs of signage (Business & Directional) for the Turgeon Rd. Exit (Route #134) and the Jacquet River Dr. Exit (Route #134) and have the cost estimates ready for 2022 Budget discussions, seconded by Lilliane Carmichael. MOTION CARRIED.

M 2021/10/18-178

Ron Bourque moved that CAO, Ferguson go out and get information for a few designs of signage for the Municipal Building to be displayed and have the cost estimated ready for the 2022 Budget discussions, seconded by Lilliane Carmichael. MOTION CARRIED.

Councillor, Guitard-McDonnell

- 2022 Calendars

Councillor, Guitard-McDonnell advised that the company is Impression Printing, we are ordering 1000. Of these 873 will be mailed out to our residents. The total cost of this is \$6,208.17. This includes the purchase of the calendars and the cost of mailing them. The remaining calendars will be available to be purchased for \$10 each.

M 2021/10/18-157

Marilyn Guitard-McDonnell moved that the Village of Belledune approve the development of Calendars for the year 2022 and purchase 1,000 calendars (Impression Printing) for the price of \$5,150 (plus HST), plus mailing of 873 and reallocate revenues from the Fair/Festivals Budget, seconded by Lilliane Carmichael. MOTION CARRIED.

- Communication - Discussion

Councillor, Guitard-McDonnell said that for the past four (4) months the main communication has been through e-mail and we receive many. Through all of these e-mails she had been insulted twice. She made reference to e-mail received referring to 3 musketeers and 3 stooges. She asked Deputy Mayor, Bourque of the four other Councill members, would he like to name the three Councillor he was referring to.

Deputy Mayor, Bourque said the comment was not derogatory and he said this in the e-mail. He was merely making a point that decisions can make Council look very awkward very quickly. To his time, in his opinion, Council has not made many mistakes. We may not always agree. He hopes this was not taken out of context. When people vote, they need to think long term, not short term. Decision final - can come back to haunt you in future. For example, the money given to business, that has haunted and will haunt that Council for a long time. His comment was not meant to be derogatory, but to say we need to be careful how we vote.

Councillor, Guitard-McDonnell said not sure why it would not be taken the wrong way, it was truly an insult.

Deputy Mayor, Bourque he apologises if it was taken that way.

Mayor, Arseneault said that throughout the four years there will be lot of issues that are difficult. He noted that even himself this year, reacted in such an e-mail and he apologises for that. IF he had to do today, he would not have done that. We are all going to have those times and say and do things we wish we could have back. The Code of Conduct By-law will be a very big help.

Councillor, Guitard-McDonnell said be kind be respectful.

Councillor, Adams Robinson

- Conflict of Interest Workshop

M 2021/10/18-158

Cynthia Robinson moved that Council accepts the Workshop proposal from Don Smeltzer for Conflict of Interest, Roles & Responsibilities and Ethical Governance training for the amount of \$4,700 (plus HST) and travel expenses, seconded by Lilliane Carmichael. MOTION CARRIED.

Administration Reports

CAO, Ferguson

- Grant Report and Recommendation

M 2021/10/18-159

Lilliane Carmichael moved that the Social and Environmental CAO Grant Report of October 2021 be accepted as presented and the following recommendations approved; up to \$300 to the Volunteer Fire Department for Flo Guitard for the Dusty Sneakers Date Log Journals and \$250 to Les Cadets Royaux l'Armee canadienne, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Belledune Power & Fitness Club - Grant Request

M 2021/10/18-160

Marilyn Guitard-McDonnell moved that the amount of \$2,000 be approved for the Belledune Power & Fitness Club request under Social and Environmental Grants, seconded by Lilliane Carmichael. MOTION CARRIED.

- Economic Development Residential Grant

M 2021/10/18-161

Lilliane Carmichael moved that in accordance with the Village of Belledune Economic Development By-law # ED-01-2019 and the Residential Grant Policy, Council accepts CAO, Ferguson's recommendation and approve the following grants: \$1,747.50 to Cynthia Thomas and \$1,025.00 to Darren Madden & Cindy Neale, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Councillor, Carmichael said that the Village is paying out a lot of Grant money for those moving from other provinces to Belledune as well as all over the province. They are not moving here because of the Grant. She thinks the By-law has served its purpose and she would like to see it changed.

- Team Building & Strategic Planning Workshop Oct. 29 & 30, 2021 - Jack Novack

M 2021/10/18-162

Lilliane Carmichael moved that Council approve the October 29-30, 2021 Team Building & Strategic Planning Workshop with Jack Novack at the cost of \$4,900 plus travel expenses, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Jack Novack Proposal - Assist Belledune with CAO Recruitment

M 2021/10/18-163

Lilliane Carmichael moved that Belledune accept the proposal from Jack Novack for services to assist with the recruitment of CAO for Belledune at the cost of \$6,750 plus travel expenses, seconded by Kristie Carrier. MOTION CARRIED.

- CAO Hiring Process

CAO, Ferguson said the hiring process and guideline for new CAO need to be developed. He asked Council to e-mail their comments as the position needs to be filled by January. It is not going to be easy, there is not too many in this field.

- Belledune Fire Department Rescue Unit

CAO, Ferguson said he met with Chief, Deputy Chief, Dwayne Stephenson, Chris Kingston and Metalfab consultant to review the tender specs. He also noted the estimated cost is around \$300,000 not \$30,000 as was in document presented to previous Council.

M 2021/10/18-164

Lilliane Carmichael moved that in accordance with NB Procurement Act and Regulations, Belledune Council authorize the commencement of tender process and publicly advertise the Tender on NB Opportunity Network (NBON) for Belledune Fire Department Rescue Unit, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

CAO, Ferguson also noted the tender for Heating Units went out a long time ago and was awarded, but probably not be done until February.

- Dangerous and Unsightly Residences update.

CAO, Ferguson said that people think these are not getting done and some things take a long time and this is one of them. He recommends following the list submitted by the Fire Department, but he needs direction from Council. He has already forwarded the first two (2) to the CRSC Planning. There are lot of things to do, letters to be sent, notifications, etc.

Yvon Frenette of CRSC Planning said that Belledune should consider having an inspector for that from their staff. This would take some training and our legal counsel could possibly do that training.

CAO, Ferguson suggested perhaps head of Public Work could do. He will ask and could be added to job description.

Either way, there will be nothing before spring on the process of dealing with the list of building to be addressed.

Mayor, Arseneault said instead of throwing out names tonight, look at the list and if happy with that send e-mail to CAO, Ferguson for direction.

- Economic Development Request from the Parkview Superette

CAO, Ferguson said application was received and it is currently at a stand still. There is no direction where Council wants to go with this one. An in-camera session will be held about 15 minutes prior to the next scheduled meeting. Discussion needs to take place with Council. This request has not been rescinded as the other one has.

Councillor, Bourque inquired what part of legislation is that for the in-camera session.

CAO, Ferguson said to discuss business and to look at application and evaluation- some things can be discussed in camera other things in public.

Councillor, Bourque asked what part of legislation does this fall under.

Mayor, Arseneault said legislation allow some items in camera. He asked, CAO Ferguson to send out details on what would be discussed in camera.

Councillor, Carrier said from the information written in the application, what would be confidential.

CAO, Ferguson said there is also the Privacy Act that needs to be followed. Certain things do not get discussed in open session.

Councillor, Carmichael referred to talking about a businesses' finances would be private and confidential.

Deputy Mayor, Bourque noted that in the application there was not any finance in that document. We need to remember we are talking about public money – tax payers' money. This application does not fall under in camera discussion.

Councillor, Robinsons noted they are illegible for Grant. That aside there needs to be accompanying information. Will those be included for Council to review. Are we going to ask for the accompanying information?

M 2021/10/18-179

Ron Bourque moved that until the application is supplied according to the policy, this request be tabled until that information come forward, seconded by Cynthia Robinson. MOTION CARRIED. Against: Kristie Carrier

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson	x		
Kristie Carrier		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
	4	1	0

- Municipal Building (#2471) and Recreation & Cultural Centre -Janitorial Tender CAO, Ferguson said this will be going out for bids locally this week. The number of cleanings for municipal building have been increased. The two other building have been removed from the tender (Fire Stations and Public Works); they will be cleaned by public works employee.

Clerk/Treasurer, Cormier

- Financial Reports

M 2021/10/18-165

Marilyn Guitard-McDonnell moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Lilliane Carmichael. MOTION CARRIED.

- Gas Tax Fund (2019-2023) - Capital Investment Plan Revised 2021

M 2021/10/18-166

Lilliane Carmichael moved that the document entitled *Belledune Revised (2021) Capital Investment Plan –for the GTF Administrative Agreement 2019-2023* be adopted, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

M 2021/10/18-167

that Motion M 2021/09/20-150 for Chaleur Drive Contingency Water Plan be amended to change the funding from the Utility Operating Fund or the Utility Trust Fund

M 2021/10/18-167 B

Ron Bourque moved that Motion # M 2021/09/20-150 and Amendment Motion # M 2021/10/18-167 be carried forward to a subsequent meeting, following a meeting with the Chaleur Drive Residence Committee, seconded by Lilliane Carmichael. MOTION CARRIED.

M 2021/10/18-168

Lilliane Carmichael moved that Motion M 2021/09/20-134 for the Quad Cab-Cab Nad and Chassis Dump for amount from \$103,865.70 to \$105,534.95, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

By-laws and Policies

- Belledune Council Code of Conduct By-law #CCOC-2021
 - First and Second Readings

M 2021/10/18-169

Marilyn Guitard-McDonnell moved that the Belledune Council Code of Conduct for Elected Official - By-law # CCOC-2021 be read a first time and second time by title, seconded by Lilliane Carmichael. MOTION CARRIED.

- Belledune Youth Advisory Committee By-law # YAC 2018-04 - Repeal

M 2021/10/18-170

Cynthia Robinson moved that By-law # YAC 2018-04 Youth Advisory Committee By-law be hereby Repealed and the Committee dissolved, seconded by Lilliane Carmichael. MOTION CARRIED.

Motions and Resolutions

- Belledune Economic Development Task Force - Officially Dissolve Committee

M 2021/10/18-171

Marilyn Guitard-McDonnell moved that the Belledune Economic Development Task Force established by Motions M 2016/09/19-178 and M 2016/12/19-253 be officially dissolved, seconded by Lilliane Carmichael. MOTION CARRIED.

- Committee Appointments

M 2021/10/18-172

Ron Bourque moved that the following Committee appointments be accepted as presented: Mayor Arseneault & Councillor Carmichael to the Belledune EMO Standing Committee, Councillor Carmichael to the Belledune Joint Health and Safety Committee and Councillor Bourque to the Restigouche County Crime Stoppers, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Chaleur Bay Watershed Group - Request for Council Member appointment
- Motion M 2021/10/18-173 - No mover

General Correspondence

- Correspondence

Restigouche SPCA - Report September 2021

CRSC, Permit Reports - Jan - July 2021, August 2021

Atlantic Railway - Track Inspection Report - August 2021

Min of DELG, Daniel Allain - Acknowledgement of Letter of Support Jacquet River ATV bridge

- Chaleur Chamber of Commerce - Business Excellence Award Gala
 - Sponsorship Request

M 2021/10/18-174

Ron Bourque moved that the Village of Belledune approve the amount of \$500 as a Bronze Sponsorship for the Chaleur Chamber of Commerce - Business Excellence Award Gala, seconded by Lilliane Carmichael. MOTION CARRIED.

Closed Session

- 6:30 P.M. - Nat Pepperling, Glencore
Local Governance Act - Section 68 (1) (a) (b) (c)

Adjournment

M 2021/10/18-175

Lilliane Carmichael moved that the meeting adjourn at 8:53 P.M., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Mayor

Clerk/Treasurer

Meeting streaming on Village of Belledune You Tube Channel at <https://www.youtube.com/channel/UCUtyqqkD3kz2txKF0HYKAFw>