



**Village of Belledune
Regular Council Meeting
November 20, 2023**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Present: Councillor, Cynthia Robinson
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Absent: Councillor, Kristie Carrier
Late:
Staff Present: CAO, Landon Lee
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

Adopt Agenda

- Addition- Update on Christmas in the Village, Councillor Marilyn Guitard-McDonnell
- Addition- Acknowledgement of the Remembrance Day services at Jacquet River School and Royal Canadian Legion, Mayor Paul Arseneault

M 2023/11/20-154

Lilliane Carmichael moved that the Agenda be Adopted as Amended, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Statements of Conflict of Interest

Adoption of Minutes

M 2023/11/20-155

Marilyn Guitard-McDonnell moved that the Minutes of the Regular Meeting of October 16, 2023 be adopted as presented, seconded by Ron Bourque. MOTION CARRIED.

Business Arising from Minutes

Presentations / Petitions / Delegations

- Ryan Wilbur, City of Bathurst- Defi Nepisiguit Challenge
- Yvon Frenette, CRSC- Laviolette and Smearer Rd Amendments

Statements by Member of Council

- Update on Christmas in the Village, Councillor Marilyn Guitard-McDonnell

Councillor Guitard-McDonnell provided an update on Christmas in the Village, which will be held on December 1 and 2. On December 1 there will be a Christmas lighting at the Jacquet River Campground, beginning at 6:30pm. The Jacquet River School choir will be singing at the event. There will be a Christmas Craft Sale at the Rec Center on December 2, from 12:00pm to 4:00pm. There will be crafts, tarot card readings, and a visit from Santa.

- Acknowledgement of Remembrance Days services at Jacquet River School and Royal Canadian Legion, Mayor Paul Arseneault.

Mayor Arseneault wanted to recognize the events at both the Jacquet River School and the Legion. The school choir and staff members involved in the event were fantastic. The Legion event was very well done. Mayor Arseneault wanted to recognize all veterans and first responders. Councillor Bourque informed council and the public that each year the Legion sponsors a literacy and art show that students of the school participate in, which received plenty of accolades from the veterans who viewed the entries from the students.

Administration Reports

CAO, Landon Lee

- Grant Report and Recommendation

M 2023/11/20-156

Marilyn Guitard-McDonnell moved that CAO Grant Report for November be accepted as presented and recommendations approved for the following grants: \$750 to the Making Spirits Bright campaign; \$1,000 to Belledune Power & Fitness Club towards their insurance policy; \$317.66 to Flo Guitard for Dusty Sneakers' journals, seconded by Lilliane Carmichael. MOTION CARRIED.

- Financial Reports

M 2023/11/20-157

Marilyn Guitard-McDonnell moved that the Financial Report be accepted as presented, seconded by Lilliane Carmichael. MOTION CARRIED.

By-laws and Policies

• **BY-LAW TO AMEND THE RURAL PLAN OF THE VILLAGE OF BELLEDUNE 17-01-2008**

Under the authority vested in it by the Community Planning Act, the Municipal Council of Belledune, duly convened, enacts as follows:

By-Law Number 17-01-2008 Rural Plan of the Village of Belledune is amended by adding the paragraph (xi) under the article (71.1) (a) of the section 71: Residential Type 2 – R-2 Zone as follow :

1. *(xi) notwithstanding the article 71.2, 71.3 and 71.4, a mini-house with the following conditions :*
 - i. *The mini-house located within the 30-metre protection zone should be built on stilts or blocks that allow water to flow freely underneath the living space;*
 - ii. *On the two lots bearing PID numbers 20277457 and 20276655, the mini-house should be situated as close as possible to the private road to minimize their proximity to the shoreline.*

M 2023/11/20-158

Lilliane Carmichael moved that by-law number 01-2023 concerning the amendment of the zoning provisions of the rural plan of the Village of Belledune, the title of which only has been read, be adopted at first reading, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

• **BY-LAW TO AMEND THE RURAL PLAN OF THE VILLAGE OF BELLEDUNE 17-01-2008**

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 - i. *The mini-house located within the 30-metre protection zone should be built on stilts or blocks that allow water to flow freely underneath the living space;*
 - ii. *On the two lots bearing PID numbers 20277457 and 20276655, the mini-house should be situated as close as possible to the private road to minimize their proximity to the shoreline.*

M 2023/11/20-159

Lilliane Carmichael moved that by-law number 01-2023 concerning the amendment of the zoning provisions of the rural plan of the Village of Belledune, the title of which only has been read, be adopted at second reading, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

• **BY-LAW TO AMEND THE RURAL PLAN OF THE VILLAGE OF BELLEDUNE 17-01-2008**

Under the authority vested in it by the Community Planning Act, the Municipal Council of Belledune, duly convened, enacts as follows:

By-Law Number 17-01-2008 Rural Plan of the Village of Belledune is amended by adding the following definition under “Landscaping” in the section 1: Zoning map and Interpretation:

1. ***Light Mechanics or Light Maintenance and Repair:*** *Involves the maintenance and repair of snowmobile engines, lawnmowers, chainsaws, snow blowers, outboard motors, and automobiles. This includes inspecting engine components to detect any defects, estimating repair costs, adjusting, replacing, or repairing defective parts, and performing a final check to ensure the proper and safe operation of the equipment delivered to customers.*

By-Law number 17-01-2008 Rural Plan of the Village of Belledune is amended by adding the paragraph (c) under the article (1) (b) of the section 31: Home Business as follow :

2. *(b) Class 3 : Light mechanical with the following conditions :*
 - i. *The owner of the residence wishing to add a secondary Class 4 use must be registered as a business;*
 - ii. *The use must be conducted exclusively inside the building;*
 - iii. *No outdoor storage is permitted;*
 - iv. *The use must not create nuisances, such as noise, for the neighborhood.*
 - v. *The owner must demonstrate the ability to recover oils and other pollutants associated with the use.*
 - vi. *Receiving an authorization letter from the Department of Justice and Public Safety.*
 - vii. *It cannot exceed 50% for residential use and the remaining 50% for commercial use.*

M 2023/11/20-160

Lilliane Carmichael moved that by-law number 02-2023 concerning the amendment of the zoning provisions of the rural plan of the Village of Belledune, the title of which only has been read, be adopted at first reading, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

• **BY-LAW TO AMEND THE RURAL PLAN OF THE VILLAGE OF BELLEDUNE 17-01-2008**

Under the authority vested in it by the Community Planning Act, the Municipal Council of Belledune, duly convened, enacts as follows:

By-Law Number 17-01-2008 Rural Plan of the Village of Belledune is amended by adding the following definition under “Landscaping” in the section 1: Zoning map and Interpretation:

1. ***Light Mechanics or Light Maintenance and Repair:*** *Involves the maintenance and repair of snowmobile engines, lawnmowers, chainsaws, snow blowers, outboard motors, and automobiles. This includes inspecting engine components to detect any defects, estimating repair costs, adjusting, replacing, or repairing defective parts, and performing a final check to ensure the proper and safe operation of the equipment delivered to customers.*

By-Law number 17-01-2008 Rural Plan of the Village of Belledune is amended by adding the paragraph (c) under the article (1) (b) of the section 31: Home Business as follow :

2. (b) *Class 3 : Light mechanical with the following conditions :*
 - i. *The owner of the residence wishing to add a secondary Class 4 use must be registered as a business;*
 - ii. *The use must be conducted exclusively inside the building;*
 - iii. *No outdoor storage is permitted;*
 - iv. *The use must not create nuisances, such as noise, for the neighborhood.*
 - v. *The owner must demonstrate the ability to recover oils and other pollutants associated with the use.*
 - vi. *Receiving an authorization letter from the Department of Justice and Public Safety.*
 - vii. *It cannot exceed 50% for residential use and the remaining 50% for commercial use.*

M 2023/11/20-161

Lilliane Carmichael moved that by-law number 02-2023 concerning the amendment of the zoning provisions of the rural plan of the Village of Belledune, the title of which only has been read, be adopted at second reading, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Motions and Resolutions

General Correspondence

- Correspondence List & Documents

Closed Session

- Closed Session-Labour and Employment Matter

Council moved to closed session at 8:09pm, returned to open session at 8:25pm.

M 2023/11/20-162

Lilliane Carmichael moved BE IT RESOLVED that council continue its meeting in a closed session to discuss a matter under 68(1)(j) of the *Local Governance Act* to discuss a labour and employment matter., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

M 2023/11/20-162B

Ron Bourque moved WHEREAS council has discussed an employment matter in the closed session, the details of which are protected under the *Act* as well as the *Right to Information and Protection of Privacy Act*;

BE IT RESOLVED that council accepts the directives passed in the closed session regarding the employment matter, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED

Against: Cynthia Robinson

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
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Adjournment

M 2023/11/20-163

Marilyn Guitard-McDonnell moved that the meeting adjourn at 8:29pm, seconded by Lilliane Carmichael. MOTION CARRIED.

Mayor

Acting Clerk/Treasurer