

**Belledune Calendar Committee Policy**  
**#BCC-08-2013**

**Purpose**

The purpose of the Belledune Calendar Committee is to have a group of members of the Village of Belledune to choose photos for the upcoming Calendar that is to be sent to all households within the Village, as well as companies and government agencies the municipality does business with.

**Structure**

The Committee membership will consist for four Belledune citizens and a Council member, all to be appointed by Council. This Committee is completely voluntary.

The Council member will serve as Chairperson and organize and overseer of the process. They will not select or vote on the photo choices.

**Authority**

The mandate of the citizen members will be to choose anonymous photos from all submissions received by the Committee Chairperson.

**Procedure**

The Chairperson, will hold in confidence the information of who each photo belongs to, so there is no bias from the members of the Committee.

The photos will be put into four (4) categories arranged by season.

From there, a point system will be used to judge:

- Three (3) points will be awarded for each Committee Member's first choice;
- two (2) points for their second choice; and
- one (1) point for their third choice.

All points will be tallied, and positions established.

Should there be a tie; the photos with the most points will be voted on again.

The committee written recommendations will then be brought to the Council of Belledune for final approval.

Adopted by Council on this 19<sup>th</sup> day of August, 2013.

**Brenda Cormier**

Clerk

**Ronald Bourque**

Mayor