



**Village of Belledune
Regular Council Meeting
March 18, 2024**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Present: Councillor, Cynthia Robinson
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Absent: Councillor, Kristie Carrier
Late:
Staff Present: Chief Administrative Officer, Landon Lee
Clerk Treasurer, Angela Culligan
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

Adopt Agenda

M 2024/03/18-24

Lilliane Carmichael moved that the Agenda be Adopted as Amended with changes, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- CAO Lee- Financial Reports, Removal.

Statements of Conflict of Interest

Adoption of Minutes

M 2024/03/18-25

Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of February 5, 2024 and the Regular Meeting of February 20, 2024 be adopted as presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Business Arising from Minutes

Presentations / Petitions / Delegations

Statements by Member of Council

Councillor, Guitard-McDonnell

- Communities in Bloom Program

Councillor Marilyn Guitard-McDonnell noted she had received an email from the Communities in Bloom Program, and provided a brief summary of the non-profit that was overseeing the program. Marilyn put a call out to any resident who was interested in participating in the program to reach out to the municipal office, and if there was enough interest, the municipality could register for the program at a fee of \$500.

- Acknowledgment of Community Support

Councillor Marilyn Guitard-McDonnell noted that the community had been involved in two major fundraisers recently, and she wanted to acknowledge the outpouring of support that she has seen from residents of Belledune.

Administration Reports

CAO, Landon Lee

- Financial Reports

M 2024/03/18-26

that the Financial Report be accepted as presented. REMOVED

- CAO Lee provided a brief update to council. CAO Lee informed council that Allen Paquet and Arseneau had begun the annual audit, which was expected to run for a few weeks. APA had started the process late, and acknowledged they would be submitting the report later than usual. While working with APA, there were discrepancies in the January and February entries found, and Administration would like ensure the entries are corrected prior to sending to council.

- Social and Environment Grant

M 2024/03/18-27

Lilliane Carmichael moved that the Social and Environmental Report for March 2024 be accepted as presented and recommendations approved; \$250 to the DRHS Girls Varsity Volleyball program., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

M 2024/03/18-28

Lilliane Carmichael moved that the following grants be approved; \$250 to the Restigouche North Minor Hockey Association; \$250 to the Rod Harquail Fund; \$500 to the Lorne Days Festival. , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

By-laws and Policies

Motions and Resolutions

- Power Club Lease

M 2024/03/18-29

Lilliane Carmichael moved that the Lease Agreement between the Village of Belledune and the Belledune Power & Fitness Club Inc. for use of Unit 3 at 2471 Main Street, Belledune, NB, for a recurring monthly term be accepted, and the Mayor and Clerk sign the final version of the document, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Cafe Lease

M 2024/03/18-30

Lilliane Carmichael moved that the Lease Agreement between the Village of Belledune and STEVEN BOTT for use of the commercial cafe space located at 2471 Main Street, Belledune, NB for \$750 (HST included) per month, plus costs of utilities, for a three (3) year term with an operator option to extend for one (1) year, be accepted and the Mayor and Clerk sign the final version of the document, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Appointing Clerk Treasurer as Signing Authority

M 2024/03/18-31

Lilliane Carmichael moved that in accordance with section 77(1) of the NB Local Governance Act, that Belledune Council appoints Angela Culligan as additional signing authority as Clerk Treasurer, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Per Diem for UMNb Advocacy Days

M 2024/03/18-32

Lilliane Carmichael moved that council approve use of a per diem for council members attending the UMNb Advocacy Days event in Fredericton on March 20-21, 2024 , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

General Correspondence

- Correspondence List & Documents

Closed Session

Adjournment

M 2024/03/18-33

Lilliane Carmichael moved that the meeting adjourn at 7:24pm, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Mayor

Acting Clerk/Treasurer