



**Village of Belledune  
Regular Council Meeting  
November 17, 2025**

**Time:** 7:00 PM  
**Place:** Belledune Council Chambers  
Mayor, Paul Arseneault  
Councillor, Lilliane Carmichael  
**Present:** Councillor, Cynthia Robinson  
Councillor, Marilyn Guitard-McDonnell  
Councillor, Ron Bourque  
Councillor, Dawn Hickey  
**Absent:**  
**Late:**  
**Staff Present:** Chief Administrative Officer, Landon Lee  
Clerk Treasurer, Angela Buckle  
**Staff Absent:**  
**Staff Late:**

**Call to Order & Welcome**

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

**Adopt Agenda**

**M 2025/11/17-129**

**Lilliane Carmichael moved that the Agenda be Adopted as Amended with changes, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**Statements of Conflict of Interest**

Mayor, Arseneault declared conflicts of interest regarding the golf tournament donations and the Gentlemen's Hockey Tournament. Mayor, Arseneault vacated the meeting at 7:28pm and returned at 7:33pm.

**Adoption of Minutes**

**M 2025/11/17-130**

**Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of October 6, 2025 and the Regular Meeting of October 20, 2025 be adopted as presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

Business Arising from Minutes

**Presentations / Petitions / Delegations**

**Statements by Member of Council**

Mayor, Arseneault

- Paul's Lookout Assistance Discussion

Mayor, Arseneault said that Paul approached him for some help getting tables for the Lookout and some gravel to fix the road. Mayor, Arseneault said that Paul does not have a specific request in and that we should get a list from him. Mayor Arseneault asked CAO, Lee what we could do for Paul without a third party's permission.

CAO, Lee said that Paul's Lookout is on the Trailblazer's property and they have asked that before we make any commitments to Paul that we inform them. CAO, Lee offered to reach out to Paul to get a list of what he is looking for and then reach out to the Trailblazers to see what we can contribute.

Councillor, Bourque

- Crime Stoppers Presentation

Councillor, Bourque stated that there will be a Crime Stoppers presentation, along with RCMP, on January 21, 2026 at the Rec Centre from 7:00pm - 8:30pm. This will be open to the public.

- Crime Stoppers Banner

Crime Stoppers is making two pop up banners, one in French and one in English. The Restigouche Crime Stoppers unit is looking for a \$100 donation from the Village of Belledune and the Village of Belledune will be advertised on the banner as a sponser.

- Painting of Medical Centre

Councillor, Bourque has inquired with a local contractor to see how much it would cost to paint the interior of the Jacquet River Health Centre. He was looking for Council's feedback to see if he should approach Vitalite to see if we can work with them to get the Health Centre painted.

Council directed Councillor, Bourque to inquire with Vitalite to see what it would cost on their end to have the building painted and we could partner with them.

Councillor, Carmichael

Councillor, Guitard-McDonnell

- Acknowledgement

Deputy Mayor, McDonnell Guitard wanted to acknowledge three students from Jacquet River School who volunteered at the Firefighter Appreciation Dinner. These students were Mary, Jonah, and Sophia.

Councillor, Hickey

Councillor, Robinson

### **Administration Reports**

Chief Administrative Officer, Landon Lee

- Social and Environmental Grant Report

**2025/11/17-131**

**Lilliane Carmichael moved that the Social and Environmental Report for November 2025 be accepted as presented and recommendations approved; \$250 to the Spirit of Christmas campaign, \$100 for Crime Stoppers, and \$250 for Poppy Fund , seconded by Dawn Hickey. MOTION CARRIED.**

**2025/11/17-132**

**Lilliane Carmichael moved that council approves a Social and Environmental Grant to the Belledune Gentlemen's Hockey Tournament to be issued in 2026 for ice time at a subsidized rate of \$55 per game, reimbursement up to \$500 for Tournament Program upon proof of purchase and receipt, and \$250 towards tournament insurance, seconded by Ron Bourque. MOTION CARRIED**

**Against: Cynthia Robinson**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Lilliane Carmichael	x		
Cynthia Robinson		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
Dawn Hickey	x		
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**2025/11/17-133**

**Lilliane Carmichael moved that a grant of \$750 be provided to the Making Spirits Bright campaign, seconded by Ron Bourque. MOTION CARRIED.**

**2025/11/17-134**

**Lilliane Carmichael moved that a grant of \$500 be made to IWK c/o Dude Run (Bart Dempsey), a grant of \$300 be made to Jacquet River School Class Trip (c/o Shanna Frenette), and a grant of \$300 be made to Jacquet River Nature Group (c/o Dan Flanagan) from revenue generated by Belledune Days events , seconded by Ron Bourque. MOTION CARRIED.**

Clerk Treasurer, Angela Buckle

- Financial Reports

**2025/11/17-135**

**Lilliane Carmichael moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- CRSC Budget Directive

Mayor, Arseneault and Councillor, Robinson need a directive from Council on how to vote on the budget for the Chaleur Regional Service Commission. The directive was issued to vote in favour of the budget.

- Ratio Discussion - 2026 Budget

Clerk Treasurer, Buckle was directed to use a ratio of 1.7 for the 2026 budget.

### **By-laws and Policies**

### **Motions and Resolutions**

- PID 50075357 By-law Amendment Hearing Date

**M 2025/11/17-136**

**Lilliane Carmichael moved WHEREAS the council has received a request to amend the Rural Plan provision to allow one more unit in a mixed zone of type 2 (MX-2) for a total of 16 units in a multiple unit dwelling; and**

**WHEREAS the council wishes to consider the above-mentioned text amendment request; and**

**WHEREAS Section 111 of the *Community Planning Act (CPA)* requires the public notices relating to the adoption of such by-law; and**

**WHEREAS the council have already requested the advice of the Chaleur Planning Review and Adjustment Committee for the Chaleur Regional Service Commission pursuant to Section 110 of the CPA;**

**BE IT RESOVED THAT :**

- a. a by-law amending the Village of Belledune Rural Plan be prepared;**
- b. the Clerk shall, on behalf and for the benefit of Council, cause public notices to be published in accordance with the requirements of subsection 111(1) of the *Community Planning Act*;**
- c. the consideration of objections for the proposed by-law be set for December 15, 2025 in the council chamber in Belledune NB at 7:00 p.m.;**

- d. **the proposed by-law be made available for the public consultation at the municipal office during business hours starting on the day the first public notice is published, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- 2025 Fire Conference

**M 2025/11/17-137**

**Lilliane Carmichael moved that any council and staff members who want to attend the 2025 Fire Conference in Fredericton, NB on November 28 & 29, 2025 be approved, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- Regional Developement Corp - Funding Agreement Project No. 17130

**M 2025/11/17-138**

**Lilliane Carmichael moved that Council accepts the Regional Development Corporation (RDC) Community Investment Fund Agreement, Project #17130 for financial contribution up to \$31,703 for the replacement of arena dehumidifiers. , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- UMNb Harassment & Intimidation Symposium

**M 2025/11/17-139**

**Lilliane Carmichael moved that any council members who want to attend the UMNb Harassment and Intimidation Symposium in Fredericton, NB on November 14 & 15, 2025 be approved, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- Chaleur Drive Water Treatment Main Line Replacement Approval for Design

**M 2025/11/17-140**

**Lilliane Carmichael moved that Belledune Council accepts Roy Consultants proposal to commence the design process and in accordance with the Village of Belledune Procurement Policy #2024-01, advertise the Tender by invitation for the Chaleur Drive WTP Raw Piping Replacement project. , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- Meeting Temporarily Adjourned

**M 2025/11/17-A**

**Lilliane Carmichael moved that the meeting be adjourned, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- Resume from Adjournment

**M 2025/11/17-B**

**Lilliane Carmichael moved that the meeting resume, seconded by Dawn Hickey. MOTION CARRIED.**

### **General Correspondence**

- Correspondence List & Documents

**Closed Session**

- Budget Discussion

**M 2025/11/17-141**

**Lilliane Carmichael moved BE IT RESOLVED that Council continue its meeting in a closed session to discuss a matter under the Local Governance Act 68(1)(j) labour and employment matters, including the negotiation of collective agreements, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**Adjournment**

**M 2025/11/17-142**

**Lilliane Carmichael moved that the meeting adjourn at 8:10pm, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

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Mayor

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Clerk Treasurer