

Belledune Messenger

Village of Belledune Contact Information

Municipal Office:

P.O Box 1006,
2471 Main St., Belledune, E8G2X9
506-522-3700
www.belledune.com

Council

- Mayor Paul Arseneault
parseneault@belledune.com
506-522-8983
- Councillor Ron Bourque
rbourque@belledune.com
506-252-7392
- Councillor Lilliane Carmichael
lcarmichael@belledune.com
506-252-5144
- Councillor Kristie Carrier
kcarrier@belledune.com
506-252-5120
- Councillor Marilyn Guitard-McDonnell
mgmcdonnell@belledune.com
506-252-4175
- Councillor Cynthia Robinson
crobinson@belledune.com
506-252-4137

Staff

- CAO: Landon Lee
llee@belledune.com
506-522-3703
 - Clerk/Treasurer: Angela Culligan
aculligan@belledune.com
506-522-3707
 - Administrative Assistant: Nicole Carrier
bell002@nb.aibn.com
506-522-3710
 - Recreation and Wellness: Darrell Culligan
dculligan@belledune.com
506-522-3714, 506-520-9322
 - Reception:
info@belledune.com
506-522-3715
-
- Belledune Library: 506-522-3701
 - Belledune Veterans Arena: 506-522-2183
 - Belledune Rec. & Cultural Center:
506-522-3709
 - Restigouche SPCA: 506-684-4396 or 506-686-0195 for emergencies



March 17th, 2024

BELLEDUNE COUNCIL MEETINGS

Committee of Whole Meeting: March 04, 2024 at 7:00 pm

Regular Meeting of Council: March 18, 2024 at 7:00 pm

PLEASE NOTE THAT IT MAY TAKE 12-24 HOURS FOR RECORDINGS TO BE UPLOADED TO VILLAGE OF BELLEDUNE YOUTUBE CHANNEL

MUNICIPAL OFFICE

The Belledune Municipal Office is open to the public Monday to Friday from 8:00 am to 4:00 pm. Our offices will be closed daily between 12:00 pm and 1:00 pm. You may reach staff by calling 506-522-3700 or email info@belledune.com. The office will be closed on March 29th, 2024 for Good Friday and April 01st, 2024 for Easter Monday.

MUNICIPAL SECTION

Please have submissions in by the 25th of March for the April 2024 Newsletter. Due to limited space, some information will be edited for length. Please call 506-522-3715 or email info@belledune.com for more information.

NOTICES

If you are sending correspondence to the Village of Belledune, please include your name, return address and telephone number so we may contact you.

DITCHES AND CULVERTS

Due to certain regulations, you must contact the Village of Belledune prior to doing any work on Village property.

GARBAGE AND RECYCLING

Bins/bags must be put out by 8:00 am at the end of the driveway, on the shoulder of the road or it will not be picked it up.



RECYCLING SCHEDULE FOR MARCH 2024

Monday and Wednesday Garbage Collection Areas	Thursday and Friday Garbage Collection Areas
March 12th	March 05th
March 26th	March 19th

VETERAN'S MEMORIAL CENTRE ARENA

For any rentals or inquiries please visit our website www.belledune.com and look under the Health and Wellness section for the Arena schedule and availability.

Public Skate: Fridays from 5:30 pm - 6:30 pm and Sundays from 6:00 pm to 7:00 pm

Senior Skate: Sundays from 5:00 pm - 6:00 pm

March Break Free Public Skating: Tuesday, Wednesday and Thursday from 4:30 - 5:30

BELLEDUNE LIBRARY - 2404 MAIN ST.

Librarian Gina Card can be reached at 506-522-3701 or email belledunelibrary@nb.aibn.com. We encourage everyone to go visit the library and follow our Facebook page for information.

Hours of Operation

Monday: Closed

Tuesday, Wednesday and Thursday: 3:00 pm -6:00 pm

Friday: Closed

Saturday and Sunday: Closed



MUNICIPAL SECTION

BELLEDDUNE POWER AND FITNESS CLUB

Please be advised that all new members joining the Power Club, or returning members who do not currently have a swipe card, will be required to pay a \$10 fee to the Village of Belledune. This fee can be paid at the Municipal Office Monday to Friday between 8:00 am - 4:00 pm, or at the Power Club with Ronnie/Steve. The Power Club is operated by a separate organization and not by the Village of Belledune. In order to become a member or receive any information regarding the Power Club; you must contact one of the Directors:

Ronnie Dempsey: 506-237-4110
Steve Shannon: 506-252-0095

NB POWER

The Council of Belledune and NB Power, in accordance with Bob Scott, are working together to provide a local contact for all matters in the Village of Belledune. To deliver faster and more direct information to the responsible sources within NB Power, all issues pertaining to power outages, street lights, downed lines, etc. should be directed to:

Ron Bourque, Councillor
Home: 506-507-3493
Cell: 506-252-7392

BELLEDDUNE VOLUNTEER FIRE DEPARTMENT

The Belledune Volunteer Fire Department is looking for people interested in joining the department. If you are interested, please contact Fire Chief Keith Legacy any time after 5:00 pm at:

Home: 506-237-5059
Cell: 506-520-9388

DEPARTMENT OF TRANSPORTATION

For any resident that would like to make an inquiry or report issues and complaints, you must contact the transportation information centre at 1-833-384-4111 or email transportnb@gnb.ca.

MUNICIPAL SECTION

THE YOUTH FOCUS PROGRAM

Meetings are now the first and third
Wednesday of each month.

12 - 17 years of age
Wednesday March 6th and 20th from
6:30 pm - 7:30 pm
Belledune Recreation Center

The youth focus program is reaching out to the public to see if anyone has anything they would like to donate to get the kids started. If anyone has any extra furniture, paint or paint supplies, please contact Darrell Culligan.

YOUTH POWER GYM PROGRAM (1/2).

14 years - 18 years of age
Monday and Thursday
6:00 pm - 7:00 pm

A collaboration between the Village of Belledune and Belledune Power Club will be offering a youth program of two 1-hour sessions per week.

- Registration and orientation will take place on Mondays and Thursdays.
- Parent/guardian and youth must both be in attendance to register.

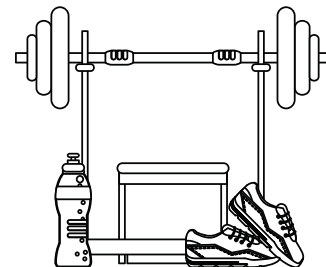
YOUTH POWER GYM PROGRAM (2/2)

- Bring ID for proof of age
- Cost: \$10 per month per member
- A copy of gym rules will be handed out
- Supervised by 1 village representative (Darrell Culligan) and 1 adult volunteer.
- A policy of 2 adults present will be in effect for the hour.
 - Please be advised that these individuals will only be there for supervising purposes, not training
- No horseplay will be tolerated and always put equipment away after you are done using it
- In order to prevent overcrowding in the gym and allow youth their hour, Ron Dempsey would like to ask that regular adult members avoid going to the gym during this time if possible.

For more information:

Darrell Culligan 506-520-9322/506-522-3714

Ron Dempsey: 506-522-3718 (8am-10am Mon-Fri)



FOODCYCLER™ MUNICIPAL PILOT PROGRAM

The foodcycler is a revolutionary appliance designed to reduce food waste and promote sustainability. This compact and eco-friendly device fits seamlessly into any kitchen, providing an easy way to contribute to a greener planet while creating a positive impact on the environment.



For more information or to have a look at the recyclers please contact:
Darrell Culligan - 506-520-9322 / dculligan@belledune.com

COMMUNITY EVENTS

BELLEDUNE COMMUNITY EVENTS

We always welcome everyone to join us at our meetings. We appreciate everyone's suggestions and concerns. Remember to visit our Facebook page for upcoming events or messages.

UPCOMING EVENTS

March Break (4th - 8th)

Free Public Skating:

Tuesday, Wednesday and Thursday
4:30pm-5:30pm

March Break (4th - 8th) Open Gymnasium:

Monday to Friday from 1:00 pm to 4:00 pm

March 16th

St. Patrick's Dance: 9:00 pm - 1:00 am
at the Belledune Rec. Centre

March 22nd

Kid's Easter Dance: 6:00 pm - 7:30 pm
at the Belledune Rec. Centre

March 23rd and 24th:

Pickleball Tournament: 10:00 am at the
Municipal Office Gymnasium

All registration proceeds go towards Lydia Lavigne for Medical Travel Expenses

How to order



MANGER FRAIS
CHALEUR
EAT FRESH

1 Find a distribution center near you

Bathurst Youth Center - 549-3215
2e chance store - 549-3211
Municipality of Beresford - 542-2727
Cooperative La Barque - 542-2611
Municipality of Belledune - 520-9322

2

Register and order

1 time 5\$ fee
bags are 15\$ each

3

Choose pick up or delivery

you MUST specify when you order

4

Pick up Or receive delivery

On distribution day

COMMUNITY ANNOUNCEMENTS

JACQUET RIVER FOODBANK

Thank you to Annmarie Rose for her kind donation!

Clothing and other items are always appreciated. Thank you for all of your support.

From Joanne
Jacquet River Food Bank
506-237-5544

ROYAL CANADIAN LEGION

The Royal Canadian Legion Durham #77 is looking for an individual for the position of janitor. If you are interested in this position please contact President Clifford Joncas at 506-507-0054. Closing date for applying is March 8, 2024

Musical Performance by: Ron Carrier
March 24th, 2024
1:00 pm - 4:00 pm
\$5 Admission

The Legion will be open 1:00 pm - 7:00 pm (weather permitting) every Friday and Saturday.

The Jacquet River Legion Hall is available for rent for weddings and parties.

Contact:
Robert Dempsey: 506-237-5209

HEALTH STARTS HERE: DIAL 2-1-1

Life can be hard. Finding help can be easy, call 2-1-1 to find support for all of life's changes - food access, financial aid, affordable housing and mental health. Free - confidential - 24/7 - 150+ languages.

CIRCLE OF FRIENDS

For more information please call: Niki
506-237-2561

JACQUET RIVER NATURE GROUP

Our bird watchers group meets March 13 at 7 PM now at the Jacquet River School. We meet monthly on the second Wednesday of the month (Apr 10, May 8, Jun 12). We continue to have weekly outings to good birding sites nearby led by seasoned birders from the Chaleur region. Outings are usually on the weekend. They are fun & you learn tons about different birds & how to observe them. You are welcome at meetings & outings; if you enjoy it, you may want to joint the JRNG. We discuss sightings of all of nature's wonders. Our group also participates in a province-wide monthly seabird survey to collect vital information on seabird movement thru our area. Schedule to be announced. If you are interested in helping, contact me, Dan Flanagan, at 506-237-2118.

WEEKLY PROGRAMS

Yoga: Tuesdays at 6:00 pm to 7:00 pm \$5.00/session

Zumba: Wednesdays at 6:00 pm to 7:00 pm \$5.00/session

Senior/Adult Fitness: Wednesdays at 1:00 pm to 2:00 pm \$5.00/session

Instructors: Sunny Bosca, Kate Scott, Danie Hache-Leblanc

For more information: Darrell Culligan at 506-520-9322 or email:

dculligan@belledune.com

COMMUNITY ANNOUNCEMENTS

DOG TAGS

Dog License Tags are now available for purchase from the Municipal Office

Price:

\$5.00 for a fixed dog
\$20.00 for an intact male
\$35.00 for an intact female

It's the Law

In New Brunswick, it's mandatory that dog owners have their pets licensed.

Finding a Missing Dog

A license tag helps animal control and shelters quickly identify your dog and get him back to you safely.

License Cost is Less Than the Fine

If you get caught without a license, you will be hit with a hefty fine.

License Fees Support Many Local Animal Shelters

Typically, the annual fee that you pay to license your dog helps to keep shelters running and supports the work of your local animal control.



HAPPY BIRTHDAY

March 05th - Ronald Guitard
March 07th - Giselé Haché
March 16th - Aldine Luce
March 25th - Tommy Lawlor
March 28th - Joan Parent
March 30th - Audrey Carrier
March 31st - Marie Grant



HAPPY Anniversary!

March 06th - Bill and Sharon Coyle





VILLAGE OF BELLEDUNE BUSINESS LISTINGS



ANY BUSINESS NOT LISTED, PLEASE CONTACT DARRELL CULLIGAN AT 506-520-9322/
506-522-3714 OR EMAIL DCULLIGAN@BELLEDUNE.COM

- **506 Masonry LTD:** Tim Collins - 2782 Main St.
 - 506-522-9800 / cell: 506-261-8244 / timmycollin@hotmail.com
- **Aid for Life - First Aid | CPR | AED Training:** Grace Lawlor
 - 506-544-6376 / aidforlife@rogers.com
- **Amy's Quality Care:** 335 Lorne Rd, Lorne, NB, E8G 1J7
 - 506-507-0221
- **Antiques Plus & Bored Whale Café & Bus Service:** 26 Quinn Rd.
 - 506-237-2227 / antiquesplus.ca
- **A Touch of Relief Massage Clinic:** Leanna - 148 Main St.
 - 506-522-2384
- **Barry Noel's Camping:**
 - 506-252-8355 / barrynoelcamping@gmail.com
- **Belledune Snow Removal Inc.:** Norman Carrier
 - 506-522-2817
- **Bookkeeping & Tax Services, Division of Five Star Professional Maid Service:**
 - 506-237-2751 / cell: 506-520-9900 / patsyturple@nb.aibn.com
- **Caboose Flea Market & Gift Shop:** Ivan & Karen Doucet - 3544 Main St.
 - 506-962-3477 / thecaboose21@gmail.com
- **Canadian Coil Cleaning Service - Your Heat Pump Cleaning Specialists:** Eric Legace
 - 506-545-8037 / canadiancoilcleaning@gmail.com
- **Carmichael Towing & Auto Repair:** Gary
 - 506-237-5213
- **Chaleur Bay Travel:** Janice Jones, Travel Specialist - 2512 Main St.
 - 888-722-0958 / janice@chaleurbaytravel.com
- **Circle of Friends:** Niki - 3963 Main St., Upstairs at Fire Station 1
 - 506-237-2561
- **Claude Carrier Towing and Auto Repair:**
 - 506-237-1100
- **Clover Farm & Liquor Outlet:** 3917 Main St.
 - 506-237-1901
- **Culligan's Canteen:** Seasonal - 3598 Main St.
 - 506-237-5563
- **DJ Smearer:** Dale - Mill, Hardwood Lumber and Flooring - 1152 Archibald Rd.
 - 506-237-5576 / cell: 506-522-8040
- **Eugene Lapointe Construction:** Eugene
 - 506-522-8759 / genelapointe@yahoo.ca



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- **Guardian Restigouche Pharmacy Inc.:** Jordan Frenette - 53 Mack St.
 - 506-237-5200 / restpharm@nb.aibn.com
- **Inspired Wellness, Clinical Counseling & Hypnotherapy Services:** Joan Parker
 - 780-668-5362 / inspiredwellness@shaw.ca / www.hypnocounseling.ca
- **Jacquet River Campground:** 3712 Main St.
 - 506-237-3239 / Off-season: 506-522-3710
- **Jacquet River Food Bank:** Joanne Lavigne - 3974 Main St. (basement)
 - 506-237-5544
- **Jacquet River Health Centre:** 41 Mack St.
 - 506-237-3222
- **Keyleather:** Ivan & Karen Doucet - 3544 Main St.
 - 705-727-7143 / keyleather@hotmail.com
- **Kim's Hairstyling:** Kim - 3665 Main St.
 - 506-507-0280
- **LaPointe's Garage Inc. - Automotive & Heavy Equipment Repair:** Neal & Peggy
 - 506-237-2818
- **Landry's Birdseye Bowls:** Leonard - 2705 Main St.
 - 506-522-5512
- **Linda Harvey Hairstyling:** Linda - 169 Jacquet River Dr.
 - 506-237-2294 / linjim@nb.sympatico.ca
- **MacIntosh Excavating & Trucking:** Ronnie
 - 506-237-5555
- **MacMillian's Funeral Services LTD:** 221 Black Point Road, Black Point
 - 506-237-5234 / 506-684-0883
- **Mazerolle's Car Detailing:** Barry - 758 Noel Rd.
 - 506-237-2309
- **Natures Legacy Gardens:** Hillary - 3509 Main St.
 - 506-480-9351
- **North Coast Diesel LTD and Small Engine Repair:** Blair Guitard (Heavy Equipment Technician/Millwright)
 - 506-480-1505
- **North Shore Guide Services:** Lisa Godin - 36 Laviolette Rd. West
 - 902-209-5250
- **Painting with Maureen:**
 - 506-226-1820 / maureenpascal@hotmail.com
- **Parkview Superette Convenience & Take-out:** 3711 Main St.
 - 506-237-2299



VILLAGE OF BELLEDUNE BUSINESS LISTINGS



ANY BUSINESS NOT LISTED, PLEASE CONTACT DARRELL CULLIGAN AT 506-520-9322/
506-522-3714 OR EMAIL DCULLIGAN@BELLEDUNE.COM

- **Rachelle's Pristine Clean:** Rachelle/Patrick - 3743 Main St.
 - 506-252-8131 / rachellespristineclean@gmail.com
- **RBC Insurance:** Michelle Burton, Life, Health and Wealth Advisor - 2726 Main St.
 - 506-962-3352 / michelle.burton@rbc.com
- **Robert Murphy & Sons LTD:** Robert - 2867 Main St.
 - 506-522-1104
- **Royal Canadian Legion Branch 77 & Veterans Monument (Jacquet River Drive & Main St.):** 3843 Main St.
 - 506-237-2983
- **Shirly's Variety:** 23423 RTE 134, Nash Creek
 - 506-237-5142
- **Smearer Sales & Service:** 23520 RTE 134, Black Point
 - 506-237-5384
- **Sunset Place:** Joe and Dianna Noel - 2882 Main St.
 - 506-237-2333 / djnoel@rogers.com
- **Supertax Inc.:** Paula McDonnell - 233 Jacquet River Drive
 - 506-237-3003 / supertaxinc@hotmail.com
- **Super Village Trail Blazers Snow Mobile Club/Lodge:** 2065 Archibald Rd.
 - 506-237-9083
- **Talan Construction** - 4010 Main St.
 - 506-522-8625 / talan.construction@yahoo.com
- **Village Glass & Locksmith:** Wade Godin - 4539 Main St.
 - 506-237-5594
- **Winton Building Supplies:** Arthur - 3923 Main St.
 - 506-237-2839
- **Woodcox Trucking & Excavation/Snow Removal:** Dwayne Woodcox - 22 Doyle St.
 - 506-237-1913
- **Ye Olde Bank Antiques:** Rayburn - 3982 Main St.
 - 506-237-4107



VILLAGE OF BELLEDUNE

P.O. Box 1006 * 2471 Main Street * Belledune, NB * E8G 2X9 * Tel.: (506) 522-3700
Fax: (506) 522-3704 * e-mail: info@belledune.com Web Site: www.belledune.com

February 26, 2024

EXPRESSION OF INTEREST

The Village of Belledune is seeking interested candidates to be appointed to the Appeals Committee, specific to Dangerous and Unightly Premises by-law within the municipality.

The Appeals Committee is a committee of council which has the authority to hear appeals on a Notice to Comply. A Notice to Comply is the official order provided by a by-law enforcement officer stating that a property is dangerous or unsightly, and specifies what must be done to remedy the issue. Examples of remedies include enforcing the clean up a property, or reparation or demolishing of a structure. When a property owner is presented with an order and decides to appeal, a hearing is held with the Appeals Committee to allow the parties to present the reason for the appeal. The Appeals Committee has the authority to confirm, amend, extend the timelines or rescind the Notice to Comply order. The decision of the Appeal Committee needs to be in writing with supporting documentation.

Qualified candidates should have some level of municipal zoning or planning background, or equivalent experience in a related field. The Appeals Committee should be comprised of three (3) committee members with one (1) substitute member in case of a conflict of interest. Candidates for the Appeal Committee are appointed by resolution of council. Training will be provided to appointed members as required.

Interested candidates are invited to provide their resume in writing at 2471 Main St., or electronically at info@belledune.com.

Sincerely,

The Village of Belledune



VILLAGE OF BELLEDUNE

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Fax: (506) 522-3704 * e-mail: info@belledune.com Web Site: www.belledune.com

Village of Belledune Board of Directors Vacancy

JOIN THE
CREW



BOARD OF
DIRECTORS
OPPORTUNITY

Application Deadline: March 29, 2024

Pursuant to Article 4 of the Belledune Port Authority's Letters Patent, the Belledune Port Authority is seeking applications to fill a vacancy on the Board of Directors. This position is nominated by the Village of Belledune.

Honourarium: \$14,500 per annum
Per Diem: \$500 per day

BACKGROUND INFORMATION

The Belledune Port Authority is one of seventeen Canadian Port Authorities ("CPA") which are federally incorporated, autonomous, non-share corporations that operate at arm's length from the federal government, who is the sole shareholder.

CPA's are governed by a Board of Directors nominated by port user groups and various levels of government to implement "user pay-user say" principles within the port system. They operate according to business principles and have the authority and flexibility to determine strategic direction and make commercial decisions.

The Belledune Port Authority is the steward of the Port of the Belledune and is accountable to the federal government through Transport Canada and must adhere to the *Canada Marine Act*.

The Board of Directors is composed of individuals appointed by all levels of government. This opportunity is to represent the Village of Belledune nominated by the Village of Belledune.

It is the responsibility of the Board of Directors to provide oversight and guidance to the Belledune Port Authority, acting honestly and in good faith with the interest of the Port at the forefront of decision-making.

AREAS OF EXPERTISE

The Committee is seeking an individual with expertise and experience in one or more of the following fields.

- Project Management
- Community Outreach
- Financial Analysis

QUALIFICATIONS

- A degree from a recognized university or an acceptable combination of equivalent education, job-related training or experience;
- Experience serving as a member of a Board of Directors;
- Experience in board governance and best practices for accountability and transparency; and
- Experience in financial management and oversight.

PROCESS

The Belledune Port Authority is committed to open, transparent and merit-based selection processes for positions on the Board of Directors. Additionally, we are committed to endeavouring to have the composition of the Board reflect the gender and linguistic representation, as well as cultural and geographic diversity of the region.

PERSONS INELIGIBLE FOR APPOINTMENT

- An individual who is a mayor, councillor, officer or employee of the Village of Belledune;
- An individual who is a member of the legislature of the province of New Brunswick, or an officer or employee of the public service or of a Crown corporation of the province of New Brunswick;
- A Senator or a member of Parliament or an officer or employee of the federal public service or of a federal Crown corporation;
- An individual who is not a resident Canadian, as defined in subsection 2(1) of the Canada Business Corporations Act;
- An individual who is a director, officer or employee of a person who is a user of the port;
- An individual who is under eighteen (18) years of age;
- An individual who has been declared mentally incompetent by a court in Canada or elsewhere; or
- An undischarged bankrupt.

RECOMMENDATION FOR APPOINTMENT

The Village of Belledune will recommend an appointment to the Belledune Port Authority.

If you believe you are the right candidate please apply by sending your curriculum vitae, by mail to the confidential attention of:

Chief Administrative Officer
Village of Belledune
P.O Box 1006
2471 Main Street
Belledune, NB
E8G 2X9

Or by email at info@belledune.com on or before **March 29, 2024**



Community Volunteer Income Tax Program Taxpayer Authorization

Tax year 20

Keep this form for your records. Do not send a copy to the Canada Revenue Agency (CRA).

- Complete Section I to allow a Community Volunteer Income Tax Program (CVITP) volunteer to prepare your income tax and benefit return.
Complete Section II if you would like your return to be electronically filed. The CVITP volunteer must complete parts E and F.
Keep all records used to prepare your return for a period of six years, and provide this information to the CRA on request.
The CRA is responsible for ensuring the confidentiality of your electronically filed tax information only after the CRA has accepted it.

Section I - Authorization

Part A - Identification

Form with fields for Last name, First name, Social insurance number, Mailing address, Telephone number, P.O. Box, R.R., City, Prov./Terr., and Postal code.

Part B - Disclaimer

I am fully aware that my income tax and benefit return is being prepared by a volunteer under the Community Volunteer Income Tax Program and that this volunteer is not acting as an agent of the Canada Revenue Agency.

Signature (individual identified in Part A)

Date

Signed at (place and name of organization)

Section II - Electronic filing (EFILE)

Part C - Declaration

Enter the following amounts from your income tax return:

Form with fields for Total income, Taxable income, Total federal non-refundable tax credits, Refund, and Balance owing.

Part D - Declaration and authorization

I declare that the information entered in Part A and the amounts shown in Part C above are correct and complete, and fully discloses my income from all sources. I also declare that I have read the information above, and the electronic filer identified in Part E is electronically filing my income tax and benefit return.

Signature (individual identified in Part A)

Date

CVITP volunteer must complete parts E and F

Part E - Electronic filer identification

By signing Part D above, the individual in Part A declares that the following person or organization is electronically filing his or her income tax return. Part D must be signed before the return is electronically transmitted.

Name of person or organization:

Electronic filer number:

Part F - Document control number

Document control number for the electronic record of the individual's return:

We're here to help!

If you need more information on your tax refund or your tax return, or if you have a service complaint, go to canada.ca/cra-contact or call 1-800-959-8281.

Personal information is described in Personal Information Bank CRA PPU 100. Under the Privacy Act, individuals have a right to have their personal information protected. They also have the right to access, correct or notate this information and to file a complaint with the Privacy Commissioner of Canada regarding our handling of their information.

Free Community Volunteer Income Tax Program

Drop Off – Pick Up Only at 2471 Main St., Belledune

The 2023 income tax submission deadline filing date is **April 30, 2024**.

We Will be providing drop-off services starting **March 18, 2024**.

In order to be eligible for the Community Volunteer Income Tax Program, individuals must have a modest income and a simple tax situation.

This may include:

- Adults 65 years and older
- Housing-insecure individuals
- Indigenous peoples
- Modest-income individuals
- Newcomers
- Persons with disabilities
- Students and youth

Modest Income

The following table provides a guideline to determine what is considered a modest income. In general, a modest income means the total family income is less than or equal to the amount shown in the chart below, based on the size of the family.

Suggested income levels (family size includes an individual, or a couple, and their dependants)

Family Size	Total Family Income
1 person	\$35,000
2 people	\$45,000
3 people	\$47,500
4 people	\$50,000
5 people	\$52,000
More than 5 people	\$52,500, plus \$2,500 for each additional person

Simple Tax Situation

In general, a tax situation is simple if an individual has no income or if their income comes from these sources:

- Employment
- Pension
- Benefits, such as the Canada Pension Plan, Old Age Security, disability insurance, employment insurance, and social assistance
- Registered Retirement Savings Plans (RRSPs)
- Scholarships, fellowships, bursaries or grants
- Interest (under \$1,000)

Volunteers are not expected to answer complex tax questions. If a taxpayer needs information that is beyond the volunteer's expertise, they should go to **Canada.ca/taxes** or call **1-800-959-8281**.

Drop Off – Pick Up Process

1. Call the Municipal Office, Monday to Friday between 9:00 am – noon and 1:00 – 3:00 pm, at 506-522-3715 to schedule a time for drop off of your information and documents.
2. Fill in the forms attached to this flyer – if necessary, make copies if there is more than one individual in your household that needs income tax filed.
3. Make sure to sign documents where indicated.
4. Review the document provided “Required Documents” to make sure you provide all the documents we will need to file your income tax correctly.
5. Put all forms and your information slips into an envelope and put your name on the envelope.
6. Bring the envelope to the Municipal Office located at 2471 Main St., Belledune and drop it off at reception.
7. Once your income tax is complete, we will call you and arrange for you to pick up your filed return. Please make sure you provide a telephone number to be contacted

Required Documents

1. Proof of Identity	
<p>Proof of identity should:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Be valid <input type="checkbox"/> Be government issued <input type="checkbox"/> Include a photo 	<p>Examples:</p> <ul style="list-style-type: none"> • Provincial or territorial (or equivalent abroad) driver’s license or photo identification • Health card • Canadian or foreign passport (international students should bring a passport) • Certificate of Indian status • Military or other government employee identification
2. Personal Information	
<ul style="list-style-type: none"> <input type="checkbox"/> Social insurance number (SIN) or individual tax number (ITN) <input type="checkbox"/> Current mailing address <input type="checkbox"/> Marital status <input type="checkbox"/> Children’s/dependant’s date of birth (if this applies) <input type="checkbox"/> Children’s/dependant’s net income (if this applies) <input type="checkbox"/> Income tax return for the previous year, including notice of assessment (NOA) from CRA <input type="checkbox"/> Notice of determination from CRA for eligibility for the Disability tax credit 	<ul style="list-style-type: none"> <input type="checkbox"/> Common-law partner or spouse information if they are not present and are filing separately:* <li style="padding-left: 20px;"><input type="checkbox"/> Social insurance number (SIN) <li style="padding-left: 20px;"><input type="checkbox"/> Net income <input type="checkbox"/> For newcomers: <li style="padding-left: 20px;"><input type="checkbox"/> Date of arrival to Canada <li style="padding-left: 20px;"><input type="checkbox"/> Amount of foreign-sourced income earned in the tax year before arriving in Canada <p><small>*Each spouse must be present when completing their return. If an individual is absent, the person representing them must provide proof of Power of Attorney.</small></p>
3. Receipts for Expenses Incurred During the Tax Year(s) Being Filed	
<ul style="list-style-type: none"> <input type="checkbox"/> Rental receipts and information about the landlord and rental unit <input type="checkbox"/> Property tax receipts <input type="checkbox"/> Donation receipts <input type="checkbox"/> Medical expense receipts if claiming medical expenses 	<ul style="list-style-type: none"> <input type="checkbox"/> Tuition receipts (T2202A) <input type="checkbox"/> Child care receipts <input type="checkbox"/> RRSP receipts <input type="checkbox"/> Bus pass receipts (seniors only)

4. Tax Information Slips

T4 Tax Slips:

- T4, Statement of Remuneration Paid
- T4A, Statement of Pension, Retirement, Annuity, and Other Income
- T4A (OAS), Statement of Old Age Security
- T4A (P), Statement of Canada Pension Plan Benefits
- T4E, Statement of Employment Insurance and Other Benefits
- T4RIF, Statement of income from a Registered Retirement Income Fund
- T4RSP, Statement of RRSP Income

T5 Tax Slips:

- T5, Statement of Investment Income – slip information for individuals
- T5007, Statement of Benefits

Other Tax Slips:

- T3, Statement of Trust Income Allocations and Designations – slip information for individuals
- T2202, Tuition Enrolment Certificate
- RC62, Universal Child Care Benefit statement
- RC210, Working Income Tax Benefit Advance Payments Statement
- RRSP contribution receipt – slip information for individuals
- PRPP – contribution receipt – slip information for individuals

CVITP 2023-2024 Client Information Sheet

Name: _____ Social Insurance Number: _____

Telephone number: _____ Date of Birth (dd-mm-yyyy): _____

Most recent address on file with Canada Revenue Agency:

Street/Apt. #	Street Name	City	Province	Postal Code
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Marital Status

Married Living common-law Widowed Divorced Separated Single

Did your marital status change in 2023?

No
 Yes, Date of Change: _____

Spousal/Common-Law Partner Information

Name: _____ Social Insurance Number: _____

Date of Birth (dd-mm-yyyy): _____

Net Income (only required if filing separately, not recommended): _____

****Note:** In certain situations, your spouse's or common-law partner's net income must be stated even if your marital status has changed. If you separated during the tax year and are unable to get this information, it may affect some claims. Please use your best estimate of your ex-spouse's net income.

- Is this the first year that you are filing a Canadian tax return? Yes No
- Did you own foreign property of over \$100,000 (Canadian)? Yes No
- Did you sell a principal residence in 2023? Yes No
 - If yes, please see attached section: **Sale of Principal Residence**
- Do you have Canadian Citizenship? Yes No
 - If yes, do you authorize CRA to give your name, address, date of birth, and citizenship to Elections Canada to update the National Register of Elections? Yes No

Newcomers

- Did you immigrate to Canada in 2023? Yes No
 - If yes, please respond to the following questions:
 - What is your date of entry? (dd-mm-yyyy): _____
 - Did you earn any Canadian sourced income while you were not a resident of Canada?
 Yes No Income: _____

- What is your foreign sourced income earned for the portion of the year where you were not a resident of Canada? Country: _____ Income (include the currency): _____

Indigenous

- Are you a status Indian with right to exempt income? Yes No

Dependant Information:

First and Last Name	Date of Birth	Relationship to you*	Net Income (if applicable)

* Son, daughter, brother, sister, niece, nephew, aunt, uncle, father, mother, grandmother, grandfather, great grandmother, great grandfather, grandson, granddaughter, son-in-law, or daughter-in-law.

Deductions:

Medical:	
Child care:	
Donations	

Other information:

Sale of Principal Residence

Capital gain taxes do not apply if the home you sold was your primary residence for the entire time you owned it. If the home that you sold was not your principal residence, you may have to report all or part of the capital gain and there you are not eligible for CVITP this year.

If you sold a house in 2023, please provide the following information:

- Was this your principal residence for the entire time you owned the property? Yes No
- Date you purchased the property: Day: _____ Month: _____ Year: _____
- Purchase price of your property: \$ _____
- Date you sold the property: Day: _____ Month: _____ Year: _____
- Selling price of your property: \$ _____

If you have a spouse or common-law partner, who will claim the proceeds of the sale on their income tax return?

- One of you claims the entire proceeds: _____
(name of person making the claim)

• Or you will each claim a share of the proceeds: _____
(names of both partners)

• Civic address of the primary residence you sold (required):

• Were you a non-resident during any of the time you owned the property? Yes No

○ If the answer to this question is “yes”, please provide dates for the time you were a non-resident:

MARCH 2024 ACTIVITY CALENDAR!

SUN	MON	TUE	WED	THU	FRI	SAT
25 Pickleball 4pm	Pickleball 10am-12pm Youth Power Gym 6-7pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Yoga 6pm	Pickleball 10am-12pm Fitness 1pm Zumba 6pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Youth Power Gym 6-7pm	Pickleball 10am-12pm Youth BB 5pm-9pm	02
03 Pickleball 4pm	Pickleball 10am-12pm Youth Power Gym 6-7pm Open gym 1-4pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm No Yoga Open gym 1-4pm	Pickleball 10am-12pm Fitness 1pm Zumba 6pm Youth Focus Group Open gym 2-4pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Youth Power Gym Open gym 1-4pm	Pickleball 10am-12pm Youth BB 5pm-9pm Open gym 1-4pm	09
10 Pickleball 4pm	Pickleball 10am-12pm Youth Power Gym 6-7pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Yoga 6pm	Pickleball 10am-12pm Fitness 1pm Eat Fresh pick-up 3pm-6pm Zumba 6pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Youth Power Gym 6-7pm	Pickleball 10am-12pm Youth BB 5pm-9pm	16 St. Patrick's Dance 9pm-1am Music by Whiskey River
17 Pickleball 4pm	Pickleball 10am-12pm Youth Power Gym 6-7pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Yoga 6pm	Pickleball 10am-12pm Fitness 1pm Zumba 6pm Youth Focus Group 6:30pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Youth Power Gym 6-7pm	Pickleball 10am-12pm Youth BB 5pm-9pm Kids Easter Dance 6pm	23 Pickleball Tournament 10am start
24 Pickleball Tournament 10am Start	Pickleball 10am-12pm Youth Power Gym 6-7pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Yoga 6pm	Pickleball 10am-12pm Fitness 1pm Zumba 6pm	Dusty Sneakers 9-9:45am Pickleball 10am-12pm Youth Power Gym 6-7pm	Closed for Holiday	30
31 Pickleball 4pm	01 Closed for Holiday					

Go to: www.belledune.com under Health and Wellness, Arena for March break (4th-8th) free public skating times.



**BELLEDUNE EVENTS
PRESENTS**

**Saint
patrick's
Day
party**

**MARCH 16TH, 2024
BELLEDUNE RECREATION CENTRE
9:00 PM - 1:00 AM**

**PERFORMANCE BY THOMAS STEVES +
PAM DOYLE OF WHISKEY RIVER**

**\$5.00 COVER AT THE DOOR
19+ ONLY**

Go Green!



**BELLEDUNE COMMUNITY
EVENTS INVITES YOU TO**

**KIDS
EASTER
DANCE**

**March 22, 2024
6:00 pm - 7:30 pm
Belledune
Recreation Centre**

**TODDLER - 10 YEARS
MUSIC BY DJ JOE
\$2.00 ENTRANCE FEE
CANTEEN WILL BE OPEN**



PICKLEBALL TOURNAMENT

ALL REGISTRATION PROCEEDS GO TO LYDIA LAVIGNE
FOR MEDICAL TRAVEL EXPENSES*

**MARCH
23RD AND
24TH, 2024**

STARTS AT 10:00 AM
AGE GROUP: ADULTS

**RANDOM
DRAW
PRIZES**



MORE INFORMATION

DARRELL CULLIGAN

506-520-9322 /

DCULLIGAN@BELLEDUNE.COM



**\$10
PER PERSON**

MIXED DOUBLES

**MUNICIPAL
OFFICE
GYMNASIUM**

2471 MAIN ST., BELLEDUNE
SIGN-UP SHEET IN GYMNASIUM

ST. PATRICK'S DAY WORD SEARCH

P L E P R E C H A U N E P R I C H A M N
U S H G R E E N N D S H A P T R E S A U
S S E S O L M K Y A E Y L E B C I O R C
M A G I C L O S N T S L A H K I S S C R
I R A L O E D W E H A A E A S R G A H D
S A G R U U L M I S C H I E F R A S H A
C E L A I C F T P R O E A W P W D A C N
E I V I O I K D I K S C H A F I P A I C
L A C N R D S Y E C U L W I F R N I B E
T S M B T A S C R E D P A N I E A C N R
I E W O O B B L A R N E Y A N L R N H K
C O V W U M N O U A A E A I G A R M D A
A I X I E A N V S B L E S S I N G P M Y
C O I N S T L E W C O U S H R D W C T Y
X T Z S H A M R O C K G E E N A D C R T

Clover

Leprechaun

Celtic

Irish

Pinch

Gold

Rainbow

Green

Magic

Blessing

Coins

Shamrock

Lucky

March

Kiss

Blarney

Ireland

Mischief

Bog

Dance