



**Village of Belledune
Regular Council Meeting
June 1, 2026**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Mario Lapointe
Councillor, Cynthia Robinson
Present: Councillor, Ron Bourque
Councillor, Dawn Hickey
Councillor, Brenda Cormier
Councillor, James Carrier
Absent:
Late:
Staff Present: Chief Administrative Officer, Landon Lee
Staff Absent: Clerk Treasurer, Angela Buckle
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"

Adopt Agenda

M 2026/06-01-57

Dawn Hickey moved that the Agenda be Adopted with the addition by Councillor Cormier regarding Administrative Orientation Training., seconded by Cynthia Robinson. MOTION CARRIED.

Statements of Conflict of Interest

Statements by Member of Council

Councillor, Cormier

- Per Diem Adjustment

2026/06/01-58

Brenda Cormier moved WHEREAS the previous Council approved, by motion, at their April 20, 2026, the Per Diem for the new Council members to attend the Orientation in Saint John on June 12-13, 2026; and

WHEREAS, the By-law Respecting Remuneration of Mayor & Council, Section 6, allows, by resolution, for Council members to be paid a per diem rate of \$300 per full day and \$150 per half day for attends meetings, seminars, and conferences, training sessions and other like events as a representative of the Municipality outside the boundaries of the Municipality. Calculation of full day (8 plus hours) or half day (4 hours) will include travel time, to and from destination; and

WHEREAS, Councillor Brenda Cormier, Mayor Mario Lapointe, Councillor James Carrier and Councillor Robinson do not wish to receive per diem for attending the Orientation in Saint John, but do wish to be reimbursed for out-of-pocket expenses;

THEREFORE, be it resolved that Councillor Brenda Cormier, Mayor Mario Lapointe, Councillor James Carrier and Councillor Robinson be paid for related expense (meals with receipts) as per Section 8 of the By-law, seconded by Cynthia Robinson. MOTION CARRIED.

- Administrative Orientation Training

2026/06/01-58-1

Brenda Cormier moved Whereas, there is currently no formal succession or employee replacement plan for administration in place for Belledune: and

Whereas, this Council will need to address the issue of succession planning and employment replacement plan with a Policy and/or By-law; and

Whereas, in the interim it is important to keep the current administrative staff (CA), Clerk/Treasurer and Assistant Clerk/Treasurer) trained in Local Governance; recommend that CAO Lee, Clerk/Treasurer, Angela Buckle and Assistant Clerk/Treasurer, Nicole Carrier be offered the opportunity to attend the upcoming Local Governance training in Saint John and the In-House Orientation in Belledune, if they are available and choose to attend, seconded by Cynthia Robinson. MOTION CARRIED.

Administration Reports

Chief Administrative Officer, Landon Lee

- Appointment of Signing Officer

2026/06/01-59

Dawn Hickey moved that in accordance with section 77(1) of the N.B. Local Governance Act, Mayor, Mario LaPointe be appointed to sign jointly with Treasurer, Angela Buckle, all cheques issued by the Village of Belledune and CAO, Landon Lee and Administrative Assistant, Nicole Carrier be as additional signing authority while being Acting Treasurer, during an extended absence by Treasurer, Buckle, seconded by Brenda Cormier. MOTION CARRIED.

- Reproduction of Signature - Cheque Signing

2026/06/01-60

Dawn Hickey moved that in accordance with section 77(2) of the N.B. Local Governance Act, the signature of Mayor, Mario LaPointe, be reproduced for the purpose signing cheques, seconded by Brenda Cormier. MOTION CARRIED.

- Authority for Destruction & Disposal of Previous Signature Stamp

2026/06/01-61

Dawn Hickey moved that CAO, Landon Lee be authorized to destroy and dispose of previous signing officer Mayor, Paul Arseneault's signature stamp, seconded by James Carrier. MOTION CARRIED.

By-laws and Policies

Motions and Resolutions

Closed Session

Adjournment

M 2026/06/01-62

Brenda Cormier moved that the meeting adjourn at 7:25pm., seconded by Dawn Hickey. MOTION CARRIED.

Mayor

Clerk Treasurer