



**Village of Belledune  
Regular Council Meeting  
December 16, 2024**

**Time:** 7:00 PM  
**Place:** Belledune Council Chambers  
Mayor, Paul Arseneault  
Councillor, Lilliane Carmichael - Virtual  
**Present:** Councillor, Cynthia Robinson  
Councillor, Marilyn Guitard-McDonnell  
Councillor, Ron Bourque  
**Absent:**  
**Late:**  
**Staff Present:** Chief Administrative Officer, Landon Lee  
Clerk Treasurer, Angela Culligan  
**Staff Absent:**  
**Staff Late:**

**Call to Order & Welcome**

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

**Adopt Agenda**

**M 2024/12/16-128**

**Ron Bourque moved that the Agenda be Adopted as Amended with changes, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- **Item 6.5.3 to be moved to the January 13, 2025 Committee of Whole Meeting**

**Statements of Conflict of Interest**

Mayor, Arseneault filed a Statement of Conflict of Interest with Clerk, Culligan regarding M 2024/12/16-131 pertaining to the Gentlemen's Hockey Tournament. Mayor, Arseneault left the meeting at 7:26pm and returned at 7:30pm.

**Adoption of Minutes**

**M 2024/12/16-129**

**Marilyn Guitard-McDonnell moved that the Minutes of the Special Council Meeting of November 13, 2024 and the Regular Meeting of November 18, 2024 be adopted as presented, seconded by Ron Bourque. MOTION CARRIED.**

Business Arising from Minutes

**Presentations / Petitions / Delegations**

**Statements by Member of Council**

Mayor, Arseneault

Councillor, Bourque

- Discussion regarding the mounting and removal of Veteran's banners for 2025

Councillor, Bourque brought forward a motion to have the Village take over responsibility of mounting and removing the Veteran's banners

**M 2024/12/10-A**

**Ron Bourque moved that the Village of Belledune assume responsibility of mounting and dismounting the Veteran's banners in our community, seconded by Lilliane Carmichael. MOTION CARRIED.**

Councillor, Carmichael

Councillor, Guitard-McDonnell

Councillor, Robinson

- Discussion regarding the Culligan boat slip

Councillor, Robinson has received some calls regarding the boat slip. People have been requesting improvements to the slip for a number of years and she wants to bring it to Council's attention so that they are aware that this issue is coming up again.

Councillor, Bourque asked about the condition of the cement slabs and whether the contractor is licensed to do the work. CAO, Lee indicated that there is a certain type of insurance that is required to install the slabs. He also indicated that some of the slabs may need some welding touch ups. CAO, Lee said that the issue with the boat slip is that there are not enough cement slabs, but that we do have the design work so we could order more slabs. Councillor, Robinson asked if it was feasible to make it longer at the current location and CAO, Lee said that it is feasible by adding on to it.

- Discussion regarding policies/by-laws - Strategix

Councillor, Robinson inquired about the policies and by-laws from Strategix, as they are long overdue, and she is inquiring about how we can move this forward and make progress. CAO, Lee said that we will be dedicating one of our resources to this and he will reach out to Yves Gagnon from Strategix to see if we can set up some sort of committee to move this forward.

Mayor, Arseneault would like to have Mr. Gagnon come in and meet with Council.

**M 2024/12/16-B**

**Ron Bourque moved that Mr. Gagnon appear before Council at the earliest possible convenience, hopefully in January, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- Discussion regarding amalgamation

Discussion moved to January 13, 2025 Committee of Whole Meeting

- Discussion regarding strategic plan

Councillor, Robinson would like for us to look into a robust company who specializes in municipal strategic planning.

**M 2024/12/16-C**

**Ron Bourque moved that we get quotes by the next meeting in January, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Discussion regarding NB Age-Friendly Community Initiative

Councillor, Robinson indicated that there are two programs that Belledune could benefit from:

- Age-Friendly Community Initiatives - Councillor, Robinson would like to have a presentation done by Brenda Lee regarding this program, and there is funding available for it
- Nursing Homes Without Walls - this is through Vitalite, where nursing homes are partnered with seniors in their residences. Councillor, Robinson would like to have a presentation done on this as well.

**Administration Reports**

CAO, Landon Lee

- Social and Environmental Grant Report

**2024/12/16-130**

**Lilliane Carmichael moved that the Social and Environmental Report for December 2024 be accepted as presented and recommendations approved \$250 donation for the Spirit of Christmas project, seconded by Ron Bourque. MOTION CARRIED.**

**2024/12/16-131**

**Lilliane Carmichael moved that council approves a Social and Environmental Grant to the Belledune Gentlemen's Hockey Tournament for ice time at a subsidized rate of \$55 per game, reimbursement up to \$500 for Tournament Program upon proof of purchase and receipt, and \$250 towards tournament insurance, seconded by Ron Bourque. MOTION CARRIED**

**Against: Cynthia Robinson**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Lilliane Carmichael	x		
Cynthia Robinson		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
	<b>3</b>	<b>1</b>	<b>0</b>

Clerk/Treasurer, Angela Culligan

- Financial Reports

**2024/12/16-132**

**Ron Bourque moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**By-laws and Policies**

**Motions and Resolutions**

- 2025 General Operating and Utility Operating Fund Budget

**M 2024/12/16-133**

**Ron Bourque moved that the Council of the local government of Belledune resolves that the sum of \$5,075,959 be the total of the 2025 General Operating Fund Budget of the local government, that the sum of \$4,446,403 be the Warrant of the local government for the ensuing year, and that the tax rate(s) for the local government be \$1.2325 (Central) and \$1.0150 (Fringe), seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**M 2024/12/16-134**

**Ron Bourque moved that the Council of the local government of Belledune resolves that pursuant to paragraph 117(4) of the Local Governance Act, the total 2025 Water/Wastewater Utility Operating Fund Budget for the ensuing year would consist of total revenues of \$71,921 and total expenditures of \$71,921, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

- Smearer Road West

**M 2024/12/16-135**

**Ron Bourque moved WHEREAS Council is working to provide improvements to Smearer Road West and towards an agreement for the gravel portion of the roadway;**

**WHEREAS Council has heard from the public regarding trucking along Smearer Road West and generally along the Main Street through 2 petitions presented on June 14, 2024 and June 24, 2024;**

**BE IT RESOLVED that Council wishes to hold a public meeting in early 2025 to review the agreement developed for the gravel portion of Smearer Road West and hear from various experts regarding trucking along roadways in Belledune;**

**BE IT FURTHER RESOLVED** that the public meeting will allow Council to adjust, if necessary, the agreement regarding Smearer Road West and consider actions it may take in dealing with trucking generally;

**BE IT FURTHER RESOLVED** that any work along Smearer Road does not begin before council holds the public meeting and staff are able to advise on the additional wawa concerns, seconded by Marilyn Guitard-McDonnell. **MOTION CARRIED**

**Against: Cynthia Robinson**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Lilliane Carmichael	x		
Cynthia Robinson		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
	3	1	0

- 2025 Meeting Schedule

**M 2024/12/16-136**

**Ron Bourque moved that the Committee of Whole Council Meeting be rescheduled from Monday, January 6, 2025 to Monday, January 13, 2025, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**General Correspondence**

- Correspondence List & Documents

**Closed Session**

**Adjournment**

**M 2024/12/16-137**

**Marilyn Guitard-McDonnell moved that the meeting adjourn at 7:44 pm., seconded by Ron Bourque. MOTION CARRIED.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk Treasurer