



**Village of Belledune
Regular Council Meeting
May 16, 2022**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Present: Councillor, Cynthia Robinson
Councillor, Kristie Carrier
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Staff Present: Interim, CAO, Chris Kingston
Assistant Clerk/Treasurer, Nicole Carrier

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
Mayor, Arseneault called the meeting to Order and commenced the meeting with the Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
Council reaffirmed their Oath of Office.
- Moment of Reflection
 - Ellis Kenneth Pettigrew of Seaside, Rose Boulay of Belledune, Marinus Wihelmus de Groot, formally of Jacquet River and Anita Lapointe of Lorne.

Adopt Agenda

Mayor Arseneault asked if there were any additions to the Agenda, Councillor Carrier asked why her 2 items, regarding the Procedural By-law were taken off the Agenda, Mayor Arseneault said Section 48-6 (a) must be considered, 2nd of all the Village of Belledune Chairperson cannot allow a motion that is out of order or a legal issue, in his opinion be put on the agenda without the proper information attached for Council to review. Councillor Carrier said he did not take off any of Councillor Robinsons items and she has nothing attached to the agenda.

Mayor Arseneault called point of order and said that if Councillor Carrier had issues that she could take it to the department of Local Government.

M 2022/05/16-78

Lilliane Carmichael moved that the Agenda be Adopted, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Statements of Conflict-of-Interest Nil

Mayor Arseneault introduced Mr. Chris Kingston, Interim CAO until a fulltime CAO is chosen. Mayor Arseneault would like to thank Mr. Kingston for a job well done last week, his performance was incredible, and he would also like to thank the City of Bathurst for all their help.

Mr. Kingston said this is his 73 tour around the sun. He explained that he has been working with the Village since 2008 preparing various tenders, RFTs. Etc. He would also like to thank Todd Pettigrew and Sonia Comeau from the City of Bathurst for all their assistance. He would also like to thank Nicole Carrier for the help in resolving some major issues. He is looking forward to working with Council.

Adoption of Minutes

M 2022/02/22-26

Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of April 11, 2022, Special Meeting of April 21, 2022 and the Regular Meeting of April 25, 2022 be adopted as presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED

Business Arising from Minutes Nil

Presentations / Petitions / Delegations Nil

Statements by Member of Council

Deputy Mayor Bourque

- Council Meetings for July and August

What is the schedule and is Council planning on changing or cancelling dates? Let's do it now.

Deputy Mayor Bourque is not looking to have more meetings however he wants to make sure that the meetings scheduled for July and August should be respected. Last summer there were no meetings in the month of August.

Councillor Carmichael mentioned that there were no meetings in August because the interim CAO had just started. Councillor Carrier said that is one more thing that is not being follow in the Procedural By-law.

Assistant Clerk/Treasurer mentioned that if Council allows her to go the AMANB, that the Regular meeting scheduled for June 20, 2022 be moved to June 27, 2022 so she can prepare for the meeting.

- Roadside Cleanup – addition of Streets

M2022/05/16-79

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Deputy Mayor Bourque moved that McAllister, Carr and Mack streets be added to the Roadside Cleanup and that a group of Legion members will do these streets and receive the amount of \$400 for the 3 streets.

Deputy Mayor Bourque

- Request from Hollis Chamberlain
Hollis Chamberlain is requesting to use our Arena beginning August 15. Council received in their package copies of last year's contract; they are requesting 4 weeks instead of 6 weeks

Discussion:

- Deputy Mayor Bourque personally feels that starting that early is hard on the equipment.
- Councillor Guitard-McDonnell also felt it was not a good idea, too costly to repair equipment
- Councillor Carmichael said her concern is over the equipment, it is not made for use in the summer, the ice is not the best quality, lots of bumps in the ice from the condensation, dangerous for someone getting hurt.
- Councillor Carrier mentioned that the price they are willing to pay doesn't even allow the Village to break even, let alone if we have to put more money on the equipment to fix it if something breaks down
- Councillor Robinson said that during budget discussions in November a decision was already made not to be open in the summer months.
- CAO Kingston said he did not have much more to add, the dehumidifiers cannot keep up, there is a lot of dripping, poor ice surface because of the lumps from the drips.

M2022/05/16-80

Ron Bourque moved that Council do no accept the request from Hollis Chamberlain for opening the Arena early (August 15) for a 4-week hockey school, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Deputy Mayor Bourque

- CAO Purchase Authorization

M2022/05-16-81

Ron Bourque moved that Council give authorization to the CAO to purchase from any vendor to a maximum of \$10,000 without having to ask Council for authorization, seconded by Councillor Carmichael. MOTION CARRIED.

Councillor Carrier

- Monthly Information Report for the Messenger

Councillor Carrier mentioned that the monthly report in the Messenger is not a reflection of all of Council, the report was suppose to be sent to all of council prior to the report being submitted for the Messenger. That has not been done. Deputy Mayor Bourque mentioned that it takes time to do the report and the Messenger has a deadline so he has to get it in right after a meeting. Councillor Carrier said that Council was suppose to review the report, and that is not being done, it is not the views and **expression of Ron Bourque, it is of all of council.**

M2022/05/16-82

Kristie Carrier moved that Council rescind Motion M2021/12/20-221 – Ron Bourque moved that Deputy Mayor, Ron Bourque prepare a monthly information report for the messenger on the direction of Council Activities, seconded by Lilliam Carmichael. MOTION CARRIED., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Against: Cynthia Robinson and Ron Bourque

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson		x	
Kristie Carrier	x		
Marilyn Guitard-McDonnell	x		
Ron Bourque		x	
	3	2	0

Statement by Deputy Mayor Bourque – in regards to his report in the Messenger at no time did he mention any Council members names, he chose his words carefully, it’s a reflection of Council and not him. He read the who report again, and he feels that there was nothing wrong that was said. He added that some of Council does not have respect, trust, and honesty of other Councillors.

Councillor, Robinson

- Relay for Life

Councillor Robinson said that the last time they had a Relay for Life was in 2019, then covid hit. This year it will be on June 11 and she is requesting a \$500 donation from the Village. As in the Assistant Clerk/Treasurer’s note there is no letter of request that came to the Village. She will need a letter of request in order to write a cheque.

M2022/05-16-85

Councillor Robinson move that Council donate \$500 to the Canadian Cancer Society for the Relay for Life, seconded by Councillor Carmichael. MOTION CARRIED.

Councillor, Robinson

- Municipal Asset Management Plan

Councillor Robinson talked about the 2nd phase of the Municipal Asset Management Plan being very time sensitive and a tender document needs to done as soon as possible.

M2022/05/16-86

Cynthia Robinson moved that Council develop a tender document for the Municipal Asset Management Plan, seconded by Lilliane Carmichael,

On the question:

Mayor Arseneault asked CAO Kingston if he would like to speak on this, CAO Kingston did not have the availability to look at the documents as he just started work a few weeks ago, he will have to bring himself up to date with the file. His said he would do the RFP and not a tender.

Mayor Arseneault stepped down to speak on the issue – Municipal Asset Management is a critical document and it is not reasonable to ask for someone that did not have much time to look at the tenders, maybe we could table the motion.

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Councillor Robinson wants this to be done asap.

Deputy Mayor Bourque said that the CAO needs to develop a tender/proposal for the next level.

Councillor Carmichael mentioned that there were already bids that came in, not sure what the problem is, we should just go with the lowest bidder, all the information was there. A special meeting can be called to award the tender.

Councillor Robinson said that she has serious issues with the tenders that came in, she will discuss this with CAO Kingston.

Mayor Arseneault stepped down to speak on the issue, there is a 3rd party involved, legal was brought in and is looking into it.

Ron Bourque moved to amend the motion #M2022/05/16-86 to read that Council develop a tender/proposal document for the Municipal Asset Management Plan, seconded by Cynthia Robison, MOTION CARRIED.

Councillor Carmichael would like to have CAO Kingston find out what the problem is with the existing tenders.

Councillor, Robinson

- Accessibility for Jacquet River Campground

Councillor Robinson mentioned that money was put in the budget to have design work done at the campground to provide more accessibility to the beach.

M2022/05-/16-87

Councillor Robinson moved that Council hire Englobe do design work for accessibility stairs/ramps at the Jacquet River Campground, seconded by Ron Bourque, MOTION DEFEATED.

Against: Lilliane Carmichael, Kristie Carrier, and Marilyn Guitard-McDonnell

	For	Against	COI
Lilliane Carmichael		x	
Cynthia Robinson	x		
Kristie Carrier		x	
Marilyn Guitard-McDonnell		x	
Ron Bourque	x		
	2	3	0

Councillor Carmichael said a lot of this discussion should be done during the Strategic Planning Session. She also questioned just asking one firm to do the study when we have firms in the area that can do the same work.

Councillor Robinson said that CAO Ferguson had a price from Roy Consultants and she said that Englobe can do the same work within the budget.

Mayor Arseneault stepped down to speak on the issue – we have to be careful when it comes to the Procurement Policy, depending on the cost. Etc. He will have CAO Kingston look into design fees, also maybe the work can wait until next year and the Village go after a grant.

Councillor, Robinson

- Port of Belledune – Lack of representation on the Port Board of Directors

Councillor Robinson said that the individual that the Village chose has not been contacted yet. She wants the CAO to contact the Port and to get something in writing as to why he has not yet been contacted.

Deputy Mayor Bourque said that information was received from the Port and our legal, Andre Daigle is looking into it. An email was received at 4:30pm from Mr. Daigle, it has not yet been brought forward, the Port of Belledune does have a problem with the representative and will forward the information to council.

Administration Reports

Interim CAO Kingston

- Fire Rescue Unit Tender VOB FD-01

CAO Kingston mentioned that Metalfab did not receive any confirmation that they were awarded the rescue unit, and they missed the production date of the cab and chassis. We can order the cab and chassis now and they will put it on the line in October, however there has been a price increase.

Deputy Mayor Bourque said a motion was made to award the tender; council recognizes that there is a need for the fire truck. Councillor Carmichael said to move forward with it.

- Gazebo on River Road/Fenderson Rd.

Deputy Mayor Bourque said that he had looked into getting some prices, he said that moving one of the gazebos would cost over \$50,000. The issue on River Road is the accessibility for the disable and also for parking along that road. He requested prices for a basis building, estimated \$26,000, contractors looked at the buildings there now, they were way over built. He will have some more discussion with the CAO, and he can address. Either one of the buildings be moved, or get a new one built, about 14 feet square.

Councillor Carmichael asked if there are any possible grants that the bird watching group could apply for, instead of the taxpayers having to foot the entire bill.

Deputy Mayor Bourque mentioned that the other gazebos did not cost anything, they were paid for by grants at the time.

Councillor Guitard-McDonnell asked if the Jacquet River Ballfield is a good spot to put the gazebo. Deputy Mayor Bourque said yes.

Councillor Carrier asked if the bird watching group was a non-profit group, there would probably be funding available if they were a non-profit group. Carol Roberts was in attendance and said that they are just a small group that meet once a month and do not want to do anymore work to become a non-profit organization.

Deputy Mayor Bourque said CAO Kingston will look into the pricing and also look at grants.

- Social and Environmental Grant Request

M 2022/05/16-85

Lilliane Carmichael moved that the Social and Environmental Grant Requests of May 2022 of May be approved as the following; \$400 to the ALStars, (fundraising breakfast plus flyer), \$200 to Dylan Courier and that a donation of a raffle prize, not to exceed \$150, be given to the 2022 AMANB Annual Conference & AGM, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Critical Issues on Turgeon Road and Mutton St.

CAO Kingston explained the issues on both roads, need culverts and ditching on Turgeon Road, flooding on the road, there is also flooding on Mutton St. and some ditching needs to be done.

M2022/05-16-89

Ron Bourque moved that Council approve, due to the critical issues on Turgeon Rd. and Mutton St. and that Woodcox Trucking, as per quote, \$9,533.50 tax included (Turgeon Rd.) and \$3,254.50 tax included be hired to complete the work, seconded by Lilliane Carmichael. MOTION CARRIED.

- Invoice from Quad NB – RE: Club VTT Chaleur Inc.

CAO Kingston had a conversation with Mr. Jacques Oullette from Chaleur ATV Club, work will be commencing soon for the bridge, we just need to give the 20% down payment for them to be able to order the bridge.

M2022/05-16-90

Councillor Carmichael moved that Council agree to pay the remaining balance in the amount of \$3,810.92 to the Club VTT in order for the bridge to be ordered (20% down payment), seconded by Kristie Carrier. MOTION CARRIED.

- Track Inspection and Repair – Atlantic Railway

CAO Kingston went to meet Jules Hachey from Atlantic Railway in regards to a repair that needs to be completed as soon as possible on the spur line. There are other items that need to be fixed and that cost will be probably over \$100,000. An agreement was discussed verbally at one time with the Chaleur Sawmill, Duane Woods and the prior CAO, however there should be a written agreement to that affect.

M2022/05/16-91

Councillor Carmichael moved that Council approve the amount of \$4,536.75 hst included to repair the small track repair to Track ID CB-51 and have Atlantic Railway do the work, seconded by Councillor Guitard-McDonnell. MOTION CARRIER

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Assistant Clerk/Treasurer, Carrier

- Student Subsidy Program

Assistant Clerk/Treasurer Carrier wanted to know if Council was still going ahead with the Student Subsidy Program. Clerk/Treasurer Cormier had sent an email in regards to the program on April 25, there was no indication as to what the Council wanted to do. So far, 3 requests were received, and a few more inquired, need confirmation from Council how they wish to proceed. Council was in agreement to go ahead with the program and contact those businesses that ask for students.

Both CAO Kingston and Mayor Arseneault thanked Assistant Clerk/Treasurer for all the extra work and hours she has put in in the last few weeks.

Mayor Arseneault mentioned that he had received a call from a member of parliament, mentioning that it was good news however he could not discuss at the moment.

Motions and Resolutions

- Recreation & Wellness Coordinator – Splash Pad Report

As per the note from Clerk/Treasurer Cormier explaining the process for what steps need to be done in order for the process to continue and contracts that have to be signed, both letters of offer have been attached, from ACOA and RDC. The amount of the project is over the Public Procurement regulations and would need to be tendered and advertised on NBON site accordingly.

M2022/05/16-92

Councillor Carmichael moved that Council accept the agreement from ACOA and RDC and that the Mayor and Clerk be authorized to sign the agreements, seconded by Kristie Carrier.

MOTION CARRIED.

- AMANB'S Annual Conference and AGM

M2022/05/16-93

Councillor Carmichael moved that Administrative Assistant/Clerk attend the AMANB's Annual Conference & AGM Professional Development & Networking Opportunities from June 14-17 in Moncton, seconded by Kristie Carrier. MOTION CARRIED.

General Correspondence

IN - Action

Minister Daniel Allain – CCBF 2022

IN - Information

Restigouche SPCA - April 2022

Belledune Library Report - April 2022

Atlantic Railway - Inspection Report - April 2033

Crime Stoppers Report - April 2022

Conference and Workshops

AMANB Conference June 14-17

Thank you's/Congratulations

Legacy of Hope Foundation

NB Association of Fire chiefs


Closed Session Nil

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Adjournment

M 2022/05/16-94

Lilliane Carmichael moved that the meeting adjourn at 8:15 P.M., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.



Mayor



Assistant Clerk