



**Village of Belledune  
Oath of Office  
and  
First Regular Council Meeting  
June 7, 2021**

Electronic Live streamed on Belledune YouTube

**Time:** 6:00 PM

Clerk, Brenda Cormier administered the Oath of Office to newly elected Mayor and Councillors. Mayor, Paul Arseneault and Councillors', Cynthia Adams Robinson, Ron Bourque, Lilliane Carmichael, Kristie (Roherty) Carrier and Marilyn Guitard- McDonnell.

Each member of the newly elected Council was issued a Village of Belledune lap-top.

Each Council Member did their individual introduction statements which included thanking the citizens for electing them to office, congratulated the members who were elected as well as thanking all the candidate who came out and offered for the election. Each member briefly discussed their issues that are important to them as well as goals they wish to work on and achieve during their term in office.

Statements were finalized by Mayor, Arseneault thanking everyone.

The newly elected Council then proceeded with their first meeting.

**Time:** 6:18 PM  
Mayor, Paul Arseneault  
Councillor, Cynthia Robinson  
Councillor, Kristie Carrier  
**Present:** Councillor, Marilyn Guitard-McDonnell  
Councillor, Ron Bourque  
Councillor, Lilliane Carmichael  
**Staff Present:** CAO, Landon Lee  
Clerk /Treasurer, Brenda Cormier

**Call to Order & Welcome**

Mayor, Arseneault called meeting to Order and welcome everyone.

**Adopt Agenda**

**M 2021/06/07-62**

**Lilliane Carmichael moved that the Agenda be Adopted as Presented, seconded by Ron Bourque.  
MOTION CARRIED.**

**Statements of Conflict-of-Interest** Nil

**Administration Reports**

CAO, Lee

- Municipal In- House Orientation Session – Set Dates
  - In House Orientation tentative dates of July 9 & 10, 2021. Jack Novack from Dalhousie University will be providing the training. He did sessions previously with former Council and was well received.
  - If Council has a conflict with the proposed dates let CAO, Lee know a.s.a.p.
- Provincial Orientation Session – Virtual
  - Council has their laptops and more information will be coming to Council through e-mail. Dates established by the province are as follows. If Council has questions let CAO, Lee know.  
Saturday June 19, 2021 - 10:00 a.m. to 11:30 a.m. – Kick Off  
Tuesday June 22, 2021 – 6:00 p.m. to 8:30 p.m. – Governance  
Monday June 28, 2021 – 6:00 p.m. to 8:30 p.m. – Finance & Funding  
Other Session to be schedule through Regional Service Commission

Clerk/Treasurer, Cormier

- Appointment of Signing Officer – Bank

**M 2021/06/07-63**

**Ron Bourque moved that in accordance with section 77(1) of the N.B. Local Governance Act, Mayor, Paul Arseneault and/or Councillor, Lilliane Carmichael and /or Councillor, Kristie Carrier be appointed to sign jointly with Treasurer, Brenda Cormier, all cheques issued by the Village of Belledune and CAO, Landon Lee be as additional signing authority while being Acting Treasurer, during an extended absence by Treasurer, Cormier, seconded by Kristie Carrier. MOTION CARRIED. Against: Marilyn Guitard-McDonnell and Lilliane Carmichael**

|                           | <b>For</b> | <b>Against</b> | <b>COI</b> |
|---------------------------|------------|----------------|------------|
| Kristie Carrier           | x          |                |            |
| Ron Bourque               | x          |                |            |
| Cynthia Robinson          | x          |                |            |
| Marilyn Guitard-McDonnell |            | x              |            |
| Lilliane Carmichael       |            | x              |            |
|                           | 3          | 2              | 0          |

- Reproduction of Signature - Cheque Signing

**M 2021/06/07-64**

**Ron Bourque moved that in accordance with section 77(2) of the N.B. Local Governance Act, the signatures of Mayor, Paul Arseneault be reproduced for the purpose signing cheques, seconded by Kristie Carrier. MOTION CARRIED.**

- Authority for Destruction & Disposal of previous Signature Stamp

**M 2021/06/07-65**

**Lilliane Carmichael moved that Treasurer, Brenda Cormier be authorized to destroy and dispose of previous signing officer Mayor, Joe Noel's signature stamp, seconded by Kristie Carrier. MOTION CARRIED.**

- Next Scheduled Meetings
  - Regular Meeting June 21, 2021
  - Election of Deputy Mayor, Information – June (Procedural Process)

Mayor, Arseneault noted that the next Regular meeting is slated for June 21, 2021 however he would like to schedule a Committee of Whole Council meeting for June 14, 2021.

Council was in agreement. Question raised regarding the preparation of agenda was clarified by Clerk/Treasurer, Cormier on how Council members get their items on the agenda and information and documentation to be provided. The format on whether there will be a standard form used, as was done at one time in the past, will be a decision this Council can make.

**Adjournment**

**M 2021/06/07-66**

**Lilliane Carmichael moved that the meeting adjourn at 6:37 P.M., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

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Mayor

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Clerk/Treasurer