



**Village of Belledune  
Regular Council Meeting  
September 16, 2019**

**Time:** 7:00 PM  
**Place:** Council Chambers  
Mayor, Joe Noel  
Councillor, Paul Arseneault  
**Present:** Councillor, Lilliane Carmichael  
Councillor, Tracy Culligan  
Councillor, Nick Duivenvoorden  
**Absent:** Deputy Mayor, Sandenn Killoran  
**Staff Present:** CAO, Landon Lee  
Clerk - Treasurer, Brenda Cormier

**Call to Order & Welcome**

Mayor, Noel called the meeting to Order and welcome everyone.

- Moment of Reflection

Mayor Noel called for a moment of silence in memory of Robert Winton of Belledune and Allan Driscoll (of Bathurst and formerly of Jacquet River)

- Oath of Office

Council reaffirmed their Oath of Office.

**Adopt Agenda**

**M 2019/09/16-131**

**Tracy Culligan moved that the Agenda be adopted as presented, seconded by Lilliane Carmichael.  
MOTION CARRIED.**

**Statements of Conflict of Interest**

Nil

**Adoption of Minutes**

Mayor, Noel noted in the Minutes of August 19, 2019 Regular Meeting, it was not recorded that Deputy Mayor, Killoran vacated meeting when his item of Conflict of Interest was presented.

**M 2019/09/16-132**

**Tracy Culligan moved that the Minutes of the Committee of Whole Council Meeting of August 6, 2019 and the Regular Meeting of August 19, 2019 be adopted as presented, seconded by Nick Duivenvoorden. MOTION CARRIED.**

Business Arising from Minutes

- Chaleur Transportation Cooperative - \$2,000 Donation Request

*M 2019/08/19-119*

**Sandenn Killoran moved that Council table the motion for the Chaleur Transportation Cooperative, until September, after a report from the CTC, as well as the Restigouche Transportation Cooperative, be received, seconded by Paul Arseneault. MOTION CARRIED.**

CAO, Lee reached out to CTC and they intend to make a presentation to Council. Once confirmed, he will slate them in.

Councillor, Duivenvoorden at previous meeting discussed his visit to Beresford Farmers Market. It is really a great market and well organized. If there is intention to create one in Belledune, this would be a great model to follow. He spoke with the lady who runs and asked about insurance they acquire theirs through the Francophone group.

**Statements by Member of Council**

Councillor, Arseneault

- Mitchell Road/Lawlor Road Intersection

Council discussion referenced the amount in the proposed motion versus the estimate sent by Roy Consultants, they wish to see a design of the proposed work and amending the motion.

CAO, Lee referenced previous proposal from Roy Consultants to do a study, which would have had different options for the work. This was not approved, so the estimate received was in relation to push for visit and put together an estimate - which is what Council has this evening - this would widen the road and make the turn more visible. Does Motion M 2019/09/16-133 give him the go ahead to retain the services of Roy Consultants to do the study?

**M 2019/09/16/-133**

**Paul Arseneault moved that an amount of \$150,000 (One Hundred and Fifty Thousand Dollars) be allotted, by motion of the Village of Belledune Council, this day, September 16, 2019, in the upcoming budget for the purpose of financing an upgrade to the Mitchell Road/Lawlor Road intersection. This amount may be ~~increased~~, decreased, or remain static as dictated by circumstance, seconded by Lilliane Carmichael.**

**M 2019/09/16/-133B**

**Nick Duivenvoorden moved that Motion M 2019/09/16-133 be amended to delete the word "increased" after the words "This amount may be", seconded by Paul Arseneault. MOTION CARRIED.**

**M 2019/09/16/-133**

**Paul Arseneault moved that an amount of \$150,000 (One Hundred and Fifty Thousand Dollars) be allotted, by motion of the Village of Belledune Council, this day, September 16, 2019, in the upcoming budget for the purpose of financing an upgrade to the Mitchell Road/Lawlor Road intersection. This amount may be decreased, or remain static as dictated by circumstance, seconded by Lilliane Carmichael. MOTION CARRIED.**

**M 2019/09/16/-134**

**Paul Arseneault moved that Council, direct C.A.O. Lee, to bring forth, for Council's consideration, a proposal, or proposals, as determined by Roy's Consultant's, or other consulting firm, no later than the October regular meeting, in regards to the Mitchell Road/Lawlor Road Intersection, seconded by Lilliane Carmichael. MOTION CARRIED.**

Councillor, Duivenvoorden

- Ambassador type position for Belledune

Councillor, Duivenvoorden stated an Ambassador type position for Belledune could communicate with close communities, example Beresford, to see if there are things, we can do together to move prosperity. He noted he does not even have a clue what an ambassadorship would look like, but he would like for the Village to have someone to go speak with other municipalities to see what they are doing. He referenced his recent stop-over in Rogersville and discussion on things they are doing which seem to be attracting English families to move there. They are in close proximity to cities, but like the lifestyle and quietness. They are on a population incline. He also spoke about their community gardens. There is lots of work to do here in Belledune.

Councillor, Culligan noted the UMNb has a sub-committee for Population Growth. Belledune should have someone talk to them to see what they are doing, what strategies they may have, it may be worth exploring.

Councillor, Duivenvoorden noted time is not on our side, particularly with the situation with Glencore.

**Administration Reports**

CAO, Lee

- Grant Report and Recommendation
  - Chaleur Chamber of Commerce - Bronze Sponsorship Request (\$500 + HST)
    - Business Excellence Awards

**M 2019/09/16/-135**

**Nick Duivenvoorden moved that Belledune Council approve the Chaleur Chamber of Commerce Bronze Sponsorship request in the amount of \$500 (plus HST) for the Business Excellence Awards, seconded by Tracy Culligan. MOTION CARRIED.**

- Recreation & Wellness - Yoga, Fitness and Zumba Classes

CAO, Lee advised that for Fitness Activities- Recreation & Wellness Co-Ordinator, Culligan is hoping to modify the fitness activities offered by the Village. He is looking to reduce the number of yoga and fitness classes, but add a Zumba option. We think the best approach to this is to have the services run for

13 weeks, beginning this month, and then evaluate the participation numbers at the end of 2019. An additional 13 weeks can then be run for 2020.

Councillor, Arseneault recommended running until January 1 and see what the numbers are, and if still only getting minimal participation, we are not stuck with program after.

CAO, Lee advised Mr. Culligan will run a 13-week program and prepare a report which will be sent out to Council.

**M 2019/09/16/-136**

**Nick Duivenvoorden moved that as proposed by Recreation & Wellness Coordinator, Culligan, Council approve the single source service providers for the following from September 2019 to April 2020 for one (1) class each per week at the rate of \$150 each: Yoga (Sunny Bosca), Fitness (Andre Lanteigne) & Zumba (Kate Scott) and that the participants user fee be reduced from \$7.50 per class to \$5.00 per class, seconded by Lilliane Carmichael. MOTION CARRIED.**

- August 6, 2019- Working Session Report

Copy of Report has been posted on website with agenda and a copy provide to public with agenda this evening. A copy of the report will be on file at the municipal office.

Clerk/Treasurer, Cormier

- Financial Reports

**M 2019/09/16/-137**

**Nick Duivenvoorden moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Belledune Days - Preliminary 2019 Finance Report

Clerk/Treasurer, Cormier advised she will present highlight (revenues \$41,891 and expenses \$34,761.86) of the report as it is preliminary and she is waiting to see if additional submission will come in. She will present final and more detailed report at the October meeting.

**Presentations / Petitions / Delegations**

- Maritime Iron - Presentation (30 minutes)
  - Elena Mantagaris, VP, Communications and Public Affairs

Council received a copy of the presentation with their agenda, the presentation was not on the screen for public viewing. However, a copy of the presentation will be available on the Belledune website and for those who want copies those can be provided as well. A copy will be on file at the municipal office.

Council questions and comments included; estimated start time, relationship with people of Chaleur Dr., Jobs and relationship with colleges for trainings, opportunity for local employment during and after construction, community development and corporate neighbour and donations; company profile and creation and public information and presentation.

**By-laws and Policies**

- By-law No. TR-09-2019, a By-law to Amend Traffic Regulation By-law # TR-11-2003  
Councillor, Arseneault questioned the reasoning for the initial by-law and changes that could affect properties and dwellings and worries about the changes if the community as a whole does not benefit.

Mayor, Noel explained in 2003 a company hauling gravel in the spring when roads were soft and causing issues on the road. The option to create the by-law was to reduce the weight that did not allow heavy trucks to haul. In this situation the company agreed to only haul in winter and they will repair any damages to the road. These are wood trucks not gravel trucks.

Councillor, Duivenvoorden noted he respects the concerns raised, and if not for the time limit on it, he would have no interest in being part of it; no benefit.

**M 2019/09/16/-138**

**Tracy Culligan moved that By-law No. TR-09-2019, a By-law to Amend Traffic Regulation By-law # TR-11-2003 be read a first time in its entirety and a second time by title, seconded by Nick Duivenvoorden. MOTION CARRIED**

**Against: Paul Arseneault and Tracy Culligan**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Joe Noel	x		
Paul Arseneault		x	
Lilliane Carmichael	x		
Tracy Culligan		x	
Nick Duivenvoorden	x		
	3	2	0

**Motions and Resolutions**

- Regional Development Corporation Financial Contribution Agreement - Project No. 11787 - Arena Improvements  
Family & Youth Capital Assistance Program - 50% reimbursement of eligible costs up to \$30,000

CAO, Lee explained he met with RDC Manger and got clarification that there is no project timeline for completion, but the expenses related to the project will have to be realized and submitted by the agreement deadline. The facility will not have to be closed to complete the repairs.

**M 2019/09/16/-139**

**Nick Duivenvoorden moved that Belledune Council accepts the Regional Development Corporation financial contribution for Project No: 11787 under the Family and Youth Capital Assistance Program for Arena Improvements for 50% of the eligible costs up to \$30,000 and the Mayor and Clerk sign the agreement, seconded by Tracy Culligan. MOTION CARRIED.**

- NB Power Hydro Extension - Belledune Light Industrial Park

**M 2019/09/16/-140**

**Tracy Culligan moved that Belledune Council approve the recommendation of CAO, Lee for the extension of hydro into the Belledune Light Industrial Park as presented in the Option 2 (dated August 29, 2019) for the amount of \$10,061.35 (HST included), seconded by Lilliane Carmichael. MOTION CARRIED.**

- Track Repair Invoice Approval

**M 2019/09/16/-141**

**Nick Duivenvoorden moved that as recommended by CAO Lee, Council approve the invoice for Atlantic Railway Maintenance, in the amounts of \$3,390 (plus HST), seconded by Tracy Culligan. MOTION CARRIED.**

- Letter of Support to Belledune Port Authority for Michaud Petroleum Card-lock Facility

CAO, Lee advised he received a request from Denis Caron at the BPA asking for a letter of support from the Village of Belledune concerning their effort to have Michaud Petroleum build a card-lock facility on a parcel of the Port's land.

He advised this will be on Port property on the east side of Turgeon Rd. and there is no financial obligation from the Village, a separate project from what was initially presented.

**M 2019/09/16/-142**

**Tracy Culligan moved that Belledune Council submit a letter of support to Belledune Port Authority for their efforts to have Michaud Petroleum build a card-lock facility, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Tender Award - Municipal Hall Ventilation West Offices

Councillor, Duivenvoorden inquired if this was supposed to be part of the initial construction - one not included at the time or no anticipated.

CAO, Lee advised this was a portion of the second phase of the renovation that was separated so as to reduce the scope of work in the hope staying local for other renovation job, and was agreed by procurement office that this could be handle separately.

**M 2019/09/16/-143**

**Lilliane Carmichael moved that as recommended by CLAD Inc., in their letter dated August 6, 2019, Belledune Council award the Ventilation of West Offices, Municipal Hall to the low bidder Maritime Refrigeration for the amount of \$65,362 (plus HST), seconded by Tracy Culligan. MOTION CARRIED.**

- FC O'Neill Scrivens & Associates (ONSA) - Proposal for Gymnasium Ductless System

CAO, Lee explained to Council that the gymnasium had a heat recovery system and does not keep the area warm in winter or cool in summer. It merely takes air from outside but it has not heating or cooling capacity.

Mayor, Noel explained it was designed for an under-utilized area, but should have been involved in Phase 1.

**M 2019/09/16/-144**

**Tracy Culligan moved that as recommended by CAO, Lee, Council accept the proposal, dated September 6, 2019, from F.C. O'Neill, Scrivens & Associates for the amount of \$5,150 (plus HST) for the design, tender, recommendation of award and oversight of construction of the ductless system in the gymnasium, seconded by Lilliane Carmichael. MOTION CARRIED.**

- CAO, Lee requested leave from the meeting and left at 8:32 PM
- Patsy Talbot - Belledune Days Chairperson, Resignation

Council members thanked Patsy for her many years serving as Belledune Days Chairperson.

Mayor, Noel advised that CAO, Lee will be instructed to commence working on policy for Festival Committee.

**M 2019/09/16/-145**

**Tracy Culligan moved that Belledune Council accept resignation of Belledune Days Festival Chairperson, Patsy Talbot, seconded by Lilliane Carmichael. MOTION CARRIED  
Against: Nick Duivenvoorden**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Paul Arseneault	x		
Lilliane Carmichael	x		
Tracy Culligan	x		
Nick Duivenvoorden		x	
	3	1	0

**General Correspondence**

Correspondence In:

- Atlantic Railway - Track Inspection Report - July & August 2019
- Restigouche SPCA Monthly Reports -August 2019
- Belledune Library Monthly Report - June & July 2019
- DELG - Federal Gas Tax 2019 Allocation, Village of Belledune
- DELG - Community Planning Act regarding Subdivision Plans
- RCMP Quarterly Report

**Closed Session**

Nil

**Adjournment**

**M 2019/09/16/-146**

**Nick Duivenvoorden moved that the meeting adjourn at 8:36 P.M., seconded by Lilliane Carmichael. MOTION CARRIED.**

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Mayor

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Clerk/Treasurer