



Village of Belledune

Agenda

Regular Council Meeting
Wednesday, October 28, 2026 @ 7:00 PM
Belledune Council Chambers

	Page
1. CALL TO ORDER & WELCOME	
1.1. Acknowledgement of "Treaties of Peace and Friendship"	4
Acknowledgement of Treaties of Peace and Friendship	
1.2. Reaffirm Oath of Office	5
Reaffirmation of Oath of Office	
1.3. Moment of Reflection	6
Moment of Reflection - October 2026	
2. STATEMENTS OF CONFLICT OF INTEREST	
3. ADOPT AGENDA	
M 2026/10/28-138	
that the Agenda be Adopted as Presented OR as Amended with changes	
4. ADOPTION OF MINUTES	
Committee of Whole - Meeting Minutes - September 03, 2026	7 - 23
Committee of Whole - Meeting Minutes - September 08, 2026	
Regular Meeting - Meeting Minutes - September 21, 2026	
Special Meeting - Meeting Minutes - September 01, 2026	
M 2026/10/28-139	
that the Minutes of the Special Council Meeting of September 1, 2026, the Committee of Whole Council Meeting of September 3, 2026, the Committee of Whole Meeting of September 8, 2026, and the Regular Meeting of September 21, 2026 be adopted as presented	
4.1. Business Arising from Minutes	
5. PUBLIC COMMENTS AND QUESTIONS	
6. ADMINISTRATION REPORTS	
6.1. Chief Administrative Officer, Landon Lee	
6.1.1. Social and Environmental Grant Report	24 - 29
M 2026/10/28-140	
that the CAO Grant Report for October 2026 be accepted as presented and recommendations approved; \$250 to the Circle of Friends Activity Center; \$250 to the Petit Rocher Cadets; \$250 to the St. Joseph's Heritage Site.	

M 2026/10/28-141

that council contribute \$1000 to the Belledune Power and Fitness Club towards insurance.

[October Grant Requests](#)

[Grant Status 2026](#)

[CAO Grant Report Oct 2026](#)

6.1.2. Monthly CAO Report

30

[CAO General Monthly Report- October 2026](#)

6.2. Clerk Treasurer, Angela Buckle

6.2.1. Financial Reports

31 - 90

M 2026/10/28-142

that the Financial Report be accepted as presented and the Accounts Payable be paid

[Accts Rec'ble \(detailed\) as of September 30, 2026](#)

[Accts Rec'ble as of September 30, 2026](#)

[Gen Op Accts Payable \(detailed\) as of September 30, 2026](#)

[Gen Op Accts Payable as of September 30, 2026](#)

[Gen Op Cheque Register \(detailed\) September 30, 2026](#)

[Gen Op Cheque Register September 30, 2026](#)

[Gen Op Departmental Report September 2026](#)

[Gen Op Income Stmt as of September 30, 2026](#)

[Utility Op Accts Payable \(detailed\) as of September 30, 2026](#)

[Utility Op Accts Payable as of September 30, 2026](#)

[Utility Op Cheque Register \(detailed\) September 30, 2026](#)

[Utility Op Cheque Register September 30, 2026](#)

[Utility Op Departmental Report September 2026](#)

[Utility Op Income Stmt as of September 30, 2026](#)

[Summary - Gen Op Sep 2026](#)

[Summary - Utility Op Sep 2026](#)

7. BY-LAWS AND POLICIES

8. MOTIONS AND RESOLUTIONS

8.1. Age Friendly Community

91 - 101

M 2026/10/28-143

WHEREAS the Municipality of Belledune committed to promoting healthy aging, well-being, and an inclusive environment for residents of all ages and supported the establishment of a Belledune Age Friendly Community Steering Committee, through a resolution passed on October 20, 2025;

WHEREAS the Belledune Age-Friendly Community Steering Committee was established in January 2026 and have completed their needs assessment and Action Plan and have submitted their plan to New Brunswick

Department of Social Development to be recognized as an Age-Friendly Community;

AND WHEREAS the Council has approved employee Darrell Culligan to work with the Belledune Age-Friendly Community Steering Committee, who has been appointed as Secretary of the Committee;

NOW THEREFORE BE IT RESOLVED the Council supports the Belledune Age-Friendly Steering Committee Action Plan and will consider the Action Plan when developing by-laws, policies, programs and projects, moving forward, and the Council appoints Councillor, _____ as the municipal liaison member to the Belledune Age-Friendly Community Steering Committee

[Belledune-Age-Friendly-Community-Action-Plan - Final](#)

9. REPORTS BY MEMBER OF COUNCIL
10. CLOSED SESSION
11. ADJOURNMENT

M 2026/10/28-144

that the meeting adjourn at _____

Acknowledgement of “Treaties of Peace and Friendship”

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Mi'kmaq Peoples. This territory is covered by the “Treaties of Peace and Friendship” which Wəlastəkwiyik (Maliseet), Mi'kmaq and Passamaquoddy Peoples first signed with the British Crown in 1726. The treaties did not deal with surrender of lands and resources but in fact recognized Mi'kmaq and Wəlastəkwiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.

We do hereby accept the office of Council and will diligently, faithfully and impartially discharge to the best of our ability the duties of the office as may be imposed upon us by law

Moment of Reflection – October, 2026

- Guylaine Guitard of Belledune
- Alveretta “Vetta” Faulds formerly of Nash Creek



**Village of Belledune
Committee of Whole Council Meeting
September 3, 2026**

Time: 1:30 PM
Place: Belledune Council Chambers
Deputy Mayor, Cynthia Robinson
Councillor, Ron Bourque
Present: Councillor, Dawn Hickey
Councillor, James Carrier
Mayor, Mario LaPointe
Councillor, Brenda Cormier
Absent:
Late:
Staff Present: Chief Administrative Officer, Landon Lee
Clerk Treasurer, Angela Buckle
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office

Adopt Agenda

M 2026/09/03-109

**Brenda Cormier moved that the Agenda be Adopted as Presented, seconded by Dawn Hickey.
MOTION CARRIED.**

Statements of Conflict of Interest

Presentations / Petitions / Delegations

Business

- Procedural By-Law Review

On page 2 there is some clean up needed on the Table of Contents. Item P will be the Repeal, item Q will be Enactment, and item R will be Review.

On page 3 the section on Emergency Meetings should be section E. Emergency meeting means a meeting convened pursuant to Section E Meetings of Council - Emergency Meetings.

On page 7 section "F - Meetings of Council":

- In part 1, add a first sentence to say "A newly elected Council shall hold its first Formal Meeting on the day prescribed by the Local Governance Act.
- In part 1, after the sentence that ends with "... a quorum is present.", add the following "The Clerk is responsible for administering the Oath's of Office to newly elected Council Members."
- In part 1, add the following "The first formal meeting of Council after a quadrennial election shall be held not later than the 15th (fifteenth) day of June, following the Council's election."
- In part 5, verbiage to be added to reference us uploading meetings to the Village of Belledune You Tube channel and that the uploaded recording will be considered the official digital recording

On pages 11, 12, and 13 section "G - Agenda":

- In part 2 of Regular Meetings, change "on the Wednesday prior" to "the Wednesday of the previous week"
- In part 2 of Regular Meetings, remove item (b) as it is covered in other areas
- In part 3 of Regular Meetings, change the language to say that any additional matter not included on the agenda should only be considered with full contingent of Council present
- In part 6 of Regular Meetings, change the day and time of the agenda being posted to the public from 9:00am on the day of the meeting to 4:00pm on the Monday prior to the meeting, if the Monday is a holiday then 9:00am on the Tuesday prior to the meeting
- In part 7 of Regular Meetings, change the word "statements" to "reports and include "regarding municipal business" after "their written submission"
- In part 2 of Committee of Whole Meetings, replicate the language from the Regular Meetings section regarding when and how and in item (a) change Regular meeting to Committee of Whole meeting

On page 13 section "H - Public Participation - Presentations/Petitions/Delegations":

- In part 1, specify that this takes place at Committee of Whole meetings
- In part 2, specify that requests are to be received by the Wednesday of the previous week
- In part 2, change section "G2" to "H2" and change "regular meeting" to "Committee of Whole Meeting"

On page 14 section "I - Public Comments and Questions":

- Remove the section referencing that questions need to be submitted ahead of time to the Clerk
- Remove the section that says "The Clerk shall review each request to confirm that it pertains to an agenda item; any request that does not meet this criterion shall not be added to the agenda. Council retains full authority to determine whether a request is appropriate for inclusion."

September 3, 2026

- In the last paragraph, remove the word "approved" when referring to members of the public, and include that they need to state their name prior to asking a question or making a comment

On pages 14 and 15 section "J - Conflict of Interest"

- In part 4, change the section "Every disclosure of interest filed shall be recorded and kept in a file by the Clerk and that file shall be open during regular office hours..." to read "Every disclosure of interest filed shall be recorded and kept in a file by the Clerk, submitted to the NB Local Governance Commission and that file shall be open during regular office hours..."

Section P should be Enactment, Section Q should be Repeal and Section R should be Review.

A recap of changes will be put together to inform the public.

Council

Mayor, LaPointe

Councillor, Bourque

Councillor, Carrier

Councillor, Cormier

Councillor, Hickey

Deputy Mayor, Robinson

Administration

Chief Administrative Officer, Landon Lee

Clerk/Treasurer, Angela Buckle

Closed Session

Adjournment

M 2026/09/03-110

Ron Bourque moved that the meeting adjourned at 2:35pm, seconded by James Carrier.

MOTION CARRIED.

September 3, 2026

Mayor

Clerk Treasurer



**Village of Belledune
Committee of Whole Council Meeting
September 8, 2026**

Time: 7:00 PM
Place: Belledune Council Chambers
Deputy Mayor, Cynthia Robinson
Councillor, Ron Bourque
Present: Councillor, Dawn Hickey
Councillor, James Carrier
Mayor, Mario LaPointe
Councillor, Brenda Cormier
Absent:
Late:
Staff Present: Chief Administrative Officer, Landon Lee
Clerk Treasurer, Angela Buckle
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office

Adopt Agenda

M 2026/09/08-111

Ron Bourque moved that the Agenda be Adopted as Amended with changes, seconded by James Carrier. MOTION CARRIED.

Statements of Conflict of Interest

Presentations / Petitions / Delegations

- Belledune Age Friendly Advisory Committee Presentation
Presentation by Paul Shannon of the Belledune Age Friendly Community Action Plan

September 8, 2026

A copy of this presentation is available for viewing at the Municipal Office located at 2471 Main Street, Belledune, NB

Business

- Direction on Surplus Property

CAO, Lee stated that there was a surplus property provided to the Village from the Department of Transportation and they are looking for a response on whether Council is interested in purchasing that property. No resolution is required at this time, just a directive to staff to indicate whether or not Council is interested in purchasing the property.

Councillor, Cormier stated that she doesn't feel that this property would be of value to the Village. Councillor, Bourque agreed with this statement.

Mayor, LaPointe stated that the property was located on Mitchell Road, stated that it was off the beaten path.

CAO, Lee said that he would notify DTI that we are not interested in purchasing the property.

Council

Mayor, LaPointe

- Request for Support

Mayor, LaPointe received an official request for support from Les Arts Visuel de la Baie for the Chaleur Region Capital of Arts Initiative. They are requesting a resolution from Council endorsing their initiative to have the Chaleur Region officially recognized as the capital of arts.

Councillor, Cormier had multiples questions:

- Is something that will come across the Chaleur Regional Service Commission's table for funding? In which case, we would have to cost share.
- Are they are bilingual or are they francophone or anglophone?
- Does Belledune have the artistic culture that we could create something here in Belledune? Or do we have a thought process around what we could create in Belledune so that we could be part of this?

Mayor, LaPointe commented that it could be an opportunity to look at our Recreation and Cultural Centre to see how we could revitalize that and add some cultural content. He said that there are a lot of questions in relation to what their directive is and would like to have a presentation by them to get more information.

CAO, Lee indicated that Administration would follow up.

Councillor, Bourque

- Seasonal Campers

Councillor, Bourque received a call from a representative who is speaking for eight trailers that are presently in our trailer park. They would like to leave their trailers there for the winter. He was informed that all of the trailers have their own liability insurance. He indicated that many parks have trailers that stay all winter. Councillor, Bourque would like to propose that, if Council is in favour, that they set a deadline of the end of the month for anyone wishing to leave their trailer there must confirm that they have liability insurance to the Village of Belledune CAO.

Mayor, LaPointe questioned if this would impede anything in relation to maintenance in the park that normally happens once the campers are removed. CAO, Lee said that he could run that through Public Works, and he would also like to run it through our insurance to see if we need anything signed off by the campers to free us from any responsibility around vandalism or anything like that.

Councillor, Cormier said that she also received a call from an individual and she asked them if they had reached out to our CAO, and she would leave it up to him to investigate it. She also questioned where those campers have a specific site do they have key sites in the campground? Then other campers who want to register early would not be able to get those sites.

Councillor, Carrier

Councillor, Cormier

Councillor, Hickey

Deputy Mayor, Robinson

- Report - UMNB Mayor's School Conference

Deputy Mayor, Robinson indicated that she and the CAO had the opportunity to attend a UMNB conference in Fredericton in late August, it was marketed as a "Mayor's School".

They attended seven sessions:

- A presentation by Honorable Mike Savage, Lieutenant Governor of Nova Scotia, former Mayor of Halifax and Member of Parliament for the Halifax region. His presentation focused on lessons on leadership and what that means as well as working collaboratively and identifying a shared vision for the community.
- A presentation by Jacques Dube, who had done a training session with Council earlier, and this was building on the presentation that he had given to Council when they were first elected. His presentation was about building a strong Council/CAO/staff relationship as well as best practices for leadership, teamwork, role clarity and trust. The session focused on building strong working relationships amongst elected officials, CAOs and senior staff.
- A panel discussion on setting healthy boundaries. It explored strategies for balancing public expectations, personal well being and professional relationships and responsibilities while building positive relationships with the community.
- A presentation by Brian Lambie from Red Brick Communications and focused on ways to improve our abilities to provide good information, ways to build and maintain public trust and make the best use of limited time and resources. There were many handouts focused on website strategies and communication policies.

September 8, 2026

- A panel discussion on getting the best out of your RSC. It explored strategies for building strong regional collaboration and making the most of the opportunities that the RSC provides.
- A panel discussion ask me anything town hall on being the mayor or deputy mayor. Deputy Mayor, Robinson found it interesting to listen to other communities problems and solutions.
- A presentation by Craig Pollett on harassment and intimidation. He reviewed the findings of the Respect in Action report released in June 2026 and offered ways to address some of the challenges identified in the report

Mayor, LaPointe asked who was on the panel for the town hall on being the mayor. Deputy Mayor, Robinson said that she would get the names.

Administration

Chief Administrative Officer, Landon Lee

Clerk/Treasurer, Angela Buckle

Closed Session

Adjournment

M 2026/09/08-112

**James Carrier moved that the meeting adjourned at 7:52pm, seconded by Ron Bourque.
MOTION CARRIED.**

Mayor

Clerk Treasurer



**Village of Belledune
Special Council Meeting
September 1, 2026**

Time: 9:00 AM
Place: Belledune Council Chambers
Deputy Mayor, Cynthia Robinson
Councillor, Ron Bourque
Present: Councillor, Brenda Cormier
Councillor, James Carrier
Mayor, Mario LaPointe
Absent:
Late: Councillor, Dawn Hickey
Staff Present: Chief Administrative Officer, Landon Lee
Clerk Treasurer, Angela Buckle
Staff Absent:
Staff Late:

Call to Order & Welcome

Acknowledgement of "Treaties of Peace and Friendship"

Reaffirm Oath of Office

Adopt Agenda

M 2026/09/01-107

**Cynthia Robinson moved that the agenda be Adopted as Presented, seconded by Ron Bourque.
MOTION CARRIED.**

Statements of Conflict of Interest

Business

First and Second Reading of Procedural By-Law

M 2026/09/01-108

September 1, 2026

Brenda Cormier moved that By-Law #2026-04 A By-Law Regulating The Proceedings of The Council of the Village of Belledune be read a first and second time by title, seconded by James Carrier. MOTION CARRIED.

A COW meeting is scheduled for Thursday, September 3rd at 1:30pm to address additional amendments to the by-law

Council

Chief Administrative Officer, Landon Lee

Clerk Treasurer, Angela Buckle

Adjournment

M 2026/09/01-109

Ron Bourque moved that the meeting adjourn at 9:10am, seconded by James Carrier. MOTION CARRIED.

Mayor

Clerk Treasurer

Page 2 of 2



**Village of Belledune
Regular Council Meeting
September 21, 2026**

Time: 7:00 PM
Place: Belledune Council Chambers
Deputy Mayor, Cynthia Robinson
Councillor, Ron Bourque
Present: Councillor, Dawn Hickey
Councillor, Brenda Cormier
Councillor, James Carrier
Mayor, Mario LaPointe
Absent:
Late:
Staff Present: Chief Administrative Officer, Landon Lee
Clerk Treasurer, Angela Buckle
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

Adopt Agenda

M 2026/09/21-113

Cynthia Robinson moved that the Agenda be Adopted as Amended with changes, seconded by Ron Bourque. MOTION CARRIED.

Statements of Conflict of Interest

Adoption of Minutes

M 2026/09/21-114

Brenda Cormier moved that the Minutes of the Committee of Whole Council Meetings of August 4th, 11th, 12th, 28, and 31, 2026 and the Regular Meeting of August 17, 2026 be adopted as presented, seconded by Dawn Hickey. MOTION CARRIED.

Business Arising from Minutes

- Councillor, Cormier was looking for an update on the status of the proposals for the development of a website. CAO, Lee indicated that there has not been any progress on that and that he will put the tender together and will send it out for Council to review.

Presentations / Petitions / Delegations

Statements by Member of Council

Mayor, LaPointe

- RSC Alternate

Mayor, LaPointe indicated that they are looking for an alternate to sit for the Regional Service Commission.

CAO, Lee gave some context by saying that all of the mayors in the region are automatically appointed to the Service Commission boards and generally if the mayor can't make it then the deputy mayor would step in. In our case, Deputy Mayor, Robinson is currently the alternate and Belledune doesn't have another alternative.

Mayor, LaPointe asked if there was anyone interested in putting their name forward to be the second alternate for the Regional Service Commission. Councillor, Cormier and Councillor, Bourque both expressed interest.

A motion was put forth for Councillor, Bourque to be named as the alternate to the Chaleur Regional Service Commission Board. The motion was moved by Councillor Bourque, but it was not seconded.

2026/09/21-A

Cynthia Robinson moved that Councillor Brenda Cormier is appointed as the alternate for the Chaleur Regional Service Commission, seconded by James Carrier. MOTION CARRIED

Against: Ron Bourque

	For	Against	COI
Cynthia Robinson	x		
Ron Bourque		x	
Dawn Hickey	x		
Brenda Cormier	x		
James Carrier	x		
	4	1	0

Councillor, Bourque

Councillor, Carrier

- Fencing at the Gorge

Councillor, Carrier stated that Paul Devereaux approached him concerning the fencing which is deteriorating and unsafe. Councillor, Carrier found some fencing behind the firehall that could be donated to the snowmobile lodge as a start to get them the proper protection they need at the gorge. He would like to have a discussion around donating this fencing, if the Public Works department doesn't need the fencing for any other purpose.

Mayor, LaPointe wanted to know who owns the property and if we could possibly make this into a project that we could go after some funding for.

CAO, Lee replied that Councillor Carrier had provided a letter from the Trail Blazers stating that they are providing support to Mr. Devereaux for his fund raising. He went on to say that he wasn't sure what the fencing that Councillor, Carrier was referring to was for, but he believes that it is surplus. He went on to say that he will circle back to Public Works to see if this fencing was earmarked for anything. He also stated that the property belongs to the Super Village Trail Blazers and they have expressed in the past that they are supportive of bringing the gorge to be the best that it can be, but they have previously let us know that they would like for us to double check with them to see that they are ok with whatever is happening. CAO, Lee will send a copy of the letter to Council that he received showing the support of the Trail Blazers.

Mayor, LaPointe said that would be nice to look at developing a proper project, doing a proper site plan, and it would be good for tourism to develop a worthwhile project.

CAO, Lee asked if a directive was being given to staff to reach out to the Super Village Trail Blazers to see if this could be part of a bigger thing. Mayor, LaPointe stated he would support that. Councillor, Hickey said she would also support that. Councillor, Carrier was also in agreement.

Councillor, Cormier

Councillor, Hickey

Councillor, Robinson

Administration Reports

Chief Administrative Officer, Landon Lee

- Social and Environmental Grant Report

Councillor, Bourque stated that for the first time the Crime Stoppers Unit will hold the Annual General Meeting in Campbellton. It is being held in October and they are looking for funding to support that effort.

Mayor, LaPointe inquired about the specific dates of the event. Councillor, Bourque indicated that it was the weekend of October 24th.

Councillor, Cormier inquired whether or not other municipalities were contributing toward this. Councillor, Bourque replied that the ones in the North have been asked, he will only know for sure at the next meeting, but requests have been sent to all municipalities in the Restigouche area.

Councillor, Cormier stated that the Village does do quite an extensive contribution annually to Crime Stoppers through our appointed member, which includes compensation. So we already contribute quite a bit as it is. She was stating this for information purposes.

2026/09/21-115

Ron Bourque moved that the CAO Grant Report for September 2026 be accepted as presented and recommendations approved; \$250 to Crime Stoppers- Restigouche Chapter , seconded by James Carrier. MOTION CARRIED.

Clerk Treasurer, Angela Buckle

- Financial Reports

Councillor, Cormier inquired as to HJM Renovations is and what was it for, it was like \$21,000. Clerk/Treasurer, Buckle said that she would have to double check but she said she believes it might be the roof for Public Works.

Councillor, Cormier also noticed that under the departmental report when it gets to the transportation part that the summer maintenance is over budget and that is usually DTI. Clerk/Treasurer, Buckle indicated that she had looked into it a little bit and said that we have already received the full bill for the year so there shouldn't be any more charges for winter and she believes there is something between the summer and the winter because the winter is a bit lower and the summer is a bit higher. She went on to say that overall we are still a bit higher than budget by about \$13,000 but she didn't have a chance to go back and see exactly why. Councillor, Cormier asked if they are not billing quarterly anymore and Clerk/Treasurer Buckle said that it used to be that way, but this year it was one bill.

2026/09/21-117

Brenda Cormier moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Dawn Hickey. MOTION CARRIED.

- Annual Report

2026/09/21-118

Ron Bourque moved that in accordance with NB Regulation 2018-54 under the Local Governance Act, Council adopt the Village of Belledune 2025 Annual Report as presented and post to the Belledune website, seconded by James Carrier. MOTION CARRIED.

By-laws and Policies

Motions and Resolutions

- Procedural By-Law

Clerk/Treasurer, Buckle read By-Law #2026-04 A By-Law Regulating the Proceedings of the Council of Belledune a third time by title.

CAO, Lee indicated that Administration will put a summary together of all of the major changes in the procedural by-law and will post it out so that the public is aware, as it contained some pretty significant changes

M 2026/09/21-119

Brenda Cormier moved that By-Law #2026-04 A By-Law Regulating the Proceedings of The Council of Belledune be read a third time by title and be adopted, seconded by James Carrier. MOTION CARRIED.

- Sancon Lease

Councillor, Cormier asked if the tenants were aware that their parking is at the east side of the building. CAO, Lee said that this would be clarified with the tenant and that they would be responsible for snow removal as well. Councillor, Cormier asked that we be given copies of their insurance, and that it talks about quiet working space but that they realize there could be a bit of noise due to other tenants and the gymnasium being there.

Councillor, Cormier also asked if there would be drawings attached to the lease showing the common areas. CAO, Lee replied there were drawings that showed the public hallways and that they have no washrooms so they would have access to the public washrooms.

M 2026/09/21-120

James Carrier moved that the Council of the Village of Belledune accepts the lease agreement between the Village of Belledune and Sancon Contracting Ltd, as presented, and the mayor and clerk sign the agreement, seconded by Cynthia Robinson. MOTION CARRIED.

- Ocean Avenue Lease

Councillor, Cormier stated that it is a 20 year lease and she was wondering that it doesn't say anything about transferable to spouse, so in the event that the lessee passes away does the lease die? She also stated that we should mention about garbage collection services, that it has to be taken to the public road because we have other people living on a private access in the community and they have to take their garbage to the public street. She went on to say that she had communicated with CAO, Lee about the property tax bill. She looked into it and usually when there is a lease on private property the tax bill still goes to the person that owns the property but it's different for municipalities because a municipality doesn't pay municipal property tax on their own property, so once the lease is finalized you have to advise Service New Brunswick that there is a lease and they will send the property tax bill directly to the lessee. If the lease is over three years they recommend, for legal purposes, that you register the lease in the land registry.

CAO, Lee replied that he doesn't feel this needs to be captured in the lease. He stated that the lease was vetted through legal. He went on to say that he believes that this lease is non-transferable. He said that if there is anything critical that Council wants to revisit, we can do so in the next couple of months, but that we can install the lease, we have clauses in there to get out of the lease if we really needed to. But

his suggestion is that we push the lease forward and if there is something critical that Council wants to include in the lease, then we can facilitate that.

Councillor, Cormier asked if there was a fee associated with the lease, or if it's zero. CAO, Lee replied that it is zero.

Councillor, Robinson inquired as to why we would not transfer the legal fees to the lessee. CAO, Lee replied that he didn't know, and that this has been going on for years, well into the previous council, and it's just something that never came up. He indicated that it's not captured in the lease, but he isn't sure if the legal fee component would be captured in the lease. CAO, Lee said that it was something that was never discussed and that it was squatter's rights that put this in place and the tax bills needing to be separated. It was recognized by previous Council that there was a structure on the property, the property couldn't be transferred over unless there was a lease in place. The expectation is that he continue to maintain the property, which is why there is no rent assigned to it, the lease was for him to continue to use it and maintain the property. CAO, Lee said that he will circle back on the lawyer's fees and he's wondering if this can be facilitated more as an administrative type of thing as opposed to being captured in the lease.

Councillor, Cormier asked if we could make a subsequent motion stating that we will recoup the legal fees.

M 2026/09/21-121

Ron Bourque moved that the Council of the Village of Belledune accepts the lease agreement between the Village of Belledune and Joseph Pius Noel, as presented, and the mayor and clerk sign the agreement, seconded by James Carrier. MOTION CARRIED.

M 2026/09/21-B

Brenda Cormier moved that legal costs are recouped pertaining to the lease on Ocean Avenue from Joseph Pius Noel, seconded by Cynthia Robinson. MOTION CARRIED.

- Remuneration By-Law

Clerk/Treasurer, Buckle read By-Law #2026-03 Respecting the Remuneration of the Mayor and Council for a third time by title

M 2026/09/21-122

Cynthia Robinson moved that By-Law #2026-03 Respecting the Remuneration of the Mayor and Council be read a third time by title and adopted, seconded by Brenda Cormier. MOTION CARRIED.

- UMN B Conference Per Diem Approval

M 2026/09/21-123

Ron Bourque moved that Council approve for any members of Council and staff to attend the annual UMN B Conference in Moncton October 1 to 4, 2026, seconded by Dawn Hickey. MOTION CARRIED.

General Correspondence

- Correspondence List & Documents

Councillor, Cormier noticed on the SPCA report isn't saying much of anything that she can make out, but she would like to note that there was recently a dog who attacked a cyclist. It was reported through the municipal office through Brittany but the officer told her that he wanted to communicate with the individual. He said he would contact the individual within 2-3 days and he never contacted the individual. The individual tried to call the numbers they were given and got no answer. Councillor, Cormier stated that it's not acceptable for them not to respond.

Councillor, Cormier noticed that some parts of the CRSC report are still not bilingual, just francophone.

Councillor, Cormier asked about the track inspection report because it has the owner down as Interfor Lumber and she is asking if this is our track that they are giving the inspection on. CAO, Lee replied that they also do the Interfor Lumber spur but he is pretty sure that they do it all at the same time. So the majority belongs to the Village of Belledune and a small section belongs to Interfor. Councillor, Cormier is wondering if they are following up with some of the recommendations that the inspection is indicating. CAO, Lee replied that this report also goes to CN and he followed up with CN and if there are critical items they have to be actioned or that spur line gets shut down.

Closed Session

Adjournment

M 2026/09/21-124

James Carrier moved that the meeting adjourn at 7:40pm, seconded by Dawn Hickey. MOTION CARRIED.

Mayor

Clerk Treasurer



RECEIVED
OCT. 14,
2026

Circle of Friends, Activity Center
3936 Main Street
Belledune, NB
E8G 2K5

The Circle of Friends Activity Center provides a place for self – sufficient individuals living with mental health issues, to come, share and be supported by other individuals with similar experiences.

Our goal is to provide prevention and rehabilitation services, offer a place for people to meet, get away from their problems, socialize, and develop a sense of belonging. Foster community integration and help members learn how to deal with daily stress and realize that they are not the only one going through a rough patch. We encourage members to make the best of the community resources available. The Center also organize activities, educational workshops and help members make new acquaintances and friends.

The members of the Center are creating a Christmas Basket to sell tickets on. The funds raised by the Christmas Basket will help pay the expenses for group outings and or trips this coming summer.

We kindly ask for your support in the form of a donation to the Christmas Basket, any amount would be greatly appreciated.

Thank you for your time,

Members of the Circle of Friends

Please Contact by Oct 30/26 to Donate. Thankyou!

Noella 506-987-0704

Edna 506-237-1017

Center 506-237-2561



Les Cadets Royaux de l'Armée canadienne

Tant vaut la sève, tant vaut l'érable

RECEIVED
OCT. 15
2024



Le 7 octobre 2026

Objet : Demande de commandite – Corps de Cadets #1242 de Petit-Rocher

Madame, Monsieur,

Le Corps de cadets #1242 de Petit-Rocher fait partie des Corps de cadets royaux de l'Armée canadienne (CCRAC). Il est composé de quatorze jeunes cadets dynamiques âgés de 12 à 18 ans, ainsi que de cinq instructeurs, dont 3 officiers et 2 instructeurs civils. Il compte également un Comité de soutien qui comprend actuellement quatre membres.

Le programme des cadets offre à ces jeunes une multitude d'expériences enrichissantes qui marqueront leur vie : développement du leadership, esprit d'équipe, engagement communautaire, et bien plus encore. Toutes les activités sont offertes gratuitement, ce qui rend le programme accessible à tous les jeunes de notre communauté.

Par la présente, nous sollicitons votre appui dans le cadre de l'une de nos campagnes de financement pour l'année 2026-2027. Les fonds recueillis permettront d'offrir aux cadets une année remplie d'activités éducatives, de formations stimulantes et d'occasions de développement personnel. Ils contribueront également à la réalisation d'un voyage à Ottawa en mai 2027, pour visiter la base navale, le parlement et des musées historiques.

L'implication auprès des organismes communautaires est au cœur de notre mission. Si l'occasion se présente et que nos cadets peuvent vous prêter main-forte, nous serons très heureux de collaborer à l'un de vos événements.

Les jeunes de notre région méritent ce qu'il y a de mieux. Votre contribution au Corps de cadets #1242 aura un impact concret sur leur développement, leur confiance en eux et leur engagement envers la communauté.

Nous vous remercions sincèrement de l'attention portée à notre demande et du soutien que vous pourrez accorder à notre organisation.

Veuillez agréer, Madame, Monsieur, l'expression de nos salutations distinguées.

Peggy Sanfaçon
Présidente
Comité de soutien

C.P. 3157 Petit-Rocher, N.B. B8J 3G3
Tél : (506) 252-4685 Lundi 10h30 à 21h15
Courriel : 17372Army@cadets.gc.ca

RECEIVED
OCT. 21,
2026

October 20, 2026

To: Mayor & Council
Village of Belledune

Once again, the Belledune Power & Fitness Club is asking for a donation on the cost of the insurance in the amount of one thousand dollars (\$1,000).

As everyone knows, the Gym is the property of the people of Belledune, not privately owned. The Gym fees have to stay low so all persons can afford to attend.

All moneys that come to the Gym stays there to buy equipment. All paper work is available.

We are almost finished with ongoing business of buying equipment to have a well-dressed and modern gym.

Thank you,
Ronald Dempsey
President

RECEIVED
OCT. 21, 2022

As a member of the
Nash Creek Heritage Site, if
you would be kind enough to
give us a donation towards
giving the children treat bags
from Santa Clause, when he
visits them at the church on
Nov 22nd.

Please let Valerie Hickey
know ahead, so we can prepare
for this occasion before the
date.

Thank you!
and have a Merry Christmas

Valerie Hickey
84 Lapointe RD Nashcreek
(506)-237-5222

or
Nancy Lapointe
(506) 639-8237

Social & Environmental 2026 Grants - Status Report

Total Budget		\$30,000.00	Total Expenditures		\$25,450.00	Balance	\$ 4,550.00	Balance left
Commitments		Sports \$4,000.00	Commitments		Education \$17,700.00	Commitments	Misc./ Other \$8,300.00	In Lieu of
Atlantic Hockey Group- Kayden Carrier		\$ 250.00	High School Bursary		\$ 2,500.00	Belledune Housing Fundraising Committee	\$ 2,000.00	M.Arseneault Tournament \$ 1,587.00
Yves Meunier-Pelletier Classic		\$ 100.00	Academic Achieve (JR School)		\$ 200.00	RCVAA (Food Bank, \$100/month and Pest Control)	\$ 2,000.00	
			JR School Grant Commitment		\$ 10,000.00	Legion - Poppy Fund (Annual)	\$ 250.00	
			JR School Breakfast Program		\$ 5,000.00	M. Arseneault Program Reimbursement	\$ 400.00	
						Saint John the Evangelist CWL Council	\$ 250.00	
						Belledune Fire Dept- Flo Guitard Fundraiser	\$ 250.00	
						Legion- 100 Anniversary Celebration	\$ 250.00	
						Dusty Sneakers c/o Lorne Days Festival	\$ 250.00	
						New Brunswick ALS Society	\$ 250.00	
						Lorne Days Festival	\$ 250.00	
						Charlo Fall Fair	\$ 250.00	
						Crime Stoppers- Restigouche Chapter	\$ 250.00	
						Circle of Friends Activity Center- Christmas Baskets	\$ 250.00	
						Petit Rocher Cadets	\$ 250.00	
						St. Joseph's Heritage Site Nash Creek	\$ 250.00	
Subtotal		\$ 350.00			\$ 17,700.00	Subtotal	\$ 7,400.00	
Balance		\$3,650.00			\$ -		\$ 900.00	\$ -

Red Font Items Commitments

High School Bursary Amounts (if student from Belledune is graduating)

DRHS- Top Grade from Belledune	\$500
DRHS- Perserverance from Belledune	\$500
Bathurst High School- Top Grade from Belledun	\$500
Aux Quatre Vents- Top Grade from Belledune	\$500
ESN- Top Grade from Belledune	\$500

Grant of \$4409 issued to JR School, May 2026



October 2026

CHIEF ADMINISTRATIVE OFFICER REPORT

TO: Council
SUBJECT: Grant Request Report
ORIGIN: CAO

RECOMMENDATIONS:

The following grant requests received in June 2026 have been submitted for approval.

Circle of Friends Activity Center- Christmas Baskets	\$	250.00
Petit Rocher Cadets	\$	250.00
St. Joseph's Heritage Site Nash Creek	\$	250.00

INFORMATION:

The following requests have exceeded the threshold of the Grant Policy, and are subject to council discussion and approval:

\$1000 from the Belledune Power and Fitness Club towards insurance.

Additional Notes:

The request from Paul Devereaux related to fencing on Super Village Trailblazers property did not have a set request amount. Financial contribution should be approved after consultation with the Trailblazers board.



October 2026

CHIEF ADMINISTRATIVE OFFICER REPORT

TO: Council
SUBJECT: CAO General Report
ORIGIN: CAO

INFORMATION:

Correspondence

OUT

Letter re: Request for Information Regarding 2028 Municipal Financial Support Related to Industrial Assessment Changes
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IN - Information

Chaleur Regional Service Commission - Building Permit Report - September 2026
Universal Rail Systems - Track Inspection Report September 2026

Additional Notes:

As we progress with working under the revised Procedural Bylaw, I'll continue to adjust the CAO Report to accommodate Council's expectations on content.

Belledune-Age Friendly Community Action Plan

August, 2026



BELLEDUNE AGE-FRIENDLY COMMUNITY ACTION PLAN

INTRODUCTION:

In 2012, the province of New Brunswick established their Age-Friendly Community (AFC) Recognition Program to better support and encourage all communities across the province to become a recognized Age-Friendly Community. This concept was initiated by the World Health Organization and was adopted by the Public Health Agency of Canada in 2006. The demographic shift toward an aging population is notable in all jurisdictions but is particularly relevant in the Village of Belledune where 38.5% of the population (510 persons) was over the age of 65 at the time of the 2021 census. In fact, our village was the fifth oldest census community in the province in 2021.

MANDATE:

On October 20, 2025, the Belledune municipal council passed the following resolution;

Be it resolved that the Village of Belledune is committed to:

- Engage in an “Age-Friendly Community” approach, which is designed to improve the well-being of all our citizens, and to share our experiences with other communities, and
- Strike a citizens committee (steering committee) whose members will be appointed by the organization or the municipal council of Belledune to whom they will be accountable, to coordinate the “age friendly community” approach. This committee will be responsible for implementing an approach leading to an action plan, shaped by the community’s reality, to improve the quality of life of seniors “.

STRATEGIC FRAMEWORK

VISION:

Older adults in the community of Belledune will experience fulfillment in their lives as they age, by having their physical, social, and personal needs met.

MISSION:

The Belledune AFC Steering Committee monitors the needs of older adults in the community on a continuous basis and promotes solutions through advocacy and coordination with all community stakeholders and government agencies.

Stakeholders & Government Agencies

- Seniors & Family of Seniors,
- Belledune residents,
- Municipal, Provincial & Federal Governments,
- Chaleur Regional Service Commission,
- Vitalite Health Network,
- Local Business & Service Providers,
- Local Organizations and Associations,
- Volunteer Groups,
- Emergency Services (police, fire & ambulance)
- Schools

VALUES:

The Belledune AFC Steering Committee operates in a spirit of teamwork and dedication to the cause by practicing the following values among others:

- Respect for the different opinions of all our stakeholders,
- To be fair and equitable in all our endeavors,
- To be informed and aware,
- To be honest and transparent with all stakeholders,
- To be open minded to new ideas or to questions about our work,
- To practice and to encourage high standards of ethical conduct with all our partners.

Definitions:

BAFCSC:	Belledune Age-Friendly-Community Steering Committee
VOB:	Village of Belledune – Council & Staff
GNB:	Government of New Brunswick
FED:	Federal Government
CRSC:	Chaleur Regional Service Commission
WHO:	World Health Organization
SENIOR:	For the purpose of this action plan, a senior is considered 65 years of age and beyond
N/A	Not applicable
TBA	To be Determined
CP:	Community Partners (Businesses, Institutions, Social Clubs, Associations, etc.)

Timelines:

- **Ongoing:** actions are already underway, and work will be continuing
- **Short term:** actions will be addressed within 1 to 2 years
- **Medium Term:** actions will be addressed within 3 to 5 years
- **Long Term:** actions will be addressed in 5 years or more

WHO Domain: (1) Community Support and Health Services

Objective #1: To advocate appropriate community support and health services available for seniors.

Recommended Actions	Responsible Party(ies)	Estimated cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1. Advocate/Promote for more Health Care Services in the community	• VOB • BAFSC	N/A	• TBD	• Vitalite Health Network • GNB – Health Dept. • Other Health Care Providers	Ongoing & Short Term	• Number of additional Health Care Service offered in the community
2. Offer a Foot Care Clinic in the community	• BAFSC • VOB • Vitalite Health Network	N/A	• User Pay	• Foot Care Practitioners	Ongoing Start date May 8, 2026 Currently provide monthly	• Number of users of the service
3. Promote for more Home Care Services, particularly at night	• BAFSC • NB Dept. of Social Development	N/A	• GNB Funding Sources • User Pay	• Amy's Quality Homecare • Other Home Care Services available	Short Term	• Number of residents that use the service

WHO Domain: (2) HOUSING

Objective #2. To provide an environment where seniors have access to supports to help them maintain their homes and age in place & Care Facility

Recommended Actions	Responsible Party(ies)	Estimated Cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1. Establish a Working Committee to pursue Special Care /Assisted Living Facility in Belledune	• VOB • BAFSC	TBD	TBD	• All levels of Government • NB Special Care Home Association • Private Owners of Special Care/Assistant Living	Short Term	Formation of Working Committee
2. Promote the existence and need for more home support services with service providers. (Community service providers) (i.e. small home repairs, lawn mowing and snow removal services, light house work, meals) Advocate for reduced rates for low-income users	• BAFSC • VOB • Community Service providers	User Fees	• GNB • Community Partners • VOB	• VOB • Community Service Providers • Citizens	Short Term	• Meetings with service providers, determine the existing services and potential for additional resources • Gather information from citizens identifying the need for these services in the community. • Directory being created for existing and new services
3. Promote awareness of federal & provincial financial supports for home adaptations and seniors' assistance programs. VOB play an active role in directing citizens to these program	• VOB • BAFSC • FED/GNB	TBD	• GNB/FED	• GNB/FED • 2-1-1 • VOB	Short Term	• Information on financial programs for home modification is readily available and easily accessible for seniors. • Increase in number of seniors accessing the programs • Publish information in VOB Newsletter and VOB website and social media.

WHO Domain: (3) Transportation

Objective #1: To encourage accessible and affordable transportation options for seniors.

Recommended Actions	Responsible Party(ies)	Estimated Cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1. Advocate/Support for Transportation Services in Belledune in conjunction with the Chaleur Regional Service Commission Study and other volunteer-based Transportation Services	• CRSC • VOB • BAFSC	TBA	• CRSC • VOB • PROV/FED	• CRSC Study • Urban Rural Rides • Restigouche Community Transport	Ongoing Short Term	• Transportation Service identified for Belledune through CRSC Study • Meeting with volunteer-based transportation services • Belledune citizens aware and using volunteer-based transportation services • Addition of Belledune volunteer-drivers for the volunteer-based transportation services
2.						
3.						
4.						

WHO Domain: (4) Communication and Information

Objective #1: To promote communication and information that is easier for seniors to access and understand.

Recommended Actions	Responsible Party(ies)	Estimated Cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1. Advocate for Village of Belledune to create a Communication Strategy to provide information in a variety of formats and distributions for easy accessibility to all.	• VOB • BAFSC	TBD	• VOB	• VOB • BAFSC • Citizen Input	Short Term	Village of Belledune complete their Communication Strategy with the actions implemented.
2. Develop and print a directory of non-medical home support services, indicating shopping, meal preparation, cleaning, yard work, and snow removal provided in Belledune by verified contractors or volunteer groups.	• VOB • BAFSC	TBD Printing of document and posting online	• VOB	• VOB • BAFSC • Community Partners	Short Term	• Website listing and/or directory available • Number of services inquires resulting from the directory.
3.						
4.						

WHO Domain: (5) Respect and Social Inclusion

Objective #1: To promote respect and social inclusion for seniors by embracing diversity, inclusivity and compassion, in order to create a more interconnected community.

Recommended Actions	Responsible Party(ies)	Estimated Cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1.						
2.						
3.						
4.						

WHO Domain: (6) Social Participation

Objective #1: To encourage opportunities that are available for seniors to be socially active.

Recommended Actions	Responsible Party(ies)	Estimated Cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1.						
2.						
3.						
4.						

WHO Domain: (7) Civic Participation and Employment

Objective #1: To create opportunities for seniors to take part in volunteer, political and employment positions.

Recommended Actions	Responsible Party(ies)	Estimated Cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1.						
2.						
3.						
4.						

WHO Domain: (8) Outdoor Spaces and Buildings

Objective #1: To promote safe and accessible indoor and outdoor public spaces for seniors.

Recommended Actions	Responsible Party(ies)	Estimated Cost	Potential Funding Source	Resources Available	Timelines	Performance Indicators
1.						
2.						
3.						
4.						