



**Village of Belledune
Regular Council Meeting
August 18, 2025**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Councillor, Cynthia Robinson
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Councillor, Dawn Hickey
Present:
Absent:
Late:
Staff Present: Chief Administrative Officer, Landon Lee
Clerk Treasurer, Angela Culligan
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

Adopt Agenda

M 2025/08/18-78

Lilliane Carmichael moved that the Agenda be Adopted as Presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Statements of Conflict of Interest

Adoption of Minutes

M 2025/08/18-79

Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of June 2, 2025, the Regular Meeting of June 23, 2025 and the Special Meeting of July 17, 2025 be adopted as presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Business Arising from Minutes

- High Density Cameras

Councillor, Bourque said that at the last public meeting there was a motion for the CAO to look into high density cameras, and he would like an update on that.

CAO, Lee replied saying that we have had some conversations with NB Power and he believes that this is the best route. We currently have one installed and we are checking out the software and familiarizing ourselves with that. We believe that NB Power can install these cameras on street lights, giving us a lot of versatility on where they can be. CAO, Lee will have more information on this for Council soon, but there has been some progress made.

Mayor, Arseneault wanted to add that these cameras would provide an upgraded level of security, police presence in the Village. He believes that it is a good step forward to having more eyes on the community for safety reasons.

- Drone Video Footage

Councillor, Bourque wanted to know if we've had a chance to look into the cost of a drone for video footage of the community.

CAO, Lee replied that we have made progress on that. There are some local media companies, and CAO, Lee expects that in the next week or so Council will be receiving proposals with different levels of options that would be available.

Councillor, Bourque would like to make sure that we are able to capture the beauty of Belledune in the summer, as well as other seasons, prior to presenting it.

Presentations / Petitions / Delegations

Statements by Member of Council

Mayor, Arseneault

Councillor, Bourque

Councillor, Carmichael

Councillor, Guitard-McDonnell

Councillor, Hickey

Councillor, Robinson

Administration Reports

Chief Administrative Officer, Landon Lee

- Social and Environmental Grant Report

2025/08/18-80

Lilliane Carmichael moved that the Social and Environmental Report for August 2025 be accepted as presented and recommendations approved; \$250 to the St. Joseph's Heritage Site Nash Creek , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

2025/08/18-81

Lilliane Carmichael moved that council approve a \$250 contribution to the Chaleur Chamber of Commerce El Vino event, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Clerk Treasurer, Angela Culligan

- Financial Reports

2025/08/18-82

Lilliane Carmichael moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

By-laws and Policies

Motions and Resolutions

- Incentive for Medical Professional

M 2025/08/18-83

Ron Bourque moved BE IT RESOLVED that the Council of the Village of Belledune is committing to paying a bonus of \$10,000 per year for five consecutive years to a doctor or nurse practitioner who establishes a walk-in clinic at the present location of the Jacquet River Health Centre, seconded by Lilliane Carmichael. MOTION CARRIED.

- 2024 Annual Report

M 2025/08/18-84

Lilliane Carmichael moved that in accordance with NB Regulation 2018-54 under the Local Governance Act, Council adopt the Village of Belledune 2024 Annual Report, as presented and post to the Belledune website, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- CCBF Plan 2024-2028

M 2025/08/18-85

Lilliane Carmichael moved that the document entitled The Village of Belledune Five Year Capital Investment Plan for the Canada Community Building Fund (CCBF) 2024-2028 be adopted, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Curry Drive Strom Relocation Project Approval for Tender

Councillor, Robinson is questioning the fees around topographic information and why we wouldn't already have that from previous proposals. She also wants to know if the documents become the property of the Village of Belledune or if they remain the property of Roy Consultants.

CAO, Lee replied that Roy Consultants likely keeps copies of the documents as part of their records management, but they are the property of the Village of Belledune as we have paid for them, and we have them on file as well.

Councillor, Robinson also asked about the construction survey. She wanted to know what the construction survey is and is it extra. CAO, Lee indicated that he would have to go back to Roy Consultants for clarity.

Councillor, Carmichael asked if this motion should be tabled since they are waiting for more information. CAO, Lee indicated that it was at Council's discretion but he also wanted to make sure that Council is aware of is the time of the year. He said that there was already a note with Roy Consultants where they felt that we're late enough in the year that if the project did go through that it would be too late to complete the asphalt component, so that is something that they would already like to defer to the spring. So he just wanted to make sure that they were aware that if they want this complete in 2025 that they are already up against the clock.

Councillor, Bourque said that there are many of these types of scenarios in Belledune and they are affecting the livelihoods and homes of the people in the community and he is in favour of dealing with one at a time, prioritize them in order, put them into our capital budget, and get the work done.

Councillor, Robinson agreed with Councillor, Bourque that the work needs to be done, she's just concerned about overpaying for services. She would like clarity on what it is that we are paying for and wants to know if we are getting the best deal for our dollars.

M 2025/08/18-86

Lilliane Carmichael moved that in accordance with NB Procurement Act and Regulations, Belledune Council accepts Roy Consultants proposal to commence the tender process and publicly advertise the Tender on NB Opportunity Network (NBON) for the Curry Drive Storm Relocation Project , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED

Against: Cynthia Robinson

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
Dawn Hickey	x		
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General Correspondence

- Correspondence List & Documents

Closed Session

Adjournment

M 2025/08/18-87

Lilliane Carmichael moved that the meeting adjourn at 7:25pm, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Mayor

Clerk Treasurer