



**Village of Belledune  
Regular Council Meeting  
April 15, 2019**

**Time:** 7:00 PM  
**Place:** Council Chambers  
Mayor, Joe Noel  
Councillor, Paul Arseneault  
**Present:** Councillor, Lilliane Carmichael  
Councillor, Nick Duivenvoorden  
Deputy Mayor, Sandenn Killoran  
**Absent:** Councillor, Tracy Culligan  
**Late:**  
**Staff Present:** CAO, Landon Lee  
Clerk - Treasurer, Brenda Cormier  
**Staff Absent:**  
**Staff Late:**

**Call to Order & Welcome**

Mayor, Noel called the meeting to Order and welcome everyone.

1.1. Moment of Reflection

Mayor Noel called for a moment of silence in memory of Joyce Legacy of Belledune (Jacquet River) and Chester Lapointe of Bathurst (formerly of Belledune).

1.2. Oath of Office

Council reaffirmed their Oath of Office.

**Adopt Agenda**

**M 2019/04/15-48**

**Nick Duivenvoorden moved that the Agenda be Adopted as Amended with changes; under Statements by Members of Council, delete Councillor, Arseneault - Acknowledgement of Village of Belledune Committee Members, delete under Deputy Mayor, Killoran - Update on Daycare Proceedings and add under Councillor, Duivenvoorden - Roadside Cleanup, seconded by Lilliane Carmichael. MOTION CARRIED.**

**Statements of Conflict of Interest**

Councillor, Carmichael declared Conflict of Interest under 6.2.4 of the Agenda – Jacquet River Park and Salmon Barrier.

Councillor, Duivenvoorden declared Conflict of Interest under 7.1.3 of the Agenda – Janitorial Services Municipal Building Tender

### **Adoption of Minutes**

**M 2019/04/15-49**

**Lilliane Carmichael moved that the Minutes of the Regular Meeting of March 18, 2019 be adopted as presented, seconded by Nick Duivenvoorden. MOTION CARRIED.**

Business Arising from Minutes - Nil

### **Presentations / Petitions / Delegations**

- 5.1. Rémi Boudreau CPA CA - Allen, Paquet & Arseneau - Presentation of 2018 Draft Financial Statement
  
- 5.2. Chris Kingston, Hélène Bernard & Jacquie Bridges - Dalhousie Nursing Home Foundation  
Copy of Presentation is on file.
  
- 5.3. Kristie Carrier, McDougall Auctioneer Ltd. - Presentation  
Copy of Presentation on file. Request is in reference to leasing space at the new facility to relocate from their current location. Space required would be for two of the rooms to be combined. Specifics on the design of the interior would include a separate office, a kitchen area and other design components.

### **Statements by Member of Council**

Deputy Mayor, Killoran

6.1.1. West Wing Municipal Building Renovation

**M 2019/04/19-50**

**Sandenn Killoran moved that Council direct CAO, Lee to commence with the required rental spaces to create three (3) spaces for rent within the west wing of the municipal hall, with one utilizing two spaces to be rented out for \$1,000 per month and the two single spaced to be rented at a rate of \$600 per month, seconded by Lilliane Carmichael. MOTION CARRIED.**

6.1.2. Rental Space Fees - Inclusions

**M 2019/04/15-51**

**Sandenn Killoran moved that rental spaces be set at \$600 for a single unit inclusive of heating, electricity and inclusion in the buildings security program and that the two unit space be priced at \$1,000.00 per month with annual leasing agreements signed for both types of unit and these shall be the parameters for all rental agreements and potential tenants going forward and any deviation must be presented at a regular council meeting and will only serve as a non-binding deviation from the above requirement, seconded by Lilliane Carmichael. MOTION CARRIED.**

#### 6.1.4. Monthly Report

Topics included USWA 7085 bargaining, municipal organization and accountability, child care update, misinterpretation of Clerk/Treasurer's explanation and intent regarding remote attendance to last meeting, he acknowledged his error and extended an apology. Copy of Report is on File at municipal office the same one he posted on his Facebook.

#### Councillor, Arseneault

##### 6.2.1. Belledune Power Club

Noted the renovations are nearly complete and the executive are pleased with the work done by local contractor.

##### 6.2.2. Inviting Outside Contractors into our Bidding Process (Discussion) and Motion to follow

Discussed the need to work with local for getting job in Belledune done. The policy defines a 25 km. preference. He wants to bring forward ways to give local contractors a leg up in the process.

Mayor Noel, recommended to review Procurement Policy and bring back next month.

Other comments presented by Councillors, was the provincial legislation rules and threshold supersedes the Village policy and the need to look as criteria preferences that can be implemented to give local advantages and still meet legislation requirements. As well, it was noted that Council is in charge of the public purse and we need to make sure that we are getting the value for the money. Favouring local entrepreneurs but make sure the process is fair.

##### 6.2.3. Drainage - Property Adrian Hickey, 716 Noel Rd. Belledune N.B.

**M 2019/04/15-53**

**Sandenn Killoran moved that the Village have the engineers design plans and then complete repairs to fix the drainage issues beginning at #716 Noel Rd. and proceeding around the turn proceeding to the Noel Rd., seconded by Paul Arseneault. MOTION CARRIED.**

Councillor, Carmichael vacated meeting at 8:24 p.m.

##### 6.2.4. Jacquet River Park and Salmon Barrier Upcoming Budget & Personnel Issues (Discussion)

Discussion was regarding the guarantee of making sure the Park and Barrier remain in place and that the funding in the budget remain in place and not be taken or reduced. The same applies to the employees, if positions become vacant, he wants to make sure those position are replaced with other employees and not left vacant.

Other discussion was in line with the value of those establishments and what needs to be done to enhance them; they are hidden treasures with so much potential.

Other point of discussion was regarding seasonal employment vs. more lucrative employment, meaningful and gainful employment beyond seasonal. At certain point, we need to build business case to get more bang for the buck.

Mayor, Noel noted that there are some individuals looking at a salmon association being formed in Belledune. They are looking at better ways to increase salmon and work with barrier.

Councillor, Carmichael returned to meeting at 8:24 p.m.

#### 6.2.5. Maritime Iron/Townsite negotiations

Discussion regarding the Maritime Iron and residents of Townsite negotiations and the Village having no business involved in that process. The municipality should stay out of that process at least until one or both parties ask for help. An issue of why the Mayor and CAO would meet with Maritime Iron on this issue.

Both Mayor, Noel and CAO, Lee noted this was incorrect, they never did any negotiations regarding Townsite.

Councillor, Arseneault noted that in conversation with CAO, Lee this is what he heard, understood and believes.

Deputy Mayor, Killoran expressed concerns about no one from Council being represented throughout this. The possibility of losing 30 homes and families is a problem that Council needs to be in the loupé. We should be very transparent through all of this and detailed report entered into the minutes for the public and council who cannot attend.

#### 6.2.6. Acknowledgement of Belledune Figure Skating Club and Executive

Club had a great year and is well organized, wishes to commend executive on great job.

He acknowledged Jacquet River School Girl's Basketball for coming in 2<sup>nd</sup> in the provincials and 3<sup>rd</sup> in the under 14.

As well advised that Andrew Boudreau had a 68 km. serve in Volleyball skills competition – hardest serve.

#### Councillor, Duivenvoorden -requested to add two items

St. Patrick's Pub Night financial report - \$247.10 at the door, \$90 in 50/50 draw = \$337.10 less expense of \$33.35 for decoration, bar tap of \$8 – leaving balance of \$295.75. Village contributed approximately \$800 and he will return about \$300.

Gentlemen's Hockey Tournament – extended congratulations to Mark and Paul Arseneault everything was great.

Roadside Cleanup – he will look after it again this year if Council wishes.

Belledune Business Association – first meeting was held 3 weeks ago; they will meet the 1<sup>st</sup> Monday of the month. Still looking at more business people to come out. The next meeting is May 6 and the hold the election of executives. The intent is to have the organization to promote business within and beyond our boundaries.

### **Administration Reports**

#### CAO, Lee

##### 7.1.1. Grant Report and Recommendation

**M 2019/04/15-54**

**Sandenn Killoran moved that CAO Grant Report for March 2019 be accepted as presented and recommendations approved and the following grants be made; \$250.00 to Ladies Auxiliary Branch #77, \$250.00 to Multicultural Association Chaleur, \$100.00 to Friends of Healthcare Foundation and \$250.00 to Canadian Cancer Society- Superwoman Walk, seconded by Lilliane Carmichael. MOTION CARRIED.**

7.1.2. McDougall Auctioneers Ltd. - Extension of Rental at #3963 Main St.

**M 2019/04/15-55**

**Sandenn Killoran moved with the end of leasing term on April 30, 2019, Council agree to extend the rental term with McDougall Auctioneers Ltd. at #3963 Main St., for the same conditions as the previous agreement, until such time as the new facility renovation can be completed and a new lease prepared in accordance with the terms and conditions discussed for new lease, seconded by Lilliane Carmichael. MOTION CARRIED.**

Councillor, Duivenvoorden vacated meeting at 8:54 p.m.

7.1.3. Janitorial Services Municipal Building, Tender AD-2019-001 - Recommendation for Award

**M 2019/04/15-56**

**Sandenn Killoran moved that Janitorial Services Municipal Building Tender AD-2019-001 be awarded to the lowest compliant bidder Rachelle's Pristine Clean for a two-year term for the price of \$9,000 for the first year and \$10,200 the second year, seconded by Lilliane Carmichael. MOTION CARRIED.**

Councillor, Duivenvoorden returned to meeting at 8:55 p.m.

7.1.4. Main Street Phase 2 Upgrade - DTI Route 134 Design Work

**M 2019/04/15-57**

**Nick Duivenvoorden moved that Council approve retaining the services of Roy Consultants for the design work for Phase 2 Upgrade - DTI five-year designated highway program for Route 134, for the estimated amount of \$25,000 (plus HST), seconded by Lilliane Carmichael. MOTION CARRIED.**

7.1.5. Jacquet River Campground Grandstand/Gazebo

**M 2019/04/15-58**

**Nick Duivenvoorden moved that Council approve retaining the services of Roy Consultants for engineering and management of the Jacquet River Campground Grandstand/Gazebo, as per the proposal submitted dated November 16, 2018, for the amount of \$9,400 (plus HST), seconded by Lilliane Carmichael. MOTION CARRIED.**

7.1.6. Municipal Building - West Wing Room Renovation  
Design and Renovations Management

**M 2019/04/15-59**

**Lilliane Carmichael moved that Council authorize CAO, Lee to utilize the services of Clad Inc. for design and renovations management for the Municipal Building- West Wing rooms renovations, seconded by Nick Duivenvoorden. MOTION CARRIED.**

Deputy Mayor, Killoran inquired about the costs for their services.

CAO, Lee advised the Café design cost have been paid in Phase 1 and he will get cost for the other scope of work and bring back.

Councillor, Arseneault inquired about building penalties into the tendering process for when contractors do not do what they were required.

CAO, Lee said he will be having penalty clause for lapsing deadlines.

Clerk/Treasurer, Cormier

7.2.1. Financial Reports

**M 2019/04/15-60**

**Sandenn Killoran moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Nick Duivenvoorden. MOTION CARRIED.**

7.2.2. 2018 Financial Statement - Approval

**M 2019/04/15-61**

**Nick Duivenvoorden moved that the Draft of 2018 Audited Financial Statements prepared and presented by Allen, Paquet & Arseneau be accepted as presented, seconded by Sandenn Killoran. MOTION CARRIED.**

7.2.3. Appointment of 2019 Auditors

**M 2019/04/15-62**

**Nick Duivenvoorden moved that Allen, Paquet & Arseneau be appointed as Belledune Auditor for the year 2019, seconded by Lilliane Carmichael. MOTION CARRIED.**

7.2.4. Working Session April 8, 2019 - Report

Report is available at the municipal office and posted on website.

By-laws and Policies

8.1. By-law No. 04-2019, A By-law Relating to the Election of Member of Council and the Establishment of Ward Boundaries within the Village of Belledune

**M 2019/04/15-63**

**Sandenn Killoran moved that By-law No. 04-2019, A By-law Relating to the Election of Members of Council and the Establishment of Wards Boundaries within the Village of Belledune be read a first time in its entirety and a second time by title, seconded by Paul Arseneault.**

**M 2019/04/15-63 A**

**Lilliane Carmichael moved that the first and second readings of By-law No 04-2019, a By-law Relating to the Election of Members of Council and the Establishment of Ward Boundaries within the Village of Belledune be tabled until all members of Council can be present at the meeting, seconded by Nick Duivenvoorden. MOTION CARRIED**

**Against: Sandenn Killoran**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Paul Arseneault	x		
Lilliane Carmichael	x		
Nick Duivenvoorden	x		
Sandenn Killoran		x	
	3	1	0

8.2. Economic Development By-law No. ED 01-2019

**M 2019/04/15-64**

**Nick Duivenvoorden moved that the Economic Development By-law #ED 01-2019 be read a first time in its entirety and a second time by title, seconded by Paul Arseneault. MOTION CARRIED.**

8.3. Residential Grants Policy

**M 2019/04/15-65**

**Nick Duivenvoorden moved that the Residential Grant Policy be adopted as presented, seconded by Lilliane Carmichael. MOTION CARRIED.**

**Motions and Resolutions**

9.1. Fire Protection Services Agreement for Local Service Districts of Chaleur

**M 2019/04/15-66**

**Nick Duivenvoorden moved that Belledune Council accepts the 2019 Fire Protection Service Agreement - LSD Chaleur between the Dept. of Environment and Local Government and the Village of Belledune, as presented, seconded by Lilliane Carmichael. MOTION CARRIED.**

9.2. Ultra Alarm - Preventive Maintenance Proposal for 2330 Main St., 2402 Main St., 2404 Main St., 2471 Main St., and 3963 Main St.

**M 2019/04/15-67**

**Nick Duivenvoorden moved that Belledune Council accepts the Ultra Alarm Services Annual Preventative Maintenance Proposal commencing March 25, 2019 for the amount of \$1,480 (plus HST), seconded by Sandenn Killoran. MOTION CARRIED.**

**General Correspondence**

10.1. Correspondence In

Restigouche SPCA Monthly Reports - March 2019

Belledune Library Monthly Report - March 2019

Ronald Bourque, Crime Stoppers Report for March 2019

SNB Regional Assessment Office - 64 Ocean Ave.  
Public Safety - Review of Local & Provincial Police Services  
DELG – Dept. of Tourism, Heritage & Culture – Levy

10.1. Correspondence Out

Denis Caron, BPA - Board Appointment  
Dalhousie Nursing Home Foundation - Address Council

10.2. Advertising Requests

**M 2019/04/15-68**

**Sandenn Killoran moved that Council approve the following advertising requests, 1/4 page ad in the RCL - Military Service Recognition Book for the amount of \$315 (HST included), seconded by Nick Duivenvoorden. MOTION CARRIED.**

**Closed Session**

Nil

**Adjournment**

**M 2019/04/15-69**

**Sandenn Killoran moved that the meeting adjourn at 9:23 P.M., seconded by Lilliane Carmichael. MOTION CARRIED.**

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Mayor

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Clerk/Treasurer