



**Village of Belledune
Regular Council Meeting
August 21, 2023**

Time: 7:00 PM
Place: Belledune Council Chambers
Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Present: Councillor, Cynthia Robinson
Councillor, Kristie Carrier
Councillor, Marilyn Guitard-McDonnell
Councillor, Ron Bourque
Absent:
Late:
Staff Present: CAO, Landon Lee
Staff Absent:
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

Adopt Agenda

M 2023/08/21-111

Lilliane Carmichael moved that the Agenda be Adopted as Presented, seconded by Ron Bourque. MOTION CARRIED.

Statements of Conflict of Interest

Adoption of Minutes

M 2023/08/21-112

Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of May 1, 2023, Special Meeting of May 2, 2023 and Regular Meeting of May 15, 2023 be adopted as presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Business Arising from Minutes

- Councillor Carrier requested an update on the progress for the housing application.

CAO Lee informed council that an RFP was issued by the CRSC, bids were received in and there was a meeting scheduled for August 22, 2023 to review the bids and determine the successful company.

Presentations / Petitions / Delegations

Statements by Member of Council

Mayor, Arseneault

Councillor, Bourque

- Grant to Vetta Faulds

Councillor Carmichael reiterated she would prefer to buy the books and sell them. Councillor Carrier mentioned that the application has not been received and that the grant request is not tied to an association, CAO Lee indicated the municipality could help facilitate that if needed.

M 2023/08/21-113

Ron Bourque moved that council grant \$5000.00 to Vetta Faulds to assist in the publication of her book, seconded by Lilliane Carmichael. DEFEATED.

Against: Lilliane Carmichael, Cynthia Robinson, Kristie Carrier, and Marilyn Guitard-McDonnell

	For	Against	COI
Lilliane Carmichael		x	
Cynthia Robinson		x	
Kristie Carrier		x	
Marilyn Guitard-McDonnell		x	
Ron Bourque	x		
	1	4	0

- Port Appointment

M 2023/08/21-114

Ron Bourque moved WHEREAS it is important for council to be represented on the Belledune Port Authority,

AND WHEREAS council’s last resolution to appoint a representative was not formally presented to the Belledune Port Authority,

AND WHEREAS council postponed advising the Belledune Port Authority until it could get clarifications on certain questions brought to its attention after the resolution,

AND WHEREAS council never received clarification or satisfactory answers,

BE IT RESOLVED that council’s appointment to the Belledune Port Authority made on March 31, 2022, be rescinded,

**BE IT FURTHER RESOLVED that council undertake efforts to appoint another representative to the Belledune Port Authority, seconded by Lilliane Carmichael. MOTION CARRIED
Against: Cynthia Robinson and Kristie Carrier**

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson		x	
Kristie Carrier		x	
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
	3	2	0

Councillor, Carmichael

Councillor, Carrier

Councillor, Guitard-McDonnell

Councillor, Robinson

- FoodCycler Program

M 2023/08/21-115

Cynthia Robinson moved that the Village of Belledune enter into an agreement to contribute \$18,000 to Food Cycle Science as a subsidy for the initiation of the Food Waste Diversion Program for Belledune residents, and that CAO Lee be authorized to sign the agreement , seconded by Lilliane Carmichael. MOTION CARRIED

Against: Ron Bourque

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson	x		
Kristie Carrier	x		
Marilyn Guitard-McDonnell	x		
Ron Bourque		x	
	4	1	0

- Councillor Robinson indicated that she believes there is a start-up fee associated to the program, which would total \$18,000, after which the municipality would be compensated and only have a total investment of \$5000.
- Reimbursement for Joe Dempsey

M 2023/08/21-116

Cynthia Robinson moved that the Village of Belledune compensate Joe Dempsey for the amount of \$2500 for personal property damages, seconded by Kristie Carrier. DEFEATED.

Against: Lilliane Carmichael, Marilyn Guitard-McDonnell, and Ron Bourque

	For	Against	COI
Lilliane Carmichael		x	
Cynthia Robinson	x		
Kristie Carrier	x		
Marilyn Guitard-McDonnell		x	
Ron Bourque		x	
	2	3	0

- Councillor Guitard-McDonnell asked if there was a policy where fire fighters needed to have 2 drivers in place before leaving the station. CAO Lee indicated that this might be the case for fire calls, in this instance it was for a pool fill-up. The policy was recently reviewed, CAO Lee did not recall anything there that indicated there had to be 2 drivers, but would verify and let council know. Councillor Carrier asked how long Mr. Dempsey had been part of the fire department (30 years) and felt his tenure should be considered. Councillor Bourque suggested that the Fire Dept's fund should be utilized for this type of incident.

Administration Reports

CAO, Landon Lee

- Albert Street Ditching Study

M 2023/08/21-117

Lilliane Carmichael moved that Council have Roy Consultants do an evaluation to provide options and a cost estimate for the cross pipe drainage on Rte 134 near Lapointe Rd. , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Grant Report and Recommendation

M 2023/08/21-118

Lilliane Carmichael moved that CAO Grant Report for June, July and August be accepted as presented and recommendations approved for the following grants: ALS Society of NB & NS \$400.00, and Lorne Days Festival \$500 , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

By-laws and Policies

Motions and Resolutions

- Substitute Member of the Board for Chaleur Regional Service Commission

M 2023/08/21-119

Ron Bourque moved that the Village of Belledune Council Appoint Deputy Mayor Lilliane Carmichael as a substitute Member of the Board for the Chaleur Regional Service Commission,

and that Councillor Robinson and Mayor Arseneault notify Deputy Mayor Carmichael if they can not attend a meeting, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Councillor Ron Bourque suggested an amendment to the motion that indicates Councillor Robinson and Mayor Arseneault must inform Deputy Mayor Carmichael if they are unable to attend.
- UMNb Conference Attendee and Per Diem

M 2023/08/21-120

Kristie Carrier moved that council approve for any members of council and staff to attend the annual UMNb Conference in Fredericton from November 24 to 26, 2023, seconded by Lilliane Carmichael. MOTION CARRIED.

- Zoning Provisions of a Rural Plan Amendment, PID 20277547 and 20276655

M 2023/08/21-121

Lilliane Carmichael moved At the Village of Belledune Council meeting held on August 21, 2023, it was resolved to seek written opinion from the Regional Planning Advisory Committee of the Chaleur Regional Service Commission on the proposed by-law amending the zoning provisions of the rural plan with respect to the following proposal:

Change the rural plan by-law to add two tiny home (41 square meters), one on the lot with the PID 20277547 and one on the lot with the PID 20276655.

It is pursuant to subsection 110(1) of the *Community Planning Act* that we kindly ask you to study this project and to provide us with your written notice within 30 days of this request, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Councillor Carrier asked if this was something that had to be done as part of the process, CAO Lee confirmed that it was, and that the CRSC had provided a step-by-step on this process for council.
- Zoning Provisions of a Rural Plan Amendment – 35 Laviolette Road

M 2023/08/21-122

Lilliane Carmichael moved At the Village of Belledune Council meeting held on August 21, 2023, it was resolved to seek written opinion from the Regional Planning Advisory Committee of the Chaleur Regional Service Commission on the proposed by-law amending the zoning provisions of the rural plan with respect to the following proposal:

The owner already has a mobile business and would like to operate a light mechanic business on his property who are residential. The objective is to permit the use “light mechanic” as an accessory use to the principal one “residential.”

It is pursuant to subsection 110(1) of the *Community Planning Act* that we kindly ask you to study this project and to provide us with your written notice within 30 days of this request, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Deputy Mayor Carmichael asked if this item had not already been actioned, Councillor Robinson indicated the request had been made previously however it did not go through the first step of having the RPAC review it.
- Roherty Road Recommendation

M 2023/08/21-123

Lilliane Carmichael moved that Council, as per recommendation of Roy Consultants, award the tender for Roherty Road Upgrading to the only bidder, St-Isidore Asphalt Ltd., for the sum of \$228,252.00 (HST included), seconded by Kristie Carrier. MOTION CARRIED

Against: Cynthia Robinson

	For	Against	COI
Lilliane Carmichael	x		
Cynthia Robinson		x	
Kristie Carrier	x		
Marilyn Guitard-McDonnell	x		
Ron Bourque	x		
	4	1	0

- Councillor Bourque wanted clarify that he is in favour of this motion considering the opportunity of long-term benefits that would come from developing Roherty Point. Councillor Robinson asked about the tender being distributed without the WAWA permits being approved, CAO Lee informed council that the WAWA permits were provided by the Province prior to the tender being issued. Councillor Robinson also indicated this type of project should align with our CAMP which is not yet completed. Deputy Mayor suggested Roherty Point is likely the best beach access we have in the municipality. Councillor Carrier suggested that any person opposed to this development should consider visiting Charlo or Petit-Rocher to see the success in this type of development.
- Jacquet River Tennis Court Upgrading

M 2023/08/21-124

Lilliane Carmichael moved that the Village of Belledune hire St-Isidore Asphalt for the resurfacing of the Jacquet River tennis court, for the amount of \$59,800.00 (including HST), on the condition of approval of the RDC funding amount of \$24,500. , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Councillor Robinson asked about the installation of the basketball nets, CAO Lee indicated these are separate items and would have their own cost.
- Community Development Fund Approval

M 2023/08/21-125

Marilyn Guitard-McDonnell moved that Belledune Council accepts the Regional Development Corporation financial contribution for Project No: 15914 under the Community Development Fund for Belledune Infrastructure upgrades for \$24,500 and the Mayor and Acting Clerk sign the agreement, seconded by Lilliane Carmichael. MOTION CARRIED.

- Right to Information and Protection of Privacy Act Designation

M 2023/08/21-126

Ron Bourque moved WHEREAS council can appoint a person or a group of persons as head under the Right to Information and Protection of Privacy Act;

AND WHEREAS council has made a previous appointment, but wishes to add another person as head to manage requests in case of absence for any reason,

BE IT RESOLVED that council appoint Landon Lee as head under the Right to Information and Protection of Privacy Act, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

- Mayor Paul Arseneault declared Conflict of Interest, left the meeting at 7:35pm. Deputy Mayor Carmichael replaced Mayor Arseneault as chair. Councillor Carrier voiced concerns of CAO Lee's workload, and suggested the motion could be tabled if required. Mayor Arsenault returned to the meeting at 7:40pm.

M 2023/08/21-X

Ron Bourque moved that the motion be tabled, seconded by Marilyn Guitard-McDonnell. DEFEATED.

Against: Lilliane Carmichael, Cynthia Robinson, Kristie Carrier, Marilyn Guitard-McDonnell, and Ron Bourque

	For	Against	COI
Lilliane Carmichael		x	
Cynthia Robinson		x	
Kristie Carrier		x	
Marilyn Guitard-McDonnell		x	
Ron Bourque		x	
	0	5	0

- Councillor Robinson asked about time requests that have been made which are time sensitive. CAO Lee indicated there are requests currently in. CAO Lee indicated he was comfortable taking on the responsibility as an interim measure.

General Correspondence

- Correspondence List & Documents

Closed Session

- Port Appointment Discussion (if required)

M 2023/08/21-127

BE IT RESOLVED to close the meeting to the public to discuss the following:

68(1)(f) information concerning legal opinions or advice provided to the local government by its solicitor and client in a matter of local government business. Resolution not required.

Adjournment

M 2023/08/21-128

Lilliane Carmichael moved that the meeting adjourn at 7:40pm. , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.

Mayor

Acting Clerk/Treasurer