

**Village of Belledune  
Regular Monthly Meeting  
September 19, 2016**

**Time:** 6:30 P.M.  
**Place:** Belledune Municipal Chambers  
**Present:** Mayor, Joe Noel  
Deputy Mayor, Paul Arseneault (6:39 p.m.)  
Councillor, Lilliane Carmichael  
Councillor, Tracy Culligan  
Councillor, Nick Duivenvoorden  
Councillor, Sandenn Killoran (6:48 p.m.)  
CAO, David Hughes  
Clerk/Treasurer, Brenda Cormier

Mayor, Joe Noel called the meeting to order.

Mayor, Noel acknowledged the following deaths: Clarence Fourier of Belledune, Frances Duplessis formerly of Sunnyside, Walter Furlotte formerly of Durham Center, Maria Mallaley of Lorne, Sheila Lapointe of Gravelhill, Debbie Pettigrew formerly of Archibald, Mary Lynn Long formerly of Jacquet River.

The Serenity reflection was read

Council reaffirmed their Oath of Office.

Agenda:

**M 2016/09/19-171**

**Nick Duivenvoorden moved that the agenda be adopted as Amended; delete under Motions & Resolutions – Disposal of Fire Dept. surplus assets (Vehicles) and add under CAO Hughes Report – Snow Removal Tenders, seconded by Tracy Culligan. Motion carried.**

Statements of Conflict of Interest: Nil

Adoption of Minutes:

**M 2016/09/19-172**

**Tracy Culligan moved that the Minutes of the Committee of Whole Council Meeting, August 8, 2016 and Regular Meetings of August 15, 2016, be adopted as presented, seconded by Lilliane Carmichael. Motion carried.**

Business Arising from Minutes: Nil

Presentations/ Petitions / Delegations:

- Yanick Sirois, Environment Manager, CRSC– Recycling Public Spaces  
Mr. Sirois made a Power Point presentation on recyclables and the status and data to date. He reviewed from the start of the program with Pilot Project in Petit Rocher and expansion of program year after year from then. The citizen expectations are to divert waste from landfill site. He reviewed the process for collection, sorting and disposal. Now the next step is to move from residential to ICI (Industrial/Commercial/Institutional) sector. This can be a challenge, less so for Belledune as they already offer the services free to some of these sectors, but this is not the case in the rest of the region.

As well the challenge is to educate and change behaviours in these working environments. This will be achieved by various methods; information sessions, positive reinforcement, advertisements, etc. Coming soon there will be an App that can be downloaded and will show the collection calendar for region. Citizen can use this to get information, etc. Municipalities can use it to inform their citizens if there is an interruption on services; i.e. cancellation, delay, etc.

Council questions and comments referenced issues related to, current diversion percentage from recyclable program, target diversion percentage, Belledune's participation numbers, future recyclables streams (organics), composting, etc.

Mr. Sirois completed his presentation.

Statements by Members of Council:

Mayor, Noel

Appointment of Volunteer Fire Chief

M 2016/09/19-173

**Tracy Culligan moved that Belledune Council approves the following Resolution, seconded by Lilliane Carmichael. Motion carried.**

**Resolution – Fire Chief**

**Whereas Belledune Council has determined that the position of Belledune Fire Chief will be a volunteer position; and**

**Whereas firefighter Keith Legacy has agreed to accept the position of Belledune Volunteer Fire Chief;**

**BE IT RESOLVED that Belledune Council appoints Keith Legacy as Belledune Volunteer Fire Chief; and**

**BE IT FURTHER RESOLVED that this appointment is not made under section 74 of the *Municipalities Act* despite reference to the contrary in by-law 1992-04, mainly because of the voluntary nature of the position and subsection 74(5) of the *Act*, and the volunteer fire chief is to sign an acknowledgement and acceptance of this appointment prior to taking on any official duties.**

Chaleur Regional Services Commission (CRSC) Report

- RCMP Northeast District RSC #3 – Quarterly Report

Mayor, Noel reported that from his experience so far, the Chaleur Regional Services Commission is going well they have a good system. He also made reference to the RCMP Quarterly Report presented in Council packages.

Selection of a Facilitator for Strategic Planning Session & Dates

M 2016/09/19-174

**Sandenn Killoran moved that Belledune Council retain the services of Jack Novack as Strategic Planning Facilitator and the dates of November 26 & 27, 2016 be scheduled for Strategic Planning, seconded by Lilliane Carmichael. Motion carried.**

Councillor, Duivenvoorden inquired about the previous discussion regarding looking for other potential candidates. How aggressive was the approach.

Mayor, Noel explained the timing for this session is an issue for others. As well the knowledge and experience that Mr. Novack gained during the orientation session with Council would be beneficial for this year's strategic planning. Subsequent years could have someone different.

Deputy Mayor, Arseneault

2017 Calendar – Approval for Costs

**M 2016/09/19-175**

**Paul Arseneault moved that Belledune order one thousand (1000) 2017 Calendars from Impression Printing for the estimated maximum amount of \$3,750 (plus HST), seconded by Nick Duivenvoorden. Motion carried.**

**M 2016/09/19-176**

**Paul Arseneault moved that Emmie Flanagan be reimbursed the amount of \$126.85 for the cost of ink cartridges associated with work for the 2017 Calendar preparation, seconded by Nick Duivenvoorden. Motion carried.**

Councillor, Culligan inquired what did she do to incur this expense.

Deputy Mayor, Arseneault advised the work was part of the original preparation.

Councillor, Carmichael – Nothing to report at this time.

Councillor, Culligan reported on the meetings attended including UMN B quarterly meeting to prepare for upcoming Conference, which will include the new Strategic Plan that was a directive from last year's AGM. She attended various Council meeting as well as met with the coordinator of Healthy Active Living Program. She as well is working on Christmas in the Village event and will report on at a subsequent meeting. (A copy of her report is on file)

Councillor, Duivenvoorden - Nothing to report at this time.

Councillor, Sandenn Killoran

Former Belledune School into a Community Centre

**M 2016/09/19-177**

**Sandenn Killoran moved that Belledune Council sets as a priority the realization and processes necessary to convert the former Belledune School into a Community Centre, including the utilization of Council and Staff to investigate funding application opportunities with the intention of the building retrofits commencing 2017, seconded by Tracy Culligan. Motion carried.**

Formation of an Economic Development Task Force

**M 2016/09/19-178**

**Paul Arseneault moved that Belledune Council commence with the creation of a special committee, an Economic Development Task Force, that will include ten (10) council appointed members (7 specialized appointees and 3 through citizen applicants), a Council prepare structure, mandate and operation procedure with remuneration to be determined at a later date and in line with other NB municipalities with similar committees, seconded by Sandenn Killoran. Motion carried.**

Councillor, Killoran referenced the letter submitted by former Economic Development Officer and he has no issue with proposal as being presented.

Mayor, Noel noted that this letter is the same as anyone else looking for a job. The letter submitted does not agree with other documents related to this subject. This is to be dealt with down the road, not this evening.

Councillor, Duivenvoorden stated he agrees with Mayor, Noel this is not for discussion now but he does agree with the letter submitted.

Councillor, Culligan inquired about how the members of the Economic Development Task Force are to be selected.

She was advised that the intent is to invite seven (7) as appointees and three (3) by application. Council will select.

Councillor, Carmichael inquired if Council members could be involved in the committee if interested.

Start of Fall Wellness Activities in the Community / Yoga and Aerobics

**M 2016/09/19-179**

**Paul Arseneault moved that a budget of \$6,000 be approved to run a health and wellness pilot program with the consideration that some costs will be recouped via participants and applications for funding from Provincial Organizations, seconded by Lilliane Carmichael. Motion carried.**

Question: What provincial organization are funding being requested from and who is filling the funding applications.

Application through Health and Wellness could be identified and submitted. Not so much for the pilot project, but if it proceed into programs for 2017.

Councillor, Culligan noted the Chaleur Health & Wellness group is very aggressive and she can talk with them.

Reports: Administration

CAO Hughes

Backwash Controls for Water/Sewer System Chaleur Dr.

**M 2016/09/19-180**

**Paul Arseneault moved that as recommended and pre-authorized by CAO, Hughes the Backwash Controls (2) for Chaleur Dr. Water/Sewer System be approved for installation by North Shore Water Conditioning Inc. for the estimated amount of \$5,500, seconded by Lilliane Carmichael. Motion carried.**

Snow Removal Tenders

**M 2016/09/19-197**

**Sandenn Killoran moved that CAO, Hughes be authorized to proceed with tender advertisement for the 2016/2017 snow removal work, seconded by Lilliane Carmichael. Motion carried.**

Clerk/Treasurer, Cormier

Financial Reports – General Operating Fund and Utility Operating Fund

M 2016/09/19-181

**Lilliane Carmichael moved that the Financial Reports be accepted as presented and the Accounts Payable be paid, seconded Tracy Culligan. Motion carried.**

Brook – Adjacent Brideau Brook, Cleaning of Growth (private property)

M 2016/09/19-182

**Paul Arseneault moved that the vegetation removal on watercourse on private property PID's 50250513 & 50250505 is completed by the municipality of Belledune pending endorsement of Letter of Consent by property owners, seconded by Lilliane Carmichael. Motion carried.**

Deputy Mayor, Arseneault noted that as there was work there before performed by Belledune with the intent that the area was to be kept clear by the property owner, a letter should be issued to the owners advising that after this scope of work is completed by Belledune the property owner is to be responsible for keeping his property (brook area) cleared to avoid his flooding problem in the spring.

Jacquet River Phase 3 – Citizen Concerns (#217 Jacquet River Dr.)

M 2016/09/19-183

**Nick Duivenvoorden moved that St-Isidore Asphalt Ltd. be directed to redo the driveway to the pre-construction widths and use 3" of asphalt for the first 6' from the edge of pave, seconded by Lilliane Carmichael. Motion carried.**

M 2016/09/19-184

**Nick Duivenvoorden moved that piping be installed in the ditches near #217 Jacquet River Dr., by local contractor by bid / quotation process, and awarded to the lowest compliant bidder, seconded by Paul Arseneault. Motion carried.**

Tree Trimming within Village (Dangerous or Poor Visibility)

Directive to have the trees identified along Main Street and a letter sent to the property owners at #2549 Main Street requesting they trim the shrub back enough to allow better visibility for those east of that area to enter onto Main St.

Information/Planning session with Roy Consultant's Engineer

M 2016/09/19-185

**Tracy Culligan moved that Council schedule the following date, September 27 at 6:30 p.m. for Information/ Planning sessions with Engineer Consultant, Francis Frenette of Roy Consultants, seconded by Lilliane Carmichael. Motion carried.**

Information session Insurance Broker, Kent & White

M 2016/09/19-186

**Tracy Culligan moved that Council schedule the following date October 17, 2016 at 6:00 P.M. for Information sessions with municipal insurance Broker, Kent & White, seconded by Lilliane Carmichael. Motion carried.**

Request, Dave Degrouchie – Space for Martial Arts/ Fitness Program (6 week Trial)

- Directive to set up a meeting for Mayor, Administration and any Councillor who wishes to attend.

Option to Purchase Land – PID 50078583

**M 2016/09/187**

**Lilliane Carmichael moved that Belledune agrees to purchase the Cameron Dempsey property (PID 50078583) subject to the following conditions:**

- **\$40,000 (purchase price)**
- **\$1,000 deposit (non-refundable (if the purchase does not go through) or used towards the total purchase price)**
- **Closing date: on, or before, 1 year from the date of signing an agreement of purchase and sale, with the option to extend for another year**
- **an agreement of purchase and sale is to be prepared by legal counsel (which includes the normal due diligence provisions for a purchaser), reviewed by staff and provided to the property owner for approval**

**and authorizes the signing officers to sign the agreement and all other documents required to carry out council's decision to purchase the property, seconded by Tracy Culligan. Motion carried.**

Councillor, Killoran inquired about Bathurst problem

Councillor, Duivenvoorden inquired about lot size.

Reduction of Speed Limits – Archibald Rd. & McMillan Street

**M 2016/09/19-188**

**Paul Arseneault moved that speed limits on Archibald Road be reduced and posted at 60 Km/hr. for the entire street and McMillan Street be reduced and posted at 30 Km/hr. for the entire street, seconded by Nick Duivenvoorden. Motion defeated. 4 nays (Councillor's Carmichael, Culligan, Duivenvoorden & Killoran) 1 yea (Deputy Mayor, Arseneault)**

Council discussion determined that changing the speed limit on Archibald Rd. would not fix the concerns. A 70 km speed limit for that street is not unreasonable. Those that are breaking the speed limit now will continue to do so and those that are following would be the ones that would have issues with a slower speed on this street. The issue is enforcement, there needs to be more RCMP presence on that street. As well additional signs will be posted to identify the 70 km speed limit on this street.

**Nick Duivenvoorden moved that speed limit on McMillan Street be reduced and posted at 30 Km/hr. for the entire street, seconded by Lilliane Carmichael. Motion carried.**

Councillor, Duivenvoorden noted that although not under municipal jurisdiction he would like a letter to be issued to DTI to ask that the 70 km zone from around the Belledune School for about 2 km east, be changed to 80 km; as he sees no need now that the school is no longer active in that area. It just makes sense to have a straight 80 km zone right through.

By-law & Policies: Nil

Motions / Resolutions:

Tender Award 349-16 2016 Drainage Upgrades (4278 Main St and 382 Jacquet River Dr)

**M 2016/09/19-189**

**Lilliane Carmichael moved that as reported by project manager, Francis Frenette, of Roy Consultants the tender 349-16-2016 Drainage Upgrades for #4278 Main St and #382 Jacquet River Dr be awarded, if there is available budget for this project, to low bidder Woodcox Trucking for the sum of \$63,738.74 (H.S.T. included) with bidder's price being approximately \$15,000 above engineering estimate, seconded by Tracy Culligan. Motion carried.**

Councillor, Duivenvoorden question Clerk/Treasurer, Cormier about budget availability.

Clerk/Treasurer, Cormier advised at this moment she cannot give details on the Budget; there have been a lot of expenditures that have not been budgeted for and it would require some evaluation. However, if the year-end projections indicate a deficit situation for 2016, Council can decide to transfer some money from their Capital Reserve for those projects that qualify as Capital expenditures; as long as they made that decision by motion prior to Dec. 31, 2016.

**Cancellation of Purchase / Sale Agreement Tara Smearer (Hickey) - (Former Belledune School)**

**M 2016/09/19-190**

**Sandenn Killoran moved that pending receipt of the document signed by Tara Smearer (Hickey) Belledune Council accepts and endorses the Cancellation of Purchase / Sales Agreement for the former Belledune School with Tara Smearer (Hickey), seconded by Nick Duivenvoorden. Motion carried.**

**Resignation of Board Member – Restigouche Regional Museum**

**M 2016/09/19-191**

**Tracy Culligan moved that Belledune accepts the resignation of Allan Roy from the Board of Directors of the Restigouche Regional Museum, seconded by Sandenn Killoran. Motion Carried.**

Council considers next steps for appointment – Re-advertise or ask the original applications (Cynthia Robinson and Carole Roberts) if they are still interested and chose from them. A motion can be made at the October meeting.

- Directive is to inquire if Cynthia Robinson is still interested and if so carry forward for motion at the October meeting.

**DTI 5 Year Plan for Provincial Designated Highways**

**M 2016/09/19-193**

**Paul Arseneault moved that the DTI 5 Year Plan for Provincially Designated Highway Program prepared by Roy Consultant Engineer, Francis Frenette be accepted with Council commitment of 15% cost share and the plan be submitted to the province, seconded by Lilliane Carmichael. Motion carried.**

**CN New Access Road – Agreements (Crossing Closure & Access Road Agreement)**

**M 2016/09/19-194**

**Tracy Culligan moved that the following Resolution be adopted, seconded by Lilliane Carmichael. Motion carried.**

**Resolution**

**WHEREAS** the village has been in negotiations with CN to create an alternate road to provide Firlotte Road residents with a permanent access;

**AND WHEREAS** CN has agreed to build an alternate road and council agrees with the principles negotiated with CN;

**IT IS HEREBY RESOLVED** that council authorizes its officers to sign the Access Road and Crossing Closure agreements and staff to carry on with overseeing the described work and report back to council from time to time;

**IT IS ALSO RESOLVED** that the final version of the agreement is subject to CN reviewing and agreeing to the proposed changes and the village's insurer provide their feedback; and

**IT IS ALSO RESOLVED** that the officers who will sign the final agreements may accept minor changes that do not affect the overall intent of the agreements, as long as council is advised in the future of these changes.

2016 Health and Safety Conference – Oct. 12-14, 2016

**M 2016/09/19-195**

**Nick Duivenvoorden** moved that **Administrative Assistant, Nicole Carrier and Public Works Manager, Cameron MacLellan** attends the **2016 Health and Safety Conference in Moncton from October 12-14, 2016**, seconded by **Tracy Culligan**. **Motion carried.**

Councillor, Carmichael inquired about Council members attending.

Clerk/Treasurer, Cormier noted that a member of Council has been appointed to the Health and Safety Committee (Mayor, Noel) and he could register if he wished.

**General Correspondence:**

Action Items:

Isabelle Morrier - Be Part of the Lobster Festival Committee Development (**Carry forward**)

Mona Lana Hickey - Reinstate snow removal on Waterfront St. (**Carry forward**)

**M 2016/09/19-199**

**Nick Duivenvoorden** moved that **Patsy Talbot's name** be submitted for the **FCM Canada 150 Community Leader as Belledune's community representative**, seconded by **Paul Arseneault**. **Motion carried.**

Donations & Advertisement:

**M 2016/09/19-196**

**Nick Duivenvoorden** moved that the following **Belledune Council** approves the following donations be made; **\$1,000 of ice time at the Veterans' Memorial Arena to the Chaleur / Restigouche Bantam AAA Hockey team**, seconded by **Lilliane Carmichael**. **Motion carried.**

Correspondence In: Continued

CRSC - Monthly Reports for July & August, 2016

Belledune Library Monthly Report - August 2016

Restigouche SPCA Reports for July & August, 2016  
Allan Roy – Restigouche Regional Museum Board Report  
Ron Bourque - Crime Stoppers Report  
SCT Rail Contractors - Track Inspection Report  
Post-Secondary Education, Training & Labour, 4 Week Public Consultation  
BREA letter to CRSC, Jocelyne Hache  
Transport Canada - Grade Crossings Regulations  
Appreciation (Music Gazebo) Cyril Kelly

Correspondence Out:

St. Gabriel's Parish - Donation  
Sally Snyder - Donation for Lois Dempsey  
Lorne Days Festival - Donation

Closed Session:

Adjournment:

Meeting adjourned at 8:28 PM on a motion by Nick Duivenvoorden and seconded by Lilliane Carmichael. Motion carried.

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Clerk/Treasurer

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Mayor