



**Village of Belledune  
Regular Council Meeting  
October 19, 2020**

REMOTE – Electronic Live streamed on Village of Belledune YouTube

**Time:** 7:00 PM  
**Place:** REMOTE – Electronic Live streamed on Village of Belledune YouTube  
**Present:** Mayor, Joe Noel  
Councillor, Paul Arseneault  
Councillor, Lilliane Carmichael  
Councillor, Sandenn Killoran  
**Absent:** Deputy Mayor, Tracy Culligan  
**Late:** Councillor, Nick Duivenvoorden (technical issues throughout the meeting)  
**Staff Present:** CAO, Landon Lee  
Clerk - Treasurer, Brenda Cormier

**Call to Order & Welcome**

Mayor, Noel called the meeting to order at 7:08 P.M. and welcome everyone.

- Moment of Reflection

Mayor, Noel called for a moment of silence in memory of; Antoinette Mallaley and Thomas Hickey of Lorne.

**Adopt Agenda**

**M 2020/10/19-134**

**Sandenn Killoran moved that the Agenda be Adopted as Amended with changes; delete under Councillor, Arseneault - 6.1.2, Letter of Request from Mr. Marshall related to property located on Laviolette Road W., seconded by Lilliane Carmichael. MOTION CARRIED.**

**Statements of Conflict of Interest**

Councillor, Killoran declared conflict of interest under 7.1.2 Contendo Inc. - SaaS Agreement. A copy of declaration will be filed with the Clerk.

**Adoption of Minutes**

**M 2020/10/19-135**

**Lilliane Carmichael moved that the Minutes of the Regular Meeting of Committee of Whole Council of September 8, 2020 and Regular Meeting of September 21, 2020 be adopted as presented, seconded by Sandenn Killoran. MOTION CARRIED.**

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Business Arising from Minutes Nil

**Presentations / Petitions / Delegations** Nil

**Statements by Member of Council**

Councillor, Arseneault

- Jacquet River School Crosswalk.

Councillor, Arseneault in response to inquires about a cross walk for Jacquet River School, asked what would have to be done to get this done.

Mayor, Noel advised this is under DTI (Route 134) and it was requested before, but denied. There can be another written request submitted again. CAO, Lee can prepare and send a letter with this request.

Councillor, Killoran

- 2021 Budget

Councillor, Killoran noted that the Council reached a good compromise on the first draft of the Budget. The original prediction was a shortfall of \$300,000 and then an e-mail after that it was \$460,000 and then the CBC story reported \$540,000. He said information as not being shared or distributed to Council. He is not sure how it is generated.

Mayor, Noel clarified that the inquire submitted to SNB prior to the first budget meeting provided the numbers that indicated the 2020 assessment reduction for Glencore for the year 2020. The province made up that shortfall for the year 2020, but it would apply to Belledune for the 2021 Budget. The reduction was somewhere around a \$24 Million in assessment reduction. Then in September of this year, Glencore went back for a further reduction in assessment. The first budget was working with the first amount of \$24 Million reduction. Glencore was further reduced in assessment, the conveyors and bulk plant which had not been reduced in 2020, where reassessed bringing the full reduction in assessment to around \$45 million overall for the 2021 Budget. Mayor, Noel advised that Clerk/Treasurer, Cormier send out e-mails to all of Council. The actual Assessment for 2021 was only received Oct. 6, 2020 and that was sent as well.

Councillor, Killoran said he was not sure the numbers were all from Glencore reduction or if NB Power had reductions as well. He worries about this, if they are operation only half the year, will they look for reduction in assessment. Will Glencore have further reductions. We will need to cut some more from this year's budget. What will be next year.

Mayor, Noel advised that will all depend on if Glencore applies for further reduction. Notices were sent out in September and there is a deadline to request reductions. We will probably only know this next September.

Councillor, Killoran suggested that is would probably be good for the Mayor to reach out and ask them their intentions.

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Mayor, Noel advised that he certainly could. They have been very forthcoming with information so far. He will have CAO, Lee reach out and make a request to maybe have a virtual meeting with all of Council.

Councillor, Killoran has concerns about cutting money to balance this year. If we want to make a few investments we need to know if the investments can be supported afterwards.

Councillor, Arseneault said his concerns was the cuts would need to be in the \$700 to \$800 thousand range. If this \$540,000 is the number, then he is o.k. with that. He feels with those numbers we can still have a good budget.

Mayor, Noel noted it can't change for 2021, the assessment numbers are in.

Clerk/Treasurer, Cormier explained the appeal process for assessments and the deadline date of early November.

Both Councillor, Carmichael and Councillor, Duivenvoorden experienced technical problems. Councillor, Carmichael had to log out and then log back in. Councillor, Duivenvoorden could not get logged in at all.

Councillor, Killoran responded to Councillor, Arseneault's statements. Yes, we managed the \$550,000, but keep in mind this is likely the full amount of the Budget for Pointe Verte and Nigadoo. It is not a small amount. Going forward it would be a good practice for CAO, Lee to liaison with industry to find out what is being decommissioned, what is being decreased.

CAO, Lee noted is good to have conversation with NB Power.

Meeting recessed at 7:29 P.M. to give CAO, Lee time to contact Councillor, Duivenvoorden to try to get him connected to meeting.

Meeting reconvened at 7:35 P.M.

### **Administration Reports**

#### **CAO, Lee**

- Grant Report and Recommendation

**M 2020/10/19-136**

**Lilliane Carmichael moved that the Social and Environmental CAO Grant Report of October 2020 be accepted as presented and the following recommendations approved; \$100 to Bathurst Minor Hockey and \$250 to the Belledune Fire Department for Timmy Pitre Fundraiser, seconded by Paul Arseneault. MOTION CARRIED.**

Councillor, Killoran declared conflict of interest at 7:37 P.M. and vacated meeting.

- Contendo Inc. SaaS Agreement

Further to the software development that Contendo is delivering for the Fire Department, Dennis Killoran will require the attached Software as a Service (SaaS) agreement endorsed. The SaaS Will

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protect the village in the event that either Contendo or the Village wish to stop the agreement. The agreement also specifies that a digital copy of the assessments will be provided to the municipality if this agreement stops, and that there are no fees associated to this software development.

**M 2020/10/19-137**

**Lilliane Carmichael moved that Council accepts, as presented, the Software as a Service (SaaS) Agreement between Contendo Inc. and the Village of Belledune for the Fire Department Control Solutions (FDCX) Software and the Mayor and Clerk be authorized to endorse, seconded by Paul Arseneault. MOTION CARRIED.**

Councillor, Killoran returned to meeting at 7:40 P.M. following the discussion and motion.

- Recreation and Cultural Center HVAC Systems

**M 2020/10/19-138**

**Lilliane Carmichael moved that Council accepts the Roy Consultant Engineering Proposal (dated September 18, 2020) for Replacement of Recreational Center Roof Top HVAC Units and tendering process, for the amount of \$5,000 (plus HST), seconded by Sandenn Killoran. MOTION CARRIED.**

- New Rear Load Refuse Truck - Cab & Chassis - Tender # VOB-PW-01

Councillor, Carmichael inquired if the truck is needed this year.

Mayor, Noel advised it is really needed now. There has been some major problem with garbage truck.

Councillor, Arseneault inquired if there could be any funding programs that could be available after the acquisition.

Clerk/Treasurer, Cormier advised that funding programs normally will not apply after the acquisition. They need to be applied for and approved prior to.

Councillor, Arseneault noted maybe this need to be looked at down the road for future purchases.

**M 2020/10/19-139**

**Lilliane Carmichael moved that in accordance with NB Procurement Act and Regulations, Belledune Council authorize the commencement of tender process and publicly advertise the Tender on NB Opportunity Network (NBON) for Belledune Garbage Rear Load Refuse Truck - Cab & Chassis - Tender No. VOB-PW-01, seconded by Sandenn Killoran. MOTION CARRIED.**

- Public Works, 1 Ton Truck to replace 2 Ton - Directive on Purchase

Council decision is needed on the Purchase of 1 Ton Truck for Public Works to replace the 2 Ton Truck. Tender packages have been prepared by Chris Kingston for the Truck and Dump Body with lift.

Councillor, Killoran said that he will not personally make any further decision on vehicle purchases until such time as there is an asset strategy for all trucks in place and a Capital Asset Management Plan in place.

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Councillor, Arseneault noted he agrees with Councillor, Killoran; a strategic flow chart is needed to make more cost-effective decisions. Need to take a step back and put together plan what works best for the Village and the people.

**M 2020/10/19-140**

**Lilliane Carmichael moved that in accordance with NB Procurement Act and Regulations, Belledune Council authorize the commencement of tender process and publicly advertise the Tender on NB Opportunity Network (NBON) for Belledune One Ton Truck, Tender No VOB-PW-02 and Dump Box, Tender No. VOB-PW-03, seconded by Sandenn Killoran.**

**M 2020/10/19-140B**

**Lilliane Carmichael moved Carmichael that Motion M 2020/10/19-140 be tabled, seconded by Paul Arseneault. MOTION CARRIED.**

Clerk/Treasurer, Cormier

- Financial Reports

**M 2020/10/19-141**

**Sandenn Killoran moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Student Employment Report 2020

Clerk/Treasurer, Cormier provided the report on student employment for 2020. A copy of the report is on file. In summary between the Student Subsidy Program and the Village hires, there were 12 students employed for a total financial investment of \$48,358.37.

Mayor, Noel commented that a lot of businesses may not have participated this year because of Covid 19 and as well there were not a lot of student applications and that may have been reflective of the funding that was available to the students through the Covid 19 funding programs.

The Subsidy Program is still a good program and perhaps sending it out early to the employers will help.

### **By-laws and Policies**

- By-law # DUP 09-2020 - A By-law of the Village of Belledune Respecting Dangerous and/or Unsightly Premises

**M 2020/10/19-142**

**Lilliane Carmichael moved that By-law # DUP 09-2020 - A By-law of the Village of Belledune Respecting Dangerous and/or Unsightly Premises, be read a third time by title and adopted, seconded by Sandenn Killoran. MOTION CARRIED.**

- By-law #10-2004-9 - An Amendment to the By-law Regulating the Proceedings of the Council of the Village of Belledune being By-law #10-2004

**M 2020/10/19-143**

**Lilliane Carmichael moved**

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**that By-law #10-2004-9 - An Amendment to the By-law Regulating the Proceedings of the Council of the Village of Belledune being By-law # 10-2004, be read a third time by title and enacted, seconded by Sandenn Killoran. MOTION CARRIED.**

### **Motions and Resolutions**

- 2020 Librarian Agreement

**M 2020/10/19-144**

**Lilliane Carmichael moved that Council approves the Librarian Agreement with Brittany Ramnauth as presented and effective as of September 24, 2020 and authorize the Mayor and Clerk to endorse, seconded by Sandenn Killoran. MOTION CARRIED.**

### **General Correspondence**

- Correspondence - Action

DTI - Surplus Property Offer PID 50077411 & 50077452

In response to Councillor, Arseneault's inquire - the provincial surplus property sales process was explained. They will offer to the municipality first and then go out to public afterward if the municipality is not interested in the purchase.

- Council not interested. DTI will be advised.

SNB- Regional Assessment Office - 2020 Municipal Review Statistics Report

- Council does not want to appeal

Rick Marshall - Laviolette Road W. - Request for Services

- CAO, Lee to draft letter advising of which services can be provided with conditions and that no snow removal services will be provided by the Village on this non-maintained portion of Laviolette Road West.

Mayor, Noel advised that he did have a conversation with Mr. Marshal where he was advised that there is no plowing nor garbage collection on that section of the road, it is an unmaintained portion of street. They can do a bit of brush cutting and grading. As for garbage collection it can be taken up to the section that is maintained (near the turning area) and it will be picked up. After he was given explanation, he decided to write this letter to Council. Basically, what he said to the Mayor is what he is saying in the letter.

Councillor, Carmichael would he have not been aware of this before his purchase. She agrees with the Mayor regarding the services.

Mayor, Noel said he is not sure if the real estate agency told them, but the agency was aware from a previous conversation with the Mayor when there was another interest in the property. That purchase did not go through because of that. Unless the real estate company changed, they were aware.

Councillor, Killoran said he has sympathy for the gentleman, as he is not from around here. But the garbage truck cannot be sent there in winter. Bringing the garbage to the paved end of the road will provide him that service.

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Councillor, Arseneault he agrees with most of all sentiments. He does not feel good about approving this request. First, his responsibility for due diligence -what he knew or did not know before purchase is not on the Village of Belledune Council. That was up to him or who was representing him to ask. Now he owns. Secondly, Councillor, Arseneault noted he is very familiar with the road and it is in very bad shape, the cost would be enormous to have prepared for snow plow services. He as no problem with the other service mentioned, a bit of brush cutting and grading.

Mayor, Noel concluded by saying the grading and brush cutting would be done before year end. DTI will not provide plowing services for several reasons; crossing, width & condition of road and no turning area.

Directive was given to CAO, Lee to send back a letter with explanation and advising of the garbage collection service option.

- Correspondence - Information

Restigouche SPCA Monthly Reports - September 2020

Atlantic Railway - Track Inspection Report - September 2020

Ron Bourque - Crime Stoppers Report - October 2020

Bloom Centre for Municipal Education - 10-Part Webinar Series

**Closed Session** Nil

**Adjournment**

**M 2020/10/19-145**

**Lilliane Carmichael moved that the meeting adjourn at 8:23 P.M., seconded by Sandenn Killoran.  
MOTION CARRIED.**

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Mayor

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Clerk/Treasurer

Meeting streaming on Village of Belledune You Tube Channel

*Councillor, Duivenvoorden experienced technical problems throughout the meeting - sometimes being part of the meeting and other times not. His access was limited to visual but he did not have verbal ability to participate.*