

**Village of Belledune
Municipal Alcohol Service Policy
Policy# 2026-01**

1. Purpose

The purpose of this policy is to ensure the responsible, safe, and legally compliant service of alcohol at all municipal events operating under the Municipality's liquor licence. This policy provides clear guidelines for event organizers, municipal employees, and contracted service providers to promote public safety, legal compliance, and responsible consumption of alcohol.

2. Scope

This policy applies to:

- All municipal departments, committees, and staff.
- Any individual, group, or organization hosting an event under the Municipality's liquor licence.
- All municipal facilities and municipal-sanctioned events where alcohol is served.

3. Legal Authority

This policy is guided by:

- The *Liquor Control Act* of New Brunswick.
- All applicable regulations and directives issued by **Alcool NB Liquor (ANBL)**.
- Municipal bylaws related to facility use and public safety.

The Municipality acknowledges that the **legal drinking age in New Brunswick is 19 years of age**, and all alcohol service must comply with provincial law.

4. Qualifications for Alcohol Service

1. Certification Requirement

Any individual serving or handling alcohol at a municipal event operating under the municipal liquor licence **must hold all certifications required by the Province of New Brunswick**, including but not limited to:

- **Responsible Beverage Service (RBS) training** (or any provincially recognized equivalent).
- Any additional training mandated by ANBL at the time of the event.

2. Verification of Certification

Event organizers must provide proof of valid certification for all servers **prior to the event**. Municipal staff will maintain records and verify compliance.

3. Minimum Age of Servers

All servers must meet any provincial age requirement for serving alcohol, as defined by ANBL regulations.

5. Service Requirements

1. ID Verification

- Alcohol may only be served to persons **19 years of age or older**.
- Servers must request valid government-issued identification from any individual who appears to be under 25 years of age.

2. Refusal of Service

Servers must refuse service to:

- Individuals under 19 years of age.
- Individuals who fail to provide acceptable proof of age.
- Individuals who appear intoxicated or at risk of over-consumption.

3. Alcohol Consumption Area

- Alcohol must be consumed only within designated, licensed areas.
- The Municipality will ensure appropriate signage, fencing, and controls to meet ANBL requirements.

6. Event Organizer Responsibilities

Event organizers using the municipal liquor licence must:

- Submit an alcohol service plan for municipal approval, detailing:
 - Certified servers to be employed,
 - Event layout and designated alcohol service areas,
 - Security arrangements,
 - Methods of monitoring consumption and preventing over-service.
- Ensure compliance with all municipal safety procedures, including crowd management and emergency response protocols.
- Ensure non-alcoholic beverages and food options are available during alcohol service.

7. Municipal Responsibilities

The Municipality will:

- Maintain the municipal liquor licence in good standing.
- Approve events only when all policy requirements are met.

- Provide templates or guidance for event alcohol service planning.
- Conduct periodic audits of events for compliance.
- Suspend or revoke alcohol service privileges for groups or events that fail to meet policy standards.

8. Enforcement and Compliance

Failure to comply with this policy may result in:

- Immediate termination of alcohol service at the event.
- Refusal of future access to the municipal liquor licence.
- Administrative penalties as determined by the Municipality.
- Reporting of serious violations to ANBL and law enforcement authorities.

9. Policy Review

This policy will be reviewed every **three (3) years** or earlier if provincial regulations change or if operational needs require updates.

10. Effective Date

This policy is effective as of January 19, 2026 and applies to all municipal events moving forward.

Adopted the 19th day of January, 2026



Angela Buckle
Clerk Treasurer



X

Paul Arseneault
Mayor

