



**Village of Belledune  
Regular Council Meeting  
September 15, 2025**

**Time:** 7:00 PM  
**Place:** Belledune Council Chambers  
Mayor, Paul Arseneault  
Councillor, Lilliane Carmichael  
**Present:** Councillor, Cynthia Robinson  
Councillor, Marilyn Guitard-McDonnell  
Councillor, Ron Bourque  
Councillor, Dawn Hickey  
**Absent:**  
**Late:**  
**Staff Present:** Chief Administrative Officer, Landon Lee  
Clerk Treasurer, Angela Culligan  
**Staff Absent:**  
**Staff Late:**

**Call to Order & Welcome**

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

**Adopt Agenda**

**M 2025/09/15-90**

**Lilliane Carmichael moved that the Agenda be Adopted as Presented, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**Statements of Conflict of Interest**

**Adoption of Minutes**

**M 2025/09/15-91**

**Lilliane Carmichael moved that the Minutes of the Committee of Whole Council Meeting of August 5, 2025 and the Regular Meeting of August 18, 2025 be adopted as presented, seconded by Dawn Hickey. MOTION CARRIED.**

Business Arising from Minutes

**Presentations / Petitions / Delegations**

**Statements by Member of Council**

Mayor, Arseneault

- Victor Moriarty Ditching Request

Mayor, Arseneault asked CAO, Lee to give some background on this. CAO, Lee said that he didn't have the information in front of him but that he would pass it on to Council. He went on to say that there had been some ditching done back in 2017/18 and there was a request in from the property owner, however Administration isn't able to execute this request because it is outside of the scope of the policy. CAO, Lee said that he would provide a summary to Council as well as some options for Council if they want to action this request.

- Carney Road Obstruction

Mayor, Arseneault said that he had received a call about some obstruction in terms of being able to see the road when you're coming out of Carney Road. He asked for Public Works to go look and see if an obstruction exists and, if so, deal with it.

Councillor, Bourque

- Report on Health Centre

Councillor, Bourque said that Council had a meeting with Vitalite to discuss bringing a doctor or another nurse practitioner to the Jacquet River Medical Centre, and that meeting was extremely positive and constructive. He prepared a report from that meeting, which he presented. He went on to say that several very important points that were expressed by Vitalite:

- The Health Centre will remain a health centre and not a walk-in clinic. This is because a walk-in clinic does not retain any records of any patient. A health centre will have a patient clientele who will get appointments and a history will be retained at the centre.
- The regulation standardized by Vitalite will make it mandatory to register your name on the 811 service line. Vitalite will then register with the doctor who can support the needs of the patient and, in many cases, as close to home as possible.
- Commitments registered are called collaborative clientele model. This is the model that the Village of Belledune Council will follow.
- It was agreed that the parties would meet monthly so as to create a longterm strategy for the future development of our health centre.
- There are now two nurse practitioners at our health centre who will be accepting new patients who are registered on the 811 health line.
- The Belledune website has a list of services that our Jacquet River Health Centre offers. They may be viewed at [www.belledune.com](http://www.belledune.com)

- The Council and Vitalite will develop a plan and that information will be shared with the public at a meeting sometime in the near future. This meeting will be announced in the Messenger and invitations will be extended to our nurse practitioners, the executive from Vitalite, members of Council, and the public to attend a meet and greet at the rec centre sometime in October.
- The standards of health care are set by the College of Surgeons and Physicians. This group is already establishing a file for patient care as more doctors retire.

Councillor, Bourque said that these reports will follow after each meeting so that all parties have the information needed to plan for your future medical needs.

Deputy Mayor, Guitard-McDonnell thanked Councillor, Bourque and went on to say that the meeting was exceptional, we got a lot of information, and our community is in need and they are aware of it.

Councillor, Carmichael also thanked Councillor, Bourque and went on to say that it was a very good meeting and we are moving in the right direction and she said that it was very positive to know that we have two nurse practitioners and it's moving towards a positive future.

Mayor, Arseneault also wanted to give recognition to Dr. France Desrosiers, the head of Vitalite. In May 2022 Mayor, Arseneault attended a meeting in Bathurst where there was discussion about the Jacquet River clinic. He said there were members around the table trying to find excuses for why our clinic was not at it's optimum and Dr. Desrosiers shut that down and said that they were going to find a solution for the Jacquet River Clinic to make it better. Mayor, Arseneault saw Dr. Desrosiers again in June 2025 and she remembered that meeting and she promised Mayor, Arseneault that battle was still going to go on. He said that Dr. Desrosiers deserves a lot of credit and she never did forget our clinic and he wanted to thank her for all that she has done for our clinic.

Councillor, Carmichael

Councillor, Guitard-McDonnell

Councillor, Hickey

Councillor, Robinson

### **Administration Reports**

Chief Administrative Officer, Landon Lee

- 2025 Capital Project Discussion

CAO, Lee said that we received a recommendation from Roy Consultants on a couple of projects that we had earmarked for 2025. They are making the recommendation to Council to bump those into 2026. One project was going to be built into the Jacquet River hill project that we had done last year, this was to complete the curb on the opposite side. The process did go through and Council had approved this to go to tender. The results that came in were well above the construction estimate. CAO, Lee said that he challenged Roy Consultants on some of the parameters around this because there was a rather large

discrepancy over their estimated construction cost and what was actually received in. One factor that led to this was that Roy Consultants built their construction estimates around the existing Jacquet River hill project that was done last year and, as an example, one of the items in the tender was the concrete curb which had come in at \$100 per linear meter by the bidders last year and this year the bids came in at \$300 per linear meter. Given that the majority of this project is curb, just that one line item bumped up the cost of the project by about \$100,000. Roy Consultants is making the recommendation to Council that they reconsider, they don't find the prices favorable this late in the year.

CAO, Lee went on to say that this runs into the other job that was slated for this year which was a culvert diversion project on Curry Drive. We have approved for Roy Consultants to do the tendering process, however that is only happening this week and Roy Consultants feels that we will be replicating the exact same thing. They feel that we will receive unfavorable bids because of the lateness in the season, so they are making the recommendation that we bump this into 2026.

There are no financial implications to moving these projects into 2026.

CAO, Lee said that he is looking for Council to provide direction to the staff that we move these projects to 2026.

Councillor, Bourque asked CAO, Lee if he was looking for a directive on what to do to which CAO, Lee replied yes and said that he wanted to make sure that Council was aware of it and if Council wanted to issue a directive to the CAO to let the engineers know to move these to 2026, that would be adequate.

Councillor, Bourque issued the directive to move these projects to 2026. Deputy Mayor, Guitard McDonnell agreed. Mayor, Arseneault stated there was the directive.

- Social and Environmental Grant Report

**M 2025/09/15-92**

**Lilliane Carmichael moved that the Social and Environmental Report for September 2025 be accepted as presented and recommendations approved; \$250 to the Club Allaooleg Baie des Chaleurs Inc., seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**M 2025/09/15-93**

**Lilliane Carmichael moved that council approve a \$500 contribution to the Chaleur Chamber of Commerce Business Excellence Award , seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

Clerk Treasurer, Angela Culligan

- Financial Reports

**M 2025/09/15-94**

**Lilliane Carmichael moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

**By-laws and Policies**

**Motions and Resolutions**

- Closed Session

Closed session was deemed not necessary by Council and was bypassed.

**M 2025/09/15-95**

**BE IT RESOLVED** to close the meeting to the public to discuss the following:

**68(1)(d) the proposed or pending acquisition or disposition of land MOTION CARRIED.**

- RDC Funding for Beach Access Study

**M 2025/09/15-96**

**Lilliane Carmichael** moved that Council accept the agreement from RDC for Project 18759 - Belledune Beach Access, and that the Mayor and Clerk be authorized to sign the agreement, seconded by Marilyn Guitard-McDonnell. **MOTION CARRIED.**

- UMNb Conference Per Diem Approval

**M 2025/09/15-97**

**Lilliane Carmichael** moved that Council approve for any members of Council and staff to attend the annual UMNb Conference in Saint John, October 3 to 5, 2025, seconded by Marilyn Guitard-McDonnell. **MOTION CARRIED.**

- Dangerous and Unsightly Cleanup, 2546 Main Street

**M 2025/09/15-98**

**Lilliane Carmichael** moved WHEREAS dangerous or unsightly premises are regulated by Bylaw # DUP 09-2020, a bylaw of the Village of Belledune respecting dangerous and/or unsightly premises,

**AND WHEREAS** a Notice to Comply was registered against the property located at 2546 Main Street and identified by the PID 50142850 (registration number: 44172998) because of the condition described in the Notice to Comply,

**BE IT RESOLVED** that council authorize Marcel Doiron, as well as any other person(s) deemed necessary by Mr. Doiron to assist him to undertake the remedial works described in the Notice to Comply registered against the property identified by the PID 50142850 (registration number: 44172998) in order to ensure compliance with Bylaw # DUP 09-2020 and the *Local Governance Act*,

**BE IT RESOLVED** that council authorize staff to undertake the necessary steps to recover all related fees and disbursements by attempting to collect or, if required, sending a request to the Minister of Finance for the unpaid debt and interest in accordance with the authority described in the *Local Governance Act*., seconded by Marilyn Guitard-McDonnell. **MOTION CARRIED.**

- Dangerous and Unsightly Cleanup, 88 Chaleur Drive

**M 2025/09/15-99**

**Marilyn Guitard-McDonnell moved WEHREAS dangerous or unsightly premises are regulated by Bylaw # DUP 09-2020, a bylaw of the Village of Belledune respecting dangerous and/or unsightly premises,**

**AND WHEREAS a Notice to Comply was registered against the property located at 88 Chaleur Drive and identified by the PID 20278065 (registration number: 44173087) because of the condition described in the Notice to Comply,**

**AND WHEREAS the Notice to Comply was appealed and, on August 7, 2025 the Appeal Committee did not modify the requirements of the Notice to Comply except to give an additional 14 days to remedy the situation,**

**AND WHEREAS the Appeal Committee was asked, but could not consider, the owners' request to sell their lands to Belledune,**

**BE IT RESOLVED that council**

**does not agree to purchase the 88 Chaleur Drive property,**

**BE IT FURTHER RESOLVED that council authorize Marcel Doiron, as well as any other person(s) deemed necessary by Mr. Doiron to assist him to undertake the remedial works described in the Notice to Comply registered against the property identified by the PID 20278065 (registration number: 44173087) in order to ensure compliance with Bylaw # DUP 09-2020 and the Local Governance Act,**

**BE IT RESOLVED that council authorize staff to undertake the necessary steps to recover all related fees and disbursements by attempting to collect or, if required, sending a request to the Minister of Finance for the unpaid debt and interest in accordance with the authority described in the Local Governance Act, seconded by Lilliane Carmichael. MOTION CARRIED.**

#### **General Correspondence**

- Correspondence List & Documents

#### **Closed Session**

#### **Adjournment**

**M 2025/09/15-100**

**Lilliane Carmichael moved that the meeting adjourn at 7:36pm, seconded by Marilyn Guitard-McDonnell. MOTION CARRIED.**

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Mayor

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Clerk Treasurer