Village of Belledune

Agenda

Regular Council Meeting
Wednesday, November 25, 2026 @ 7:00 PM
Belledune Council Chambers

Page

1. CALL TO ORDER & WELCOME

   1.1. Acknowledgement of "Treaties of Peace and Friendship" 6
   Acknowledgement of Treaties of Peace and Friendship

   1.2. Reaffirm Oath of Office 7
   Reaffirmation of Oath of Office

   1.3. Moment of Reflection 8
   Moment of Reflection - November 2026

2. STATEMENTS OF CONFLICT OF INTEREST

3. ADOPT AGENDA

   M 2026/11/25-158
   that the Agenda be Adopted as Presented OR as Amended with changes

4. ADOPTION OF MINUTES

   Committee of Whole - Meeting Minutes - October 14, 2026 9 - 39
   Committee of Whole - Meeting Minutes - October 22, 2026
   Committee of Whole - Meeting Minutes - October 28, 2026
   Regular Meeting - Meeting Minutes - October 28, 2026
   Special Meeting - Meeting Minutes - October 15, 2026
   Special Meeting - Meeting Minutes - October 22, 2026

   M 2026/11/25-159
   that the Minutes of the Committee of Whole Council Meeting of October 14, 2026, the Special Meeting of October 15, 2026, Committee of Whole Meeting of October 22, 2026, Special Meeting of October 22, 2026, Committee of Whole Meeting of October 28, 2026 and the Regular Meeting of October 28, 2026 be adopted as presented

   4.1. Business Arising from Minutes

5. PUBLIC COMMENTS AND QUESTIONS

6. ADMINISTRATION REPORTS

   6.1. Chief Administrative Officer, Landon Lee

      6.1.1. Monthly CAO Report 40 - 55

      Correspondence - November 2026
      CAO General Monthly Report- November 2026

      6.1.2. Social and Environmental Grant Report 56 - 63

M 2026/11/25-160
that the CAO Grant Report for November 2026 be accepted as presented and recommendations approved; $250 to the Royal Canadian Legion for the Poppy Fund

M 2026/11/25-161
that council approves a Social and Environmental Grant to the Belledune Gentlemen's Hockey Tournament to be issued in 2027 for ice time at a subsidized rate of $55 per game, reimbursement up to $500 for Tournament Program upon proof of purchase and receipt, and $250 towards tournament insurance

M 2026/11/25-162
that council approves a Social and Environmental Grant to the Making Spirits Bright Campaign for $750

Grant Status 2026
CAO Grant Report Nov 2026
Mark Arseneault Request 112026 Signed
Grant Requests - November 2026 - Updated
Making Spirits Bright Request 112026 Signed

6.2. Clerk Treasurer, Angela Buckle

6.2.1. Financial Reports 64 - 122

M 2026/11/25-163
that the Financial Report be accepted as presented and the Accounts Payable be paid

Accts Rec'ble (Detailed) as of Oct 31, 2026
Accts Rec'ble as of Oct 31, 2026
Gen Op Accts Payable (Detailed) as of Oct 31, 2026
Gen Op Accts Payable as of Oct 31, 2026
Gen Op Chq Register (Detailed) Oct 2026
Gen Op Chq Register Oct 2026
Gen Op Departmental Report Oct 2026
Gen Op Income Stmt as of Oct 2026
Utility Op Accts Payable (Detailed) as of Oct 31, 2026
Utility Op Accts Payable as of Oct 31, 2026
Utility Op Chq Register (Detailed) Oct 2026
Utility Op Chq Register Oct 2026
Utility Op Departmental Report Oct 2026
Utility Op Income Stmt as of Oct 2026
General Operating Fund Summary as of October 31, 2026
Utility Operating Fund Summary as of October 31, 2026

7. BY-LAWS AND POLICIES

8. MOTIONS AND RESOLUTIONS

8.1. Communication System 123 - 163

M 2026/11/25-164
WHEREAS the Village of Belledune has approved and budgeted for the Voyent Alert! communication system in the 2027 fiscal year;

AND WHEREAS the implementation and setup process for the system requires approximately two (2) to six (6) weeks prior to public launch;

AND WHEREAS the Village of Belledune aims to launch the communication system to the public in 2027, which requires an initial virtual presentation to introduce the platform and outline the implementation and launch timeline;

AND WHEREAS CAO Lee had a virtual presentation on November 18, 2026 with the session recorded for Council viewing;

THEREFORE, BE IT RESOLVED that following the presentation, the required documentation (Service Order, which is a non-binding signable quote, the formal Terms of Service Agreement) be accepted and be formally endorsed and staff training commence in preparation for the 2027 public launch

Agenda Form November 25, 2026 BC 2
ICEsoft Voyent Alert Terms of Service Agreement Belledune 2026
Voyent Alert Information
Voyent Alert Presentation for Belledune

8.2. Approval of the 2014 - 2018 CCBF Plan 164 - 174

M 2026/11/25-165
that the document entitled Village of Belledune Revised (2026) Five-Year Capital Investment Plan for the GTF Administrative Agreement 2014-2018 be adopted

Capital Investment Plan REVISED 2014-2018 (2026) Final

8.3. Approval of the 2019 - 2024 CCBF Plan 175 - 182

M 2026/11/25-166
that the document entitled Belledune Revised (2026) Five-Year Capital Investment Plan for the GTF Administrative Agreement 2019-2023 be adopted

Capital Investment Plan 2019-2023 - Revised (2026)

8.4. Bylaw Inspector Appointment

M 2026/11/25-167
WHEREAS the Belledune Municipal Council has adopted a bylaw in accordance with the Building Code Administration Act, S.N.B. 2020, c. 8,

as amended (the "Building Code Administration Act"), including the building bylaw, and

1. that it is necessary, from time to time, to issue orders for the administration of this by-law;

AND WHEREAS paragraph 6.1 of the building by-law provides that if construction or demolition work is undertaken in violation of this by-law, the Act respecting the Building Code Administration Act, or its regulations, the building inspector may issue, in writing, one or more of the following orders:

- cessation of construction or demolition work;
- modification of the construction or demolition work to remedy the violation;
- taking any other necessary measures to ensure the safety of the building or property;

THEREFORE, IT IS RESOLVED that **Jason Bernatchez** is hereby authorized, whenever construction or demolition work is undertaken in violation of this bylaw, the Building Code Administration Act, or its regulations, to order the cessation of such construction or demolition work, to modify the construction or demolition work to remedy the violation, and to take any other measures deemed necessary to ensure the safety of the building or real property, effective immediately, and this authorization shall remain in effect until they cease to be an employees of the Chaleur Regional Services Commission or until the council revokes it, whichever occurs first.

2. that it is necessary, from time to time, to initiate proceedings in the Provincial Court of New Brunswick when a person has violated or failed to comply with this by-law;

AND WHEREAS subsection 16(1) of the Building Code Administration Act provides that, subject to subsection 16(2), for the purposes of Part 2 of the Provincial Offenses Procedure Act, a person who contravenes or fails to comply with a provision of a building by-law or regulation commits an offense;

IT IS RESOLVED THAT **Jason Bernatchez** is hereby authorized to file complaints on behalf of the Village of Belledune in the Provincial Court of New Brunswick for violations of the building by-law, the Building Code Administration Act or its regulations, effective immediately, and that this authorization shall remain in effect until they cease to be employees of the Chaleur Regional Services Commission or until it is revoked by Council, whichever occurs first.

8.5. December Regular Meeting Date

M 2026/11/25-168

that the Regular Council Meeting scheduled for December 23, 2026 be rescheduled for _____

9. REPORTS BY MEMBER OF COUNCIL

9.1. Mayor, LaPointe

9.1.1. Setting Meeting Time/Date for December Budget Presentation 183

Mayor - Meeting Agenda Form - November 18, 2026

9.2. Councillor, Cormier

9.2.1. Report on Introduction to Sustainable Infrastructure Practices Course 184 - 185

Agenda Form November 25, 2026 BC

10. CLOSED SESSION

11. ADJOURNMENT

M 2026/11/25-169
that the meeting adjourn at _____

Acknowledgement of “Treaties of Peace and Friendship”

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Mi’kmaq Peoples. This territory is covered by the “Treaties of Peace and Friendship” which Wəlastəkwiyik (Maliseet), Mi’kmaq and Passamaquoddy Peoples first signed with the British Crown in 1726. The treaties did not deal with surrender of lands and resources but in fact recognized Mi’kmaq and Wəlastəkwiyik (Maliseet) title and established the rules for what was to be an ongoing relationship between nations.

We do hereby accept the office of Council and will diligently, faithfully and impartially discharge to the best of our ability the duties of the office as may be imposed upon us by law

Moment of Reflection – November, 2026

- Garry Lapointe of Belledune
- Percy Hickey of Lorne
- Elizabeth Lapointe, formerly of Belledune
- Janet Anne Moore, formerly of Belledune (Aunt to Councillor Robinson)
- Stella Andrew of Nash Creek
- Glen Knowles of Belledune

Village of Belledune
Committee of Whole Council Meeting
October 14, 2026

Time:	7:00 PM
Place:	Belledune Council Chambers
Present:	Deputy Mayor, Cynthia Robinson Councillor, Ron Bourque Councillor, Dawn Hickey Councillor, James Carrier Mayor, Mario LaPointe Councillor, Brenda Cormier
Absent:	
Late:	
Staff Present:	Clerk Treasurer, Angela Buckle
Staff Absent:	Chief Administrative Officer, Landon Lee
Staff Late:	

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office

Statements of Conflict of Interest

Adopt Agenda

- Mayor LaPointe asked to amend the agenda to add that there will be a Fire Committee meeting on October 27, 2026 at 6:30pm and a Committee of Whole budget meeting on October 22, 2026 at 7:00pm.

M 2026/10/14-125
Ron Bourque moved that the Agenda be Adopted as Amended with changes, seconded by James Carrier. MOTION CARRIED.

Presentations / Petitions / Delegations

- Chaleur Regional Service Commission (CRSC) 2027 Budget Presentation

Two presentations by Jocelyne Hachey from the Chaleur Regional Service Commission:

1 - 2027 CRSC Budget Presentation

Jocelyne presented a summary of the 2027 budget for the Chaleur Regional Service Commission. The total budget is $14.9M. The amount being requested from the community members (Bathurst, Belledune, Belle Baie, and the rural districts) is $2.8M. Belledune's portion is $321,866, this is an increase over the previous year of $14,985. Local Planning. Public Transit is 8.2% of the budget at $26,533 is what is causing the net increase over 2026. If Belledune decided not to go with public transportation, the total budget would be 3.8% less than last year. The Service Commission has made cuts to reduce the amount payable over the previous year, but because we are looking at bringing in public transportation, we have an overall increase.

Major changes from 2026 to 2027:

- If Belledune goes ahead with the public transportation, there is an increase of $26,553
- Local Planning increased by $3,984, however the total cost of that service for next year decreases by almost $50K. Costs are decreasing because they have one person retiring and is being replaced with a new person who will do inspections and will also be a development officer, and by the end of 2027 another employee will be retiring. So total cost will decrease because one new person is replacing two roles. The reason why Belledune's contribution increased is because 2026 had a bigger surplus from 2024 due to a vacant position and the surplus is less for 2027.
- Increase of $3,700 for Corporate Services due to the need to purchase a new accounting system. In 2027 they will have to pay for the new system, but it should go back down in 2028 when they will only have to pay for the license.
- An increase of $1,200 in solid waste because the proposed tipping fee goes from $74/ton to $76/ton.
- A slight increase in Public Safety because they are reactivating the Public Safety Committee, it was inactive last year.
- A decrease in Economic Development due to cutting a position in that department.
- A slight decrease in Tourism Promotion.
- A decrease in Community Transportation due to outsourcing the dispatch service.
- Infrastructure sharing is capped at $40K
- A slight decrease in Community Development of $698

Mayor, LaPointe asked how methane gas power production will have an impact on these budgets. Ms, Hachey replied that for the time being it is in the budget, but that it is self sufficient. The CRSC sells energy to NB Power and through those revenues they are able to pay for the infrastructure and the maintenance of the generator. There is an amount in a reserve fund to help refurbish the generator over the years. Once the generator is paid off and there is a net revenue, they can help to pay the operations of the landfill with that. There is also a study going on to see what can be done with surplus methane.

Ms. Hachey went on to give an update on transportation. The model that was originally presented was two trips to Bathurst per day - one in the morning and one in the afternoon. The rest of the time residents could travel within Belle Baie and Belledune using the taxi bus. Belle Baie asked if there were

other options and what the costs would be to have additional trips to Bathurst. They were presented with several options and one of those options is a hybrid of the current proposal, which Belle Baie is leaning towards. In this case, it is the same model where you would have the two trips to Bathurst during peak hours. But in between the peak hours, you could use the taxi bus to go to your destination in Bathurst using a connector at the Shell in Beresford, where you would connect with a Bathurst bus. This is the least costly option that would still give balance. This would increase the cost to Belledune by $8,700. If Belledune went with this option, then instead of $26,533 that is currently in the budget, the cost would be $35,197. Councillor, Cormier commented that these were only half year costs and that they would be double in 2028, which Ms. Hachey confirmed.

2 - Belledune Growth Initiative

Ms. Hachey has been having regular Tuesday meetings with the CAO, and she is looking for the best way to offer a more personalized service for economic development. What she is proposing is a realignment of how they would offer the economic development service for Belledune. They are working on something that they have called the Belledune Growth Initiative. She recognizes that a major concern for Belledune is the decreasing tax base and she knows that we have opportunities for tax based growth. Opportunities for potential sectors include biomass, transportation, marine logistics, tourism and other related industries. The goal would be to work closely with Belledune and mostly ONB so that when potential investors come to the region we are ready to attract them.

Ms. Hachey introduced Tommy Raiche who is the new economic development specialist. He would act as the regional entry point that connects investors with sites, planning programs, and partners.

They are working on developing an interactive database, with information available in real time, and that will eventually be presented to Council.

Ms. Hachey is proposing that they work with a task force committee created for and nominated by Council. She will be meeting with Landon and has a template of what the mandate of the task force committee would look like, which would eventually be presented to Council. Council would determine who would be best to sit on the committee.

The first deliverable would be that Belledune would serve as a pilot community. The CRSC planning department, Imagine Chaleur and the municipality would develop the tool together. Potential investors could go on the tool and search the site.

In terms of timelines, first thing they need is confirmation of the interest of Council. If there is interest, then she would come back and present a proposed task force. Once that is established, Council would appoint the people to sit on the committee. In the next three to six months would focus on investment readiness, developing the site inventory and profiles. Within the next year, or six to 12 months develop qualified leads and prepare an investment prospectus.

The next step is to let Council digest this information and, if they are interested, Ms. Hachey will come back and propose a task force committee template and start nominating people on the committee.

Councillor, Bourque commented that he would like to make sure that we are on the same page and mentioned that the Port of Belledune is a federal agency and if a business comes to Belledune and they build on a federal piece of land, this does not generate taxes for Belledune. Ms, Hachey replied that they will be looking for properties in Belledune that are available for development and that while the Port may be a partner, they are serving the municipality of Belledune. Mayor, LaPointe followed up by saying that there have been discussions in relation to the land that we have in the light industrial park and we are trying to maximize the opportunities with those parcels that make sense and complement the existing industries inside the light industrial park.

- Association Francophone des Municipalites du Nouveau-Brunswick (AFAMNB) Presentation

A presentation by Marie-Claude Keeley and Mike Roy from the Association Fracophone des Munitipalites du Nouveau-Brunswick on the benefits of Belledune joining their association.

Ms. Keeley stated that the association brings municipalities together to share ideas and learn from each other and they offer training for Council members and staff. They also bring member's concerns to government and follow up on issues that matter to them.

Supporting the French language in francophone communities is part of their mission. Even though Belledune is mainly an English speaking community, there are French speaking members and joining AFAMNB would be a way to recognize their place and show that both languages are valued in Belledune.

Belledune is the only municipality in northern NB that is not yet a member of the association.

The mission of AFAMNB is to represent and support strong local governance to foster innovative, prosperous and inclusive and sustainable communities and raise the profile of the francophony vision. Their main activity is to represent member municipalities before the provincial and federal governments.

They currently have 30 francophone and bilingual municipalities as members. The association is in French but their members are French and bilingual municipalities.

Their key priorities are reinforcing local governments through alternative revenue streams, official languages, francophone immigration, participation of women and youth, arts and culture and Young Canada Works Atlantic region.

Councillor, Bourque stated in French that he believes it's important for Belledune to become a member of the association. He believes that decisions are being made for Belledune because they are not there. He feels that we need to work with the association because they have the government's attention. He went on to say that it will require a vote to see if they join the association, and he will be voting in favour.

Ms. Keeley stated that if there are things that need to be translated, they have no problem doing that.

Mayor, LaPointe agrees that we would like to have a voice in the francophone community as well as with our Chaleur Regional Service Commission, his only concern is that he doesn't want to be duplicating efforts. He would like to see a collective effort on behalf of Belledune through both associations. Mr. Roy commented that the proximity of their office to the CRSC is an advantage for the surrounding communities.

The cost for Belledune to become a member of AFAMNB for 2027 would be $ 8,401.

Councillor, Bourque commented that many members of the francophone association have recently joined UMNB for the same reason that Belledune is looking at joining the francophone association, because they were isolated from the English part and they wanted to be a part of that. He stated that we're in the same boat and isolating ourselves from the French part of our community. He believes that it's critical that we get on board, that we speak for Belledune from Belledune.

Councillor, Cormier asked if conferences and training are bilingual, if there are translation services, or is it completely francophone. Ms. Keeley replied that it is in French but that they do have translation tools. Councillor, Cormier also asked what they use as a formula for their fees. Ms. Keeley replied that it goes with the tax base and increases by 2.5% every year after. Councillor, Cormier asked what the requirements are for a municipality if they join and are they required to follow the official Languages Act and provide bilingual information to residents. Ms. Keeley said no and Mr. Roy replied that they don't interfere with you, they represent you, and they don't tell us what we need to do.

Business

- Policy and By-Law Review

Council

Councillor, Carrier

- Discussion Regarding Ditching Daley Lane

Councillor, Carrier is received a call from a resident concerned about ditch holding water near Dalley Lane. He said that there are two manholes that feed the ditch on Route 134. He would like for Council to give the OK to the CAO to have an engineer look at it and see how we can rectify the problem and get an estimate.

Mayor, LaPointe stated that we could bring that forward to Landon to follow up and get back to Council if a resolution is needed.

Councillor, Cormier

- UMNB Conference Report

Councillor, Cormier attended a 3.5 day UMNB conference in Moncton for elected and administrative personnel. She gave a summary of the conference. A copy of her report can be obtained from the municipal office.

Administration

Closed Session

Adjournment
M 2026/10/14-126
Ron Bourque moved that the meeting adjourned at 8:26pm, seconded by Dawn Hickey. MOTION CARRIED.

_____
Mayor

_____
Clerk Treasurer

Village of Belledune
Committee of Whole Council Meeting
October 22, 2026

Time:	7:00 PM
Place:	Belledune Council Chambers
Present:	Deputy Mayor, Cynthia Robinson Councillor, Ron Bourque – left early at 9:02pm Councillor, Dawn Hickey Councillor, James Carrier Councillor, Brenda Cormier
Absent:	Mayor, Mario LaPointe
Late:	
Staff Present:	Chief Administrative Officer, Landon Lee Clerk Treasurer, Angela Buckle
Staff Absent:	
Staff Late:	

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office

Statements of Conflict of Interest

Adopt Agenda
M 2026/10/22-132
Ron Bourque moved that the Agenda be Adopted as Presented , seconded by James Carrier.
MOTION CARRIED.

Presentations / Petitions / Delegations

Business

- 2027 Budget Discussions

Clerk Treasurer Buckle stated that she had made updates to the budget based on the last meeting, some items being adjusted with others being zeroed out.

Rec centre revenue was adjusted a little bit based on some suggestions by CAO Lee. Clerk Treasurer Buckle went on to say that if they increase the prices that they may not get the same number of rentals. However, she is making the assumption that they are the same.

Clerk Treasurer Buckle stated that she hadn't received anything on the policing services yet. But, based on prior year trends, there is a 2-3% increase every year, so she built an increase into that one.

Councillor Cormier asked if we don't receive that information, do we have 30 days from the time we receive it to submit the budget. Clerk Treasurer Buckle said she believes that is from the time of receiving the assessment from the province.

The Work Safe New Brunswick rating assessment has not been received yet.

Clerk Treasurer Buckle along with CAO Lee had a meeting with the insurance provider for group benefits. The cost of group benefits went down by just over 2%.

Clerk Treasurer Buckle and CAO Lee had a meeting with Mathieu Voyer from ELG. She went on to say that what happened with the Chaleur Drive portion, he believes it happened in 2023 around the time of the reform and they used an older map. He said that it can't be fixed for 2027, but will be fixed for 2028. His solution was that the Village could increase the industrial rate and that ELG has it in their budget to reimburse the difference for 2027. The Village would reimburse the residents of Chaleur drive for the difference in their property taxes due to the higher rate, and the province would reimburse the Village of Belledune.

Clerk Treasurer Buckle answered a previous question of Councillor Cormier regarding the decrease in the assessment. She went on to say that it is 99% related to NB Power and the $28.1M that was reported earlier in the year in the media was just an estimate.

Clerk Treasurer Buckle said that Council needs to discuss the transportation item with the Chaleur Regional Service Commission so she knows what to put in the budget. She stated that she is also waiting on police services. She said that she can not do the fire water cost because the utility budget isn't done yet. And she hasn't yet received rates from DTI.

Councillor Cormier said that she believes this is a good opportunity for Council to go through the budget line by line to see where they can save money and, if possible, make money.

Clerk Treasurer Buckle started in the revenue section:

- Provincial grant will be based on the tax rate.
- Unconditional grant is $81,433.
- Payment in lieu of taxes is $89.
- Proposed amount for fire services is $40,000, Clerk Treasurer Buckle to go back to see why there is a discrepancy from the $25,000 budgeted in 2026 to the $40,000 received.
- Rec centre and gymnasium rentals will increase to $250, but rentals may decrease due to the increased price, so for budget purposes use $8,000 which is double the budget for 2026.

- 2471 Main room rentals and 3963 room rental are based on contracts.
- Other revenue is a the stuff we don't expect and is hard to budget, so we put in $2,500.
- Line painting revenue was removed unless DTI wants to pay the same rate that we are paying the line painting company.
- Fairs and Festivals decreased to $10,000.
- Student employment remained the same at $10,000.
- Arena revenue was left the same, the clerk treasurer isn't sure if rates increase if rentals will decrease and mentioned that Council still needs to discuss the rates. Clerk Treasurer Buckle will look at the rates sent by the CAO and revise the revenue based on the rates and taking into account the shortened season.
- RSC Services revenue budgeted $2,500.
- The health and wellness programs currently have a budget of $1,500. Councillor Cormier stated that this will be a discussion once we get into the expense because even with the $2,000 grant that the Village receives, it's costing the Village $10,000 to put on these programs. After discussing the expenses, this line item is being reduced to zero.
- Interest revenue is $15,000.

Expenses:

- Mayor and Council salaries stay the same as 2026.
- The budget for mileage and expenses for mayor and council was higher in 2026 because of a new council coming in, for 2027 these lines are reduced to $2,500 for the mayor and $12,000 for Council.
- Seminars were budgeted higher in 2026 again because of a new council coming in, for 2027 this line item will be $8,000.
- Clerk Treasurer expenses stay the same at $5,000.
- CAO Manager expenses stay the same at $5,000.
- Administration mileage is reduced from $3,000 to $2,000.
- New Facility Operations for 2471 Main expenses stay the same at $25,000.
- Hydro for 2471 Main increased to $102,000.
- Telephone for 2471 Main increased to $10,500.
- Insurance for 2471 Main decreased to $12,000.
- Property Tax for 2471 Main stays the same for now, Clerk Treasurer Buckle to go through and see if the assessments changed for 2026 and will apply the rate to these amounts.
- Supplies for 2471 Main the Clerk Treasurer took the amount at the end of August and divided it by 8 and multiplied it by 12.
- Internet for 2471 Main the Clerk Treasurer took the amount at the end of August and divided it by 8 and multiplied it by 12.
- Water Heater - Propane line item was removed from the budget.
- Regional Service Commission Admin Fee comes from the CRSC.
- Solicitor expense reduced to $35,000.
- Other Administrative Supplies reduced by $500.
- Postage is running higher this year, increased the budget for 2027.
- Copier expense stayed the same, based on the lease.

- Fax expense stayed the same, although it is a bit higher for 2026, however we have just switched from Bell to Rogers to reduce costs.
- Dues and Fees expense stays the same. Discussion was had regarding whether Council should join AFAMNB, which would increase this line item. It was decided that we would not join AFAMNB, but that the CAO would get find out about conference rates for non-members.
- Subscription expense stayed the same.
- Advertising expense stayed the same.
- Courier fees stayed the same.
- Computer expense reduced to $3,000.
- Work Safe NB is zero because it is accounted for in the salary lines.
- Audit Fees stayed the same based on an estimate from our auditors.
- Public Works Manager Mileage expense reduced to $500 due to a new vehicle being purchased that is used by the Public Works Manager as opposed to using his own vehicle.
- Public Works Manager Telephone expense increased to $550.
- Civic Relations and Promotion expense item reduced to $10,000.
- Cost of Assessment expense reduced, this number comes straight from ELG.
- Public Liability Insurance expense stayed the same.
- Grants to Organizations expense reduced to $15,000.
- Training and Development Registration expense and the Training and Development Admin Assistant expense reduced to $2,000 each.
- Training and Development Public Works Manager expense stayed the same.
- RCMP expense has not been received yet. It usually goes up by 2-3% per year.
- Policing - Consulting Services expense we get from CRSC.
- Fire Chief expenses increased to $1,500.
- Fire Calls expense increased to $18,000.
- Fire Training expense increased to $25,000.
- Fire Meetings expense stayed the same.
- Work Safe expense for the fire department reduced to $7,500.
- Dues and Fees for fire personnel increased to $1,200.
- Fire Personnel Miscellaneous expense increased to $10,000.
- Fire Dispatcher Service expense is $11,143.95 and that comes from the City of Bathurst.
- Communications expense for the Fire Department stayed the same.
- Fire Prevention Supplies expense stayed the same.
- Fire Prevention Conferences expense stayed the same.
- Fire Water Cost expense will be determined once the Utility Budget is finalized.
- Fire Training Supplies expense stayed the same.
- Fire Training Workshop expense stayed the same.
- Fire Station Maintenance expense increased to $25,000.
- Fire Building Hydro expense decreased to $25,000.
- Fire Building Telephone expense increased to $6,500.
- Fire Building Insurance expense reduced to $6,200.
- Fire Building Property Tax expense will stay the same for now until Clerk Treasurer Buckle looks back at the assessments.
- Fire Building Supplies expense stayed the same.

- Vehicle 428 expense increased to $3,000 to cover insurance.
- Vehicle 431 expense increased as vehicles are getting older and require more repairs.
- Vehicle 530 expense increased to $1,500.
- Fire Building Equipment Maintenance expense increased to $12,000. Clerk Treasurer to look into this to see what is going into the line.
- Vehicle 534 expense increasing to $9,000.
- Vehicle 432 expense increased to $15,000.
- Fire Equipment Apparatus expense stayed the same.
- Personnel Gear expense stayed the same.
- Fire Equipment - Uniforms expense stayed the same.
- Fire Equipment - Office expense stayed the same.
- EMO expense is for telephone lines, these are to be cancelled and that line item reduced to zero.
- Animal Control expense stayed the same.
- PW Building Maintenance expense reduced to $26,000.
- PW Hydro/Heat expense increased to $17,000.
- PW Telephone expense increase to $8,500 and also includes internet.
- PW Insurance expense increased to $7,500.
- PW Property Tax expense stays the same for now and Clerk Buckle will check to see if the assessment has changed.
- PW Supplies expense stayed the same.
- PW Garage Supplies expense stayed the same.
- PW Health and Safety expense stayed the same.
- PW Miscellaneous Mileage expense stayed the same.
- PW Clothing expense stayed the same.
- Engineering and Planning expense reduced to $5,000.
- Summer Maintenance expense is DTI and the rates have not been received yet.
- Storm Sewer expense reduce to zero.
- Culverts and Drainage expense stayed the same.
- Winter Maintenance Private Contractors expense is based on contracts, so stays the same.
- Winter Maintenance expense is from DTI
- Roads and Streets expense stayed the same.

Councillor Bourque left the meeting at 9:02pm.

Expenses continued:

- Hot Box expense is a new line item for $2,500.
- Street Lighting expense is increasing to $140,000.
- Street Cleaning and Flushing expense decreased to $7,000.
- Street Signals expense stayed the same.
- Street Signs expense stayed the same.
- Street Lane Marking expense decreased to $25,000.
- Railway Signals expense stayed the same.
- CRSC Regional Transportation expense needs to be revisited, the expense will stay the same for now until we have more information.

- JR Dump Closure expense reduced to $250.
- Solid Waste Clothing expense stayed the same.
- SW Telephone expense stayed the same.
- PW Vehicle 16 expense increased to $20,000.
- PW Vehicle 19 expense increased to $55,000.
- Solid Waste Tipping Fees expense and Planning BDPC expense are from the Chaleur Regional Service Commission.
- Research and Planning expense reduced to $150.
- Community Development expense comes from CRSC.
- Student Employment Subsidy Program expense is being removed from the budget for 2027.
- Economic Development Grants expense is being removed from the budget for 2027.
- Other Community Development expense come from CRSC.
- Industrial Parks Property Tax expense increased to $1,500.
- Next group of accounts had some zeroed out. Property tax stayed in. Licenses stayed in. Insurance stayed in, although it may not be as high. There will still be some hydro. Repairs stayed in at $1,500. Orkin for the Campground should be cancelled. Fuel for the Campground stayed the same. The line item for Grounds Maintenance stayed in.
- Tourism Dues and Fees expense reduced to zero.
- Tourism Other expense comes from CRSC.
- Community Improvement Decorative Lighting expense reduced to $5,000.
- Rec and Wellness Other expense reduced to $1,500.
- Rec and Wellness Programs reduced to $10,000 and we will cancel yoga, zumba and senior's fitness programs.
- Library Resource Centre expense reduced to $1,000

The next Committee of Whole meeting is scheduled for Wednesday, October 28th at 7:30pm.

Council

Administration

Chief Administrative Officer, Landon Lee

Clerk/Treasurer, Angela Buckle

Closed Session

Adjournment
M 2026/10/22-133
Brenda Cormier moved that the meeting adjourned at 9:36pm, seconded by Dawn Hickey.
MOTION CARRIED.

_____
Deputy Mayor

_____
Clerk Treasurer

Village of Belledune
Committee of Whole Council Meeting
October 28, 2026

Time:	7:30 PM
Place:	Belledune Council Chambers
Present:	Deputy Mayor, Cynthia Robinson Councillor, Ron Bourque Councillor, Dawn Hickey Councillor, James Carrier Mayor, Mario LaPointe Councillor, Brenda Cormier
Absent:	
Late:	
Staff Present:	Chief Administrative Officer, Landon Lee Clerk Treasurer, Angela Buckle
Staff Absent:	
Staff Late:	

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office

Statements of Conflict of Interest

Adopt Agenda
M 2026/10/28-145
Brenda Cormier moved that the Agenda be Adopted as Presented , seconded by James Carrier.
MOTION CARRIED.

Presentations / Petitions / Delegations

Business

- Budget Discussion

Before getting back into the budget, Clerk Treasurer Buckle wanted to mention a couple of things:

- She emailed Daniel Goguen regarding Fire Services and he said that someone would reach out in the next few days.
- She changed the rates for the arena. Previously rates had been $34.78 for family, $64.35 for minor hockey, and $107.83 for adult. Based on the rates that were sent out by the CAO, she changed the rates to $100 for family, $100 for minor hockey, and $150 for adult. She also looked at rentals from October 2025 to March 2026 based on the new arena schedule to determine what the revenue would be if the new rates were applied. Councillor Cormier suggested that maybe we should be more conservative with the projections in case we don't get the same number of rentals. New projection is to assume that we get half as many family rentals and 70% of all other rentals.
- CAO Lee had some information from the Service Commission around the transportation. Belle Baie had a budget meeting where they decided to go with scenario #3, which is a hybrid solution that had transportation running up to Belledune twice with a transportation hub located in Beresford, so anyone in Belledune could get down to Beresford any time of the day. Belledune's contribution with that scenario would be $35,197, which is an $8,644 increase over the previous amount. Councillor Cormier stated that this would get you right to Bathurst. Clerk Treasurer Buckle asked if this was something that Council wanted to discuss further, or if this is the number they want to see in the budget. Council agreed to go with this option.
- Clerk Treasurer Buckle said that she still hadn't received the RCMP costs or DTI costs, and she is still waiting for the rating assessment from Work Safe.
- Clerk Treasurer Buckle noticed that she had typed in $100 instead of $1,000 for the Library Resource Centre line and will have that corrected before the next meeting.
- Councillor Cormier said that she had sent out information to Council and Staff regarding the communications system, Voyant. She went on to say that if it's something they are going to consider they probably have to talk about it. She said that she was impressed by the price and the lengths you can go to to get communications out to your community. The price is $2,900 per year plus tax. Councillor Cormier said she would like to see this added to the budget and would also like to take advantage of the virtual meeting that she wanted to do. It doesn't take any equipment, it's all done through your computer or an app. Mayor LaPointe agreed that it is a great idea for mass communications. Councillor Bourque questioned if we should confirm whether they are using other telecommunications networks before jumping in. Councillor Cormier replied that she doesn't think it's that type of technology and you can also get your message on a land line. She went on to say that there are quite a few municipalities in New Brunswick using this. We will put this into the budget and CAO Lee is going to arrange for the presentation.
- CAO Lee would like some direction from Council around our RCMP. Quite a while ago Belledune had put out RFPs for a Belledune police service, ultimately there was a service that was being offered by the Bathurst police service, specific to Belledune. The cost was well below the RCMP number and CAO Lee is wondering if this is something that Council wants to reopen. He went on to say that at the time, the Council did want to move forward with it, but the province wouldn't allow them to break their contract with the RCMP, and CAO Lee is wondering if this is something that Council wants to investigate. Councillor Hickey believes that we should have our own police force because the cost of the RCMP is high. Councillor Cormier stated that you would never get a police force of your own for that price. She went on to say that she thinks what the CAO is refering to is that we would contract with Bathurst or another municipality. Councillor Cormier also said that she doesn't think this is something that would

happen in 2027, it would probably only hit the 2028 budget, but would need to be worked on in 2027. Councillor Bourque stated that both Bathurst and Belle Baie have had some expensive investigations in their communities, and he is wanting to know if we would need to buy insurance to cover us if a major crime were committed that would require forensics and everything else, because that could get into millions very quickly. If so, we would need to include the cost of that insurance into the pricing.

- Clerk Treasurer Buckle stated that she went back after the last meeting to check the property tax assessments and updated the budget for the 2026 value, which was minimal.
- Clerk Treasurer Buckle said that she looked into the line for the Jacquet River Dump Closure and they had previously talked about this being for water testing, but the charge in the account is actually for property tax.

Clerk Treasurer Buckle said that if there was nothing else from the prior meeting that they would move forward with the rec centre costs.

Expenses continued:

- Rec Centre Maintenance expense stayed the same.
- Rec Centre Hydro & Heat, Telephone, Insurance and Property Tax are calculated.
- Rec Centre Supplies stayed the same.
- Arena Hydro calculated higher, but due to the shortened season it will be less, so leaving the expense the same.
- Arena Other expense is being removed.
- Arena Start Up Supplies expense stayed the same.
- Arena Canteen Maintenance stayed the same.
- Arena Telephone expense increased to $5,600, this includes internet as well.
- Arena Administration expense stayed the same.
- Arena Propane stayed the same.
- Arena Zamboni expense stayed the same.
- Arena Maintenance Supplies expense stayed the same.
- Arena Insurance stayed the same.
- Parks and Playground Personnel expense reduced to $10,000.
- Parks and Playground Maintenance expense stayed the same.
- Parks and Playground Repairs reduced to $5,000.
- Parks and Playground Tractor #03 expense reduced to $1,000.
- Parks and Playground Gas Cans stayed the same.
- Parks and Playground Property Tax and Insurance expenses updated based on calculations.
- Parks and Playground Vehicle 12 is being removed.
- Parks and Playground Tractor 14 New Holland stayed the same.
- Parks and Playground Tractor Hustler reduced to $5,000.
- Parks and Playground Trailer 17 expense stayed the same.
- Parks and Playground Tractor 18 Mahindra expense stayed the same. May look at purchasing a new tractor due to the maintenance issues with this one.
- Parks and Playground Vehicle 20 expense increased to $12,500.
- Parks and Playground Vehicle 21 expense increased to $12,500.

- Parks and Playground Vehicle 22 increased to $750.
- Parks and Playground Vehicle 23 increased to $750.
- Library expense reduced to $8,000.
- Other Rec & Culture RDC Contribution expense comes from the Service Commission.
- Fairs and Festivals Canada Day expense stayed the same.
- Fairs and Festivals Belledune Days reduced the $25,000. This will go from a week long event to four days.
- Fairs and Festivals Christmas expense stayed the same.
- Summer Music Entertainment expense is being removed.
- Seniors Events expense stayed the same.
- Other Social Events reduced to $2,500.
- Bank Charges expense increased to $2,500.

Clerk Treasurer Buckle asked if there was going to be an increase to the residential property taxes. Council agreed to an increase of $0.035 bringing the rate from $1.015 to $1.05.

Council

Administration

Closed Session

- Employment Matters

Council went into a Closed Session at 9:10pm and returned at 9:38pm.

M 2026/10/28-146

James Carrier moved BE IT RESOLVED that Council continue its meeting in a closed session to discuss matters under the *Local Governance Act* section 68(1)(j) labour and employment matters, including the negotiation of collective agreements, seconded by Brenda Cormier. MOTION CARRIED.

Adjournment

Next meeting will be Wednesday, November 4th at 7:00pm.

M 2026/10/28-147

Dawn Hickey moved that the meeting adjourned at 9:40pm, seconded by Brenda Cormier. MOTION CARRIED.

_____

Mayor

_____

Clerk Treasurer

October 28, 2026

Village of Belledune
Regular Council Meeting
October 28, 2026

Time:	7:00 PM
Place:	Belledune Council Chambers
Present:	Deputy Mayor, Cynthia Robinson Councillor, Ron Bourque Councillor, Brenda Cormier Councillor, James Carrier Mayor, Mario LaPointe
Absent:	
Late:	Councillor, Dawn Hickey
Staff Present:	Chief Administrative Officer, Landon Lee Clerk Treasurer, Angela Buckle
Staff Absent:	
Staff Late:	

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

Statements of Conflict of Interest

Adopt Agenda
M 2026/10/28-138
Cynthia Robinson moved that the Agenda be Adopted as Amended with changes, seconded by James Carrier. MOTION CARRIED.

Adoption of Minutes
M 2026/10/28-139
Brenda Cormier moved that the Minutes of the Special Council Meeting of September 1, 2026, the Committee of Whole Council Meeting of September 3, 2026, the Committee of Whole Meeting of

September 8, 2026, and the Regular Meeting of September 21, 2026 be adopted as presented, seconded by Cynthia Robinson. MOTION CARRIED.

Business Arising from Minutes

- Councillor Cormier referred to the September 8, 2026 meeting where Deputy Mayor Robinson talked about attending the Mayor's School and about Redbrick Communications, and Councillor Cormier was wondering if Deputy Mayor Robinson had any handouts that could be provided regarding the development of the village website tender as well as the communications policy.

  Councillor Cormier referred to the September 21st meeting where there was a discussion on donations for Crime Stoppers and she was wondering if Councillor Bourque could give an update as to whether other communities had contributed.

  Councillor Cormier said that she had also made an error when she was talking about parking for Sancon, she had referred to the East Wing and it should have been the West Wing.

  Councillor Cormier is wondering if CAO Lee could give an update on the lease for the Ocean Avenue property, if the legal fees were realized and has it been clarified if the property is transferable.

  Councillor Cormier would like it noted in the minutes if a Councillor arrives late, what time they arrived at so it's known what conversations they may have missed out on.

  Deputy Mayor Robinson said that the Redbrick Communication slideshow was presented to Council and there were some other handouts and she will make copies of those for Council.

  CAO Lee said that the lease is not transferable, that was verified. He also said that we recently received the invoicing associated to it, and he is not sure if we have moved that out to the recipient, but we did make contact and let him know those parameters which he was fine with.

  Councillor Bourque said that the municipalities of Heron Baie, Campbellton, Bois-Joli, Kedgwick, and Belledune all contributed to the AGM.

Public Comments and Questions

- Mayor LaPointe provided an update on the Jacquet River Gorge. He said that Talan Construction built a new deck there and he wanted to thank them for donating their time and materials.

  Mayor LaPointe also acknowledged Angelica Audet, who was in the crowd. She is doing a fundraiser on behalf of the Jacquet River Gorge. She is looking at developing a nonprofit called Belledune Tourism and Community Care Volunteer Fundraiser. They are looking at selling some hoodies and other apparel to look at supporting ongoing community development. The Mayor said that we will look at supporting that going forward and we would like to work

closely with Paul and the Trailblazers. He went on to say that we are also looking at developing a Belledune Economic Development Task Force in conjunction with the Chaleur Regional Service Commission and indicated that if Angelica or other community members are interested in participating in that in the future, we will probably be looking at that in 2027.

Administration Reports

Chief Administrative Officer, Landon Lee

- Social and Environmental Grant Report

Councillor Bourque wanted to make a statement where the cadets are involved saying that the Royal Canadian Legion recognizes the contributions that the young gentlemen and women make to their community. The Legions that are utilizing cadets during the poppy campaigns throughout New Brunswick and throughout Canada, the Royal Canadian Legion has approved that 20% of their fundraising can go to help support cadets, whether it be the air cadets, navy cadets or the army cadets, depending on which ones participate during the campaign. He's not sure how many people are aware that the Royal Canadian Legion is a very strong supporter of that program and it's a worthwhile program and they do an outstanding job during the campaign and supporting veterans throughout New Brunswick and throughout Canada.

2026/10/28-140
Ron Bourque moved that the CAO Grant Report for October 2026 be accepted as presented and recommendations approved; $250 to the Circle of Friends Activity Center; $250 to the Petit Rocher Cadets; $250 to the St. Joseph's Heritage Site, seconded by Dawn Hickey. MOTION CARRIED.

2026/10/28-141
Cynthia Robinson moved that council contribute $1000 to the Belledune Power and Fitness Club towards insurance, seconded by Brenda Cormier. MOTION CARRIED.

- Monthly CAO Report

For correspondence there was the following:

- A request for information regarding the 2028 municipal financial support related to industrial assessment changes. That letter went out from the Mayor to the Honorable Aaron Kennedy with Local Government.
- Information in was the Chaleur Regional Service Commission building report for September 2026 and the universal track rails inspection report for September 2026.

Clerk Treasurer, Angela Buckle

- Financial Reports

2026/10/28-142
Brenda Cormier moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by James Carrier. MOTION CARRIED.

By-laws and Policies

Motions and Resolutions

- Age Friendly Community

Councillor Cormier let Council and the public know that if Belledune receives that designation and be recognized that the minister will be coming to our community to make that announcement.

M 2026/10/28-143
Cynthia Robinson moved WHEREAS the Municipality of Belledune committed to promoting healthy aging, well-being, and an inclusive environment for residents of all ages and supported the establishment of a Belledune Age Friendly Community Steering Committee, through a resolution passed on October 20, 2025;

WHEREAS the Belledune Age-Friendly Community Steering Committee was established in January 2026 and have completed their needs assessment and Action Plan and have submitted their plan to New Brunswick Department of Social Development to be recognized as an Age-Friendly Community;

AND WHEREAS the Council has approved employee Darrell Culligan to work with the Belledune Age-Friendly Community Steering Committee, who has been appointed as Secretary of the Committee;

NOW THEREFORE BE IT RESOLVED the Council supports the Belledune Age-Friendly Steering Committee Action Plan and will consider the Action Plan when developing by-laws, policies, programs and projects, moving forward, and the Council appoints Councillor, Cormier as the municipal liaison member to the Belledune Age-Friendly Community Steering Committee, seconded by Dawn Hickey. MOTION CARRIED.

Reports by Member of Council

Closed Session

Adjournment
M 2026/10/28-144
James Carrier moved that the meeting adjourn at 7:28pm, seconded by Brenda Cormier. MOTION CARRIED.

_____
Mayor

October 28, 2026

_____

Clerk Treasurer

Village of Belledune
Special Council Meeting
October 15, 2026

Time:	7:00 PM
Place:	Belledune Council Chambers
Present:	Deputy Mayor, Cynthia Robinson Councillor, Ron Bourque Councillor, Dawn Hickey Councillor, Brenda Cormier Councillor, James Carrier Mayor, Mario LaPointe
Absent:	
Late:	
Staff Present:	Chief Administrative Officer, Landon Lee Clerk Treasurer, Angela Buckle
Staff Absent:	
Staff Late:	

Call to Order & Welcome

Acknowledgement of "Treaties of Peace and Friendship"

Reaffirm Oath of Office

Statements of Conflict of Interest

Adopt Agenda
M 2026/10/15-127
Brenda Cormier moved that the agenda be Adopted as Presented, seconded by Dawn Hickey.
MOTION CARRIED.

Business

Dangerous and Unsightly Cleanup, 26 Noel Road

Councillor Cormier asked if there would be an award of the tender. CAO, Lee replied that he would like to bring a motion to award to the lowest bidder, although it's not something we have to do, so Council can expect a follow up resolution to it.

Councillor, Bourque asked if we are inviting outside contractors, and stated that he would prefer to keep it within the village limits of Belledune. CAO, Lee replied that a previous procurement policy that we had in place a certain distance of what was considered local, he thinks it was within 100km. If Council wants to reevaluate the current procurement policy and make local specific to Belledune only that can be done. He went on to say that for this, three local were invited and the lowest bid went to Talan Construction.

M 2026/10/15-128
Ron Bourque moved WHEREAS dangerous or unsightly premises are regulated by Bylaw # DUP 09-2020, a bylaw of the Village of Belledune respecting dangerous and/or unsightly premises, and

AND WHEREAS a Notice to Comply was registered against the property located at 26 Noel Road and identified by the PID 50076991(registration number: 44172949) because of the condition described in the Notice to Comply,

AND WHEREAS the Notice to Comply was appealed and, on September 4, 2025, the Appeal Committee did not modify the requirements of the Notice to Comply but did give an additional 14 days to remedy the situation,

BE IT RESOLVED that council authorize Marcel Doiron, as well as any other person(s) deemed necessary by Mr. Doiron, including the contractor chosen by council to assist him to undertake the remedial works, which includes the demolition, and is further described in the Notice to Comply registered against the property identified by the PID 50076991(registration number: 44172949)in order to ensure compliance with Bylaw # DUP 09-2020 and the *Local Governance Act*,

BE IT RESOLVED that council authorize Marcel Doiron to obtain an Entry Warrant prior to coordinating and undertaking the remedial work,

BE IT RESOLVED that council authorize staff to undertake the necessary steps to recover all related fees and disbursements by attempting to collect or, if required, sending a request to the Minister of Finance for the unpaid debt and interest in accordance with the authority described in the *Local Governance Act*, seconded by James Carrier. MOTION CARRIED.

Regional Development Corp - Funding Agreement Project No. 17130

M 2026/10/15-129
Ron Bourque moved that Council accepts the amended Regional Development Corporation (RDC) Community Investment Fund Agreement, Project #17130 for additional financial

contribution of $6,427, for a total contribution of $38,130 towards the replacement of arena dehumidifiers, seconded by James Carrier. MOTION CARRIED.

Succession Planning Proposal Approval

M 2026/10/15-130

Brenda Cormier moved WHEREAS the Village of Belledune recognizes the importance of developing a comprehensive succession plan to support organizational continuity, knowledge retention, workforce development, and the effective delivery of municipal services;

AND WHEREAS Municipal Management Advisors (MMA) has submitted a proposal to provide succession planning services to the Village for a fixed fee of $15,000, plus applicable HST;

AND WHEREAS Council has reviewed the proposal and considers MMA to be well suited to undertake this assignment, given the consultants' previous experience as municipal employees and their understanding of municipal administration, operations, and governance;

BE IT RESOLVED THAT the Council of the Village of Belledune approve the award of the succession planning services contract to Municipal Management Advisors (MMA), on a sole-source basis, for the fixed amount of $15,000, plus applicable HST, in accordance with the terms and scope of the submitted proposal, seconded by Cynthia Robinson. MOTION CARRIED.

Council

Clerk Treasurer, Angela Buckle

- Budget Discussion

Clerk Treasurer Buckle supplied Council with a copy of the current budget and let them know which items they have some control over and which ones they do not. She indicated that this would be a tough budget with Council facing significant challenges. She said that there was a meeting with ELG earlier in the week and that suggestions from that meeting were:

- Don't budget for capital projects in 2027. If there are capital projects that Council would like to do then take the money out of the Capital Reserve
- Increase the tax rates, specifically the heavy industrial, but keep in mind that it will affect Chaleur Drive residents

Councillor Cormier mentioned that if you look tax zone by-law and the map, Chaleur Drive was taken out of that zone and put in with the fringe zone which is residential. CAO Lee replied that he had met with Mathieu Voyer and was told that we could move these homes into the proper subunit, but it can't be done for this budget. He went on to say that we will go back and figure out where the breakdown was, it sounds like it was on Service New Brunswick's side. Councillor Cormier agrees that it is on Service New Brunswick's side. Mayor, LaPointe is wondering if we have any recourse since we've had it since 1992 and Councillor Cormier said that she's sure that they were being charged the correct rate at one time.

Councillor Bourque brought up the idea that for 2027 compensating the Chaleur Drive residents by covering a portion of their water and sewage bill, since that is within our jurisdiction, if that is something that we could do. That way they would see an increase on one side and a decrease on the other. He went on to say that we are in a financial situation that we're looking at trying to generate revenue, and he doesn't want to penalize Chaleur Drive, but we may need to look at options to get around the issue. CAO Lee confirmed that this was also suggested by ELG, although not specific to the utility, but they suggested the same concept.

Councillor Cormier would like to see Service New Brunswick make the change for 2027. Mayor LaPointe added that we should get the history of where it changed, how long it has been changed and who made the error. CAO Lee replied that those emails have already gone out to Service New Brunswick.

Clerk Treasurer Buckle responded to questions that had come up previously. The first was from Councillor Cormier who had asked if the roof for the Public Works building was included in the building expense line item or in the capital line item, to which Clerk Treasurer Buckle replied that it was included in the building line item. The second question was from Mayor LaPointe who was looking for more detail on the debentures. Clerk Treasurer Buckle let him know that two of the debentures had expired and the other two will expire in 2034 and 2035.

Clerk Treasurer Buckle is looking for clarification from Council on how they would like to move forward with the budget and indicated that she can develop the budget and put in any scenarios that Council wants, she just needs direction on how they want to do that.

Councillor Bourque questioned when the insurance was last evaluated. He wanted to know if it was automatic every year or if we are going out for tender. Clerk Treasurer Buckle replied that we are getting renewal quotes from Brokerlink and we haven't gone out to tender for new insurance quotes. CAO Lee added that it gets re-evaluated every year but hasn't been put out to tender for at least 10 years. He went on to say that if that is something that Council wants to investigate we can definitely do that. Mayor LaPointe mentioned that in his work with First Nations is to put the insurance companies under competition every five years. He said that it's a good exercise, it reevaluates all of your assets and you usually end up saving some money through the process. Councillor Bourque inquired as to how big of a process this is. CAO Lee said that he wouldn't suspect that it would be difficult to do. He said that he would look into it and we can evaluate that for 2027. Councillor Bourque asked Council if this was a direction they would like to go in. Deputy Mayor Robinson said that she thinks so and went on to say that Canoe has an entire insurance platform and that there are municipalities that have considerable savings through Canoe. Clerk Treasurer Buckle informed Council that all of our policies run from August to August, so we're locked in for this year, but this is something that we could look at next year. Councillor Cormier said that she thinks it may be more extensive than we think.

Clerk Treasurer Buckle explained how she estimated the insurance costs for the 2027 budget. She also explained how she estimated the numbers for hydro and mentioned that NB Power had sent out a letter saying that they've applied for a 5.5% increase in each of the next three years. She indicated that she has not yet received the numbers from the province nor has she received the policing budget, but she has updated the RSC lines. Beyond that she is looking at YTD numbers as of the end of August and then

divide that number and multiply it by 12 to get an idea of what the full year amount will be and use that for the 2027 budget.

Council went into a closed session at 7:40pm and returned at 8:25pm.

Clerk Treasurer Buckle said that she would take the information that was shared in the closed session and put that into the budget. She asked Council if they were okay with the idea of cutting the line for capital projects, and that if there were capital projects that they would take that from the capital reserve and Council agreed. She also asked about the economic development line item that had a budget of $80,000 for 2026 and if that could be removed for 2027 and Council agreed.

CAO Lee would like to gather the current revenues and put together a fee structure and make some recommendations on things we would be able to do.

Mayor Lapointe said he would like a list of vehicles and vehicle maintenance and get a good idea on what we are spending on vehicles. Clerk Buckle referenced a couple of the tractors indicating how much has been spent so far in 2026 on insurance, fuel and repairs. Councillor Bourque said that this is an example where going up for tender isn't the best option because buying cheap isn't always the best option.

Councillor Bourque asked if the donation package was included with the budget handouts. Clerk Treasurer Buckle replied that it was not included but that it is included with the Regular Meeting agendas.

Councillor Cormier brought up the presentation from the previous evening from AFAMNB stating that the fee is $8,400 and that Council will have to decide on that. She also brought up the FlexGo system and if they opt to go with the option that will take residents right to Bathurst then that's an extra cost as well that will have to go into the budget.

Councillor Cormier also asked about the lane marking and if we are in a contract with them. CAO Lee replied that he doesn't believe there is a contract but that they have provided pricing for the next three years. Councillor Cormier suggested that we remove Mitchell and Archibald off because they would still be good for a year.

Closed Session

Council vacated chambers at 7:40pm to enter into a closed session and returned at 8:25pm

Employment Matters

M 2026/10/15-A

James Carrier moved BE IT RESOLVED that Council continue its meeting in closed session to discuss matters under the *Local Governance Act* section 68(1)(j) labour and employment matters, including the negotiation of collective agreements, seconded by Cynthia Robinson. MOTION CARRIED.

Adjournment

M 2026/10/15-131

Ron Bourque moved that the meeting adjourn at 8:34pm, seconded by Dawn Hickey. MOTION CARRIED.

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Mayor

_____

Clerk Treasurer

Village of Belledune
Special Council Meeting
October 22, 2026

Time:	6:00 PM
Place:	Belledune Council Chambers
Present:	Deputy Mayor, Cynthia Robinson Councillor, Ron Bourque Councillor, Dawn Hickey Councillor, Brenda Cormier Councillor, James Carrier
Absent:	Mayor, Mario LaPointe
Late:	
Staff Present:	Chief Administrative Officer, Landon Lee Clerk Treasurer, Angela Buckle
Staff Absent:	
Staff Late:	

Call to Order & Welcome

Acknowledgement of "Treaties of Peace and Friendship"

Reaffirm Oath of Office

Statements of Conflict of Interest

Adopt Agenda

M 2026/10/22-134

Brenda Cormier moved that the agenda be Adopted as Presented, seconded by Dawn Hickey. MOTION CARRIED.

Business

Dangerous & Unsightly Cleanup, 26 Noel Road

M 2026/10/22-135

Ron Bourque moved BE IT RESOLVED that the Council of the Village of Belledune award the contract for the cleanup of the Dangerous and Unsightly Premises located at 26 Noel Road,

Belledune, New Brunswick, to Talan Construction, being the lowest bidder, at a total contract price of $11,155, HST included; and

BE IT FURTHER RESOLVED that the Chief Administrative Officer be authorized to coordinate the execution of the cleanup in accordance with the applicable requirements and authorization granted by Council, seconded by James Carrier. MOTION CARRIED.

Council

Chief Administrative Officer, Landon Lee

Clerk Treasurer, Angela Buckle

Closed Session

Council vacated chambers at 6:08pm to enter into a closed session and returned at 6:55pm

Legal Matter

M 2026/10/22-136
Brenda Cormier moved BE IT RESOLVED that Council continue its meeting in a closed session to discuss a matter under the Local Governance Act 68(1)(f) information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business, seconded by Ron Bourque. MOTION CARRIED.

Adjournment
M 2026/10/22-137
Brenda Cormier moved that the meeting adjourn at 6:56pm, seconded by James Carrier. MOTION CARRIED.

_____
Deputy Mayor

_____
Clerk Treasurer

November 5, 2026

Mario LaPointe Arseneault
Mayor
Belledune
mlapointe@belledune.com

Dear Mayor and Council,

This correspondence serves as a reminder of the January 1, 2028, deadline for local governments and rural districts to have a municipal plan or rural plan adopted under the Community Planning Act.

My department continues to monitor progress on land use planning and plan adoption across the province. While significant work is underway, communities are at different stages in their planning processes. With the deadline approaching, it is important that all local governments maintain focus on completing this work within the legislated timeframe.

Amendments to the Community Planning Act in 2023, as part of local governance reform, established the requirement for all communities in New Brunswick to have a land use plan in place by January 1, 2028. This requirement is intended to ensure that all areas of the province are covered by land use plans, supporting coordinated growth, informed decision-making, and the development of sustainable communities. Local governments and rural districts were provided five years to complete this work.

The Act also provides the Minister of Local Government with authority to take steps to ensure a land use plan is in place where the legislated deadline is not met. While the

Mario LaPointe Arseneault
Maire
Belledune
mlapointe@belledune.com

Monsieur le Maire, Mesdames et Messieurs les membres du conseil,

La présente vise à rappeler aux gouvernements locaux et aux districts ruraux que la date limite pour l'adoption d'un plan municipal ou d'un plan rural en vertu de la *Loi sur l'urbanisme* est fixée au 1er janvier 2028.

Mon ministère continue de suivre de près les progrès réalisés dans l'aménagement du territoire et l'adoption des plans d'aménagement dans toute la province. Bien que d'importants travaux soient en cours, les collectivités en sont à différentes étapes de leur processus de planification. À l'approche de la date butoir, il est important que les gouvernements locaux continuent d'accorder la priorité à l'achèvement de ces travaux dans le délai prévu par la loi.

Les modifications apportées à la *Loi sur l'urbanisme* en 2023 dans le cadre de la réforme de la gouvernance locale exigent que toutes les collectivités du Nouveau-Brunswick se dotent d'un plan d'aménagement du territoire d'ici le 1er janvier 2028. Cette exigence vise à garantir que toutes les régions de la province sont visées par un plan d'aménagement du territoire afin de favoriser une croissance coordonnée, la prise de décision éclairée et le développement de collectivités durables. Les gouvernements locaux et les districts ruraux ont eu cinq ans pour effectuer ce travail.

La *Loi* donne également au ministre des Gouvernements locaux le pouvoir de prendre les mesures nécessaires afin de s'assurer qu'un plan d'aménagement du territoire est en place là où le

Minister/Ministre
Environment and Local Government/ Environnement et Gouvernements locaux
P.O. Box 6000, Fredericton, New Brunswick E3B 5H1 / C.P. 6000, Fredericton, Nouveau-Brunswick E3B 5H1

GNB.CA

Department's preference is for local governments to lead and complete this work independently within their communities, meeting the January 1st, 2028, deadline remains a legislated requirement. It is therefore important that this work remains a priority alongside other key local responsibilities.

délai établi n'est pas respecté. Le Ministère préfère certes que les gouvernements locaux mènent à bien ces travaux dans leur collectivité, mais le respect de la date butoir du 1er janvier 2028 demeure une exigence législative. Il est donc important d'en faire une priorité, au même titre que les autres grandes responsabilités locales.

I ask that you review the status of your local government's planning process, confirm the steps remaining, and ensure that timelines are in place to achieve adoption by the deadline. Where there are outstanding steps or challenges that could affect your ability to meet the deadline, I encourage you to contact the Department as soon as possible.

Je vous demande de faire le point sur l'état d'avancement du processus de planification de votre gouvernement local, de déterminer les étapes restantes et de vous assurer que des échéances sont fixées pour permettre l'adoption du plan d'ici la date butoir. S'il reste des étapes à franchir ou des défis à relever qui pourraient nuire à votre capacité de respecter le délai prescrit, je vous encourage à communiquer avec le Ministère dès que possible.

Our department remains committed to supporting local governments as they work to meet this requirement. If you have questions about the legislative requirements, timelines or planning process, please contact Paul Jordan, Provincial Planning Director at 506-444-3611 or paul.jordan@gnb.ca.

Notre ministère demeure résolu à soutenir les gouvernements locaux dans leurs efforts pour se conformer à cette exigence. Si vous avez des questions au sujet des exigences législatives, des délais ou du processus d'aménagement du territoire, n'hésitez pas à communiquer avec Paul Jordan, directeur provincial de l'urbanisme, au 506-444-3611 ou à paul.jordan@gnb.ca.

Sincerely,

Je vous prie d'agréer, Monsieur le Maire, l'expression de mes sentiments les meilleurs.

Aaron Kennedy
Minister / Ministre
Local Government / Gouvernements locaux

c.c. Paul Jordan, Provincial Planning Director / directeur provincial de l'urbanisme, Local Government / Gouvernements locaux
Local Government CAO / Directeur général du gouvernement local
Regional Service Commission CEO / Première dirigeante ou premier dirigeant, commission de services régionaux
Planning Director / Directeur de la planification

Case Detail

Print Date **Tuesday, October 6, 2026**

Case Category	**All**	Case Result	**All**	Include Activities	**False**
Case Type	**All**	Case Result By	**All**	Include Conditions	**False**
Case SubType	**All**	Case Memo Type	**All**	Include Memos	**True**
Case Status	**All**	Include Case Address	**False**	Include Violations	**False**
Case Officer	**All**	Include Animal Info	**True**	Based On	**Case Date/Time**
Officer Site	**All**	Include Person Info	**True**	Date From	**9/1/2026 12:00 AM**
Case Jurisdiction	**Belledune**	Include Animals	**True**	Date To	**9/30/2026 11:59 PM**
City	**All**	Include Persons	**True**		
Patrol Area	**All**				

Case#	Case Category	Case Type	Case Date/Time	Case Status	Case Officer	Case Jurisdiction	Case Result	Case Result Date/Time
	Case Reference #	Case SubType	Reported Date/Time			Patrol Area	Case Result By	Case Review Date/Time
enforcement								**2**
2000079662	**Incident**	**enforcement**	**9/23/2026 4:29:00 PM**	**Open**	**Lianna Edwards**	**Belledune**		
	Number of Animals	**Animal Description**						
	1	Large bully breed dog						
	Person Reporting Info							
	Robert "Bobby" Guitard							

Persons	Person#	Primary Role	Secondary Role	First/Last Name	Phone	Address	
	P0006135854	Complainant		robert guitard	(506) 237-1899	47 firlotte Road	, Belledune, , NB
	P2000435666	Suspect		Clyde Hutton	(506) 684-4396	5 Furlotte Road	, Belledune, E8G 2C3, NB

Memos	MemoID:	Created By:	Memo Date:	MemoType:	Memo:

	2000089527	ledwards	9/25/2026 3:34:00 PM	Statement	Sept 23, 2026 - The shelter received a call from Robert "Bobby" Guitard of 45 Furlotte Road, Belledune 506-226-2396. Mr. Guitard called to complain that his neighbours dog approached him in his yard and seemingly wanted to attack him. The dog was on his wooden deck and when barked and he lunged towards Mr. Guitard. The dog allegedly left claw marks on his deck when he lunged. Mr. Guitard was in his driveway next to his stairs when the dog came towards him. Mr. Guitard said he didn't flinch but pulled a knife from his belt intending to defend himself if the dog decided to attack. He felt that due to his calm demeanor and standing his ground that the dog decided to not attack. After approximately 30 seconds, the dog went back to the neighbours garage to where his owner was. Mr. Guitard yelled out to the owner so that he was aware. Mr Guitard did not want us to contact the the owner at this time but wanted the incident on record. The dog belongs to a Mr. Clyde Hutton living at 5 Furlotte Lane, up the road. Mr. Hutton also owns the property next to Mr. Guitard and has a garage on that property where he brings the dogs while he is puttering. September 25, 2026 - Mr. Guitard came to the shelter to report that the dog once again was on his property and this time growled menacingly at him when he was getting out of his vehicle. This time the owner called the dog back but Mr. Guitard is very concerned because this is a very large dog and is showing signs of aggression. We do not have a number on file for Mr. Hutton. We intend to visit his property for discussion.

2000079664	**Incident**		**enforcement**	**9/18/2026 4:45:00 PM**	**Open**	**Lianna Edwards**	**Belledune**

Number of Animals	**Animal Description**
1	Large pitbull black and white

Person Reporting Info

Angelica O'Dette 179 Noel Road, Belledune 506-522-8696

Persons	**Person#**	**Primary Role**	**Secondary Role**	**First/Last Name**	**Phone**	**Address**
	P2000435676	Complainant		Angelica Odette	(506) 522-8696	179 Noel Road , Belledune, E8G 2T7, NB

Memos	**MemoID:**	**Created By:**	**Memo Date:**	**MemoType:**	**Memo:**
	2000089530	ledwards	9/25/2026 3:51:00 PM	Statement	Sept 18, 2026 - Shelter was contacted by Angelica Odette of 179 Noel Road 506-522-8696, complaining that there has been a stray bully breed dog running through her yard. She is concerned because it is a very large and energetic dog and her kids play outside. This morning the dog frightened her and chased her into her house. Staff believe that they have tracked down the owner who's name is Yannick 506-790-0045 but have not been able to reach him for discussion.

Total Count: 2

Case Detail

Print Date **Saturday, October 31, 2026**

Case Category	**All**	Case Result	**All**	Include Activities	**False**
Case Type	**All**	Case Result By	**All**	Include Conditions	**False**
Case SubType	**All**	Case Memo Type	**All**	Include Memos	**True**
Case Status	**All**	Include Case Address	**False**	Include Violations	**False**
Case Officer	**All**	Include Animal Info	**True**	Based On	**Case Date/Time**
Officer Site	**All**	Include Person Info	**True**	Date From	**10/1/2026 12:00 AM**
Case Jurisdiction	**Belledune**	Include Animals	**True**	Date To	**10/31/2026 11:59 PM**
City	**All**	Include Persons	**True**		
Patrol Area	**All**				

Case#	Case Category	Case Type	Case Date/Time	Case Status	Case Officer	Case Jurisdiction	Case Result	Case Result Date/Time
	Case Reference #	Case SubType	Reported Date/Time			Patrol Area	Case Result By	Case Review Date/Time
stray								**3**
2000080688	**Incident**	**stray**	**10/5/2026 11:04:00 AM**	**Open**	**Lianna Edwards**	**Belledune**		

Number of Animals	Animal Description
3	DSH orange kittens

Person Reporting Info

Raymond Daigle of Jacquet River Drive

Animals	Animal#	Primary Role	Species	Primary/Secondary Colors	Sex	Age Group	Current Stage
	ARN	Secondary Role	Primary/Secondary Breed	Color Pattern	Altered	Current Age	
	A2000493777	Suspect	Cat	Orange/	Female		Released
			Domestic Shorthair/Mix		N	2m 0d	
	A2000494224	Suspect	Cat	Orange/	Female		Released
			Domestic Shorthair/Mix		N	2m 0d	
	A2000494225	Suspect	Cat	Orange/	Female		Released
			Domestic Shorthair/Mix		N	2m 0d	

Persons	Person#	Primary Role	Secondary Role	First/Last Name	Phone	Address
	P2000054057	Complainant		Raymond Daigle	(506) 226-6327	90 Jacquet River Drive , Belledune, E8G 2E7, NB

Memos	MemoID:	Created By:	Memo Date:	MemoType:	Memo:

	2000091148	ledwards	10/5/2026 10:15:00 AM	Statement	Oct 5, 2026 - Raymond Daigle of 90 Jacquet River Drive, Belledune 506-226-6327, came to the shelter with a small kitten in a box that he had found under his shed. He said there were 3 other kittens and he would be attempting to catch them as well to bring to us. Oct 6, 2026 - Mr. Daigle came to the shelter with 2 more kittens he had caught and informed staff that there was still 1 more kitten to catch and bring to the shelter. Kittens were clearly not healthy and were showing signs of Rhino infection and immediately euthanized to prevent the spread of virus throughout shelter.

2000080691	**Incident**	**stray**	**10/8/2026 11:31:00 AM**	**Open**	**Lianna Edwards**	**Belledune**

	Number of Animals	**Animal Description**
	4	stray kittens born from feral colony on property
	Person Reporting Info	
	Claudia Duivenvoorden of Belledune	

Animals	**Animal#**	**Primary Role**	**Species**	**Primary/Secondary Colors**	**Sex**	**Age Group**	**Current Stage**
	ARN	**Secondary Role**	**Primary/Secondary Breed**	**Color Pattern**	**Altered**	**Current Age**	
	A2000495250	Suspect	Cat	Black/	Unknown		Released
			Domestic Longhair/Mix		N		
	A2000495251	Suspect	Cat	Black/	Unknown		Released
			Domestic Longhair/Mix		N		
	A2000495252	Suspect	Cat	Black/	Unknown		Released
			Domestic Longhair/Mix		N		
	A2000495253	Suspect	Cat	Black/	Unknown		Released
			Domestic Longhair/Mix		N		

Persons	**Person#**	**Primary Role**	**Secondary Role**	**First/Last Name**	**Phone**	**Address**
	P0002647532	Complainant		Claudia Duivenvoorden	(506) 237-5445	4285 Main Street , Belledune, E8G 2X9, NB

Memos	**MemoID:**	**Created By:**	**Memo Date:**	**MemoType:**	**Memo:**

	2000091152	ledwards	10/8/2026 10:35:00 AM	Statement	On October 7, 2026, Claudia Duivenvoorden of 4285 Main Street, Belledune 506-237-5445 - came to the shelter to discuss a litter of kittens she had that were born from the feral colony that continues to populate on her property. It was arranged that Ms. Duivenvoorden would bring the 4 kittens to the shelter the following morning. Oct 8, 2026 - Staff are aware of the severity of Rhino virus present in feral colony from Ms. Duivenvoorden's property and it was decided it would be too great of a risk to house the kittens in the shelter as they most certainly had been exposed to the Rhino Virus via cat to cat transmission as well as by touch contact of contaminated surfaces in and around Ms. Duivenvoorden's property. Immediate euthanasia was decided to prevent the risk of Rhino in the shelter. Ms. Duivenvoorden contributed $100 towards the cost of care for the kittens.

2000081884	**Incident**		**stray**	**10/13/2026 1:08:00 PM**	**Open**	**Lianna Edwards**	**Belledune**

	Number of Animals		**Animal Description**				
	1		DSH orange kitten				
	Person Reporting Info						
	Jason Louis Ph-506 252 8083						
Animals	**Animal#**	**Primary Role**	**Species**	**Primary/Secondary Colors**	**Sex**	**Age Group**	**Current Stage**
	ARN	**Secondary Role**	**Primary/Secondary Breed**	**Color Pattern**	**Altered**	**Current Age**	
	A2000496927	Suspect	Cat	Orange/	Male		New Arrival
			Domestic Shorthair/Mix		N	1m 14d	
Persons	**Person#**	**Primary Role**	**Secondary Role**	**First/Last Name**	**Phone**	**Address**	
	P2000323668	Complainant		jason louis	(506) 252-8083	3192 Main st , Belledune, E8G 2X2, NB	
Memos	**MemoID:**	**Created By:**	**Memo Date:**	**MemoType:**	**Memo:**		
	2000093109	ledwards	10/13/2026 12:11:00 PM	Statement	October 13, 2026 - Jason Louis of 3192 Main Street, Belledune 506-252-8083 came to the shelter with a young kitten. He stated that a stray cat had 3 kittens under his shed and he was able to find a home for 2 of the 3 kittens however the last kitten had an issue with its eye and he wasn't able to find a home for it. Staff examined kitten and determined it had an eye infection. Kitten has been given vaccination, flea treated, and treated his eye with antibacterial eye drops. Kitten is doing well and is making his way up to adoption.		

Total Count: 3

Commission de service régionaux Chaleur

Rapport mensuel du mois de octobre 2026

No demande	2026-264
No permis	2026-264
Date émission	05/10/2026
Date d'échéance	05/10/2027

Matricule	5008-92-2600-0-000-0000
Emplacement	1131 Belledune ARCHIBALD RD app.50089226, Belledune
Cadastres	
Secteur	Zone 1

Entrepreneur	Callum Caldwell 975 Route 160 Allardville,NB
Travaux	Début: 05/10/2026 Fin prévue: 31/12/2026
Responsable	Marcel Doiron

Type / Nature	Propriétaire	Unités logement	Valeur ($)	Montant ($)
Bâtiment accessoire et/ou construction accessoire - Garage détaché Bâtiment accessoire	Callum Caldwell 975 Route 160 Allardville,NB E8K 1L3	Créées /Supprimées	10,000	125.00

No demande	2026-269
No permis	2026-269
Date émission	08/10/2026
Date d'échéance	08/10/2027

Matricule	5008-62-5500-0-000-0000
Emplacement	2938 Belledune MAIN ST app.50086255, Belledune
Cadastres	
Secteur	Zone 1

Entrepreneur	NOEL,GABRIEL PATRICK 2938 MAIN ST BELLEDUNE NB
Travaux	Début: 08/10/2026 Fin: 02/11/2026
Responsable	Marcel Doiron

Type / Nature	Propriétaire	Unités logement	Valeur ($)	Montant ($)
Bâtiment accessoire et/ou construction accessoire Bâtiment accessoire	NOEL,GABRIEL PATRICK 2938 MAIN ST BELLEDUNE NB E8G 2N2	Créées /Supprimées	10,000	125.00

Totaux	Nombre permis	Unités de logement Créées/Supprimées		Valeur ($)	Montant ($)
Mensuel	2	0	0	20,000	250.00
Cumulatif jusqu'à fin octobre	277	140	4	41,243,550	162,592.25
Annuel	280	140	4	41,310,550	163,102.25

Commission de services régionaux
Chaleur
Regional Service Commission

Janvier à octobre 2026

January to October 2026

		2026 Belle-Baie		2025 Belle-Baie		2026 Belledune		2025 Belledune		2026 Dsl Chaleur		2025 Dsl Chaleur		2026 CSRChaleurRSC		2025 CSR Chaleur RSC	
		Nbre Num.	Valeur Value	Nbre Num.	Valeur Travaux Value Work	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value
Maison Mobile	Nouveau / New	2	$ 325,000	2	$ 575,000	0	$ -	0	$ -	2	$ 450,000	2	$ 368,000	4	$ 775,000	4	$ 943,000
Mobile Home	Rénovation/Renovation	1	$ 5,500	1	$ 10,000	0	$ -	0	$ -	1	$ 4,000	0	$ -	2	$ 9,500	1	$ 10,000
Habitation unifamiliale	Nouveau / New	22	$ 5,222,000	23	$ 7,213,500	0	$ -	0	$ -	4	$ 1,094,000	4	$ 779,000	26	$ 6,316,000	27	$ 7,992,500
Single Family Dwelling	Rénovation/Renovation	81	$ 2,852,000	49	$ 1,626,600	1	$ 4,500	2	$ 192,000	22	$ 917,250	11	$ 691,000	104	$ 3,773,750	62	$ 2,509,600
Habitation bifamiliale	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Two Family Dwelling	Rénovation/Renovation	1	$ 60,000	1	$ 6,000	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 60,000	1	$ 6,000
Habitation Multifamiliale	Nouveau / New	14	$ 11,700,000	18	$ 12,075,000	0	$ -	0	$ -	0	$ -	0	$ -	14	$ 11,700,000	18	$ 12,075,000
Multiple Family Dwelling	Rénovation/Renovation	2	$ 781,000	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	2	$ 781,000	0	$ -
Chalet	Nouveau / New	2	$ 30,000	1	$ 30,000	2	$ -	0	$ -	1	$ 200,000	6	$ 856,500	5	$ 230,000	7	$ 886,500
Cottage	Rénovation/Renovation	2	$ 3,000	2	$ 120,000	0	$ -	0	$ -	0	$ -	1	$ 1,000	2	$ 3,000	3	$ 121,000
Commercial	Nouveau / New	1	$ 75,000	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 5,000	1	$ 75,000	1	$ 5,000
Commercial	Rénovation/Renovation	4	$ 40,500	6	$ 387,500	0	$ -	0	$ -	0	$ -	0	$ -	4	$ 40,500	6	$ 387,500
Institutionnel	Nouveau / New	1	$ 12,000,000	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 12,000,000	0	$ -
Institutionnal	Rénovation/Renovation	0	$ -	2	$ 475,000	1	$ 957,000	0	$ -	0	$ -	0	$ -	1	$ 957,000	2	$ 475,000
Industriel	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Industrial	Rénovation/Renovation	2	$ 634,000	1	$ 15,000	0	$ -	0	$ -	1	$ 1,600,000	0	$ -	3	$ 2,234,000	1	$ 15,000
Bâtiment accessoire	Nouveau / New	4	$ 230,000	5	$ 370,000	0	$ -	0	$ -	1	$ 10,000	21	$ -	5	$ 240,000	26	$ 370,000
Accessory Building	Rénovation/Renovation	77	$ 1,564,500	91	$ 1,517,500	3	$ 26,000	7	$ 71,000	13	$ 285,300	21	$ 846,000	93	$ 1,875,800	119	$ 2,434,500
Divers	Nouveau / New	1	$ 4,000	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 4,000	0	$ -
Various	Rénovation/Renovation	5	$ 144,000	27	$ 496,600	0	$ -	0	$ -	1	$ 25,000	2	$ 93,000	6	$ 169,000	29	$ 589,600
	Total	222	$ 35,670,500	229	$ 24,917,700	7	$ 987,500	9	$ 263,000	46	$ 4,585,550	69	$ 3,639,500	275	$ 41,243,550	307	$ 28,820,200
Remboursement / Reimbursement			$ -		$ -		$ -		$ -		$ -		$ -				

Commission de services régionaux
Chaleur
Regional Service Commission

Octobre 2026

October 2026

		2026 Belle-Baie		2025 Belle-Baie		2026 Belledune		2025 Belledune		2026 Dsl Chaleur		2025 Dsl Chaleur		2026 CSRChaleurRSC		2025 CSR Chaleur RSC	
		Nbre Num.	Valeur Value	Nbre Num.	Valeur Travaux Value Work	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value	Nbre Num.	Valeur Value
Maison Mobile	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Mobile Home	Rénovation/Renovation	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 4,000	0	$ -	1	$ 4,000	0	$ -
Habitation unifamiliale	Nouveau / New	0	$ -	3	$ 1,475,000	0	$ -	0	$ -	0	$ -	1	$ 284,000	0	$ -	4	$ 1,759,000
Single Family Dwelling	Rénovation/Renovation	6	$ 349,000	6	$ 140,500	0	$ -	0	$ -	2	$ 21,250	3	$ 211,000	8	$ 370,250	9	$ 351,500
Habitation bifamiliale	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Two Family Dwelling	Rénovation/Renovation	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Habitation Multifamiliale	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Multiple Family Dwelling	Rénovation/Renovation	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Chalet	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 420,000	0	$ -	1	$ 420,000
Cottage	Rénovation/Renovation	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Commercial	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Commercial	Rénovation/Renovation	0	$ -	1	$ 2,500	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 2,500
Institutionnel	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Institutionnal	Rénovation/Renovation	0	$ -	1	$ 175,000	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	1	$ 175,000
Industriel	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Industrial	Rénovation/Renovation	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Bâtiment accessoire	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	1	$ -	0	$ -	1	$ -
Accessory Building	Rénovation/Renovation	10	$ 330,000	13	$ 189,000	2	$ 20,000	1	$ 15,000	4	$ 38,500	1	$ 30,000	16	$ 388,500	15	$ 234,000
Divers	Nouveau / New	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -	0	$ -
Various	Rénovation/Renovation	0	$ -	2	$ 29,600	0	$ -	0	$ -	0	$ -	1	$ 92,000	0	$ -	3	$ 121,600
	Total	16	$ 679,000	26	$ 2,011,600	2	$ 20,000	1	$ 15,000	7	$ 63,750	8	$ 1,037,000	25	$ 762,750	35	$ 3,063,600

Remboursement / Reimbursement			$ -		$ -		$ -		$ -		$ -		$ -				

Universal Rail SYSTEMS®
Universal Rail Atlantic

INDUSTRIAL TRACK INSPECTION REPORT

Track Identification: CB49 Inspected By Allan Hurley Date: October 20 2026
Subdivision: Newcastle Track Owner: INTERFOR LUMBER Belledune

Inspection	Details:	CONDITION	COMMENTS (Note any problematic areas and action plan)
TURNOUTS			
	Switches	FO	
	Points	FO	
	Frogs	FO	2 missing Pandrol clips at switch points on stock rail braces
	Switch Ties	FO	
TRACK			Both loading tracks full
	Line	FO	
	Surface	FO	
	Cross Level	FO	
	Gauge Tangent	FO	
	Gauge on Curve	FO	57 ¼ gauge 9th and 5th joint in from main line switch 20' each in length should extend MSR plates further in curve towards main line these spots should be corrected before snow
	Rail Head	FO	
	Joints & Bars		
	Ties	FO	Track is still in standards, could use more ties replaced over the next couple of years to maintain track integrity . This would be from switch to mainline.
	Tie plates		
	Spikes		
	Ballast		
	Drainage	FO	Need drainage from d rails through crossings lots of mud both sides of crossing
	Vegetation	FO	
	Derails	FO	
CROSSING			
	Planking	FO	Showing wear and should be replaced
OTHER			Stop sign at end of track needs replaced
	Fencing		

6 Comeau Avenue Atholville, NB E3N 4G2 Tel: 506.759.8469

	Gates		End of track Bumping post should be relocated to other side of crossing if extra footage is not required, Crossing is covered with gravel

NO – No Operation – Safety hazard; important parts need to be replaced immediately
FO - Full Operation – Safe conditions; All part in good condition **RO** - Restricted Operation – Specified limitations to track access **NA** – Not Applicable **SC** - Snow Cover **UR** - Urgent Repair **NA** - Not Applicable

6 Comeau Avenue Atholville, NB E3N 4G2 Tel: 506.759.8469

VILLAGE OF BELLEDUNE
MONTHLY CHIEF ADMINISTRATIVE OFFICER REPORT

Reporting Period: November 2026
Prepared By: Chief Administrative Officer
Submitted To: Mayor and Members of Municipal Council

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1. EXECUTIVE SUMMARY

This section provides a brief overview of the most significant municipal activities, accomplishments and developments during the reporting period.

Key Highlights:

- 2027 Budget finalized and submitted to Province.
- Succession Planning started Oct 2026. Anticipated 6 week project timeline (Municipal Management Advisors)

[Highlight 3]
[Highlight 4]

General Administrative Update:

[Provide a brief overview of any significant municipal developments, organizational matters or other noteworthy activities that Council should be aware of.]

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2. CORPORATE ADMINISTRATION & MUNICIPAL AFFAIRS

This section captures significant matters relating to general municipal administration, governance, human resources, intergovernmental relations, economic development, partnerships and other corporate files.

Updates:

Municipal Administration: [Updates relating to communications, policies, procedures, staffing, organizational matters, contracts, agreements, etc.]

- Municipal Office Closure, December 28 to 31.

Government Relations & Partnerships: [Updates involving provincial or federal departments, regional service commissions, neighbouring municipalities, First Nations or other organizations.]

- Correspondence from ELG re: Rural Plan
- SPCA Report Sept and Oct 2026
- Chaleur RSC Report October 2026
- Universal Rail Systems- Track Report October 2026

Economic Development: [Updates relating to business inquiries, industrial development, investment opportunities, property matters or other economic development initiatives.]

Legislative & Regulatory Matters: [Updates relating to municipal bylaws, legislation, regulatory requirements, compliance matters or legal files.]

Other Corporate Matters:

- Funding opportunity identified for replacement of oil furnace at 3696 Main St (Fire Station 1). Quote requested for heat pump installation.
- Funding opportunity identified for installation of a water testing site on Chaleur Drive. Quote for heated shelter requested.

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3. DEPARTMENTAL UPDATES

3.1 RECREATION & WELLNESS

Programs & Community Activities

[Updates on recreational programming, community activities, special events, participation and wellness initiatives.]

- Curling Bonspiel scheduled for November 20.
- Recreation Program Participation numbers (monthly); Dusty Sneakers 86 (4 classes so far in Nov), Zoomers 99 (4 classes), Pickleball 57 (10 sessions), Youth Basketball 30 (2 sessions), Yoga 11 (2 classes), Fitness with Danie 2 (1 class), Zumba 4 (1 class)

Facilities & Infrastructure
[Updates concerning municipal recreational facilities, playgrounds, parks, trails, campground, arena and other recreational infrastructure.]

- Modifications being made to digital sign at Arena/Rec Center entry to allow for promotion of facilities.

Projects & Initiatives
[Progress on ongoing projects, grant-funded initiatives, facility improvements or new recreational opportunities.]
Community Engagement & Partnerships

- Christmas in the Village, November 27-29. Involves kids Christmas Dance on Nov 27, Craft and Bake Sale, November 28. Lighting of the Lights, Nov 29
- Senior Painting Class, December 3
- Youth Painting Class, December 12
- New Years Dance, December 31

[Updates involving community organizations, volunteers, local groups, schools, partnerships and other community initiatives.]
Other Matters
[Any additional noteworthy departmental developments or operational matters.]

3.2 PUBLIC WORKS
Roads & Transportation Infrastructure

- Ditching completed from Civic Address 2311 Main St to 2191 Main St week of November 9. Flushing of culverts to be completed week of Nov 23. (Woodcox Trucking)
- Ditching completed from Civic Address 2691 Main St to 2601 Main St week of November 16. Flushing of culverts to be completed week of Nov 23. (Smearers Service)
- Ditching at Archibald and Main completed, week of Nov 2 (Talan Construction)
- Concrete replaced at Fire Station 1 during week of November 9. (Rene Pitre Foundations)
- Chaleur Drive turnaround work completed week of Nov 9. (Woodcox Trucking)
- Public Works storage dome construction completed (Talan Construction)

Municipal Infrastructure & Facilities
[Updates concerning municipal buildings, equipment, water infrastructure, drainage systems, lighting and other municipal assets.]

- Chaleur Drive Water Treatment Plant main line upgrade completed November 2026. (Roy Engineering)

Operations & Maintenance
[General operational activities, seasonal maintenance, equipment servicing, repairs and other noteworthy activities.]

Projects & Capital Improvements
[Progress on infrastructure projects, construction, upgrades, contractor activities and other ongoing initiatives.]
Other Matters
[Any additional noteworthy departmental developments or operational matters.]

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4. MUNICIPAL PROJECTS – STATUS UPDATE

This section provides Council with an ongoing overview of significant municipal projects and initiatives. The intention is to maintain visibility on project progression, identify potential delays and communicate important milestones.

Project / Initiative	Current Status	Monthly Progress / Next Steps
Succession Planning	On Track	All requested documents have been provided to Municipal Management Advisors (MMA)
Dangerous and Unsightly Cleanup- 26 Noel Road	Completed	Completed October 27, 2026 (Talan Construction)
[Project 3]	[Status]	[Update]
[Project 4]	[Status]	[Update]

Note: Only significant projects requiring ongoing Council awareness should be included. Completed projects may be removed from subsequent reports.

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5. SIGNIFICANT PURCHASES & CONTRACTUAL COMMITMENTS

This section identifies significant purchases, equipment acquisitions, contractor engagements and other notable expenditures made during the reporting period. This is intended to provide Council with operational transparency and does not replace the monthly financial report provided by the Clerk/Treasurer.

Purchase / Commitment	Supplier / Contractor	Amount	Purpose / Description
Arena/2330 Main St Lights	RDM Electric	$9558 + HST	LED light installation
[Purchase]	[Supplier]	[$ Amount]	[Description]
[Purchase]	[Supplier]	[$ Amount]	[Description]

Additional Comments:

LED light installation at the Arena and 2330 Main St, facilitated through NB Power, estimated cost savings of $5,000 through incentive program.

Note: Include significant purchases and commitments only, particularly those that Council may reasonably expect to be informed of. Routine operational purchases are excluded.

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6. UPCOMING ACTIVITIES & LOOK-AHEAD

This section provides Council with an overview of anticipated municipal activities, projects, events and important milestones expected during the upcoming month(s).

Anticipated Activity / Project	Expected Timeline	Department / Responsible Area
Website RFP	November	Administration
Technical Review Committee- Belledune Rural Plan	December	Chaleur RSC Planning
Presentation on 2024-2028 BCSF Plan	December	Administration
Presentation on 2027-2030 CRF Plan	December	Administration
Technical Review Committee- Chaleur RSC Economic Dev	December	Chaleur RSC Economic Dev

Additional Look-Ahead Comments:

[Identify any anticipated challenges, seasonal considerations, important deadlines, upcoming grant opportunities or other matters that Council should be aware of.]

Respectfully submitted,

Landon Lee
Chief Administrative Officer
Village of Belledune

Social & Environmental 2026 Grants - Status Report

Total Budget	**$30,000.00**	**Total Expenditures**	**$26,200.00**	**Balance**	**$ 3,800.00**	**Balance left**	
	Sports		**Education**		**Misc./ Other**	**In Lieu of**	
Commitments	**$4,000.00**	**Commitments**	**$17,700.00**	**Commitments**	**$8,300.00**		
Atlantic Hockey Group- Kayden Carrier	**$ 250.00**	High School Bursary	**$ 2,500.00**	Belledune Housing Fundraising Committee	**$ 2,000.00**	M.Arseneault Tournament	$ 1,587.00
Yves Meunier-Pelletier Classic	**$ 100.00**	Academic Achieve (JR School)	**$ 200.00**	RCVAA (Food Bank, $100/month and Pest Control)	**$ 2,000.00**		
		JR School Grant Commitment	**$ 10,000.00**	Legion - Poppy Fund (Annual)	**$ 250.00**		
		JR School Breakfast Program	**$ 5,000.00**	M. Arseneault Program Reimbursement	**$ 400.00**		
				Saint John the Evangelist CWL Council	**$ 250.00**		
				Belledune Fire Dept- Flo Guitard Fundraiser	**$ 250.00**		
				Legion- 100 Anniversary Celebration	**$ 250.00**		
				Dusty Sneakers c/o Lorne Days Festival	**$ 250.00**		
				New Brunswick ALS Society	**$ 250.00**		
				Lorne Days Festival	**$ 250.00**		
				Charlo Fall Fair	**$ 250.00**		
				Crime Stoppers- Restigouche Chapter	**$ 250.00**		
				Circle of Friends Activity Center- Christmas Baskets	**$ 250.00**		
				Petit Rocher Cadets	**$ 250.00**		
				St. Joseph's Heritage Site Nash Creek	**$ 250.00**		
				Making Spirits Bright Campaign	**$ 750.00**		
Subtotal	$ 350.00		$ 17,700.00	Subtotal	$ 8,150.00		$ 1,587.00
Balance	**$3,650.00**		**$ -**		**$ 150.00**		**$ -**

Red Font Items Commitments

High School Bursary Amounts (if student from Belledune is graduating)

DRHS- Top Grade from Belledune	$500
DRHS- Perserverance from Belledune	$500
Bathurst High School- Top Grade from Belledun	$500
Aux Quatre Vents- Top Grade from Belledune	$500
ESN- Top Grade from Belledune	$500

Grant of $4409 issued to JR School, May 2026

November 2026

CHIEF ADMINISTRATIVE OFFICER REPORT

TO: Council

SUBJECT: Grant Request Report

ORIGIN: CAO

RECOMMENDATIONS:

The following grant requests received in November 2026 have been submitted for approval.

Legion - Poppy Fund (Annual)	**$**	**250.00**

INFORMATION:

The following requests have exceeded the threshold of the Grant Policy, and are subject to council discussion and approval:

$750 for the Making Spirits Bright Campaign.

Up to $750 from Mark Arseneault for the Belledune Gentlemen's Hockey Tournament. This request includes up to $500 for a program and up to $250 for insurance. The grant can be facilitated through the Belledune Fire Department.

Additional Notes:

The request from Mark Arseneault also includes subsidized ice time pricing for the tournament, as well as a free 1 hour rental for the Queen's Cup Women's game. With the revised 2027 arena pricing, this would put the In Lieu Of amount at **$2875.**

A request for use of the Belledune Rec Center on November 21, 2026 for a fundraiser resulting from undue hardship has been approved per the Social and Environmental Grant Policy.

Village of Belledune

GRANT REQUEST FORM

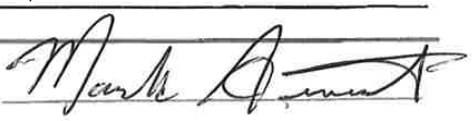
Organization or Team Name: Mark Arseneault c/o Belledune Fire Department

Mailing Address: _____
Including Postal Code

_____

Telephone #: _____ *Fax #:* _____ *E-Mail Address:* _____

Name Cheque is to be made payable to: Belledune Fire Department

Contact Name: Mark Arseneault *Signature* 

Telephone #: _____ *Cell #:* 506-522-8575 *Fax #:* _____

E-Mail Address: _____

Appropriate Fiscal Year (1 Jan to 31 Dec)
Amount of Funds/Grants Required: $ up to $750

The following must accompany Request Form:
Written documentation - List of Expenditure, List of Revenues, Purpose and Benefits of the event, function, etc. and any other information you feel is relevant to the request. The documentation must also explain how the grant will help with a social or environmental cause in Belledune.

1. *Approximate Cost Involved* $ $6200.00
2. *Dollars raised by your organization through other fundraisers (Note: raffles, bake sale, other donations)* $ $1500.00

Funds Required (#1 - #2) $ _____

Does your organization have any funds? *Yes* _____ *No* X
(Please check one)
If yes, explain why additional funds are required and how they will be spent.

_____

Grants approved for the purchase of equipment will require a copy of proof of purchase.

Village of Belledune
GRANT REQUEST FORM
Undue Hardship Application

Group or Organization or Team Name Fundraiser Spaghetti Supper

Mailing Address: 122 Ramsay Dalhousie NB E8C 2H2
Including Postal Code

Telephone #: 506 787-0354 *Fax #:* _____ *E-Mail Address:* amandalegacy86@gmail.c

Contact Name: Amanda Legacy *Signature* Amanda Legacy

Telephone #: 506 787-0354 *Cell #:* _____ *Fax #:* _____

E-Mail Address: _____

Name of Individual the Fundraiser is for:
Monica Legacy + Jean Guy Guitard

Type of Hardship – Please check one (1) box:
Medical _____
Property ✓
Other *(with Explanation)* _____

Type of Fundraising Event: Spaghetti Supper
(If the event is to include alcohol, all NB Liquor licensing laws will need to be followed and copy of license submitted to the municipal office prior to the event)
Liquor _____ ***No Liquor*** _____

Proposed Date and Time of Event November 21, 2026
(Subject to Availability of Facility)

Event Information to be put on Flyer:
(It is the responsibility of the Applicant to provide the information in a timely manner for preparation and mailing)
(If possible, please e-mail this information to municipal office at bell002@nb.aibn.com)

Village of Belledune Council

Village of Belledune

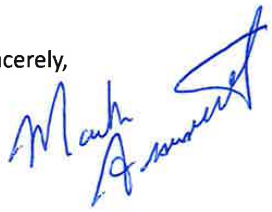
October 26, 2026

The 34th Annual Belledune Gentlemen's Hockey Tournament is in preparation again this year. It is to be played at the Veteran's Memorial Arena in Belledune, NB. This year the week long event will run from March 29th to April 4th. We are asking that you consider our request for a donation for the tournament program for up to $ 500:00 (Five Hundred) dollars upon delivery of receipt. We are also asking that as in the past you consider our request for an ice rental per game of $55:00 (Fifty Five) dollars per game. There are a total of twenty three games. Plus a free one hour rental for the Queen's Cup women's game (Sunday, April 4) prior to final game. In addition we would ask for an amount of $250:00 (Two Hundred fifty Dollars) for partial payment of on ice insurance.

The Belledune Gedntleman's Hockey Tournament has become a staple of community sporting events since 1991 and its positive effects go further than the actual tournament itself. each year the events hosts a fundraiser to help members of the community offset medical expenses. In addition various groups, associations, and businesses in the community have received financial support via our canteen service or social evening features such as the bar. In addition, the tournament reserves as many as a dozen " practice " ice times on Saturday night at the Veteran's Memorial Arena prior to the tournament. As you can see the positive impact of the tournament is felt beyond the event itself.

Thanks for taking the time to consider our request.

Sincerely,



Mark Arsenault

October 30th, 2026

I am writing on behalf of the Making Spirits Bright Committee to request your financial support for our annual project. Started by nurse practitioner Amanda Ngo in 2020, her son and friends will be carrying on her kindness and delivering food and treats to 30 families in the Jacquet River area in early December. A donation of $750 allows us to help stock the grocery bags with needed items. I am happy to forward an official letter of request if that is required. Thank you so much for your support in the past!

Sincerely,

Meredith Caissie
506-545-0822

Village of Belledune

GRANT REQUEST FORM

Organization or Team Name: Making Spirits Bright Campaign

Mailing Address: Making Spirits Bright c/o Friends of Healthcare Foundation
Including Postal Code 189 Lily Lake Road, P.O. Box 880 Campbellton, NB E3N 3H3

Telephone #: 506-545-0822 *Fax #:* _____ *E-Mail Address:* meredithwoodcaissie@gmail.com

Name Cheque is to be made payable to: Making Spirits Bright Commitee
c/o Friends of Healthcare Foundation

Contact Name: Meredith Caissie *Signature* Meredith Caissie

Telephone #: _____ *Cell #:* 506-545-0822 *Fax #:* _____

E-Mail Address: meredithwoodcassie@gmail.com

Appropriate Fiscal Year (1 Jan to 31 Dec)
Amount of Funds/Grants Required: $750.00

The following must accompany Request Form:
Written documentation - List of Expenditure, List of Revenues, Purpose and Benefits of the event, function, etc. and any other information you feel is relevant to the request. The documentation must also explain how the grant will help with a social or environmental cause in Belledune.

---

1. *Approximate Cost Involved* $_____
2. *Dollars raised by your organization through other fundraisers (Note: raffles, bake sale, other donations)* $_____

Funds Required (#1 - #2) $_____

Does your organization have any funds? *Yes* _____ *No* _____
(Please check one)
If yes, explain why additional funds are required and how they will be spent.

Grants approved for the purchase of equipment will require a copy of proof of purchase.

MAKING SPIRITS BRIGHT



October 2026

Dear Community Partner,

For six years, Making Spirits Bright has been built on a simple idea: no one should feel forgotten at Christmas.

Amanda Ngo started the project in November 2020. As a nurse practitioner at the Jacquet River Health Centre, Amanda had a deep connection to her community and wanted to give something back. What began with 25 Christmas gift bags for local seniors has grown into a tradition of kindness and connection in the Belledune and Jacquet River areas.

Last Christmas, 30 seniors received bags filled with food staples and treats. But the deliveries have always been about much more than what's inside the bags. A visit, Christmas music, conversation and knowing someone took the time to think of them can mean just as much.

Today, Amanda's family and friends are proudly carrying that tradition forward. Led by her son, Hunter, the Making Spirits Bright committee will once again deliver bags to 30 local seniors in December 2026.

This year, we need the help of local businesses and organizations more than ever. With the cost of food and everyday necessities continuing to rise, we are asking those who are able to consider a donation of $750 toward this year's Making Spirits Bright campaign.

Your support will make a meaningful difference, helping us purchase the food staples, treats and other items needed for 30 Christmas deliveries. Donations of products or other in-kind support are also sincerely appreciated.

If your business or organization is able to help, please contact Meredith Caissie using the information below. To give us enough time to purchase and prepare everything for our early December deliveries, we kindly ask that donations be received by November 25, 2026.

We know many worthy organizations are asking for support at this time of year, and we do not take your generosity for granted. We are deeply grateful for the support our community continues to show. Every contribution helps carry forward something Amanda started with kindness: making sure local

VILLAGE OF BELLEDUNE - FINANCIAL REPORT (General Operating Fund)

October 1 - 31, 2026

Cash Investments			BMO	
Bank Balance Carry Forward September 30, 2026			**$ 941,358.52**	
Plus:	Deposits		$ 6,143.50	
	Other	E-Transfer Payments	$ 1,768.91	
	PNB Direct Deposit		$ 398,520.26	
	Transfer from Capital Reserve		$ -	
	HST		$ -	
	Campground	Deposits	$ -	
	Interest Revenue		$ 2,247.05	
			$ 408,679.72	**$ 1,350,038.24**
Less:				
	Cheques Issued From October 1 - 31, 2026 (Inc. Direct Payroll)		$ 585,267.87	
	Voided Cheques		$ -	
	AP Direct Payment		$ 377,134.53	
	Transfer to Utility Fund		$ -	
	Direct Payment - S.N.B.		$ 10.00	
	Direct Payment-WHSCC		$ 3,188.14	
	Bank Charges (Service, Visa & MC Fees)		$ 119.62	
			$ 965,720.16	**$ 965,720.16**
Plus:	Cheques Outstanding September 2026		$ 9,868.38	$ 9,868.38
	Cheques Outstanding October 2026		$ 11,448.99	$ 11,448.99

CURRENT ACCOUNT BALANCE October 31, 2026	**$ 385,898.69**
CAPITAL RESERVE ACCOUNT BALANCE October 31, 2026	**$ 2,606,879.31**
GENERAL OPERATING RESERVE ACCOUNT BALANCE October 31, 2026	**$ 240,851.77**
GAS TAX FUND BALANCE October 31, 2026	**$ 843,226.08**
CAPITAL RENEWAL FUND BALANCE October 31, 2026	**$ 127,165.00**

Current Accounts Payable	See List	As of October 2026	**$898,441.51**
Current Accounts Receivable		As of October 2026	**$85,675.78**

Due to Gen. Op Fund from Gen. Op Reserve	$0.00
Due from General Utility Op Fund (Admin Services)	$0.00
Due to General Utility Op Fund	$0.00
Due to Gas Tax Fund	$0.00
Due to General Capital Reserve	$525,134.84
Due to General Operating Reserve	$0.00

VILLAGE OF BELLEDUNE - FINANCIAL REPORT (Utility Operating Fund)

October 1 - 31, 2026

Cash Investments					
Bank Balance Carried Forward	September, 2026		**$ 10,091.01**		
Plus:	Deposits		$ -		
	Direct Payment		$ 3,451.96		
	Transfer Fr Utility Reserve		$ -		
	Interest		$ 22.63		
			$ 3,474.59	**$**	**13,565.60**
Less:	Cheques Issued October 1 - 31, 2026 (Inc. Direct Payroll)		$ 2,937.12		
	Cheques voided		$ -		
	Online Bill Payments		$ 1,344.53		
	Transfer to Gen Op		$ -		
			$ 4,281.65	$	4,281.65
Less:	Cheques Outstanding September, 2026		$ -	$	-
Plus:	Cheques Outstanding October 2026		$ -	$	-
CURRENT ACCOUNT BALANCE October 31, 2026				**$**	**9,283.95**
CAPITAL RESERVE ACCOUNT BALANCE October 31, 2026				**$**	**56,720.80**
OPERATING RESERVE ACCOUNT BALANCE October 31, 2026				**$**	**4,253.73**
TRUST ACCOUNT BALANCE October 31, 2026				**$**	**34,288.23**
Current Accounts Payable	See List	**As of October 31, 2026**			$1,010.27
Current Accounts Receivable		**As of October 31, 2026**	Residential		**$3,126.25**
		As of October 31, 2026	Industrial		**$1,180.96**

Due from General Operating Fund	$0.00
Due to Utility Trust Fund	$0.00
Due to Utility Capital Reserve	$41,172.30
Due from Utility Operating Reserve	$0.00
Due to General Operating Fund (Admin. Services)	$0.00
Due to the General Operating Reserve	$0.00

What?	Communication system
Why?	Efficiency to communicate with public
How?	Training & Implementation
Who?	Council-Administration-Staff
When?	November – December 2026
Where?	Online training

VILLAGE OF BELLEDUNE
COUNCIL AGENDA ITEM FORM

SUBMITTE BY: **Councillor Brenda Cormier**

FOR: **Regular Meeting** Yes **X** No____ MEETING DATE: **November 25, 2026**

SUBJECT: (Description of Issue): **Voyent Alert Communication System**

ACTION REQUESTED: (Proposed motion) **Moved by**_____ **Seconded by**_____

Resolution

WHEREAS the Village of Belledune has approved and budgeted for the Voyent Alert! communication system in the 2027 fiscal year;

AND WHEREAS the implementation and setup process for the system requires approximately two (2) to six (6) weeks prior to public launch;

AND WHEREAS the Village of Belledune aims to launch the communication system to the public in January 2027, which requires an initial virtual presentation to introduce the platform and outline the implementation and launch timeline;

AND WHEREAS CAO Lee had a virtual presentation on November 18, 2026 with the session recorded for Council viewing;

THEREFORE, BE IT RESOLVED that following the presentation, the required documentation (Service Order, which is a non-binding signable quote, the formal Terms of Service Agreement) be accepted and be formally endorsed and staff training commence in preparation for the January 2027 public launch.

BACKGROUND: **One of the things I heard repeatedly when campaigning was the citizens feel they are no informed and that while the monthly Newsletter provide some information, things can change during the month – for example cancellation of garbage collection. And while the Village has a Facebook site, not everyone uses social media. It was noted, that like the school who have or had a call system, something like that would be beneficial. The Voyent Alert! System does just that. Citizen will be able to register and get communication from the municipality in a number of ways, test, email, landline or though an App, all with not user fee charges. In addition, this system does not require any specialized equipment to operate, as long as staff responsible have a computer, it can be implemented with the necessary training.**

POLICY IMPLICATIONS: **No policy**

FINANCIAL IMPLICATIONS **The annual cost is $2,900 (plus HST) and no user cost to citizens**

Request received the **November 18, 2026** Request received from **Councillor Brenda Cormier**

Date Signature

ICEsoft Voyent Alert!
Terms of Service Agreement

This ICEsoft Voyent Alert! Terms of Service Agreement (the **"Agreement"**) outlines the terms and conditions that govern access to and use of ICEsoft's Voyent Alert! Service offerings and is an agreement between ICEsoft Technologies Holdings Ltd, with a principal place of business at 600 Crowfoot Cres. N.W., Suite 340, Calgary, AB, T3G 0B4 (**"ICEsoft"** or the **"Company"**) and Village of Belledune with a principal place of business at 2471 Main St. Belledune, NB, E8G 2X9 (the **"Client"** or **"Customer"**).

This Agreement takes effect upon signing and as of the **Effective Date** as indicated in the signature block of this Agreement. The Client signatory represents that he/she is lawfully able to enter into contracts and that they have legal authority to bind the client to this Agreement.

The parties agree to the following terms and conditions:

1.0 The Service Offering.

1.1 General Description: ICEsoft shall provide Client with access to the Voyent Alert! Service and support (the "**Service**") as described in Attachment 1: Voyent Alert! Service Details and Fee Schedule ("**Attachment 1**").

1.2 Service Fees: Fees for Voyent Alert! Services, Support Tier, and Service Level Agreement ("**SLA**") information shall be as described in Attachment 1.

1.3 Service Period: Any billing or subscription terms shall commence as of the Effective Date. Unless otherwise specified in Attachment 1, the period of access to the Service shall extend for one (1) year from the Service Start Date, (the "**Service Period**"), with options to renew access to the Service as of the date of expiration of the Service Period (the "**Service Renewal Date**").

2.0 Changes.

2.1 To the Service Offerings: ICEsoft reserves the right to change or discontinue any or all of its Service offerings and SLAs, or change or remove functionality or feature set of any or all of the Service Offerings and SLAs from time to time. ICEsoft shall provide the Client with a minimum 90 days notice prior to implementing any changes. In such an event, the Client shall have the option of migrating to the newly defined Service offering or remaining under their current Service as described in Attachment 1 through to the end of their most recent Service Renewal Date.

2.2 To This Agreement: Changes to this Agreement shall be made by written mutual consent between ICEsoft and the Client. Changes related to the Service being subscribed to by the Client (i.e. pricing, term of service, subscription level etc.) shall be evidenced by an updated and revised Attachment 1, that shall be cosigned by both ICEsoft and the Client.

3.0 Security and Data Privacy, Content Ownership and Client End User Access.

3.1 Data Security: ICEsoft shall implement reasonable and appropriate measures to secure the Client's data against accidental or unlawful loss, access or disclosure.

3.2 Regulatory / Legislative Compliance: ICEsoft shall comply with all relevant, regional privacy legislation. Within Canadian jurisdictions and except as described herein, ICEsoft shall comply fully with the Personal Information Protection and Electronics Document Act ("**PIPEDA**"), which requires in part that ICEsoft shall utilize only Canadian-based servers and infrastructure for service provisioning and data storage. The Client acknowledges that the Service facilitates communication between the Client and certain end users (the "**Client End Users**") over various communication channels including but not limited to mobile application transmission, SMS messaging, Voice, Email and posting on through various social media channels. The Client further acknowledges that the transmission and routing of such communications may require the use of infrastructure located outside of the country in which the Client resides and the Service is hosted, and consents to such transmission.

3.3 Data Privacy: Client consents to the storage on ICEsoft infrastructure, any content created or imported by the Client or the Client End Users in association with the Service, or any analytics related to the Client Account (collectively the "**Client Data**"). ICEsoft shall not access nor use Client Data except as necessary to maintain, improve or provide the Service to the Client, or as necessary to comply with the law or a binding order of a government body. Unless it would violate the law or a binding order of a government body, ICEsoft shall provide the Client notice of any legal requirement or order referred to in this Section 3.3.

3.4 Data Ownership: The Client shall retain full and unencumbered ownership of all Client Data and of all data related to users of the Client's account.

3.5 Client End User Communications: ICEsoft shall retain the right to contact Client End Users through the Service as may be required from time to time in order to ensure the smooth operation of the Service and the successful delivery of communications to the Client End Users. Examples of such access include but are not limited to:

- Important service feature announcements that may impact personal safety and quality of service.
- Update advisories for mobile application users.
- Actions that may be required by the Client End User within their account to ensure smooth operation of the service

ICEsoft shall endeavor to consult, advise and co-ordinate with the Client a minimum of 10 business days prior to any communication being issued.

4.0 Client Obligations:

4.1 Account Activity. The Client shall be responsible for all activities that occur under the Client Account, regardless of whether the activities are authorized or

carried out by the Client, its employees, representatives, or Client End Users.

4.2 Securing the Account: In the interest of ensuring security of the Service, user accounts should not be shared. Account login passwords and system credentials whether generated automatically by ICEsoft or the Client are for the Client's sole use. The Client agrees that they shall not share, sell, transfer or sublicense them to any unauthorized entity or person. Neither ICEsoft nor its affiliates shall be responsible for unauthorized access to, or use of, the Client's account from Client employees or Client End Users.

4.3 Client Agents, Employees and End Users. The Client shall ensure that the content generated through the System by the Client, its agents, and end users shall not violate any applicable law. The Client shall be solely responsible for the development, content, operation, maintenance, and use of Client Content. In the event the Client should become aware of any violation of its obligations under this Agreement caused by a Client End User, the Client shall immediately suspend access to the Service by such Client End User.

4.4 Support: The Client agrees to provide such assistance as may be reasonably required by ICEsoft for it to resolve any support issues related to the Client or the Client's End Users and their use of the Service. Such assistance may include but not limited to providing documentation as to how to reproduce any errors reported by the Client related to the service.

5.0 Fees and Payment.

5.1 Subscription and Administration Fees: Unless otherwise specified in Attachment 1, all subscription related fees shall be for a one year period starting from the Effective Date.

5.2 Incremental User Fees: Unless otherwise specified in Attachment 1, and only if applicable, any incremental user fees shall be calculated and billed on an annual Billing Cycle. Amounts owed shall be amortized to coincide with the Service Renewal Date.

5.3 Usage Service Fees: Unless otherwise specified in Attachment 1, and only if applicable, any Per Use Service Fees such as SMS, Email and Voice Calls shall be calculated and billed on an annual Billing Cycle.

5.4 Biannual Billing Cycle: If applicable Biannual Billing Dates shall be as of June and December.

5.5 Payment Terms and Late Payments: Client shall pay ICEsoft any applicable fees and charges for use of the Service using one of the payment methods supported (Check, Wire Transfer, Credit Card). All amounts payable by the Client shall be paid without setoff or counterclaim, and without any deduction or withholding. Fees and charges for any upgrades to service levels, or add-on modules shall be pro-rated so as to correspond to the Service Renewal Date. Unless otherwise specified in Attachment 1, payment terms shall be 90 days following issuance of invoice. ICEsoft may elect to charge interest at the rate of

1.5% per month (or the highest rate permitted by law, if less) on all late payments.

5.6 Rate Changes: Unless otherwise specified in Attachment 1, ICEsoft may increase or add new fees and charges associated with the Service by providing a minimum 90 day notice to the Client prior to the Client's Service Renewal Date. Such rate changes to take affect only as of the Service Renewal Date.

5.7 Right to Audit: ICEsoft invoices related to Incremental User Fees and Service Fees shall provide details as to the total number of new registered users and/or service fee events that occurred over the billing period. The Client shall have the right to request detailed reporting as to the time and nature of each registration, service event, name and duration of the incident, name of the administrator authorizing the event for a period of one (1) year after its occurrence.

5.8 Taxes. Each party shall be responsible, as required under applicable law, for identifying and paying all taxes and other governmental fees and charges (and any penalties, interest, and other additions thereto) that are imposed on that party with respect to the transactions and payments under this Agreement. ICEsoft may charge and the Client shall be obliged to pay applicable Indirect Taxes that ICEsoft is legally obligated or authorized to collect.

6.0 Suspension of Services.

6.1 Conditions of Suspension: ICEsoft shall have the right to suspend Client or any Client End User's right to access or use any portion or all of the Service immediately upon notice to the Client if ICEsoft has determined:

- **6.1.1** That the Client or a Client End User poses a security risk to the Service, or any third party,
- **6.1.2** That the Client or Client End User actions could adversely impact the performance or provisioning of the Service and/or the content of any other ICEsoft customer,
- **6.1.3** That the Client, a Client End Users or actions carried out by them, could subject ICEsoft, ICEsoft's affiliates, or any third party to liability,
- **6.1.4** The Client or any of the Client End User is in breach of this Agreement;
- **6.1.5** The Client is in breach of their payment obligations under Section 5;
- **6.1.6** The Client has ceased to operate in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution or similar proceeding.

6.2 Effect of Suspension. In the event of a Suspension of Service:

- **6.2.1** The Client shall remain responsible for all Service and Usage Fees up to the date at which the suspension commences; and
- **6.2.2** In the event the Client has taken such actions so as to rectify the situation within 30 days of ICEsoft having provided notice, the

Suspension shall be lifted and the Client account re-activated.

6.2.3 In the event the Client fails to rectify the conditions leading up to Service suspension within a 30 day period, this Agreement shall be deemed to have been Terminated by Cause the effect of which is defined in Section 7.

7.0 Term, Renewal, and Termination.

7.1 Term: The term of this Agreement will commence on the Effective Date and will remain in effect for a one-year period after the Service Start Date, unless otherwise renewed or terminated as of an earlier date described in Section 7.3. Any notice of termination of this Agreement by either party to the other must include a Termination Date that complies with the notice periods in Section 7.3.

7.2 Service Renewal: The Client shall have the right to automatically renew this Agreement on an annual basis through the payment of requisite Subscription, User, and Service fees under then available pricing structures or per pricing terms outlined in Attachment 1. Unless otherwise stipulated in Attachment 1, the renewal period shall commence on the anniversary of the Service Renewal Date and extend for one year. ICEsoft shall advise the Client no less than 60 days prior to an upcoming Service Renewal Date and at that time shall provide the Client with an updated quote covering the upcoming renewal term.

7.3 Termination:

7.3.1 Termination for Convenience: The Client may terminate this Agreement for any reason by providing ICEsoft written notice and closing and/or deleting its Client Account.

7.3.2 Termination for Cause:

7.3.2.1 By Either Party. Either party may terminate this Agreement for cause if the other party is in material breach of this Agreement and the material breach remains uncured for a period of 30 days from receipt of notice by the other party.

7.3.2.2 By ICEsoft: ICEsoft may terminate this Agreement immediately upon notice to the Client; (i) for cause if ICEsoft has the right to suspend services under Section 6, and the cause of such suspension is not rectified within 30 days of notice (ii) in the event ICEsoft's relationship with a third-party partner who provides software or other technology we use to provide the Service Offerings expires, terminates or requires us to change the way we provide the software or other technology as part of the Services, or (iii) in order to comply with the law or requests of governmental entities.

7.3.3 Effect of Termination: Upon the Termination Date, all Client rights provided for under this Agreement shall immediately terminate. The Client shall remain responsible for all fees and charges incurred up

to the Termination Date. In the event of Termination for Convenience, any pre-paid subscription fees or charges shall be forfeit. In the event of Termination for Cause by either Party ICEsoft shall remit back to the Client any pre-paid fees on a pro-rata basis up through the Termination Date.

7.3.4 Post-Termination: Sections 4.1, 5, 7.3, 8 (except the license granted in Section 8.3), 9, 10, and 11, will continue to apply in accordance with their terms. Absent Termination for Cause, for 90 days after the Termination Date, ICEsoft will not take action to remove from the System any Client Content and ICEsoft will allow Client to retrieve any stored Client Content provided Client has paid all amounts due under this Agreement.

8.0 Rights, Ownership and License.

8.1 Client Content: ICEsoft shall hold no rights, license or ownership to Client Data. Client consents to ICEsoft's use of Client Content only as it may be required to provide operational and support services to the Client and Client End Users, and as provided for the removal of such Client Content in Sections 4 and 7 of this Agreement.

8.2 ICEsoft Ownership: ICEsoft owns all right, title, and interest in and to the Service, associated mobile applications, and all related technology and intellectual property rights. Except as provided for in this Section 8, Client obtains no rights under this Agreement from ICEsoft to the Service or any related intellectual property rights, copyrights or trademarks.

8.3 License Grant: Subject to the terms of this Agreement, ICEsoft grants to the Client a limited, revocable, non-exclusive, non-sublicensable, non-transferrable license to access and use the Voyent Alert! Services solely in accordance with this Agreement.

8.4 License Restrictions. Neither the Client nor any Client End User shall use the Service in any manner or for any purpose other than as expressly permitted by this Agreement. Neither the Client nor any Client End User will, or will attempt to (a) modify, distribute, alter, tamper with, repair, or otherwise create derivative works of the Service or associated software code, (b) reverse engineer, disassemble, or decompile the Service or apply any other process or procedure to derive the source code of any software included in the Service, or (c) access or use the Service in a way intended to avoid incurring fees or exceeding usage limits or quotas.

8.5 Suggestions and Feedback. In the case of any suggestions, recommendations or operational feedback made by the Client to ICEsoft (the "**Suggestions**"), ICEsoft and its affiliates shall be entitled to use the Suggestions without restriction.

9.0 Indemnification.

9.1 Indemnification by Client: Client shall defend, indemnify, and hold harmless ICEsoft, ICEsoft affiliates and licensors, and each of their respective employees, officers, directors, and representatives from and against any Losses arising out of or relating to any third-party claim concerning breach of this Agreement or violation of applicable law by the Client. Each party shall bear and be responsible for its own expenses associated with the defense of any such third-party claims as described above.

9.2 Intellectual Property and Indemnification by ICEsoft: Subject to the limitations in this Section 9, ICEsoft shall defend the Client and its employees, officers, and directors against any third-party claim alleging that the Service infringes or misappropriates that third party's intellectual property rights, and will pay the amount of any adverse final judgment or settlement. Each party shall bear and be responsible for its own expenses associated with the defense of any such third-party claims as described above.

9.3 Discontinued Use: ICEsoft will have no obligations or liability arising from Client or any Client End User's use of the Service after ICEsoft has notified the Client to discontinue such use. The remedies provided in Sections 9.1 and 9.2 are the sole and exclusive remedies for any third-party claims of infringement or misappropriation of intellectual property rights by the Services or by Client Content.

9.4 Claim Resolution: For any claim covered by Section 9.2, ICEsoft shall, at its election, either: (i) procure the rights to use that portion of the Service alleged to be infringing; (ii) replace the alleged infringing portion of the Service with a non-infringing alternative or (iii) modify the alleged infringing portion of the Service to make it non-infringing.

9.5 Process. The obligations under this Section 9 will apply only if the party seeking defense or indemnity: (a) gives the other party prompt written notice of the claim; (b) permits the other party to control the defense and settlement of the claim; and (c) reasonably cooperates with the other party (at the other party's expense) in the defense and settlement of the claim. In no event will a party agree to any settlement of any claim that involves any commitment, other than the payment of money, without the written consent of the other party.

10.0 Warranties and Disclaimers.

10.1 NO WARRANTY: THE SERVICE IS PROVIDED "AS IS." WITHOUT LIMITING ICESOFT'S EXPRESS WARRANTIES AND OBLIGATIONS UNDER THESE TERMS, ICESOFT HEREBY DISCLAIMS ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO: WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, OPERATION AND THAT THE SERVICE OFFERING WILL BE UNINTERRUPTED, ERROR FREE OR FREE FROM HARMFUL COMPONENTS, AND THAT ANY CONTENT WILL BE SECURE OR NOT OTHERWISE LOST OR ALTERED. EXCEPT FOR ICESOFT'S SERVICE LEVEL

AGREEMENTS AND SUPPORT TERMS, ICESOFT'S SERVICES ARE PROVIDED "AS IS" TO THE FULLEST EXTENT PERMITTED BY LAW. TO THE EXTENT THIS DISLAIMER CONFLICTS WITH APPLICABLE LAW, THE SCOPE AND DURATION OF ANY APPLICABLE WARRANTY SHALL BE THE MINIMUM PERMITTED UNDER THAT LAW.

11.0 Liability.

11.1 LIMITATION OF LIABILITY: EXCEPT FOR LIABILITY ARISING FROM VIOLIATIONS OF SECTION 8 (OWNERSHIP) AND SECTION 9 (INDEMNIFICATION), ICESOFT SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR EXMPLARY DAMAGES ARISING FROM CLIENT'S USE OR CLIENT END USER'S USE OF THE SERVICE, INCLUDING WITHOUT LIMITATION LOST DATA, LOSS OF PROFITS, REVENUES, GOODWILL, DAMAGE TO PROPERTY, INJURY TO PERSON OR DEATH, EVEN IF ICESOFT HAD BEEN ADVISED OF THE POSSIBILITY THEREOF.

FURTHER, ICESOFT SHALL NOT BE HELD BE RESPONSIBLE FOR ANY COMPENSATION, REIMBURSEMENT, OR DAMAGES ARISING IN CONNECTION WITH THE CLIENTS INABILITY TO USE THE SERVICES, INCLUDING AS A RESULT OF ANY (I) TERMINATION OR SUSPENSION OF THIS AGREEMENT, (II) ICESOFT'S DISCONTINUATION OF ANY OR ALL OF THE SERVICE OFFERINGS, OR, (III) WITHOUT LIMITING ANY OBLIGATIONS UNDER THE SERVICE LEVEL AGREEMENTS, ANY UNANTICIPATED OR UNSCHEDULED DOWNTIME OF ALL OR A PORTION OF THE SERVICE FOR ANY REASON. IN ANY CASE, EXCEPT FOR PAYMENT OBLIGATIONS UNDER SECTION 7 (TERMINATION), SHALL ICESOFT BE LIABLE TO THE CLIENT OR THE CLIENT END USERS FOR ANY DIRECT DAMAGES, COSTS OR LIABILITIES IN EXCESS OF THE AMOUNTS PAID BY THE CLIENT TO ICESOFT DURING THE TWELVE (12) MONTHS PROCEEDING THE INCIDENT OR CLAIM. THE PROVISIONS OF THIS SECTION 11 ALLOCATE THE RISKS UNDER THIS AGREEMENT BETWEEN THE PARTIES, AND THE PARTIES HAVE RELIED ON THE LIMITATIONS SET FORTH HEREIN IN DETERMINING WHETHER OR NOT TO ENTER INTO THIS AGREEMENT.

12.0 Miscellaneous.

12.1 Assignment. Client shall not assign or otherwise transfer this Agreement or any of its rights and obligations under this Agreement, without the prior written consent of ICEsoft. Such consent shall not be unreasonably withheld.

12.2 Entire Agreement. This Agreement shall be deemed the entire agreement between ICEsoft and the Client. This Agreement supersedes all prior or contemporaneous representations, understandings, agreements, or communications between ICEsoft and the Client, whether written or verbal, regarding the subject matter of this Agreement.

12.3 Force Majeure. Neither ICEsoft nor its affiliates shall be liable for any delay, interruption of service or failure to perform any obligation under this Agreement where the delay, interruption or failure results from any cause

beyond ICEsoft's reasonable control.

12.4 Governing Law. The laws of the province of Alberta, Canada shall, without reference to conflict of law rules, govern this Agreement.

12.5 Dispute Resolution: Prior to proceeding to court to resolve disputes both parties agree to undertake best efforts to resolve any disputes that fail to be addressed through customer support by negotiations escalated up to ICEsoft senior management levels. In the event of continued failure to resolve the dispute both parties agree to participate in non-binding arbitration to be located in Halifax, Nova Scotia or in another mutually acceptable location utilizing a professional arbitration service agreeable to both parties.

12.6 Relationship: Both ICEsoft and the Client are independent contractors, and this Agreement will not be construed to create a partnership, joint venture, agency, or employment relationship. Neither party, nor any of their respective affiliates, is an agent of the other for any purpose or has the authority to bind the other.

12.7 Confidentiality and Publicity. Except as may be required by law, ICEsoft shall not disclose or make public any data pertaining to the Client's account or content generated by the Client associated with its use of the Voyent Alert! Service without having obtained prior written consent of the Client. This Agreement shall place no restrictions or obligations on Client regarding confidentiality. Provided this Agreement has not been terminated, ICEsoft may disclose through any form of communication medium that the Client is a commercial subscriber to the Voyent Alert! System. ICEsoft shall not ascribe any opinion or quote related to the Client's experience with the Voyent Alert! System without having secured the Clients prior written consent.

12.8 Notice: Notices may be provided by email, or mail / courier deliver to the following:

To ICEsoft	To Client
ICEsoft Technologies Holdings Ltd. 600 Crowfoot Cres. N.W. Suite 340 Calgary, AB, T3G 0B4 Phone: (403) 663 3320 Email: product.sales@icesoft.com	Village of Belledune 2471 Main St. Belledune, NB E8G 2X9 Phone: 506-522-3700 Email: info@belledune.com

12.9 No Waivers. The failure by ICEsoft to enforce any provision of this Agreement shall not constitute a present or future waiver of such provision nor limit our right to enforce such provision at a later time. All waivers by ICEsoft must be in writing to be effective.

12.10 Severability. If any portion of this Agreement is held to be invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect. Any invalid or unenforceable portions will be interpreted to effect and intent of the original portion. If such construction is not possible, the

invalid or unenforceable portion will be severed from this Agreement but the rest of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by duly authorized representatives of the parties as of the Effective Date.

Effective Date: _____

ICESOFT TECHNOLOGIES, INC.	**VILLAGE OF BELLEDUNE, NB**
By: _____ Signature	By: _____ Signature
Name: Liana Munroe	Name: _____ Print or Type
Title: Account Executive	Title: _____
	By: _____ Signature
	Name: _____ Print or Type
	Title: _____

Attachment 1:
Voyent Alert! Service Details and Fee Schedule

Client:
Village of Belledune
2471 Main St.
Belledune, NB E8G 2X9

Designated Client Contact:
Name: Brenda Cormier
Email: bcormier.belledune@gmail.com
Phone: 506-522-3700

Reference Quote Number: VCQ- Belledune 2026
Referenced Currency: $CAD

Product Description:	**Fee Schedule**
Voyent Alert! Service Subscription **Entitlements:** - All setup, training, support and features as described on Schedule 1 Product Description Sheet - Unlimited recipients for Village of Belledune based on organic registration - Unlimited mobile app and email recipient notification units sent. - Up to 40,000 combined text message and voice call recipient notification units sent. Usage over allotment is billed annually at 0.05 per unit. Usage resets to 0 upon subscription renewal. - Up to 5 Administrators included (additional can be purchased at $400.00 each per year)	$2,900.00 + tax
Subscription Period:	One Year

Additional Terms:

i. Payment Terms Net 30 days. Invoicing to occur as of Subscription Start Date.
ii. Pricing in Canadian Dollars.
iii. Additional usage fees if incurred will be billed annually at subscription anniversary.
iv. Support shall be provided as per Schedule 2: Voyent Alert! Commercial Support Terms and Conditions

Schedule 1:
Voyent Product Description

Features	
Geofencing	
Rich Alert Zone Editor	✓
Pre-defined Alert Templates	
Basic Library	✓
Customized Library	✓
Communication Channels	
Mobile App (iOS and Android)	✓
SMS/Email/Text to Voice	✓
Facebook	✓
Web Portal	✓
Exclusive Features	
Alert Scheduler	✓
Group/Team Alerting	✓
Topic Groups	✓
Recipient Response and Receipt Acknowledgement	✓
Training Environment	✓
KML/KMZ map file import	✓
3rd Party Service Integrations	✓
CAP-CP Integrations	✓
Multi-Tier Administration	✓
Rich Media Support	✓
Training and Support	
Support Hours	24/7/365
Instructor Led Online Training	✓
Emergency Concierge Service	✓
FAQ/Knowledge Base	✓
SLA Support	✓
Remote Desktop Service	✓
Phone Support	✓
Community Onboarding Collateral Kit	
Sample web page content	✓
Print-ready pdf files for mailers and one-pagers	✓
Print-ready pdf files for banners	✓
Social media images and captions	✓
Registrant YouTube Videos	✓
Registrant community Info/FAQ site	✓
Trial Period	14 Days
Return/Cancellation Policy	30 Days

Schedule 2
Voyent Alert! Commercial Support Terms and Conditions

The following shall constitute the entire and exclusive set of TERMS AND CONDITIONS under which support and services associated with the procurement a Voyent Alert! Service subscription. Applicable support shall commence as of the Service Start Date. Unless otherwise specified in the Voyent Alert! Service Details and Pricing Schedule, ICEsoft shall provide the following support services:

1. **Service Access:** ICEsoft shall make available to the Client via Internet access the most recent production version of the Voyent Alert! Service at the subscription level / feature content to which they are entitled.
2. **Service Hosting and Up Time:** ICEsoft hosts the Voyent Alert! Service on a Canadian-based Amazon Web Service platform and as such is dependent on Amazon for certain SLA parameters. ICEsoft shall use commercially reasonable efforts to ensure the Voyent Alert! Service is available for at least 99.9% of a subscription period.
3. **Scheduled Maintenance:** From time to time it shall become necessary to interrupt access to the Voyent Alert! Service in order to provide upgrades and carry out system maintenance. ICEsoft shall endeavour to keep such interruptions to a minimum and for as short a period as possible. ICEsoft shall provide five business days notice to Client for any scheduled interrupt.
4. **Support Service:** ICEsoft will use reasonable commercial efforts to remedy any programming error ("Bug") in the production version of the Service that prevent the Service from operating as intended. Bugs of a critical nature that may prevent use of the service shall be addressed as quickly as possible. Support issues of a minor nature, such as a particular user interface behaviour or a requested new feature enhancement shall be investigated and prioritized by ICEsoft and if suitable addressed in a future scheduled release at ICEsoft's sole discretion.
5. **Contacting Support:** ICEsoft shall provide the Clients holding a Basic Subscription with access to its online support portal, which will enable the Client to open support tickets and monitor resolution status. In addition, Clients subscribing to Premier Subscription packages will be provided with phone support and remote desktop sharing services to assist in resolving their support issues.
6. **Customer Responsibilities:** Customer will be requested to assist in the resolution of any reported Bug by providing information on the conditions and steps required in order to recreate the Bug(s).
7. **Support Limitations:** Client acknowledges and understands that no software is perfect or error free and that despite ICEsoft's commercially reasonable efforts ICEsoft may be unable to provide answers or resolve the Customers request for support services.

The above shall constitute the entire and exclusive set of terms and conditions under which support and maintenance shall be provided.

VOYENTALERT!

STAY INFORMED

KEEP YOUR CITIZENS UP-TO-DATE & ENGAGED

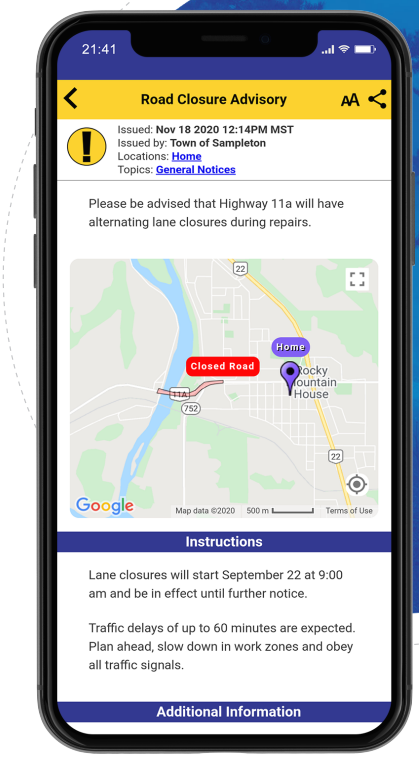
CRITICAL INCIDENTS, EMERGENCY ALERTS, PUBLIC NOTICES, DAY-TO-DAY COMMUNITY NOTIFICATIONS

When critical incidents occur or community notification is required, how do you communicate relevant information to your citizens?

Voyent Alert! can help provide personalized and engaging information to the people you are trying to reach when it matters most.

Designed to meet the unique needs of your community, Voyent Alert's! multipurpose nature allows you to send critical event notifications as well as everyday communications with one application, eliminating the need to subscribe to multiple services.

- **Easy To Use**
- **Saves You Time**
- **Personalized**
- **Affordable**
- **Reliable**
- **Targeted**



REAL LIFE **SCENARIOS**



- **Wildfire Warnings**
- **Flood Evacuation**
- **Man-Made Critical Incidents/Shootings**



- **Public Work Notices**
- **Road Closures & Construction**
- **Boil Water Orders**



- **Garbage Collection Reminders**
- **Snow Removal**
- **Digital Council Meetings**
- **Trail Closures & Park Policies**

ASSISTANCE WITH

COMMUNITY REGISTRATION

Together we will help you launch in your community. We help increase user adoption by offering customized, press-ready artwork with your logo and geographical location in mind, such as:

- **Sample Web & Social Media Content**
- **Banners**
- **Posters**
- **One-Pagers**
- **Mailers**

FEATURES THAT **MATTER**



ENRICHED MEDIA **ALERTS**

Visually engaging and personalized alerts provide more context to your citizens in less time. Easily include images, documents, and map directions relative to them.



ADVANCED **GEOFENCING**

Easily define a precise region to notify. Whether it is one street or many, only the impacted residents are notified. You have greater control over the targeting of your message.



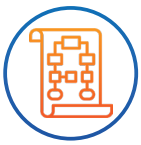
TWO-WAY **COMMUNICATION**

Receive status updates or responses from citizens and/or emergency responders to gain real time insights and make quicker, more informed decisions.



TIME **SAVING**

Increase your productivity with relevant notifications that are sent to the correct people at the right time. Schedule notifications ahead of time and save yourself the trouble.



TEMPLATES TO **REDUCE ERRORS**

Pre-designed templates suited to your community help you get information out fast without errors. Simply fill in placeholders and send.



GROUP & TEAM **FUNCTIONALITY**

Communicate efficiently to the right people in your organization: Public works, recreation, emergency management, search and rescue, and maintenance personnel.



MOBILE **ADMINISTRATION**

Send out notifications and receive updates on the go. When a critical incident occurs, you may not have access to your office, but will have access to Voyent Alert!



CUSTOMIZATION **& SUPPORT**

Your account, your way. We will help create templates for situations unique to your community and support you 24/7/365.



MULTI-CHANNEL **DELIVERY**

Send relevant notifications to your citizens where they want to receive it.

OTHER WAYS WE HELP

TRAINING, SUPPORT & COMPLIANCE

Located in Canada, our support team provides the online training and support for your organization. Anybody can be easily trained on the service.

A dedicated training environment and online knowledge base is provided to your team to ensure they can easily send out an alert or review our online reference material, tutorials and videos.

Our support team is available 24/7/365.

As a Canadian company we are compliant with both federal and provincial privacy legislation.



CALL
1-877-263-3822



LEARN
voyent-alert.com


VOYENTALERT!
SMART COMMUNICATIONS FOR CONNECTED COMMUNITIES



BY ICESOFT

BASED IN CANADA

Established & located in Calgary.

STRONG HISTORY

24 years in the software industry.

Voyent Alert launched in 2017

COMMUNICATION **CHALLENGES?**

- Time and Resources?
- Cost?
- Gaps in coverage?
- Not satisfied with existing system?
- No reliable system in place?



NOTIFICATION **REQUIREMENTS?**

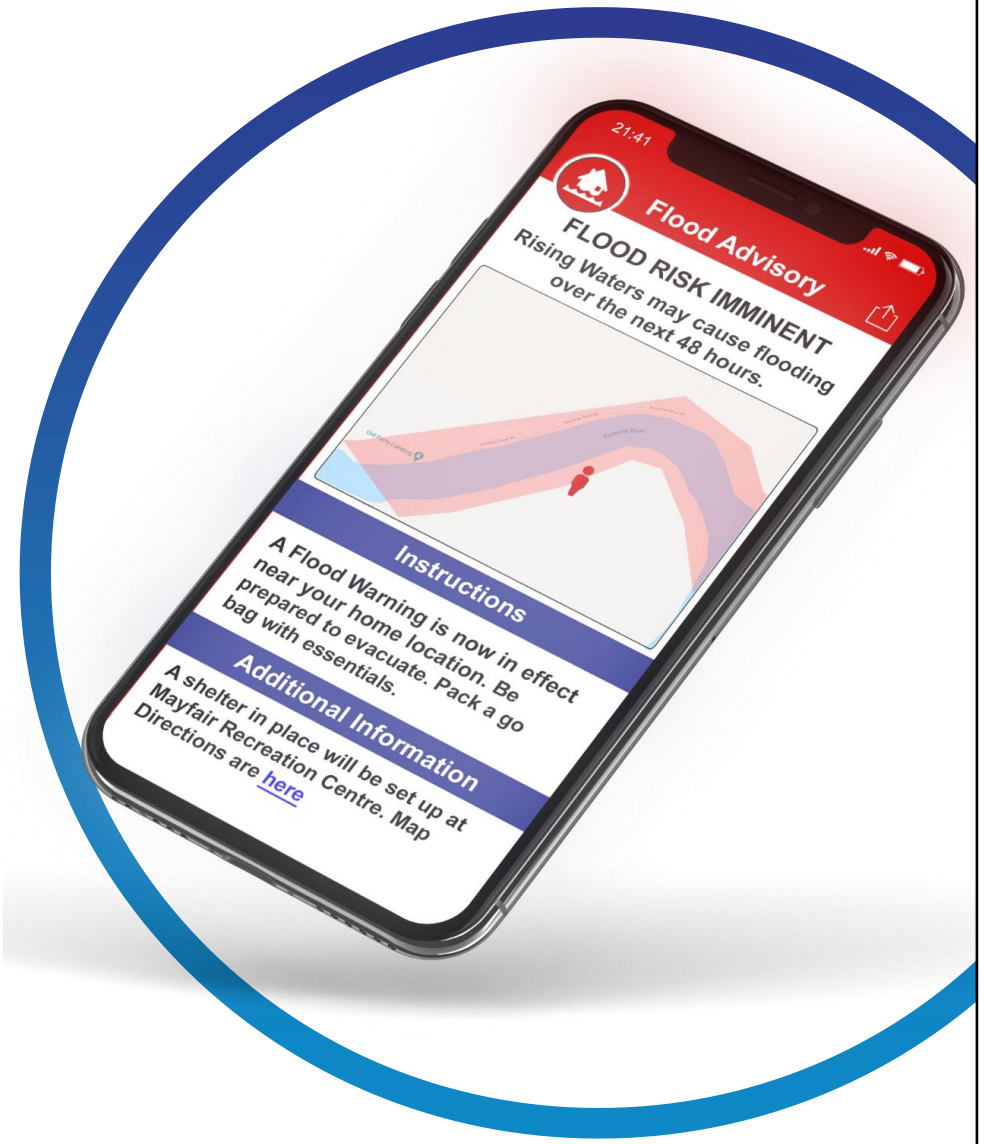
- Emergency Alerts
- Road Closures
- Boil Water Orders/ Water Access
- Day to Day Communications
- Public Notices



VOYENTALERT!

ABOUT **VOYENT**

- Voyent Alert! is a Multi-Purpose Notification Service.
- Used for **BOTH** Emergency as well as Day-to-Day communications
- Focused on communities.



VOYENTALERT!

CRITICAL INCIDENT ALERTING **LIFECYCLE**



FIRE



BIO**HAZARD**



GAS **LEAK**



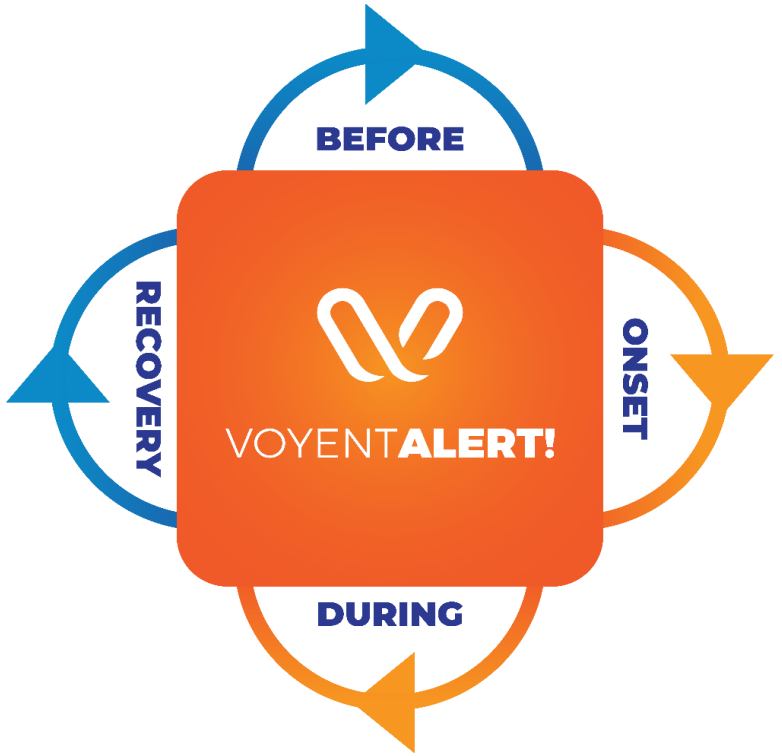
SEVERE **WEATHER**



FLOOD



Violent Incident



VOYENTALERT!

DAY TO **DAY**

ROAD **CLOSURE**

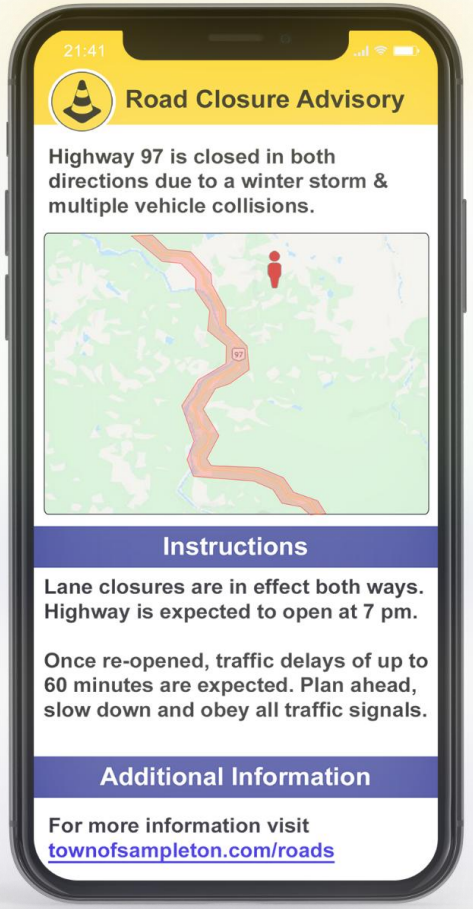
FIRE **BAN**

FACILITY **CLOSURE**

WATER **ADVISORY**

Public **Notice**

CRIME **WATCH**



VOYENT**ALERT!**

MULTI-CHANNEL **DELIVERY**



MOBILE **APP**

SMS / **TEXT**

EMAIL

VOICE TO **LANDLINE**

FACEBOOK

Alerts on app can be shared to a contact list.

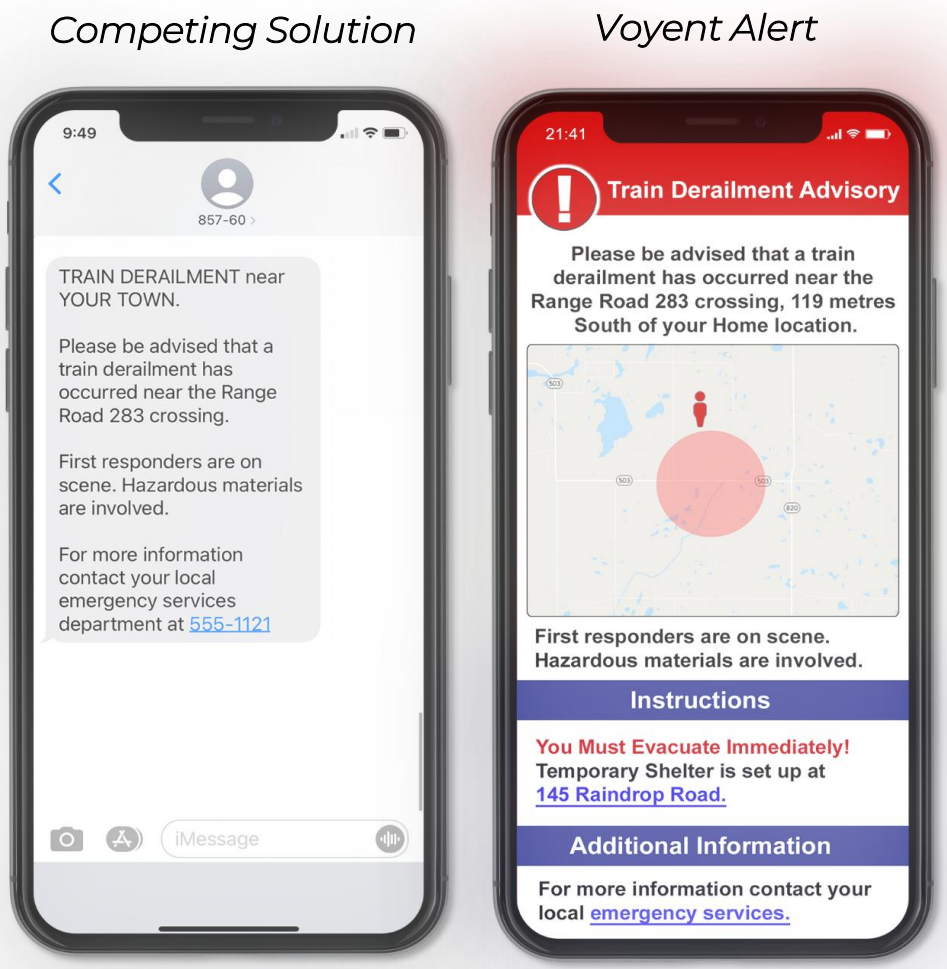
VOYENTALERT!

OUR **DIFFERENCE**

Targeted, Personalized & **ENRICHED**

BEYOND THE TRADITIONAL

TEXT BASED OFFERING



PRIVATE & **SECURE**

ANONYMOUS **REGISTRATION**

2 FACTOR **AUTHENTICATION**

FEDERAL & **PROVINCIAL COMPLIANT**

PIPEDA **COMPLIANT**

Personal Information Protection and Electronic Documents Act

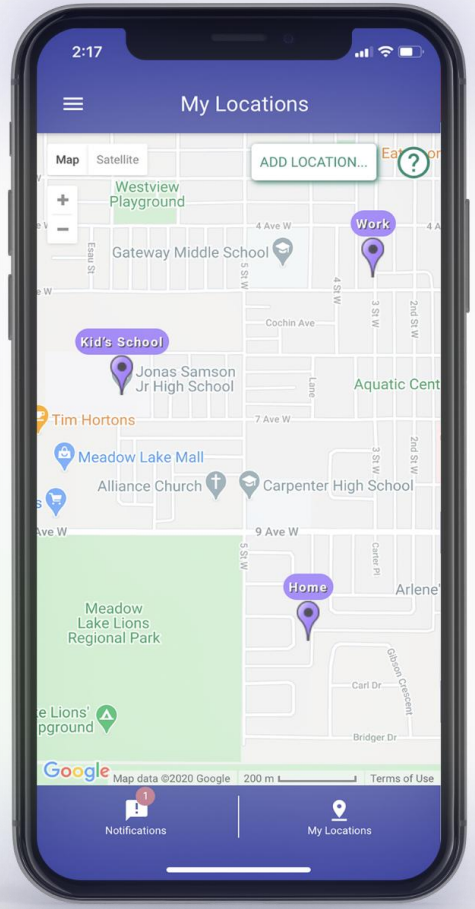


USER **FRIENDLY**

MULTIPLE **USER LOCATIONS**

TOPIC **GROUPS**

CUSTOM **CALLER ID**



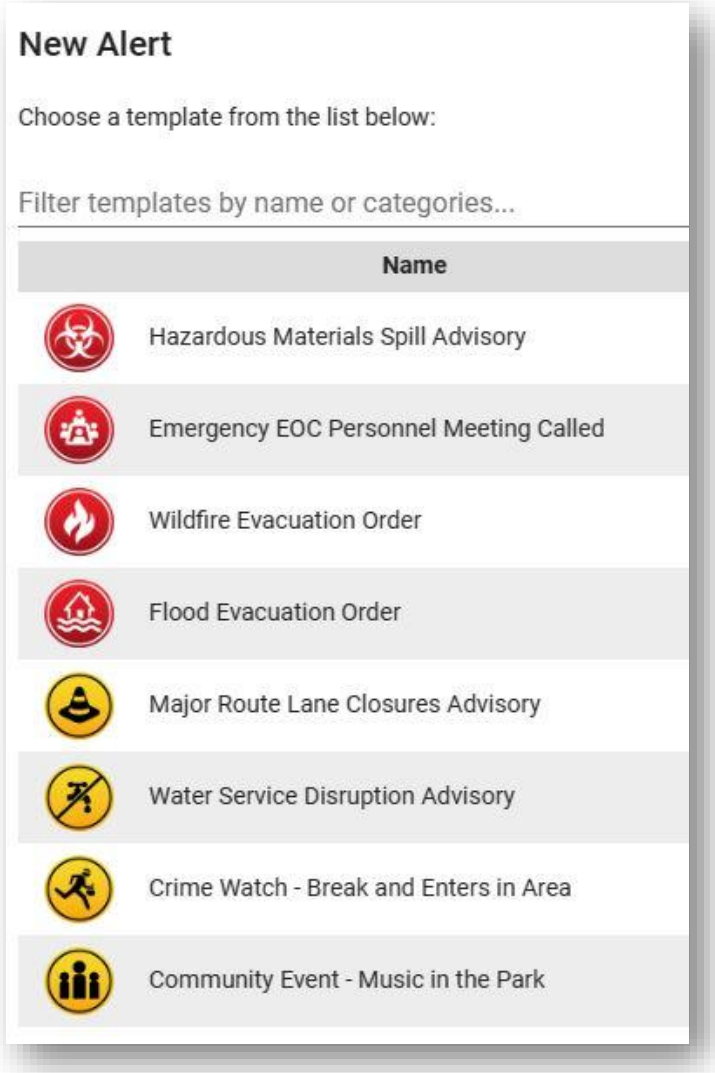
EASY **POINT & CLICK INTERFACE**

WEB **BASED**

- Run from any computer, anywhere
- No Programming Required
- No Software to Maintain

INCLUDES **TEMPLATES**

- Pre-made & customizable templates



Extensive **Features**



TRAINING **ENVIRONMENT**



REPORTING& **ANALYTICS**



MANAGE **RECIPIENTS**



ADVANCED **GEOFENCING**



VOICE **RECORDING**



MOBILE **ADMIN**

RECIPIENT **GROUPS**

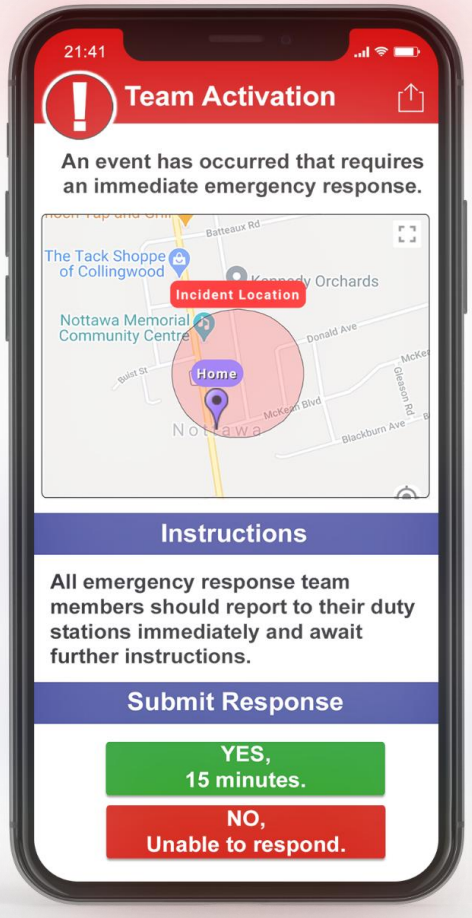
INTERNAL **TEAM COMMUNICATIONS**

- Public Works Personnel
- Recreation Personnel
- EOC Personnel
- Team Recall

RECIPIENT **RESPONSE**

USER QUERY & **ACKNOWLEDGE**

- Pose Queries / View Response
- Read Receipt / Reporting
- Lone Worker Check in



VOYENTALERT!

RICH **MEDIA**

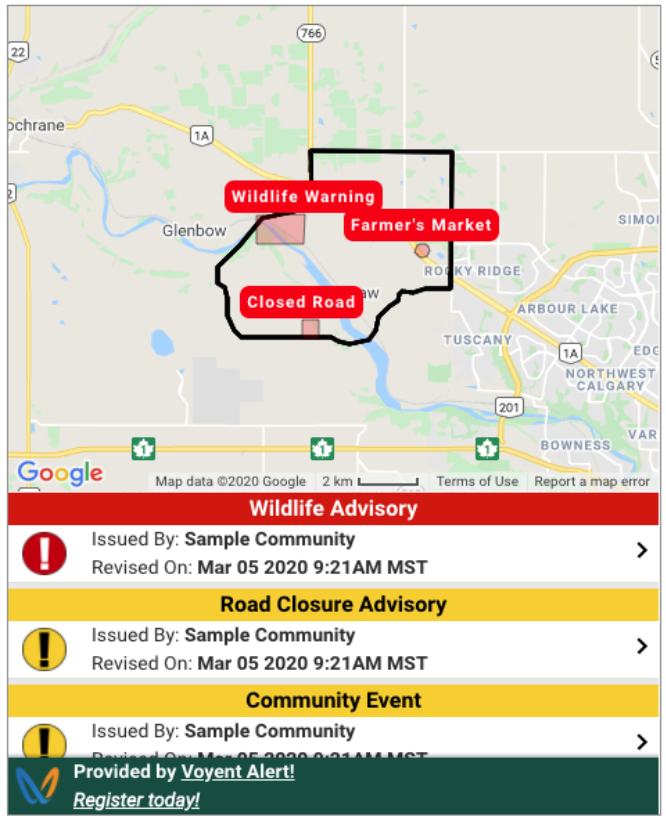
Attach photos and PDFs to provide more interest and context.

USE **CASES**

- Formal notifications
- Community / Rural crime watch
- Community Events Marketing



VOYENTALERT!



PUBLIC **PORTAL**

Anyone can view a summary of real time alerts on your public facing website.

Viewers may also click “Register Today”. Utilize this feature to drive registration in your community.

VOYENTALERT!

3rd PARTY SYSTEMS **INTEGRATION**

Import from 3rd Party Sources

- Tsunami, NTWC, Provincial / Federal Alerts etc.
- Optionally re-broadcast to Admins only or General Public
- CAP-CP Export available



ADMINISTRATIVE **SUPPORT**



LOCAL & **CANADIAN**



24/7/365 **ALWAYS ON**



EMERGENCY CONCIERGE **SERVICE**

Applications and data hosted on Canadian AWS servers

VOYENTALERT!

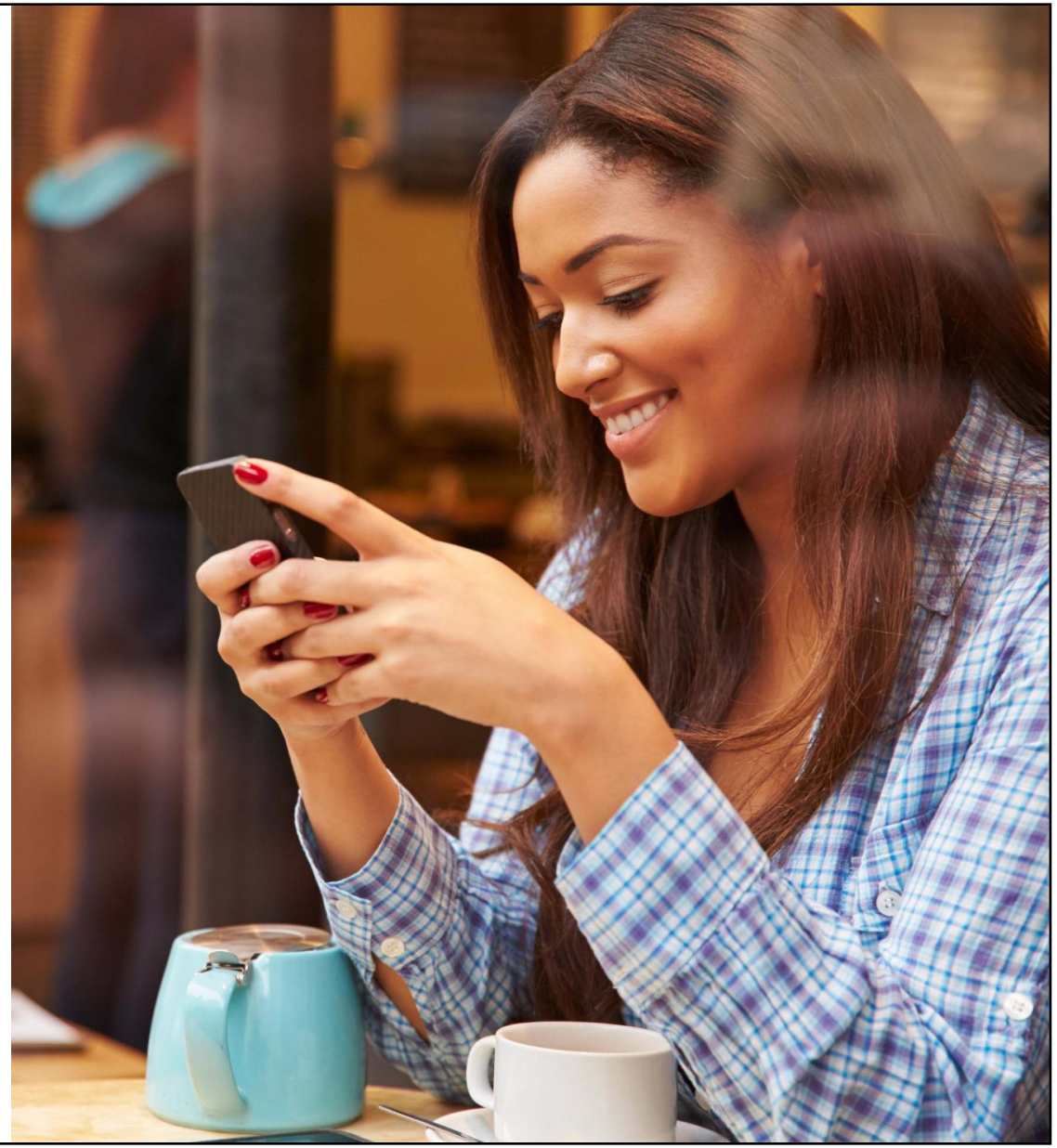
COMMUNITY **SUPPORT**

EASY POINT & CLICK **SUPPORT PAGE**

- How to Register & Login
- What to Expect
- Online Videos

SEARCHABLE **FAQ**

ASK A **QUESTION**



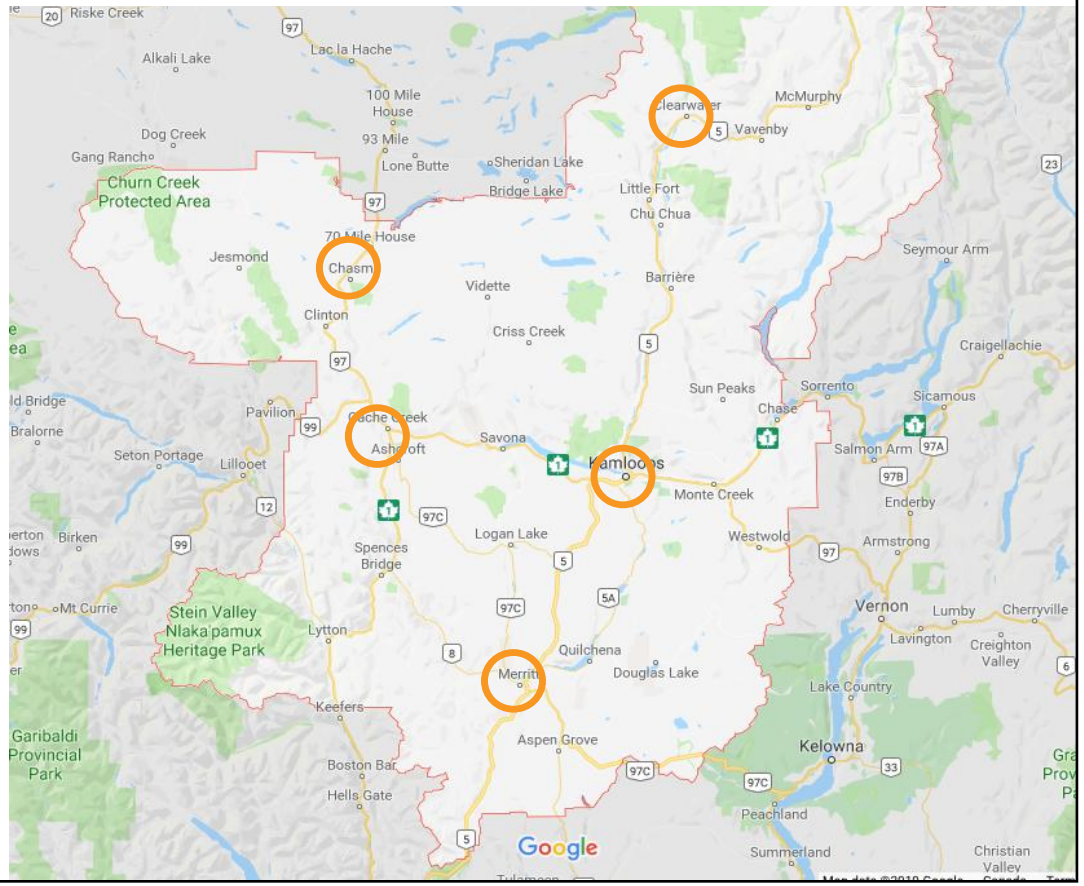
ROLLOUT **KIT**

- ONLINE **VIDEOS**
- WEB **CONTENT**
- CUSTOM **ART**
- SOCIAL **MEDIA**
- USER **FAQ**

VOYENTALERT!

MULTI-REGION **SUPPORT**

Registrants can receive in app alerts from any Voyent Alert covered community.



450+ COMMUNITIES **ACROSS CANADA**

CITY OF **EDMUNSTON, NB**

CITY OF **FREDERICTON, NB**

CITY OF **BATHURST, NB**

CITY OF **MIRAMICHI, NB**

TOWN OF **GRAND BAY-WESTFIELD, NB**

TOWN OF **TANTRAMAR, NB**

TOWN OF **OROMOCTO, NB**

TOWN OF **CHAMPDORE, NB**

TOWN OF **GRAND-BOUCTOUCHE, NB**

TOWN OF **BEAUSOLEIL, NB**

TOWN OF **BEAURIVAGE, NB**

TOWN OF **SUSSEX, NB**

TOWN OF **SAINT ANDREWS, NB**

TOWN OF **BERWICK, NB**

VILLAGE OF **FIVE RIVERS, NB**

VILLAGE OF **FUNDY ALBERT, NB**

WESTERN NB **SERVICE COMMISSION, NB**

KENT REGIONAL **SERVICE COMMISSION, NB**



VILLAGE OF **GRAND MANAN, NB**

VILLAGE OF **ARCADIA, NB**

VILLAGE OF **VALLEY WATERS, NB**

VILLAGE OF **NEW MARYLAND, NB**

RURAL COMMUNITY OF **NACKAWIC-MILLVILLE, NB**

RURAL COMMUNITY OF **BUTTERNUT VALLEY, NB**

RURAL COMMUNITY OF **CENTRAL YORK, NB**

RURAL COMMUNITY OF **HARVEY, NB**

RURAL COMMUNITY OF **HANWELL, NB**

RURAL COMMUNITY OF **SUNBURY-YORK SOUTH, NB**

RURAL COMMUNITY OF **FUNDY SHORES, NB**

RURAL COMMUNITY OF **STRAIT SHORES, NB**

RURAL COMMUNITY OF **MAPLE HILLS, NB**

MUNICIPALITY OF **GRAND LAKE, NB**

MUNICIPALITY OF **EAST CHARLOTTE, NB**

MUNICIPALITY OF **ALNWICK, NB**

FREE **TRIAL**

14 DAY FREE INTERNAL ON TRAINING ENVIRONMENT



VOYENTALERT!

THANK **YOU**

Suite 340, 600 Crowfoot Cres. NW
Calgary, AB, Canada
T3G 0B4

1-877-263-3822 x330

liana.munroe@icesoft.com



New Nouveau Brunswick
CANADA

Five-Year Capital Investment Plan for the GTF Administrative Agreement

Belledune
REVISED (2026)

2014 – 2018

INTRODUCTION

The *Village* of **Belledune** has prepared a revised five-year Capital Investment Plan for the years 2014 – 2018 respecting the Gas Tax Fund (GTF) administrative agreement. Included are descriptions, cost estimates and financing for each selected project. Each project will contribute towards achieving the following program benefits:

a) Beneficial impacts on communities of completed eligible projects;
b) Enhanced impact of GTF as a predictable source of funding including incrementality; and,
c) Progress made on improving Local Government planning and asset management.

CAPITAL INVESTMENT PLAN CONTENT

The capital investment plan for the GTF administrative agreement includes the following:

1. Certified copy of the resolution from Council adopting the five-year Capital Investment Plan for the GTF Agreement of the municipality

2. Project name, category, description, expected outcomes, proposed indicators for each tangible capital asset project. Also indicate if an Environmental Impact Assessment (EIA) and a tender are required for each project.

3. Five-Year Capital Budget Summary (Excel spreadsheet)

FIVE-YEAR CAPITAL INVESTMENT PLAN

FOR THE GTF ADMINISTRATIVE AGREEMENT

Belledune
REVISED (2026)

2014- 2018

RESOLUTION

Moved by Councillor, _____ and Seconded by Councillor, _____ *that the document entitled Village of Belledune Revised (2026) Five-Year Capital Investment Plan –for the GTF Administrative Agreement 2014-2018 be adopted*

Motion Carried

I certify that the above resolution of the council of Belledune was adopted while in *regular session _____, 2026*

(SEAL)

_____
CLERK
MUNICIPALITY OF Belledune

PROJECTS

1) Jacquet River Campground Retrofit

Project Category:
Recreational Infrastructure

Project Description:
Jacquet River Campground Retrofit of all water, electrical and sewage systems, followed by restoring the campground to a useable state including re-sodding the entire campground. This will ensure that there is a better root hold in the turf in the spring and summer, preventing erosion of the soil after restoration. Right now, the waterline that service the campsites is such in a bad shape that there is lot of leakage and low pressure. The campsites are not serviced with a sewer line; campers need to go drop their sewage at a drop which cause a lot of spillage into the environment and the electric service is so bad to the campsites because of power loss in the line due to the age of the power line

EIA Required ☐ Tender Required ☒

Expected Outcome:
1. Less water loss or leakage. Better sustained water pressure over long distances.
2. Less spillage of human waste from manual emptying of trailer tanks.
3. More efficient delivery of electricity and less power loss over distance.

Proposed indicator(s):
For the water line: The length, diameter and type of pipe will be reported once the project is completed.
For the sewer line: The length, diameter and type of pipe will be reported once the project is completed as well as the number of existing campsites offering the sewer service.
For the power lines: The kWh will be reported a year prior and a year after project completion.

Year	GTF Contribution	Total Cost
2014	$12,588	$12,588
2015		
2016		
2017		
2018		

2) Village of Belledune Waste Recycling Program

Project Category:
Solid waste

Project Description:
This application seeks to get funding for the recycle waste carts needed to differentiate recycled material for normal waste. These blue carts on wheels at cost to the solid waste commission are $70 including HST. According to the solid waste commission we will need 811 carts at a cost of $56,770. The bins will remain owned by the Village of Belledune as per provincial requirement.

EIA Required ☐ Tender Required ☐

Expected Outcome:
The separation at source of recyclable waste materials for pick up an disposal.

Proposed indicator(s):
The tonnage will be reported one year prior and one year after the implementation of the program.

Year	GTF Contribution	Total Cost
2014	$48,437	$48,437
2015		
2016		
2017		
2018		

3) Acquisition and Populating of Capital Asset Management System

Project Category:
Capacity building

Project Description:
As a result of Gas Tax Federal / Provincial Agreement requirements, it is necessary for each municipality to put a capital asset management plan in place. This requires, populating the data base and a workable system to maintain the plan going forward.

EIA Required ☐ Tender Required ☐

Expected Outcome:
The system will accurately track the value of municipal capital assets by depreciating assets over time and calculation of future repair / replacement cost. It will provide information for better planning, decisions, accountability and transparency. This plan will be an effective tool for managing the municipalities' infrastructure (including condition, risk assessment and lifecycle)

Proposed indicator(s):
A Copy of the Capital Asset management Plan will be sent out to province once completed.

Year	GTF Contribution	Total Cost
2014		
2015		
2016		
2017		
2018		
2019	$14,014	$33,557
2020	$3,129	$3,129
2021		
2022		
2023		
2024		
2025	$30,000	$49,871

4) <u>Replacement of HVAC System – Belledune Recreation Center</u>

Project Category:
Community Energy System

Project Description:
Upgrade of existing HVAC units to more cost efficient, energy effective units.

EIA Required ☐ Tender Required ☒

Expected Outcome:
Better performance, more even heat and cooling, better reliability, better user comfort.

Proposed indicator(s):
For the power usage the KWh will be reported a year prior and a year after project completion.

Year	GTF Contribution	Total Cost
2014		
2015		
2016		
2017		
2018		
2019		
2020	$3,128	$3,128
2021	$1,000	$1,000
2022		
2023		
2024		
2025	$57,415	$57,415

5) Replacement of Current Windows with Energy Efficient Windows

Project Category:
Community Energy System

Project Description:
In the former municipal facility, it is now being utilized by the Public Works Department and Fire Department (2330 Main St) to expand their working area to accommodate their needs. The works being done through Gas Tax will be to change windows to have better energy efficiency.

EIA Required ☐ Tender Required ☐

Expected Outcome:
Better performance and more energy efficient windows in the structure will reduce heat lost and lower energy costs.

Proposed indicator(s):
For the power usage the KWh will be reported a year prior and a year after project completion.

Year	GTF Contribution	Total Cost
2014		
2015		
2016		
2017		
2018		
2019		
2020		
2021		
2022		
2023		
2024	$6,756	$6,756
2025	-$694	-$694

6) Municipal Building Retrofit – Former School

Project Category:
Capacity building

Project Description:
Retrofit a municipal owned building (former school) to relocate new municipal facility and to provide community usage space and rental space. The Gas Tax fund will be for the Community component of the building retrofit to the estimated amount of $354.000.

EIA Required ☐ Tender Required ☒

Expected Outcome:
Provide the necessary additional space to accommodate needs for community services (recreation, social and health). The community (youth to elders) will have some dedicated space to allow for development of Healthy active living /social program.

Proposed indicator(s):
The number of new facilities will be reported on when project is complete.
The number of citizens who will benefit from such an infrastructure will be reported on once the project is complete

Year	GTF Contribution	Total Cost
2014		
2015		
2016		
2017		
2018	$328,735	$3,982,449
2019		$193,173
2020		
2021		

7) Curry Drive Storm System Installation

Project Category:
Local Roads and Bridges

Project Description:
Design and construction of a new storm sewer system along Curry Drive. This initiative is in response to ongoing flooding issues reported by residents, and the discovery of a dilapidated storm sewer. The project involves the installation of a new pipe to divert water away from residents.

EIA Required ☐ Tender Required ☒

Expected Outcome:
Installation of infrastructure that will divert rain and surface water away from problematic flooding area, and towards properly designed ditching offtakes.

Proposed indicator(s):
The number of citizens who will benefit from such an infrastructure will be reported on once the project is complete.

Year	GTF Contribution	Total Cost
2014		
2015		
2016		
2017		
2018		
2019		
2020		
2021		
2022		
2023		
2024		
2025		
2026	$99,567	$260,786

Capital Investment Plan for the GTF Administrative Agreement

Five-year Capital Budget Summary (See attached Excel Spread Sheet)

MUNICIPALITY OF BELLEDUNE

FIVE-YEAR CAPITAL BUDGET SUMMARY

PROJECT NAMES	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Jacquet River Campground	$12,588													$12,588
Waste Recycle Program	$48,437													$48,437
Capital Asset Management Plan						$33,557	$3,129					$49,871		$86,557
HVAC System							$3,128	$1,000				$57,415		$61,543
Replacement Windows/Energy Efficiency											$6,756	$694		$6,062
Municipal Building Retrofit – Former School					$3,982,449	$193,173								$4,175,622
Curry Drive Storm System Installation													$99,567	$99,567
Total Capital Expenditures	**$61,025**	**$0**	**$0**	**$0**	**$3,982,449**	**$226,730**	**$6,257**	**$1,000**	**$0**	**$0**	**$6,756**	**$106,592**	**$99,567**	**$4,490,376**
SOURCE OF FUNDS														
GTF Agreement 2014-2018	$103,776	$103,776	$108,964	$110,288	$328,735	$0	$0	$0	$0	$0	$0	$0	$0	$755,539
2005-2009 GTF Agreement Balance														$0
2010-2013 GTF Agreement Balance	$63,115													$63,115
GTF Bank Account	$105,866	$103,776	$108,964	$110,288	$214,580	$14,014	$6,257	$1,000			$6,756	$86,721	$99,566	$0
Interim Financing														$0
Capital Reserve Fund					$1,500,000									$1,500,000
Operating Fund					$477,477									$477,477
Long Term Borrowing					$1,461,657	$193,173								$1,654,830
Others (specify) FCM Grant						$19,543								$19,543
Other (specify) Interest GTF fund												$19,871		$0
Other (specify) Capital Renewal Fund														$0
Total Sources of Funds	**$61,025**	**$0**	**$0**	**$0**	**$3,982,449**	**$226,730**	**$6,257**	**$1,000**	**$0**	**$0**	**$6,756**	**$106,592**	**$99,566**	**$4,490,375**

New Nouveau Brunswick
CANADA

BELLEDUNE

Five-Year Capital Investment Plan for the GTF Administrative Agreement

Revised (2026)

2019 – 2023

Department of Environment and Local Government

INTRODUCTION

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3. Five-Year Capital Budget Summary (Excel spreadsheet)

BELLEDUNE

FIVE-YEAR CAPITAL INVESTMENT PLAN

FOR THE GTF ADMINISTRATIVE AGREEMENT

2019- 2023

RESOLUTION

M _____ Moved by Councillor, _____ and seconded by Councillor, _____ "that the document entitled *Belledune Revised (2026) Five-Year Capital Investment Plan for the GTF Administrative Agreement 2019-2023* be adopted".

Motion Carried

I certify that the above resolution of the council of Belledune was adopted while in *regular* session _____.

(SEAL)

_____
CLERK
MUNICIPALITY OF Belledune

PROJECTS

1) Street Extension- Restigouche Road

Project Category:
Local roads and bridges

Project Description:
Extend street in the municipal industrial park (Restigouche Road) to provide access and services to property sold by the municipality in 2020 for business development and to other properties for sale.

EIA Required ☐ Tender Required ☑

Expected Outcome:
The extension of the street will give access and services to the company who purchased property in 2020 to develop their business which will increase the municipalities' tax base and create employment opportunities. It will also create similar outcomes as other municipal properties will more accessible to sell to other businesses.

Proposed indicator(s):
The length of the street extension will be reported once the project is completed.

Year	GTF Contribution	Total Cost
2019		
2020		
2021	$199,189	$575,274
2022		
2023		

2) Water Treatment Facility Piping Upgrade

Project Category:
Drinking Water

Project Description:
Replacement of the existing raw water carbon steel piping inside the existing potable water treatment plant. The piping replacement project would also include the installation of new valves, and replaces the dilapidated infrastructure that supplies potable water to Chaleur Drive Subdivision, approximately 29 homes.

EIA Required ☐ Tender Required ☑

Expected Outcome:
Replacement of deteriorated raw water piping and associated valves will improve the reliability and operational efficiency of the potable water treatment facility, reduce the risk of leaks and infrastructure failure, and help ensure the continued delivery of safe and reliable drinking water to approximately 29 households in the Chaleur Drive Subdivision.

Proposed indicator(s):
- Completion of the replacement of existing raw water piping and associated valves.
- 29 households benefiting from improved water treatment infrastructure.

Year	GTF Contribution	Total Cost
2019		
2020		
2021		
2022		
2023		
2024		
2025		
2026	$60,000	$70,380
2027		

3) Street Resurfacing- Roherty Road

Project Category:
Local roads and bridges

Project Description:
Asphalt some municipal gravel roads to meet Municipal streets standards (Roherty Road).

EIA Required ☐ Tender Required ☑

Expected Outcome: Resurfacing of Roherty Road will improve road conditions, enhance driving safety and comfort, and provide a more durable and reliable municipal transportation route towards potential tourism locations in Belledune. The project will also reduce ongoing maintenance requirements associated with deteriorating gravel road surfaces and improve the overall condition of municipal road infrastructure.

Proposed indicator(s):

- 700 meters of Roherty Road upgraded.
- Completion of asphalt resurfacing in accordance with applicable municipal street standards.
- Improved road surface conditions and reduced need for routine gravel road maintenance.

Year	GTF Contribution	Total Cost
2019		
2020		
2021		
2022		
2023	$100,000	$195,629

4) Addition of Street Shoulders

Project Category:
Local roads and bridges

Project Description:
Widening the shoulder of the streets to permit pedestrian safer walking and cycling areas.

EIA Required ☐ Tender Required ☑

Expected Outcome:
The addition and widening of municipal street shoulders will provide improved space for pedestrians and cyclists, creating safer conditions for residents and other road users. The improvements will enhance accessibility, encourage active transportation, and provide a safer separation between vehicular traffic and individuals walking or cycling along municipal streets.

Proposed indicator(s):
- 560 meters of Main Street shoulders constructed or widened.
- Completion of shoulder improvements in accordance with applicable municipal street standards.
- Increased availability of designated roadside space for pedestrian and cycling use.

Year	GTF Contribution	Total Cost
2019		
2020		
2021		
2022		
2023		
2024		
2025		
2026	$361,104	$376,000
2027		
2028		

Five-Year Capital Budget Summary (See attached Excel Spread Sheet)

Village of Belledune

FIVE-YEAR CAPITAL BUDGET SUMMARY

PROJECT NAMES	2019	2020	2021	2022	2023	2024	2025	2026	Total
Street Extension - Restigouche Road			$575,274						$575,274
Water Treatment Facility Piping Upgrade								$70,380	$70,380
Street Resurfacing - Roherty Road					$195,629				$195,629
Addition of Street Shoulders								$376,000	$376,000
									$0
Total Capital Expenditures	**$0**	**$0**	**$575,274**	**$0**	**$195,629**	**$0**	**$0**	**$446,380**	**$1,217,283**
SOURCE OF FUNDS									
2018 Top Up		$115,329	$98,982						$214,311
GTF Agreement 2019-2023	$97,646	$97,646	$100,206	$102,084	$106,522				$504,104
GTF Bank Account	$97,646	$212,975		$102,084	$6,522			$419,227	$0
Interim Financing									$0
Capital Reserve Fund									$0
Operating Fund					$95,629				$95,629
Long Term Borrowing								$27,153	$27,153
Others (specify) **ACOA** and RDC			$376,086						$376,086
Others (specify)									$0
Total Sources of Funds	**$0**	**$0**	**$575,274**	**$0**	**$195,629**	**$0**	**$0**	**$446,380**	**$1,217,283**

What? Public Meeting

Why? Budget 2027 Presentation

How? Public Meeting

Who? Council & Staff

When? December

Where? Belledune Rec Centre

VILLAGE OF BELLEDUNE

COUNCIL AGENDA ITEM FORM

SUBMITTED BY: **Mayor Mario LaPointe**

FOR REGULAR MEETING: Yes **X** No_____ MEETING DATE: **November 25, 2026**

SUBJECT: (Description of Issue): **Announcement of the 2027 Budget Presentation Meeting for the General Public.**

ACTION REQUESTED: **Set meeting time and date for the Public Meeting to present the 2027 Budget.**

POLICY IMPLICATIONS: **nil**

FINANCIAL IMPLICATIONS: **?**

Request received the **November 18, 2026**

Request received from **Mayor Mario LaPointe**

Date: **November 18, 2026** Sign Mario LaPointe

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What?	Report
Why?	Supports municipal planning
How?	Training
Who?	Council-Administration
When?	November 2026
Where?	Online and In Person Fredericton

VILLAGE OF BELLEDUNE
COUNCIL AGENDA ITEM FORM

SUBMITTE BY: **Councillor Brenda Cormier**

FOR: **Regular Meeting** Yes **X** No____ MEETING DATE: **November 25, 2026**

SUBJECT: (Description of Issue): **Training Online and In Person (Fredericton)**

ACTION REQUESTED: (Proposed motion) **No Motion Required**

BACKGROUND:
Introduction to Sustainable Infrastructure Practices by New Brunswick Infrastructure Institute

I recently completed the Introduction to Sustainable Infrastructure Practices course through the New Brunswick Infrastructure Institute (NBII). The program focuses on helping municipalities build infrastructure that is cost-effective, fair, and ready for severe weather.

The training covered five core areas for municipal decision-making:

- **Asset Management.** Planning for the full lifecycle of municipal assets such as roads, buildings, and water systems to avoid costly emergency repairs and keeps services reliable.
- **Climate Adaptation.** Infrastructure must be built and upgraded to handle future weather risks, such as severe storms, flooding, and coastal erosion and consideration of the impacted vulnerable populations in you communities
- **Community Equity.** Capital projects should take into consideration all residents, ensuring accessible and fair service delivery across the community again knowing who your most vulnerable populations are.
- **First Nations Engagement.** For projects that may impact neighbouring First Nations or may be of First Nations interest, early and respectful collaboration should be incorporated into the planning at the forefront and may even lead to partnerships.
- **Governance Roles.** Part of Council strategic direction and policies should be to establish service levels and risk tolerance and allow municipal staff to handle technical execution and daily operations.

My final take away is that this training gave me a much broader perspective on what and why Asset Management coupled with Sustainable Infrastructure Practices can lead to better decisions for service delivery. It is more than having a list of Assets with end of use timelines and maintenance and replacement costs. In is a way of determining the best time to take action on maintenance, repairs and replacement in conjunction with risks analysis and who is impacted the most. Determining levels of services, the cost and what the citizens can and are willing to pay. Incorporated within that process, communication between all parties, including the citizens.

I believe Council, Administration and Employees could benefit from additional education on Sustainable Infrastructure Practices, how it could be applied in Belledune, would Council be interested in adopting these practices in the strategic, municipal and other plans and what resources would it take to get there.

POLICY IMPLICATIONS: **No policy**

FINANCIAL IMPLICATIONS **Registration Free – Cost of Travel to Fredericton (Mileage only no other expenses)**

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