



VILLAGE OF BELLEDUNE

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May 17, 2023

Job Posting Summer Day Camp Supervisor

The Village of Belledune is currently seeking a responsible, highly organized adult with strong leadership skills to fill a temporary position within our Recreation & Wellness Team. Reporting to the Recreation & Wellness Coordinator, this position offers a great opportunity for a person in the community to contribute to youth activity while helping to further develop our Wellness programs. The successful candidate will act as a Supervisor for a 7 week term, overseeing 2 summer students who will gain experience as camp counsellors for the municipal Summer Day Camp program. Work dates will be from July 4, 2023 through to August 18, 2023, Monday to Friday from 8:00am to 4:00pm.

The successful candidate will require Vulnerable Sector checks to be done, and will require additional training (CPR, First Aid, High Five training, etc.), to be provided by the municipality if not already obtained.

If you feel that your leadership skills, communication skills and proven coordination capabilities would be a good fit for this position, we encourage you to send your resume by email to info@belledune.com, or to deliver your resume in person at the Belledune Municipal Office, located at 2471 Main St. The Municipal Office is open Monday to Friday, 8:00am to 4:00pm, closed from 12:00pm to 1:00pm.

Hand delivered resumes should be in a sealed envelope, and addressed to:

Village of Belledune
Attention: Recreation & Wellness Coordinator
Competition: **Summer Day Camp Supervisor**

Electronic submittals should have "Competition: Summer Day Camp Supervisor" in the subject line.

A job description for this position is available for pickup at the municipal office, or can be provided via email by request to info@belledune.com.

The deadline for applications is **Friday, June 16, 2023 at 3:00pm**. We thank all applicants who apply, however only those selected for an interview will be contacted.