



**Village of Belledune
Regular Council Meeting
August 17, 2026**

Time: 7:00 PM
Place: Belledune Council Chambers
Deputy Mayor, Cynthia Robinson
Councillor, Ron Bourque
Present: Councillor, Dawn Hickey
Councillor, Brenda Cormier
Councillor, James Carrier
Mayor, Mario LaPointe
Absent:
Late:
Staff Present: Clerk Treasurer, Angela Buckle
Staff Absent: Chief Administrative Officer, Landon Lee
Staff Late:

Call to Order & Welcome

- Acknowledgement of "Treaties of Peace and Friendship"
- Reaffirm Oath of Office
- Moment of Reflection

Adopt Agenda

M 2026/08/17-92

**Ron Bourque moved that the Agenda be Adopted as Presented , seconded by James Carrier.
MOTION CARRIED.**

Statements of Conflict of Interest

Adoption of Minutes

M 2026/08/17-93

Brenda Cormier moved that the Minutes of the Committee of Whole Council Meeting of July 6, 2026, the Regular Meeting of July 20, 2026 and the Committee of Whole Council Meeting of July 24, 2026 be adopted as presented, seconded by Dawn Hickey. MOTION CARRIED.

Business Arising from Minutes

Presentations / Petitions / Delegations

Statements by Member of Council

Mayor, Lapointe

Councillor, Bourque

Councillor, Carrier

Councillor, Cormier

Councillor, Hickey

Councillor, Robinson

Administration Reports

Chief Administrative Officer, Landon Lee

- Social and Environmental Grant Report

2026/08/17-94

Ron Bourque moved that the CAO Grant Report for August 2026 be accepted as presented and recommendations approved; \$250 to the Lorne Days Festival; \$250 to the Charlo Fall Fair , seconded by James Carrier. MOTION CARRIED.

Clerk Treasurer, Angela Buckle

- Financial Reports

2026/08/17-95

Brenda Cormier moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Dawn Hickey. MOTION CARRIED.

By-laws and Policies

- Remuneration Bylaw Readings

M 2026/08/17-96

Brenda Cormier moved that By-Law #2026-03 Respecting the Remuneration of the Mayor and Council be read a first time in its entirety and a second time by title, seconded by Cynthia Robinson. MOTION CARRIED.

Motions and Resolutions

- Bylaw Inspector Appointment

M 2026/08/17-97

James Carrier moved WHEREAS the Belledune Municipal Council has adopted a bylaw in accordance with the Building Code Administration Act, S.N.B. 2020, c.8, as amended (the “Building Code Administration Act”), including the building bylaw, and

- 1. that it is necessary, from time to time, to issue orders for the administration of this by-law;**

AND WHEREAS paragraph 6.1 of the building by-law provides that if construction or demolition work is undertaken in violation of this by-law, the Act respecting the Building Code Administration Act, or its regulations, the building inspector may issue, in writing, one or more of the following orders:

- cessation of construction or demolition work;**
- modification of the construction or demolition work to remedy the violation;**
- taking any other necessary measures to ensure the safety of the building or property;**

THEREFORE, BE IT RESOLVED that Kaden Lévesque is hereby authorized, whenever construction or demolition work is undertaken in violation of this bylaw, the Building Code Administration Act, or its regulations, to order the cessation of such construction or demolition work, to modify the construction or demolition work to remedy the violation, and to take any other measures deemed necessary to ensure the safety of the building or real property, effective immediately, and this authorization shall remain in effect until they cease to be an employees of the Chaleur Regional Services Commission or until the council revokes it, whichever occurs first.

- 2. that it is necessary, from time to time, to initiate proceedings in the Provincial Court of New Brunswick when a person has violated or failed to comply with this by-law;**

AND WHEREAS subsection 16(1) of the Building Code Administration Act provides that, subject to subsection 16(2), for the purposes of Part 2 of the Provincial Offenses Procedure Act, a person who contravenes or fails to comply with a provision of a building by-law or regulation commits an offense;

IT IS RESOLVED THAT Kaden Lévesque is hereby authorized to file complaints on behalf of the Village of Belledune in the Provincial Court of New Brunswick for violations of the building by-law, the Building Code Administration Act or its regulations, effective immediately, and that this authorization shall remain in effect until they cease to be employees of the Chaleur Regional Services Commission or until it is revoked by Council, whichever occurs first, seconded by Brenda Cormier. MOTION CARRIED.

- Belledune Website**

Councillor, Cormier stated that she has noticed errors on the Belledune website. As an example there are two sections on the website where you can look up the Mayor and Council. In one section it shows the current Mayor and Council and in the other section it shows the old Council. There is also outdated information and documents on the website. It's not being managed in a timely manner and it is not user friendly for Administration or the public. Her question is do we work with the current provider to make sure the website is working like it should or should we develop a new, more user friendly website?

Councillor, Cormier went on to say that in 2022 there was a motion for the Interim CAO to receive proposals, but she doesn't believe that those proposals were brought back to Council. She believes that there was also discussion around the current CAO working with the current web developer to have the website fixed and that hasn't been done to the satisfaction of what Belledune needs.

She also stated that if this Council is going to work on a communications strategy, she believes that our website is one of the key communication devices that will be used and definitely needs to be more user friendly.

Mayor, LaPointe raised a Point of Information saying that he had requested a social media policy and he feels that this would be a good time to wrap the social media policy in with the new website development.

Councillor, Cormier said that the reason she is proposing the new website this year is because there may be money in the budget that can be reallocated but next year that won't be the case.

M 2026/08/17-98

Brenda Cormier moved that the municipality move forward with having the CAO request proposals from website designers on a new Belledune website to be completed and expensed in the current year, and reallocate the necessary funds from within the 2026 budget, seconded by Cynthia Robinson. MOTION CARRIED.

- **Culvert Repair Mack Street**

Councillor, Cormier stated that the home owner on 94 Mack Street has requested repairs to their driveway & culvert multiple times as the result of a third party vehicle accident, which occurred in October 2025. To date no action has been taken which is undermining the surface of the driveway by washing out the gravel under the pave and potentially causing it to cave in. Photos were provided by the home owner to Council. The longer the existing condition continues the more damage is occurring and undermining the pavement, thereby costing more to repair. The homeowner reported the incident to RCMP. The Culvert Policy says that repair required to maintain good working order of an existing is the responsibility of the municipality. The Village will make the surface of the driveway as it was prior to repair including any repaving. The municipality has done so in the past for other properties. It wasn't the home owner who caused this problem, it was the third party vehicle accident. Because it was caused by a third party, if they have insurance, the municipality can go after their insurance or go after the owner. Ten months has passed from the beginning of when the culvert needed to be repaired to the condition it's in now, and it has deteriorated to a state where it is more expensive to repair now than what it would have been to fix in October 2025. Councillor, Cormier went on to say that they received quotes from the CAO showing that the fixing of the culvert by a contractor and the repaving that it's going to cost over \$10,000. Councillor, Cormier feels that this should have been a minimal repair done by our Public Works back in 2025 and it's unfortunate that we are in a situation now that she isn't sure if it will be \$10,000 because she isn't sure if the person asked to have their culvert replaced, they just asked to have their culvert fixed underneath where it wouldn't keep caving in but now over the winter & spring it has caved in more. Initially when she put the motion about Public Works it was because we didn't have the information on the cost from a contractor. Councillor, Cormier stated that it is disappointing

that it took ten months to try to get a minor repair done that will now cost more than it should have initially.

Councillor, Bourque stated that this was caused through negligence and he doesn't feel that the Village of Belledune should be responsible for the repairs of this culvert, this should be addressed legally. He is saying it this way because he personally has an eight inch lift in his driveway and he has been told that because his culvert isn't blocked that there is nothing the Village of Belledune can do. So when you have issues that are personal, and we are willing to pay for ignorance and personal doesn't come into play, he is highly opposed to this and will be voting against it.

Councillor, Cormier stated that it says in our policy that any culvert that needs to be repaired should be repaired and he's alluding to his culvert while there were other culverts in the community with the same problem and they got fixed. She went on to say that it's a culvert issue, it's on municipal property, it says in the policy that it's to be fixed by the municipality. It's going to be hard to go after the insurance ten months after the accident when most of the damage was caused because the minor repair wasn't done. She believes that there is something that needs to be fixed internally, she doesn't know what it is so that these things are not happening and the answer that everybody gets is the same answer. And it's on municipal property, so in this case the homeowner can not repair it and go after the insurance because it's not on their property. She stated that we have to treat everybody the same and if they've repaired other culverts that have a bump then everybody should get the same treatment.

Mayor, LaPointe raised a Point of Information stating that it should be fixed and we should be looking at any recourse possible within a reasonable time frame based on legal counsel advice.

Councillor, Hickey stated that her culvert is also on the list and it's been over a year and she still doesn't have an answer yet. She went on to say that it is a problem and it needs to be decided if it's the Village, and she agrees with Councillor, Cormier that it should be everybody in the Village if there is an issue.

Mayor, LaPointe asked if we want to postpone the motion to get clarification on costing or who is going to be doing the work, whether it will be a contractor or Public Works? Councillor, Cormier replied that she doesn't want to drag this out any longer. She doesn't feel that it should ever have had to come to the Council desk. She wouldn't mind postponing the motion, but not to make another motion, to make sure to get Public Works to see if they can fix it, then they should fix it.

Mayor, LaPointe stated that the motion on the floor is to repair the culvert.

Mayor, LaPointe raised a Point of Information saying that he believes we should be doing a comprehensive list with Public Works of all culverts requiring repair and complete a maintenance plan.

Councillor, Cormier stated that it should be stated in the policy that if there is any damage caused to municipal property by a vehicular accident, they need to be billed for that.

M 2026/08/17-99

Brenda Cormier moved that the culvert repair request at #94 Mack Street be completed by the municipality public works department, in a timely manner, as per Culvert Policy #CP 11-2020

and, if possible, submit a claim to vehicle owner insurance or directly to owner if noninsured, seconded by James Carrier. **MOTION CARRIED**

Against: Ron Bourque

	For	Against	COI
Cynthia Robinson	x		
Ron Bourque		x	
Dawn Hickey	x		
Brenda Cormier	x		
James Carrier	x		
	4	1	0

- Transfer of Funds

M 2026/08/17-100

Brenda Cormier moved that a transfer of \$525,134.84 be made from the General Capital Reserve account to the General Operating account for the Main Street Upgrade project. This is a temporary internal bridge while we await reimbursement from the Provincial-Municipal Highway Partnership Program, seconded by James Carrier. MOTION CARRIED.

- Change in Time Frame for 1st & 2nd Reading of Procedural By-Law by Title

M 2026/08/17-101

Brenda Cormier moved WHEREAS on June 15, 2026 a resolution was passed to have the first and second reading of the new Procedural By-Law; and

WHEREAS the Council and Staff were unable to complete the draft of the Procedural By-Law by that deadline

THEREFORE BE IT RESOLVED that the first and second reading of the Procedural By-Law be suspended until Council can hold a Committee of Whole meeting on August 28, 2026 at 9:00am to complete the draft of the by-law, post a public notice and the draft by-law on the website and in the municipal newsletter and be available for viewing at the municipal office and that a Special Meeting be held on September 1, 2026 at 9:00am for the first and second reading of the by-law, seconded by Dawn Hickey. MOTION CARRIED.

General Correspondence

- Correspondence List & Documents

Closed Session

Adjournment

M 2026/08/17-102

James Carrier moved that the meeting adjourn at 7:35pm, seconded by Dawn Hickey. MOTION CARRIED.

Mayor

Clerk Treasurer