



**Village of Belledune  
Regular Council Meeting  
January 20, 2020**

**Time:** 7:00 PM  
**Place:** Council Chambers  
Mayor, Joe Noel  
Councillor, Paul Arseneault  
**Present:** Councillor, Lilliane Carmichael  
Councillor, Tracy Culligan  
Deputy Mayor, Sandenn Killoran  
**Absent:** Councillor, Nick Duivenvoorden  
**Staff Present:** Clerk - Treasurer, Brenda Cormier  
**Staff Absent:** CAO, Landon Lee

**Call to Order & Welcome**

Mayor, Noel called meeting to Order and welcome everyone.

- Moment of Reflection

Mayor, Noel asked for a moment of silence in memory of; Delphis Lavigne & Allan Culligan of Belledune, John Hickey, Catherine Hickey, Allison Hickey of Lorne, Elizabeth Lapointe of Nash Creek, Eric Cook of Black Point and Theophile Legacy and Terry Pelletier of Dalhousie.

- Oath of Office

Council reaffirmed their Oath of Office.

**Adopt Agenda**

**M 2020/01/20-3**

**Tracy Culligan moved that the Agenda be Adopted Amended with changes: add under Deputy Mayor, Killoran 6.1.6 - Instructions to Staff, seconded by Lilliane Carmichael. MOTION CARRIED.**

**Statements of Conflict of Interest**

Councillor, Arseneault Declared a Conflict of Interest under Motion M 2020/01/09-9 - Mark Arseneault Gentlemen Hockey Tournament and filed Disclosure with the Clerk. A copy is on File.

**Adoption of Minutes**

**M 2020/01/20-4**

**Lilliane Carmichael moved that the Minutes of the Regular Meeting of December 16, 2019 and the Special Meeting of December 18, 2019 be adopted as presented, seconded by Sandenn Killoran. MOTION CARRIED.**

Business Arising from Minutes - Nil

**Presentations / Petitions / Delegations**

- Ronald Bourque, Restigouche Crime Stoppers - Annual Report

Ron Bourque presentation consisted of:

- Introduction - Members of Unit
- Declaration - from Premier Blaine Higgs
- Financial Status - Restigouche Crime Stoppers
- Friends of Crime Stoppers - Members
- Amalgamation - discussions only
- How the System Works - from call to payment

Councillor, Culligan questioned if Restigouche unit would be amalgamated and the number of members in the Restigouche unit.

Mr. Bourque advise there would not be amalgamation of the Restigouche unit because of the distance between units and there are twelve (12) members.

- Jordon Frenette, Restigouche Guardian Pharmacy - Economic Development Grant
  - How and Why the Application came to be.

Mr. Frenette requested to make presentation to clarify the misconception and misinformation circulating regarding the receipt of Grant approval. He explained he purchased the pharmacy four (4) years ago when the opportunity presented itself. It came with a large sticker price and large interest on mortgage. In April 2018 the federal government put a regulation on the 50 most common used generic drugs, capping how much these drugs could be sold both wholesale and retail. This affected all pharmacies, not just his. Loss in revenue for his pharmacy, because of this regulation, is about \$10,000 per month. He then did some inhouse adjustments, downsizing positions and adjusted his own workload. He then lined up with BDC for a \$100,000 loan and was waiting on paper to come back. In the meantime, Sandenn Killoran had a conversation with him -asking if he needed anything. Mr. Frenette inquired about a municipal loan, which he was advised that the municipality was not permitted to give loans. But it could be structured as a grant. The grant, if received, would improve his cash flow. Mr. Frenette then had an interview with Landon Lee to talk about things on how he could get this grant. Conditions on three (3) year guarantee term to operate. Mr. Frenette said his intention is for twenty (20) year operation – he plans to retire here. He sees the pharmacy as a stepping stone for expanding services to where he wants to be.

Councillor, Arseneault asked Mr. Frenette what he thinks it the relationship between the pharmacy and the clinic.

Mr. Frenette indicated this is hard to answer, as the clinic is a public entity and the pharmacy is a private one. There could be potential for private practice with a doctor and nurse practitioner, who want to be here. Neither entity will operate to its full potential – one without the other.

Councillor, Carmichael thanked Mr. Frenette for coming and explaining. She stated he has always been very supportive to the community.

Mr. Frenette noted he would like to support more, but because of the current financial situation, he cannot do as much as he would like. But he noted the grant received will at some point go back to the community.

Mayor, Noel noted the business is important to everyone in the community.

**Statements by Member of Council**

Deputy Mayor, Killoran

- Presentation of the Draft of the Grant Policy

Deputy Mayor, Killoran presented on the overhead screen, the draft grant policy. He said the Village had money put aside to help business, and they dropped the ball in many areas. The plan is to work with most of Council and draft an application form which will be open to all business. They will be a public meeting next month for all business to adjust the policy.

The purpose and intent of the policy is to cover eligibility (the name may change on the policy), the selection criteria, the legalities, information they can share and not share (confidentiality), visibility, scoring criteria, evaluation sheet, etc. CAO, Lee will be back next week and he wants him to share and take the lead on this one.

Deputy Mayor, Killoran Declared a Conflict of Interest on Motion M 2020/01/20-21 and vacated meeting. Disclosure was filed with the Clerk. A copy is on File.

Youth Committee Report (positions)

**M 2020/01/20-21**

**Tracy Culligan moved that Emily Pethick and Connor Killoran be appointed to the Youth Advisory Committee, seconded by Lilliane Carmichael. MOTION CARRIED.**

**COI: Sandenn Killoran**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Lilliane Carmichael	x		
Tracy Culligan	x		
Paul Arseneault	x		
Sandenn Killoran			x
	3	0	1

- Initiate -Livability Study in the Community

**M 2020/01/20-5**

**Sandenn Killoran moved that the Council directs Administrative Staff to begin the process of engaging an agency to deliver a report on livability within our community, including accessible housing, necessary infrastructure and age friendly retirement living, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Establishment of Social Media Code of Conduct and Official Social Media Channels

Deputy Mayor, Killoran noted the new Website will be soon completed and we do have a Facebook page and he would like to see the staff treat the Facebook as a news source. It is not a place for Council to do, but they have been. We need to have a Social Media Code policy drafted.

- Establishment of Debate Committee - for municipal elections

A motion will be brought forward in February to start. Need to have someone with some knowledge about it, to run it. Recommending anyone interested in being a candidate in the upcoming election should start door to door now as a month is not enough time.

Councillor, Carmichael expressed concerns with this, as everyone does not shine in public debate but they can still be a good Councillor. Some people may shy out and will not shine out as someone more vocal.

- Trucking - Directive to Staff

**M 2020/01/20-22**

**Sandenn Killoran moved that the Village Staff, in a timely fashion, arrange a meeting with Sgt. Rock Bourgoin to finalize our request to the provincial government to limit truck traffic on the stretch of 134 or Main St. from Jacquet River Drive west to Hodgins Rd., with the exception of vehicles making local deliveries, seconded by Tracy Culligan. MOTION CARRIED.**

Councillor, Arseneault

- Mitchell Rd./ Lawlor Rd. Intersection Upgrade

**M 2020/01/20-6**

**Paul Arseneault moved that Belledune hire Gemtec to go to tender, and manage the Mitchell Rd./ Lawlor Road intersection scope of work as per the October 16, 2019 Analysis Report (Section 4.2), seconded by Sandenn Killoran. MOTION CARRIED.**

- Vendor Agreement (Discussion)

Councillor, Arseneault noted we have to appear to be open ended. Currently there is no limit to how long they exist. The intention is to have a review of individual tenders. It is in the best interest to have term limits, with an automatic review and limitation of number of years contracts last. Two (2) years seems like a reasonable amount of time for either party to decide if they want to continue. He does not see what we have now, working; we need to have some accountability.

Mayor, Noel said this could be addressed through the purchasing policy, it could set times for reviews to take place.

Deputy Mayor, Killoran likes the two (2) years; could be a vendor who works really well with one Council and maybe not with the next. The reviews would need to be split so that are not all done in the same year. Advise staff to review policy – add changes – then Council can review and go from there.

- Through Trucking

Motion M 2020/01/20-7 Deleted.

Councillor, Arseneault said this is becoming a safety issue and as well the roads are being torn up. He referenced speaking with someone in Charlo and they are not having this problem. He assumed it would require a Policy or By-law but they did not, they just put up signs. It worked for a while and then not. The issue is the province will not enforce any By-law. We need to engage province at some level. If it is an enforcement issue, we need to have the province as full partner. CAO, Lee could kick start by sending a letter to Bill Oliver. A sit-down meeting is needed with the Mayor.

Mayor, Noel said the 1<sup>st</sup> step has been taken, as directed, an e-mail was sent. At some point we will need to lobby the Minister.

- In House Consultant (Discussion)

Councillor, Arseneault has been asked why so much money is being spend on consultants. Other more cost-efficient options are not being looked at. For one option the Village could have an in-house engineer. Cost could potentially be cut in half and there are plenty of locals who could do this. In some cases, consultant may not be needed at all.

Deputy Mayor, Killoran noted he likes the idea of having a junior engineer on staff.

Mayor, Noel said it would have to be evaluated. Not all engineers do all projects. For example, civil engineers, building projects, etc., are different. When an engineering firm is hired, they have all of those on their staff. This can be looked at through purchasing policy as well.

- Meetings - Private Business and Citizens (Discussion with possible Motion)

Councillor, Arseneault noted that private business and citizens have to be included in the Grants discussion. We need to have these meetings before the February meeting. If people have suggestions, they need to come to the meeting and have their say. This is your policy, Village policy; we need to get it right. He is hearing some frustration – is the Village spending as much as it could or should locally. He does not know the answer, but in his opinion, if we can buy goods and services here, we should. Asked CAO, Lee to provide antidotal evidence on how much is being spend local. If there are circumstances where we can't, then go somewhere else.

Deputy Mayor, Killoran talked about reverse trade show concept. Where the municipality identifies what they need to buy and then vendors see what they can provide.

Mayor, Noel said it could be address through a policy – maybe do every two (years). Make a list of what we purchase.

Deputy Mayor, Killoran feels this requires a meeting of its own, not with the Grant meeting. A policy could be drafted – have a reverse trade show and provide list of items to vendors.

- Jacquet River School - Cafeteria closing

Councillor, Arseneault advised that the original vendor has not renewed his application. This forced the principal, staff and school board to look at alternatives. Last Friday they looked at a number of options and they have a real solid lead on something. They will very soon have a solution to that. The solution will work well and put money back into a business. We should hear something this week.

Mayor, Noel said he has been approached to see what the Village can do in the meantime. Maybe throw some support towards free breakfast they have. Maybe provide \$100 a week in the meantime to supply bagels, oranges, yogurt, etc. He has been having some difficulty to reach the principal, but should do so soon.

Councillor, Arseneault said in the meantime maybe finance dinner, probably not all that expensive.

Mayor, Noel said no; we can look at the breakfast program and then down the road look at the lunch program.

Deputy Mayor, Killoran said the principal should be advised, that in the meantime, to use some of the \$10,000 already allocated to them, and the Village will reimburse what they spend when they issue the receipts.

**Administration Reports**

CAO, Lee

- Social & Environmental Grant Report and Recommendation

**M 2020/01/20-8**

**Tracy Culligan moved that CAO Social & Environmental Grant Report for January 2020 be accepted as presented and recommendations approved; \$250 to the Girl Guides of Belledune, seconded by Lilliane Carmichael. MOTION CARRIED.**

Councillor, Arseneault vacated meeting at 8:30 P.M. – due to Conflict of Interest – Disclosure filed.

**M 2020/01/20-9**

**Tracy Culligan moved that Council approves the following Social & Environmental Grant to Mark Arseneault Gentlemen’s Hockey Tournament – ice time at \$55 per game (23-26 games) and no ice time charge for Sunday’s Queen’s Cup ladies’ game plus reimbursement up to \$395 for Tournament Program and up to \$100 for the additional colour photo page upon proof of purchase and receipt, seconded by Lilliane Carmichael. MOTION CARRIED. COI: Paul Arseneault**

	For	Against	COI
Lilliane Carmichael	x		
Tracy Culligan	x		
Paul Arseneault			x
Sandenn Killoran	x		
	3	0	1

Councillor, Arseneault returned to meeting at 8:32P.M.

Clerk/Treasurer, Cormier

- Financial Reports

**M 2020/01/20-10**

**Sandenn Killoran moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Working Session Report - January 6, 2020

Report is available at the municipal office and posted on website.

**By-laws and Policies** Nil

**Motions and Resolutions**

- Appointment of Finance Committee Council members and Chairperson

**M 2020/01/20-11**

**Sandenn Killoran moved that Deputy Mayor, Killoran & Councillor, Carmichael be appointed as Council Finance Committee members and that Councillor, Carmichael be appointed as Chairperson, seconded by Tracy Culligan. MOTION CARRIED.**

- Community Events Committee - Council appointed municipal representatives

**M 2020/01/20-12**

**Lilliane Carmichael moved that as per Community Events Committee By-law # CED 12-2019, Council appoints the following (2) municipal representatives; Darrell Culligan & Deputy Mayor, Killoran, seconded by Paul Arseneault. MOTION CARRIED.**

- Belledune Days - 2020 Tent Rental (Beer Gardens)

**M 2020/01/20-13**

**Sandenn Killoran moved that the Council of the Village of Belledune accepts the Contract with M & R Tent Rentals, as presented, for the 2020 Belledune Days Beer Gardens for the amount of \$3,093.50 (HST Included) with a non refundable cancellation deposit of 25% (\$775) and the Mayor and Clerk sign said Contract, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Belledune Days Event - Quilli's Family Fun Factory Inc., Water Walk & Dunk Tank Rental

**M 2020/01/20-14**

**Lilliane Carmichael moved that Council accepts the terms and conditions of the Rental Agreement from Quilli's Family Fund Factory Inc. for Water Walk and Dunk Tank rental for the 2020 Belledune Days for the amount of \$1,385 (plus HST) and the Mayor and Clerk sign said agreement, seconded by Tracy Culligan. MOTION CARRIED.**

- Website Photos - Contendo

Deputy Mayor, Killoran Declared a Conflict of Interest and vacated meeting. Disclosure was filed with the Clerk. A copy is on File.

Deputy Mayor, Killoran vacated meeting at 8:41 P.M.

**M 2020/01/20-15**

**Lilliane Carmichael moved that as pre-approved electronically, Council approves the request from Contendo for the photography for website development for the amount of \$1,050 (plus HST), seconded by Tracy Culligan. MOTION CARRIED**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Lilliane Carmichael	x		
Tracy Culligan	x		
Paul Arseneault	x		x
Sandenn Killoran			
	3	0	1

Deputy Mayor, Killoran returned to meeting at 8:42 P.M.

- Allaooleg Club - Bay of Chaleur

**M 2020/01/20-16**

**Tracy Culligan moved Council does not approves the 2020 Belledune membership for Club Allaooleg Baie des Chaleur Inc., seconded by Lilliane Carmichael. MOTION CARRIED.**

- Alunes Projects - Maritime Spaces Sponsorship
  - Motion M2019/12/16-205 Tabled

**M 2020/01/20-17**

**Tracy Culligan moved that as per the Alunes Project - Maritime Spaces presentation and proposal on November 18, 2019, Council agree to a sponsorship in the amount of \$500, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Bay of Chaleur Watershed - Belledune Representative Appointment.

**M 2020/01/20-18**

**Sandenn Killoran moved that Council accepts CAO Lee's recommendation to replace his appointment to the Chaleur Bay Watershed group and appoint Mr. Claude Doucet and Mr. Doucet received remuneration in the amount of \$50 per meeting plus mileage at the municipal rate, seconded by Lilliane Carmichael. MOTION CARRIED.**

- R.V. Anderson - MAMP - Additional Work Scope

**M 2020/01/20-19**

**Tracy Culligan moved that as recommended by CAO Lee, Belledune Council approve the additional scope of work with R.V. Anderson Associates Limited to prepare, submit and manage the Village's FCM MAMP Funding Application Final Report for the estimated fee of \$3,000 (plus HST), seconded by Lilliane Carmichael. MOTION CARRIED. Against: Paul Arseneault**

- Jacquet River School - Social & Environmental Grant

**M 2020/01/20-20**

**Sandenn Killoran moved that the Village of Belledune give a Social & Environmental Grant of \$10,000 to the Jacquet River School Student Council for the year 2020 for the purpose of addressing all school related funding requests that would have been submitted to the Village of Belledune with the condition that a report be provided from the Jacquet River School Student Council to the Village of Belledune by October 31, 2020, with details of where the funds were expended and that they be advised to use some of the funds for the Breakfast Program and the Village of Belledune will replace the funds when issued receipts, seconded by Lilliane Carmichael. MOTION CARRIED.**

### **General Correspondence**

- M. Hache - Planning Analyst, RCMP - RCMP Musical Ride

**M 2020/01/20-23**

**Sandenn Killoran moved that the Village of Belledune respond with a yes for interest in hosting a RCMP Musical Ride in Belledune in July/August of 2020, seconded by Lilliane Carmichael. MOTION CARRIED.**



- Tweedie & Associates - Energy Audit & Carbon Footprint Audit for Municipalities  
Carry forward to next month's meeting

**Correspondence In:**

Belledune Library Monthly Report -December 2019  
Restigouche SPCA Monthly Reports - December 2019  
Ronald Bourque, Crime Stoppers Report for January 2020  
Atlantic Railway - Track Inspection Report -December 2019

**Correspondence Out:**

Super Village Trail Blazers - Re: Paul Devereaux  
St. John the Evangelist CWL -Grant  
Flo Guitard - Dusty Sneakers Grant  
Ron Bourque - Address Council - Restigouche Crime Stoppers  
Jordon Frenette - Address Council - ED Grant

**Closed Session** Nil

**Adjournment**

**M 2020/01/20-21**

**Lilliane Carmichael moved that meeting adjourn at 8:51 P.M., seconded by Tracy Culligan.  
MOTION CARRIED.**

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Mayor

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Clerk/Treasurer