



**Village of Belledune
Regular Council Meeting
February 20, 2018**

Time: 7:00 PM
Place: Council Chambers
Present: Mayor, Joe Noel
Deputy Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Councillor, Tracy Culligan
Councillor, Nick Duivenvoorden
Absent: Councillor, Sandenn Killoran
Staff Clerk - Treasurer, Brenda Cormier
Present:
Staff CAO, Landon Lee
Absent:

Mayor Noel called meeting to order and welcomed public.

Call to Order & Welcome

- Moment of Reflection

There was a moment of silence in memory of Brenda (Godin) Leblanc of Belledune and Deborah Legacy of New Mills.

- Oath of Office

Council Reaffirmed their Oath of Office.

Adopt Agenda

M 2018/02/20-12

Nick Duivenvoorden moved that the Agenda be Adopted as Amended with changes: add under Statements by Member of Council, Councillor Duivenvoorden; Pub Night -Present one leading to Next one and Donations - How they are handled, seconded by Tracy Culligan. MOTION CARRIED.

Statements of Conflict of Interest

- Nil

Adoption of Minutes

M 2018/02/20-13

Lilliane Carmichael moved that the Minutes of Committee of Whole Meeting January 8, 2018 and Regular Meeting of January 15, 2018 be adopted as presented, seconded by Tracy Culligan.

MOTION CARRIED.

Business Arising from Minutes

Nil

Presentations / Petitions / Delegations

Nil

Statements by Member of Council

Councillor, Culligan

- 2017 Christmas in the Village Report & Senior's Events Report

A copy of Councillor, Culligan's report is on file.

Councillor, Duivenvoorden

- St. Patrick's Day Pub Night

M 2018/02/20-14

Nick Duivenvoorden moved that Belledune Council approve hiring Bernard Devereaux for the St. Patrick's Day Pub Night for the cost of \$850, seconded by Lilliane Carmichael. MOTION CARRIED.

- Pub Night - Present one leading to Next one.

The past Saturday pub night, the hockey games was shown on the big screen. No update of the financial status at this time.

- Housing Initiatives

To address their issues, St. Francoise incentive to fill some of the employment vacancies in their community, was used as example of what can be done. Belledune should really look at doing some incentives to increase population and address house sales. In a meeting with CAO, Lee, Councillor, Duivenvoorden recommended he should draft something for Council to review and consider. Timing is critical and something should be done now.

- Donations - How they are Handled

Councillor, Duivenvoorden expressed his concerns over how the donation requests are being handled; they are all over the place with no consistency. His preference would be for the staff to handle the donation requests, based on a clearer policy with a proposal or report coming back to Council.

Council deliberations included discussion on Council Committee versus Administrative roles, Council responsibility as policy makers and Administration responsibility to implement.

The Donation Committee (Councillor's Duivenvoorden and Killoran) did not review the current requests and there is no recommendation ready for Council decision.

Council determined they would review the list of requests for this evening one by one and make decisions.

The directive to CAO, Lee further investigate what other municipalities are doing, create a clearer policy and procedure for adoption by Council with the intent of having Administration handle the donation requests and report back to Council.

Administration Reports

CAO, Lee

Absent - items were presented as per the Agenda.

- Sentinel Systems Ltd. - Sentinel Emergency Preparedness Center & Sentinel Alerts
Software Licensing, Call Package and Support and Professional Services

M 2018/02/20-15

Tracy Culligan moved that as recommended by CAO, Lee, Belledune Council approve the adoption of Sentinel System Ltd. for Emergency Preparedness and purchase the Sentinel Systems License for the quoted amount of \$1,930.70 (including HST) and that the Mayor and Clerk sign the agreement as presented, seconded by Lilliane Carmichael. MOTION CARRIED.

- Advertising Requests & Approval Report

M 2018/02/20-16

Tracy Culligan moved that Belledune Council accept CAO, Lee's Report #020718 as presented, seconded by Lilliane Carmichael. MOTION CARRIED.

Clerk/Treasurer, Cormier

- Financial Report

M 2018/02/20-17

Lilliane Carmichael moved that the Financial Reports be accepted as presented and the Accounts Payable be paid, seconded by Nick Duivenvoorden. MOTION CARRIED.

- New Municipality Facility Renovation
Transfer from General Operating Capital Reserve Fund

M 2018/02/20-18

Nick Duivenvoorden moved that the Treasurer be authorized to transfer from the General Capital Reserve, on an as need basis, for payment of invoices associates with the New Facility Renovation project (former school), up to the amount of \$990,000., seconded by Lilliane Carmichael. MOTION CARRIED.

By-laws and Policies

- Dangerous and /or Unsightly Premises By-law

Appointment of Enforcement Officers

M 2018/02/20-19

Tracy Culligan moved that the following resolution regarding appointment of Enforcement Officer for Belledune Dangerous and /or Unsightly Premises By-law, be adopted,

Resolution

WHEREAS the council has adopted a dangerous and/or unsightly premises by-law being BY-LAW # DUP 09-2011, A BY-LAW OF THE VILLAGE OF BELLEDUNE RESPECTING DANGEROUS AND / OR UNSIGHTLY PREMISES)

AND WHEREAS the municipality must ensure their proper administration and the personnel from the Regional Services Commission has agreed to provide enforcement;

NOW THEREFORE BE IT RESOLVED that the following persons are hereby appointed to act for and on behalf of the municipality in order to properly enforce the dangerous and/or unsightly premises by-law being BY-LAW # DUP 09-2011, A BY-LAW OF THE VILLAGE OF BELLEDUNE RESPECTING DANGEROUS AND / OR UNSIGHTLY PREMISES pursuant to the municipality's authority outlined below:

Marc Bouffard;

Yvon Frenette

Marcel Doiron; and

Stéphane Doucet;

BE IT FURTHER RESOLVED THAT the above-noted appointments are subject to the following: 102.1(1) and 190.01(3) of the Municipalities Act, in order to enter upon property at all reasonable times and issue notices for dangerous or unsightly premises;

BE IT FURTHER RESOLVED THAT the persons appointed above exercise their discretion in accordance with the files provided by the municipality and in accordance with applicable municipal policies;

BE IT FURTHER RESOLVED THAT the above-noted appointments shall continue until limited or rescinded by council, seconded by Lilliane Carmichael. MOTION CARRIED.

Motions and Resolutions

- Belledune Economic Development Task Force - Membership Resignations

M 2018/02/20-20

Nick Duivenvoorden moved that Belledune Council accepts the resignation of the following Economic Development Task Force members; Rayburn Doucett and Paul Lawlor, seconded by Lilliane Carmichael. MOTION CARRIED.

- Capital Asset Management Plan
R. V. Anderson Anderson Associates Ltd. Proposal

M 2018/02/20-21

Lilliane Carmichael moved that as recommended by CAO, Lee, Belledune Council agrees and accepts R.V. Anderson Associates Ltd. Standard Terms and Conditions and authorizes the

commencement of work as outline in the proposal described in Belledune Asset Management Plan dated November 23, 2017 RVA#173645 and all relevant documentation be signed by the Mayor and Clerk, seconded by Tracy Culligan. MOTION CARRIED.

- CRSC Tourism Office Strategy Plan

M 2018/02/20-22

Nick Duivenvoorden moved that Belledune Council adopt the Chaleur Regional Services Commission - Tourism Office Strategy Plan as submitted and dated November 16, 2017, seconded by Lilliane Carmichael. MOTION CARRIED.

- Federation of Canadian Municipalities Conference - May 31-June 3, 2018 Halifax

M 2018/02/20-23

Nick Duivenvoorden moved that the following Belledune Council members; Councillor Killoran and Councillor Culligan attend the Federation of Canadian Municipalities Conference in Halifax from May 31 to June 3, 2018 and the payment of Council per diem be approved in accordance with the By-law Respecting the Remuneration of Mayor and Council, seconded by Lilliane Carmichael. MOTION CARRIED.

General Correspondence

- Correspondence In: Actions Required

CBCC Nominations for Board

- Follow up next month, more information about who can be nominated

CRSC, Planning - Tentative Subdivision Plan Variance (PID 50087113)

- Deadline to express concerns was Feb. 15, 2018. No municipal concerns identified.

Invoice for Snow Removal from Paul Guitard - Ocean Avenue

- Letter to be sent to Mr. Guitard advising the municipality does not pay for private snow removal services, not requested by municipality.

Lorraine Mazerolle (Noel Road) - Wood Doctor Operation

- There are no regulations in Belledune or in the province of New Brunswick regarding outdoor furnaces.

Richard McIntyre & Darlene Godin - Close portion of River Road splitting property and sell to them.

- A letter is to be submitted to the proponents at this time advising Belledune Council is not interested in closing a portion of the road as this time, however if they contemplate doing so at a later time they will advise them.

- Correspondence: Donations & Advertising

M 2018/02/20-24A

Nick Duivenvoorden moved that Belledune Council do not donate any funds to the Royal Canadian Legion Branch # 77 - 50th Anniversary Activities, as requested, and advise them by

letter that Belledune will continue to support events they do in conjunction with the Belledune Days Festival, seconded by Tracy Culligan. MOTION CARRIED

Against: Paul Arseneault and Lilliane Carmichael

	For	Against	COI
Joe Noel	x		
Paul Arseneault		x	
Lilliane Carmichael		x	
Tracy Culligan	x		
Nick Duivenvoorden	x		
	3	2	0

M 2018/02/20-24B

Nick Duivenvoorden moved that Belledune Council makes the following donations: \$250 to Kevin & Patrick Hickey-fire victims, \$2,500 to Jacquet River School year-end trip, \$500 to Clovis & Glenda for senior activities at the Jacquet River Villa, \$3,500 of free ice time to the Belledune Skating Club, \$250 to the Elementary Literacy Inc. Program for Jacquet River School and \$500 to IWK Foundation and approves the following advertisements: 1/3 Page in the ESN Grad Yearbook for the cost of \$90, seconded by Tracy Culligan. MOTION CARRIED.

- Correspondence In: Information
 Belledune Library Report - January
 SCT Track Inspection Report - January
 Restigouche SPCA Report - January
 Jacquet River School - Report on Use of iPads

- Correspondence Out:
 Mr. Glazier, JR School - Report on Purchased iPad

Closed Session

Nil

Adjournment

M 2018/02/20-25

Tracy Culligan moved that the meeting adjourn at 8:17 P.M., seconded by Lilliane Carmichael. MOTION CARRIED.

 Mayor

 Clerk/Treasurer