



**Village of Belledune  
Regular Council Meeting  
June 17, 2019**

**Time:** 7:00 PM  
**Place:** Council Chambers  
 Mayor, Joe Noel  
 Councillor, Paul Arseneault  
**Present:** Councillor, Lilliane Carmichael  
 Councillor, Tracy Culligan  
 Councillor, Nick Duivenvoorden  
 Deputy Mayor, Sandenn Killoran  
**Staff Present:** Clerk - Treasurer, Brenda Cormier  
**Staff Absent:** CAO, Landon Lee

**Call to Order & Welcome**

Mayor, Noel called the meeting to Order and welcome everyone.

- Moment of Reflection

Mayor Noel called for a moment of silence in memory of Dorilda Burrell (Belledune) & Jane Carrier (formerly of Lorne)

- Oath of Office

Council reaffirmed their Oath of Office.

**Adopt Agenda**

**M 2019/06/19-92**

**Nick Duivenvoorden moved that the Agenda be Adopted as Amended with changes; addition under Motions & Resolutions - ATV Trial Funds Request and under Closed Meeting- Summer Student Program, seconded by Lilliane Carmichael. MOTION CARRIED**

**Against: Sandenn Killoran**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Lilliane Carmichael	x		
Nick Duivenvoorden	x		
Paul Arseneault	x		
Tracy Culligan	x		
Sandenn Killoran		x	
	4	1	0

### Statements of Conflict of Interest

Nil

### Adoption of Minutes

M 2019/06/19-93

**Nick Duivenvoorden moved that the Minutes of the Regular Meeting of May 21, 2019 and the Special Meeting of June 3, 2019 be adopted as presented, seconded by Tracy Culligan. MOTION CARRIED.**

### Business Arising from Minutes

Deputy Mayor, Killoran inquired if an official letter from the Village had been sent to all the people who had scheduled to rent ice at the Arena this summer.

Mayor, Noel said that no directive was given at the meeting to have this done, however, this would need to be checked with staff and Council will be provided with answer.

### Presentations / Petitions / Delegations

- Janice Daigle, CRSC Tourism - CRSC Tourism Plan of Action

Presentations are on file.

Questions and comments by Council included tourism potential, data collection, regional coordination, immediate access to funding for Jacquet River gorge and possible setting up a meeting to discuss.

### Statements by Member of Council

#### Deputy Mayor, Killoran

- Plastic Bag Reduction Program Proposal

Possibly set up for Belledune, through a By-law, something similar to Moncton. Had some preliminary discussions with some businesses, they are fans, there would be no need for them to purchase plastic bags anymore. This can be worked on through the summer and brought forward to future meeting. The Council and public can let Deputy Mayor, Killoran know of any concerns. Provisions will be tailored towards Belledune.

#### Councillor, Arseneault

- Village of Belledune - Snow plow Operations
  - When I included the term "past budget"...what I meant to refer to was that since the motion talks about going back, as a council via the budget committee, to just look at where we might be able to get the money, that if we looked at the last budget, or budgets, we might be able to find a pattern of money that we tend to place there and not use. So, it wasn't about touching it, more like seeing if there was an item, or two that seemed like an obvious place where we might be able to take a few thousand dollars and put it in contingency...and this is all this really is that I am motioning...is a contingency fund.

Mayor, Noel and CAO, Lee will be meeting with DTI to discuss the issues of last winter, the issues that they see is causing a problem and working on getting resolved prior to the upcoming winter season.

Issue one, the person who makes the decision as to when the plows and contractors are called out, lives on the other side of Campbellton, and by the time he gets to Belledune to make a determination, it is too late in the morning, and plowing starts later than it should. There needs to be someone more local to make that determination. Contractors are being called out too late, often. As well, the local contractors need to know that they have to register their equipment by a certain time to get on the list to do work with DTI. They need to understand this process.

**M 2019/06/19-94**

**Paul Arseneault moved that the Finance Committee, and by extension all of Council, research the present, and past budget, to see if it can find \$30,000 (Thirty Thousand Dollars), to act as a contingency fund, in the case that DTI cannot, or will not, fund supplemental snow removal service through local contractors, seconded by Tracy Culligan.**

**M 2019/06/19-94**

**Paul Arseneault moved that Motion # M 2019/06-19-94 be rescinded, seconded by Tracy Culligan. MOTION CARRIED.**

- Old Belledune School Rentals - Discussion
  - I would like an update on the café, the Police Room, if I can call it that, and most importantly on MacDougall LTD Office space. The motion to give them the space passed in April I believe, here we are June 14, and little, at least in the most obvious sense has occurred, where are we on that space? When can she expect actual work to begin?

Clerk/Treasurer, advised that the delay is due to the directive to have the scope of work be below the provincial threshold of \$100,000 so that the tender can be by invitational according to Village Policy to three local contractors. CLAD is working with CAO, Lee to have the design of the office space meet the below threshold amount.

- Gazebo - Discussion
  - It states in the messenger that the gazebo will be in use in early July. It is June 14th, that does not jive with the timeline, unless things happen very quickly. Where are we on that one as well.

Clerk/Treasurer, Cormier advised the design is complete and ready for tender, Roy Consultants is waiting to have the name of the third contractor provided to them, so they can send out the invitational bids to three local contractors, according to Village Policy.

- Hiring local for Village Initiatives going forward  
Remove from agenda

- Adrian Hickey Property  
This issue was discussed with Francis Frenette, Roy Consultants, when Council met with him last month. The investigation of the issue, shows that the water problem was not as Council anticipated. The Village will not be doing work on the private property, but will address the problem on the public portion.

Directive: To follow up with Francis Frenette to define the scope of work recommended.

- Summer Farmer's Market and Monthly Community Luncheon

Kristie Carrier has started a Facebook page and this is one of the items proposed on her Facebook page. Good idea and Kristie will speak to that later.

- July & August Meeting - Cancellation Rescind Motion M 2019/05/21-72

Regular meeting suspensions for the months of July and August. After much consideration, not having regular meetings in July and August is not a good idea and I am bringing forth a motion to re-instatement of them. Considering our salary increase voted upon in January I think it is only proper that we show up at least once a month to discuss and vote on items...hence the following motion.

I think the expectations from the people are that we be attending the village's business through the summer months.

Just a follow up to what I was writing earlier concerning the suspension of the working sessions and regular meetings in July and August. I think it could be reasoned that council could cancel the July working sessions and the regular meeting. With people busy with Belledune Days, and council members, and staff wanting to visit family away, without having to rush back for a regular meeting, that could be acceptable. But by mid August vacations are pretty much finished and people have begun to settle in, there is really no good reason for not having a regular meeting in August.

Mayor Noel, advised the public that the Council will be returning to the Committee of Whole meetings, which are public meetings, starting in August. However, to provide the staff the opportunity to do research and provide information to Council, they will change from the second Monday of the month to the first Monday of the month, with exception when there is Statutory Holidays on Monday they will fall on the Tuesday. Regular meetings will remain on the third Monday of each month.

**M 2019/06/19-95**

**Paul Arseneault moved that Motion M 2019/05/21-72, regarding cancellation of Working Sessions and Regular Meeting in July and August, be rescinded, seconded by Tracy Culligan. MOTION CARRIED.**

**M 2019/06/19-96**

**Paul Arseneault moved that the Belledune Council approves the cancellation of the July 2019 Working Session and Regular Meeting, seconded by Sandenn Killoran. MOTION CARRIED.**

- Acknowledgements Relay For Life Dalhousie (Cynthia Robinson) & Dusty Sneakers (Flo Guitard)

Request from Cynthia Robinson, Relay for Life - letter was submitted request of \$500. Councillor, Arseneault was advised that the new Grant Policy deals with requests. CAO, Lee does the review and makes recommendations to Council. This will be done for next meeting.

#### Councillor, Duivenvoorden

- Belledune Business Association (BBA) - Update

Last Monday's meeting was the proposed date for election of Executive. That has been postponed; the BBA is on shaky ground. Meetings will be suspended until September; take the summer off.

- Finder's Fee - Attracting New Business.
  - General discussion and perhaps consider passing this to BBA

Opportunity to grow business in Belledune. Anyone able to attract small business here. We have no Community Development Officer, so will throw this out to see who has any ideas. It is a very broad concept as this point. Regulations, etc. will have to be checked before proceeding, but he does not want to lose sight of the idea.

- Roadside Cleanup - Report

Completed on June 15, 2019 - divided in 14 sections. There were some organizations that could not complete that day, but they will do on another day. There were roughly 75 volunteers and the reception food was purchased at the new pizza outlet at Superette. As this will be his last year to organize, he does have all the information available to who ever will be taking on the task next time.

Deputy Mayor, Killoran took the opportunity to note that as the new Chairperson of CRSC, Mayor, Noel should put the discussion on the table for beautification - every community put some money in and consider some sort of award for the community with biggest per capita of waste reduction.

**Administration Reports**

Clerk/Treasurer, Cormier

- Financial Reports

**M 2019/06/19-97**

**Tracy Culligan moved that the Financial Report be accepted as presented and the Accounts Payable be paid, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Grant Report and Recommendation

**M 2019/06/19-98**

**Lilliane Carmichael moved that CAO Grant Report for May be accepted as presented and recommendations approved: \$250 to Tim Horton Camp Day and \$250 to Lorne Festival Days, seconded by Sandenn Killoran. MOTION CARRIED.**

- Working Session June 10, 2019 - Report

Report will be posted on Website.

**By-laws and Policies**

- By-law No. 04-2019, A By-law Relating to the Election of Members of Council and the Establishment of Ward Boundaries within the Village of Belledune

**M 2019/06/19-99**

**Sandenn Killoran moved that By-law No. 04-2019, A By-law Relating to the Election of Members of Council and the Establishment of Ward Boundaries within the Village of Belledune be read a third time by title and enacted, seconded by Nick Duivenvoorden. MOTION CARRIED Against: Tracy Culligan**

	<b>For</b>	<b>Against</b>	<b>COI</b>
Paul Arseneault	x		

Lilliane Carmichael	x		
Tracy Culligan		x	
Nick Duivenvoorden	x		
Sandenn Killoran	x		
	4	1	0

**Motions and Resolutions**

- 2018 Annual Report Presentation - NB Regulation 2018-54, Local Governance Act  
Deputy Mayor, Killoran noted it was well put together and a good starting point.

**M 2019/06/19-100**

**Lilliane Carmichael moved that the Village of Belledune 2018 Annual Report be adopted as presented and posted to Belledune website, seconded by Sandenn Killoran. MOTION CARRIED.**

- Disposal of Federal Property (DFO) PID 50173921, Little Belledune Point, Roherty Road - Belledune Interest

**M 2019/06/19-101**

**Nick Duivenvoorden moved that Belledune Council confirm their interest in the transfer of property PID 50173921 (Little Belledune Point) from the Federal Government (DFO) to the Village of Belledune, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Tender Award - Tender No PW-2019-002, Tractor & Accessories

**M 2019/06/19-102**

**Nick Duivenvoorden moved that as recommended by Chris Kingston, Tender Consultant, that based on specifications met, Belledune Council awards Tender No. PW-2019-002, Tractor and Accessories to Bremner & Son Ltd. in the amount of \$ \$169,219.00 delivered, (taxes included), seconded by Lilliane Carmichael. MOTION CARRIED.**

- Industrial Park Potable Water and Sewerage Servicing Study

**M 2019/06/19-103**

**Sandenn Killoran moved that Belledune Council increase the budget for the Industrial Park Potable Water and Sewer Servicing Study, motion M 2019/02/25-30, from \$12,000 (plus HST) to \$21,000 (plus HST) as per the scope of work outlined in the e-mail to Landon Lee on May 31, 2019 at 10:10 a.m., seconded by Nick Duivenvoorden. MOTION CARRIED.**

- #2471 Main St. West Wing - Office Space Renovations - Clarification Motion # M 2019/04/19-50

**M 2019/06/19-104**

**Tracy Culligan moved that Council agree to have one of the rental spaces for renovation, at #2471 Main St., identified in Motion # M 2019/04/19-50, be renovate as policing office rental space, seconded by Lilliane Carmichael. MOTION CARRIED.**

- Xerox Copier Lease - Upgrade  
Approval for Lease Agreement

**M 2019/06/19-105**

**Tracy Culligan moved that as per authorized by CAO, Lee, Council approve the Xerox Lease Proposal for C8070 Copier and authorize Mayor and Clerk to endorse the Agreement, seconded by Nick Duivenvoorden. MOTION CARRIED.**

- Ribfest & Succulent Lobster Festival - Sponsorship

**M 2019/06/19-106**

**Nick Duivenvoorden moved that Belledune sponsor the Bathurst Rotary Ribfest & SUCCULENTS Lobster Festival for the amount of \$1,500 for Gold Sponsorship, seconded by Tracy Culligan. MOTION CARRIED.**

- Marie Grant, Canada Day Float - Request to borrow Trailer  
Similar Request was approved in 2017

**M 2019/06/19-107**

**Nick Duivenvoorden moved that Belledune Council, approves the use of the Utility Trailer by Marie Grant for a Canada Day float in Belledune Parade, seconded by Lilliane Carmichael. MOTION CARRIED.**

- ATV Trail - Funding Request Bridges Work on Colony Rd.

Council members commented on the ATV Trail process to date, how Mr. Ouellette manages the project, value for money they are getting, timelines not being met as presented, allowing ATV to legally access roads in certain spots.

Councillor, Arseneault noted he was a supporter of the project from the start the work that was done was done well and people that use it like it. However, the meeting tonight the detail sketch, information extremely vague with no definite answers. Mr. Ouellette does good work and knows what he is doing. The question is the money given by Belledune and value for the money.

**M 2019/06/19-109**

**Tracy Culligan moved that the Village of Belledune provide funding for the ATV Trail upgrades to Bridges (Belledune River & Lake Brook) on Colony Rd. to the amount of \$48,000, seconded by Lilliane Carmichael. MOTION CARRIED.**

**General Correspondence**

- Correspondence In:

Public Health – Survey

Restigouche SPCA Monthly Reports -May 2019

Belledune Library Monthly Report - May 2019

Atlantic Railway - Track Inspection Report - May 2019

Ronald Bourque, Crime Stoppers Report for May 2019

DELG - Cannabis Production Facilities & Land Use Plan

Vitalitie Vie - Mr. Lanteigne - Departure of Dr. Levesque

CAMA - Marc Landry - Long Term Service Award, Nicole Carrier (20 Yrs.)

Cynthia Robinson - Restigouche Regional Museum – Resignation

- Correspondence Out:  
A. Landry, School of Dance - Grant D. Louis  
Kris Austin, MLA - Ambulance Service

**Closed Session**

- Meeting recessed for Public Comments and Questions at 8:37 P.M.  
Following Public communications - Council reconvened to Closed Session.
  - Personnel - Student Employment

**Adjournment**

**M 2019/06/19-108**

**Nick Duivenvoorden moved that the meeting adjourn at 9:28 P.M., seconded by Sandenn Killoran. MOTION CARRIED.**

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Mayor

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Clerk/Treasurer