



**Village of Belledune
Regular Council Meeting
January 15, 2018
Council Chambers**

Time: 7:00 PM
Place: Council Chambers
Present: Mayor, Joe Noel
Deputy Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Councillor, Nick Duivenvoorden
Councillor, Sandenn Killoran
Absent: Councillor, Tracy Culligan
Staff
CAO, Landon Lee
Present: Clerk - Treasurer, Brenda Cormier
Staff
Absent:

Mayor Noel called meeting to order and welcomed public.

Call to Order & Welcome

- Moment of Reflection

There was a moment of silence in memory of Adeline Godin and Emmanuel Carrier of Lorne.

- Oath of Office

Council Reaffirmed their Oath of Office.

Adopt Agenda

M 2018/01/15-3

Nick Duivenvoorden moved that the Agenda be Adopted as Amended with changes: delete Councillor Culligan's item until next month, seconded by Lilliane Carmichael. MOTION CARRIED.

Statements of Conflict of Interest

Nil

Adoption of Minutes

M 2018/01/15-4

Lilliane Carmichael moved that the Minutes of Committee of Whole Meeting December 11, 2017 and Regular Meeting of December 18, 2017 be adopted as presented, seconded by Nick Duivenvoorden. MOTION CARRIED.

Business Arising from Minutes

The issue of Belledune Days Committee.

Mayor, Noel advised that the committee has to be established by By-law.

Directive: CAO, Lee will be looking into and working on this.

The issue of protocol for all the invitation of various types that Council receive.

Directive: CAO, Lee is going to look into what other communities do and develop a policy.

Presentations / Petitions / Delegations

Mr. Bourque presentation consisted of:

- Declaration from the Prime Minister of Canada
- Declaration from the R.C.M.P. Commissioner
- Statistics for 2017 and the month of December 2017
- Update of "Friends of Crime Stoppers" Program
- Update on Representatives from other Municipalities
 - i) Presentation made at Annual Conference
- The Role of the Charter Members

Statements by Member of Council

Mayor, Noel

- CAO Employment

Council discussed previous salary evaluation report and current salary scale, job evaluations, job descriptions and future salary adjustments process - performance based.

This will be the role of CAO, Lee to prepare a procedure and implement, starting in 2018.

M 2018/01/15-5

Sandenn Killoran moved that Landon Lee, after his six (6) month probationary period, be hired for full time employment as CAO of Belledune with his pay being increased to Step 2 of CAO - Salary Scale and that training allowance be increased by \$2,000 in 2018, seconded by, seconded by Lilliane Carmichael. MOTION CARRIED.

Councillor, Duivenvoorden

- Pub Night

Next one scheduled for February 3rd or February 17th.

- "How do I see Canada in the future" Competition

Councillor, Duivenvoorden advised, on a personal note, he entered the contest by submitting his essay and he was chosen as one of the 20 and a ceremony will be held in Caraquet. He will be presented with a Medallion made from parts of old roof of Parliament Building.

Administration Reports

CAO, Lee

- CTC Recruitment Sponsorship

CAO, Lee said this is for a request for continuation of recruitment process. He will check into it further.

Clerk/Treasurer, Cormier

- General Operating & Utility Operating Funds - Financial Reports as of December 31, 2017

M 2018/01/15-6

Nick Duivenvoorden moved that the Financial Reports be accepted as presented and the Accounts Payable be paid, seconded by Lilliane Carmichael. MOTION CARRIED.

By-laws and Policies

- Economic Development Task Force - Terms of Reference Amendment

M 2018/01/15-7

Nick Duivenvoorden moved that the Economic Development Task Force - Terms of Reference be amended by:

Replacing

"The Committee should consist of ten (10) volunteer members appointed by Council, comprised of seven (7) Council-direct selection and three (3) through an application process. At least 70 percent (7 of the 10 members) of the members should be residents of the Village of Belledune."

With

"The Committee shall consist of no less than five (5) members and no more than fifteen (15), and may expand and decrease in size as needed and determined by the CAO of Belledune.", seconded by Lilliane Carmichael. MOTION CARRIED.

Motions and Resolutions

Nil

General Correspondence

- Correspondence In - Action Items

Nil

- Donations & Advertisements

Request from Shirley Hickey for fire victims will be carried forward pending review of policy.

With regards to donation for iPads for Jacquet River School, there needs to be some accountability and a letter should be issued asking for what contribution is being made to education and wellbeing for these children who have access to them - what is the impact.

M 2018/01/15-8 A

Sandenn Killoran moved that Belledune Council approves the following donations: the cost of 5 iPads with cases for Jacquet River School for the amount of \$2,375 as requested in the letter dated November 29, 2017, seconded by Lilliane Carmichael. MOTION CARRIED.

M 2018/01/15-8 B

Sandenn Killoran moved that Belledune Council approves the following donations: \$1,000 of free ice time to the Northern Blackhawks Bantam AAA hockey team, the same offer as last year to the 50% 2018 Initiative (women for 50%) and \$200 to the MS Annual Campaign, seconded by Nick Duivenvoorden. MOTION CARRIED.

- Correspondence In: Information
- SCT Track Inspection - December Report
Restigouche SPCA - December Report
Belledune Monthly Library Report - December Report
NB Trail - Changes to the board
Chaleur Outstanding Youth Awards

Adjournment

M 2018/01/15-9

Sandenn Killoran moved that the meeting adjourn at 7:45 P.M., seconded by Nick Duivenvoorden. MOTION CARRIED.

Mayor, Joe Noel

Clerk/Treasurer, Brenda Cormier