

**Village of Belledune
Regular Monthly Meeting
February 20, 2017**

Time: 7:00 P.M.
Place: Belledune Municipal Chambers
Present: Mayor, Joe Noel
Deputy Mayor, Paul Arseneault
Councillor, Lilliane Carmichael
Councillor, Tracy Culligan
Councillor Nick Duivenvoorden
Councillor, Sandenn Killoran
Brenda Cormier Clerk/Treasurer

Mayor Noel called meeting to order and welcomed public.

Councillor Duivenvoorden read the Moment of Reflection.

There was a moment of silence in memory of Gordon Archibald (Archibald) & Evelyne Lejeune (Jacquet River) of Belledune, Gerald Furlotte for Bathurst (Born in Sunnyside), William Hickey of Lorne and Joseph (Buddy) Gallen of Benjamin and Michael Bryan Meade of Nash Creek.

Council reaffirmed their Oath of Office.

Statement of Conflict of Interest:

Councillor, Killoran declared a Conflict of Interest for the regarding Economic Development Task Force and motion # M 2017/02/20-29. Declaration has already been filed with the Clerk.

Agenda:

Tracy Culligan moved that the agenda be adopted with addition: under Statements by Council, Councillor, Carmichael – Multicultural Event, Per Diem, seconded by Nick Duivenvoorden. Motion carried.

Minutes:

M 2017/2/20-20

Lillian Carmichael moved that the Minutes of the Committee of Whole Council Meeting January 9, 2017 and Regular Meetings of January 16, 2017, be adopted as presented, seconded by Tracy Culligan. Motion carried.

Business Arising:

Councillor, Duivenvoorden noted that since the letter was issued by the sawmill, he has noted a change in the logging truck traffic on Route #134.

Presentations / Petitions/ Delegations: Nil

Council Statements

- Mayor, Noel

Mayor proclaimed March 26, 2017 as Purple Day in New Brunswick for Epilepsy.

- Councillor, Carmichael
Multicultural Event – Per Diem
M 2017/2/20-

Lilliane Carmichael moved that as preauthorized by electronic consensus, she be approved for the per diem of 1/2 day for attending the Multicultural Association Chaleur Region Inc. - Professional development day on February 1, 2017 in Bathurst, seconded by Sandenn Killoran. Motion carried.

- Councillor, Duivenvoorden
Invitation DFO – Belledune River Outlet visit

Directive: Councillor Duivenvoorden will follow up with inviting DFO representative to visit the site in the spring.

- March 18th – St. Patrick’s Day celebration
M 2017/2/20-21

Nick Duivenvoorden moved that Belledune pay Bernard Devereaux \$500 for music performance for St. Patrick’s Day celebration to be held on March 18th, 2017 at the Belledune Recreation & Cultural Centre plus the cost of accommodations \$342.70 (2 rooms at Gites Toutes Saisons B&B), seconded by Sandenn Killoran. Motion carried.

Belledune Census numbers – Reaction

Decrease of 8.5% of population over five (5) years was noted. Focus on retaining and rebuilding population. Encourage Council to focus on progressive agenda. The creation of Economic Development Task Force is a step in the right direction. The timing is critical and the emphasis for that group is to be the lead in getting us to the future.

Administration Reports

- Clerk Treasurer
General Operating & Utility Operating Financial Reports
M 2017/2/20-22

Nick Duivenvoorden moved that the Financial Reports be accepted as presented and the Accounts Payable be paid, seconded by Lilliane Carmichael. Motion carried.

By-laws and Policies:

- Procedural By-law #10-2004 – Amendment 10-2004-8, Third and final Reading and Enactment
M 2016/02/20-23

Tracy Culligan moved that By-law Amendment #10-2004-8 an amendment to By-law No. 10-2004, A By-law Regulating the Proceedings of the Council of the Village of Belledune, be read a third time in its entirety and enacted, seconded by Lilliane Carmichael. Motion carried.

- Belledune Port Authority – Public Utility Easement, Subdivision Resolution
M 2016/02/20-24

Nick Duivenvoorden moved that the following Resolution for Belledune Port Authority, Public Utility Easement, Subdivision Plan be adopted as presented, seconded by Tracy Culligan. Motion carried.

Resolution

Whereas the Belledune Port Authority are the owners of the property bearing PID 20445987 and 20832465;

Whereas Bell Aliant as a telecommunication tower on each property;

Whereas the Belledune Port Authority intent to subdivide two lots in order to transfer the properties to Bell Aliant;

Whereas NB Power will require a public utility easement on both lots for the installation of poles or other equipment;

Whereas under section 56 of the Community Planning Act the council must assent to the subdivision plan in order to create the public utility easement;

Be it resolved, by the council of the village of Belledune as follows:

That the council give their assent to the Subdivision Plan entitled Belledune Port Authority / Administration Portuaire de Belledune Subdivision, situated on the East side on Main street (Route 134), being Job 161-16520 and the Belledune Port Authority / Administration Portuaire de Belledune Subdivision, situated on the West side of Turgeon road, being Job 161-16522.

That the clerk of the municipality is authorized to sign the subdivision plans as per section 56 of the Community Planning Act for the creation of the public utility easements.

Electronic Mail Use Policy

M 2017/2/20-25

Lilliane Carmichael moved that the Village of Belledune Electronic Mail Use Policy # EMU 2017-02 be adopted as presented, seconded by Nick Duivenvoorden.

Question: Some portions of the Policy should be further discussed by Council and clarified.

Sandenn Killoran moved that motion M2017/2/20-25 for Electronic Mail Use Policy be tabled until March 20, 2017 Regular Meeting, seconded by Paul Arseneault. Motion carried. (3 yeas – Councillor’s Arseneault, Duivenvoorden & Killoran) (2 nays – Councillor’s Carmichael & Culligan)

Motions & Resolutions:

Health & Wellness Programs – Yoga Instructor Change

M 2016/02/20-26

Sandenn Killoran moved that Belledune approves Melanie Doucet to replace Jolyane Aube Yoga for the Health and Wellness program for the six (6) months program commencing January 25, 2017, with payment terms for provider to remain the same as the pilot program, seconded by Lilliane Carmichael. Motion carried.

Question: Who is choosing alternate providers – should this not be the municipality who is making those decisions perhaps potential providers could bit on this.

Children's Karate Classes - Continuation

M 2017/2/20-27

Lilliane Carmichael moved that Council approves Dave Degrechie's request to extend the free children's freestyle sport karate non- contact basic movements, until the mid-June of 2017, seconded by Sandenn Killoran. Motion carried.

Club Allaooleg Baie des Chaleur Inc. - Representative

Directive: Request to see if the representative can be someone other than a Council member.
Carryover the decision to March 20, 2017 meeting.

M 2017/02/20-28

_____ moved that _____ be Council representative for Club Allaooleg Baie des Chaleur Inc., seconded by _____

Councillor, Killoran vacated meeting at 7:35 P.M. – Conflict of Interest.

Economic Development Task Force Committee Appointments

M 2017/02/20-29

Nick Duivenvoorden moved that the following seven (7) members from the invitational list be appointed to the Belledune Economic Development Task Force Committee; Jordan Frenette, Lee Ann Smearer, Rayburn Doucett, Joan Parker, Paul Shannon, Dennis Killoran and Lori Pethick, seconded by Lilliane Carmichael. Motion carried.

Councillor, Killoran returned to meeting at 7:37 P.M.

M 2017/02/20-30

Nick Duivenvoorden moved that the three (3) Economic Development Task Force positions from public submissions be postponed, seconded by Tracy Culligan. Motion carried. (4 yeas – Councillor's Arseneault, Carmichael, Culligan & Duivenvoorden) (1 nay – Councillor, Killoran)

Atlantic Infrastructure Management Network "On the Road to Asset Management

M 2017/02/20-31

Lilliane Carmichael moved that as authorized by electronic consensus of Council, Mayor Noel and Councillor Carmichael be approved to attend the Atlantic Infrastructure Management Network "On the Road to Asset Management" conference in Fredericton on February 22 & 23, 2017 Nick Duivenvoorden. Motion carried.

FCM Conference June 1-4, Ottawa ON

M 2017/02/20-32

Nick Duivenvoorden moved that as authorized by Council at Committee of Whole Meeting on February 13, 2017, Mayor Noel and Councillor Culligan be approved to attend the Federation of Canadian Municipalities conference in Ottawa from June 1-4, 2017, seconded by Lilliane Carmichael. Motion carried.

Healthy Forest Partnership February 22, 2017 Miramichi

M 2017/02/20-33

Tracy Culligan moved that as authorized by electronic consensus of Council, Nick Duivenvoorden is approved to attend the Healthy Forest Partnership February 22, 2017 Miramichi, seconded by Lilliane Carmichael. Motion carried.

Proposed Electoral Ward System Change – Public Meeting (Date Change) M 2017/02/20-34

Tracy Culligan moved that due to inclement weather, the public meeting scheduled for February 9, 2017, regarding the proposed Electoral Ward System Change is rescheduled to March 27, 2017 commencing at 7:00 P.M. at the Belledune Recreation & Cultural Centre, seconded by Lilliane Carmichael. Motion carried.

(4 yeas – Councillor’s Arseneault, Carmichael, Culligan & Duivenvoorden) (1 nay – Councillor, Killoran)

Public Information Presentations – New Municipal Facility Project & 2017 Budgets, March 16, 2017

M 2017/02/20-35

Sandenn Killoran moved that a public presentations meeting be held on March 16, 2017 starting at 7:00 p.m. at the Belledune Recreation & Cultural Centre regarding former Belledune School retrofit project and Belledune 2017 Budgets, seconded by Lilliane Carmichael. Motion carried.

Building Alarm System Upgrades

M 2017/2/20-36

Nick Duivenvoorden moved that the Belledune retain the services of Ultra Alarm Services for building Alarm Systems upgrades (equipment, installation and monitoring) for Fire Station 1, Fire Station 2, Belledune Recreation & Cultural Center and Arena for the cost of \$6,673.24 plus HST and annual monitoring fee of \$2,138.80 plus HST, seconded by Lilliane Carmichael. Motion carried.

Ultra-Alarm Services – Preventive Maintenance Agreement

M 2017/2/20-37

Lilliane Carmichael moved that the Ultra Alarm Services Preventive Maintenance Agreement for Fire Alarm Systems (4 buildings) for the amount of \$1,080 (plus HST) for the term from April 8, 2017 to April 7, 2018, be accepted and endorsed as presented Tracy Culligan. Motion carried.

Food Handler Training and Certification – Registration Online Training

M 2017/2/20-38

Tracy Culligan moved that for the purpose of having volunteer individuals certified to prepare and serve food at Belledune hosted functions, the Village of Belledune will pay the costs for five (5) registrations at the cost \$65 each for the online Food Handler Training and Certification, seconded by Lilliane Carmichael. Motion carried.

Directive: Register Councillor, Killoran as one of the five (5) for training and certification.

Certification Exam No additional costs– Campbellton or Bathurst April 5 – register 2 week prior for Exam.

Fail and rewrite – cost \$20 plus tax for rewrite.

Skillsoft Canada Ltd. – Training Proposal and Letter of Agreement

M 2017/2/20-39

Tracy Culligan moved that the terms of Letter of Agreement for Skillsoft Canada Ltd. for license for training products as defined in the letter of agreement, for a one (1) year term commencing February 23, 2017 for the amount of \$590.09 (plus HST) be accepted as presented and the Mayor and Clerk be authorized to sign all relevant documents, seconded by Lilliane Carmichael. Motion carried. (3 years – Councillor’s Carmichael, Culligan & Duivenvoorden) (2 nays – Councillor’s Arseneault & Killoran)

Belledune ATV Trails Update– Public Meeting March 2, 2017

M 2017/2/20-40

Nick Duivenvoorden moved that Belledune schedule a public information meeting for the Belledune ATV Trails update on March 2, 2017 at 7:00 p.m. at the Belledune Recreation & Cultural Centre, seconded by Tracy Culligan. Motion carried.

Canada’s 150 –Flags & Other Commemorative items

M 2017/2/20-41

Tracy Culligan moved that a budget of up to \$5,000 be approved for flags, banners and other commemorative items for Canada 150 celebration, seconded by Lilliane Carmichael. Motion carried.

Council iPads

M 2017/2/20-42

Sandenn Killoran as discussed at the Committee of Whole meeting on February 13, 2017 the Council assigned iPads, the Council members will have the option of keeping the iPad free of charge at the end of their terms, once all municipal information is cleaned from the iPad, seconded by Lilliane Carmichael. Motion carried.

Correspondence: In

Hon. J Roy-Vienneau - Canada 150 celebrations

Directive: Invite her to Belledune Canada Day and Belledune Days celebrations.

Centre Chretien Evangelique - Grief Support Group

Directive: Advise that there is no problem with advertising and put information in next Newsletter.

Canadian Postmasters & Assistants Association - Postal Banking Services

M 2017/2/20-46

Tracy Culligan moved that Belledune Council submit letter of support to Hon. Judy Foote, Minister of Public Services and Procurement and MP Karine Trudel supporting the Canadian Postmaster and Assistants Association on the resurrection of the postal bank concept, seconded by Lilliane Carmichael. Motion carried.

Donations / Advertising:

M 2017/2/20-43

Nick Duivenvoorden moved that Belledune Council make the following donations; \$2,500 to Jacquet River School for Class Trip, the amount of \$3,500 in ice time to the Belledune Skating Club, a gift equal in value to last year to the Restigouche Tourism Association – Tourism Forum 2017, \$500 to IWK Foundation and approve the following advertisements; ¼ page, non

colour ad in The Royal Canadian Legion, NB Provincial Command –“Military Service Recognition Book” for the cost of \$315 (HST Included), seconded by Sandenn Killoran. Motion carried.

CTC Funding Request -\$500

M 2017/2/20-44

Nick Duivenvoorden moved that as per the request, Belledune give a \$500 contribution to Chaleur Transportation Cooperative Transport Chaleur Ltée. for driver recruitment program, seconded by Sandenn Killoran. Motion carried.

Correspondence: In Continued

CRSC, Planning Comm. - January Report
CRSC, Planning - Tentative Subdivision Plan
CRSC - Authorization to borrow
Restigouche SPCA - January Report
Belledune Monthly Library Report - January Report
SCT Rail - Track Inspection - January Report
Chaleur Sawmill to All Users - Trucking Route 134
BPA to Michel Lagace, DTI - Snow Clearing
Census Profile, 2016 - Belledune

Correspondence: Out

Mr. Marc Duchesne - Glencore, RE: Ted Shannon

Meeting recessed at 8:10 P.M.

Meeting reconvened at 8:13 P.M.

Meeting adjourned at 8:55 P.M. on a motion by Tracy Culligan and seconded by Nick Duivenvoorden. Motion carried.

Clerk/Treasurer

Mayor