



**Village of Belledune
Council Working Session
April 8, 2019**

The following items were on the Agenda of the April 8, 2019 Working Session and discussed.

- McDougall Auctioneers Ltd. - Kristie Carrier Presentation
Lease Space

A presentation was made regarding the company, the number of employees and potential employees to be hired, the benefits of remaining in Belledune for Belledune and some comparison rates from other communities and the renovation requirement for the space (2 rooms – with office, a room somewhat sound proof for receiving calls and kitchenette for the employees). She is willing to lease for 3 years and will sign lease agreement and will go up to \$1,000 per month.

Council directive to CAO: Commence with preparing for renovation to the space for McDougall Auctioneers Ltd. space, the Café, the policing room and the other rooms as well, generic with small office space and kitchenette in each.

- Norman Carrier – Request for Recreation Center for Marine First Aid – CPR Course
Consensus of Council to authorise the use free and scheduling can be handled through Darrell.

- Local Governance Act - Ward By-law

Discussion regarding the process for the Ward By-law was presented. The discussion regarding Election by Large or reducing the Wards from three to two. Consensus was to go with the reduction of Wards from three to two by combining wards 2 & 3 to make 1. Election of Councillors, one in each ward and three at large.

Directive to Clerk: Prepare By-law accordingly, post notice on Belledune website and have By-law on Agenda for 1st and 2nd reading on Monday April 15, 2019.

- Remote Meeting Attendance

The Section of Local Governance Act was presented regarding the rules around Council members attending meeting remotely. It has to be done through a by-law and this can be done by an amendment to the Procedural By-law. As well, the audio / video system in the Council chambers has to be checked to see if it can meet the requirement set out in the Act.

Directive to Clerk: Check with the installation company to see if the current system can accommodate the requirements. Clerk/Treasurer, Cormier also recommended that while that

amendment to the Procedural By-law is being done, the whole By-law should be reviews so that any and all amendments could be made at the same time.

- Recreation Centre Heating Systems
Various heating systems were discussed.

Directive to CAO: Check into heating / cooling systems and costs.

- Vetta Faulds- Book Funding
Request was looked at – questions regarding the status of their current funding and # of book being printed.

Directive to CAO: Follow up to get answers to the questions posed by Council.

- Renovation to Jacquet River Building - Station #1 Rental side
The tender bids are in, but the project will be put on hold as McDougall Auctioneers Ltd. will most likely be renting at the new facility and the extent of the renovations could be much less.

- RCMP
Discussion was held previously regarding the use of the Policing room in new facility if renovated.

- MP Serge Cormier
Would like to meet with Council and he advise that an additional \$200,000 will be given in the Gas Tax Fund to Belledune.

- Follow up on Action Items from Pivotal Consulting Session
Job Descriptions and Review Status (Personnel – Closed Session)

- Difference between Policy and Politics
There appears to be frustration growing in the public with current Council, questioning motives of various Council members.

- A New Townsite
The meeting scheduled with Maritime Iron should give some idea on the status of potential buy out, what effects this would have with potential removal of this # of families from the community. The Council should be working with the federal and provincial government as well industries to work on plan for moving those houses and creating a new townsite – subdivision.

- Negotiations for Rights to Access Water
This question of water rights, needing to have access to the water from at least the Belledune river or Jacquet river. Both are tied up with industry, NB Power and Smelter.

Directive to CAO: Check into the requirement from the industry on Belledune river and Jacquet river and the potential of Belledune tapping into the line of either industry.

- Personal Statement to the Rest of Council and Staff
Frustration around various processes of municipal operations.
- Day Care
Meeting with District on other business but will also discuss the proposal for Day Care and the availability of Jacquet River School.
- Finance Committee Meeting Schedule
Schedule dates
- Summer Students – Student Subsidy Program
CAO, Lee will check into
- Economic Development Grant By-law & Housing Subsidy Program Policy
On Agenda for Monday night meeting
- RCMP Quarterly Report - Oct. 1- Dec. 31, 2018 and interest is use of New Facility
Policing Space
- Janitorial Tender - New Facility
Will be on the Agenda for Monday night meeting.
- By-law List for Review & Policy List for Review - Follow up to Pivotal Session 2018
List provided and a structure will now need to be put in place for the prioritizing of the By-law and Policies review and responsibility. Recommendation to look at the Fire By-law sooner than later as it was drafted in 1992, really outdated and with the proposal of Belledune taking on the sub-station of Lorne, it should be address prior to.
- Occupational Health & Safety Regulation 2018-82 – Workplace Violence and Harassment
Regulation came into effect April 1, 2019.
- Local Governance Act - Regulation 2018-54
Annual Report - Due on or before June 30, 2019
- Personnel Issue (Closed Session)
- Procurement and Invitational Tendering practices

- Arena Reopening - Direction planned summer

The problem with remaining open were discussed as noted by Nordic Refrigeration; concrete floor damages and compressor work load. They recommended the arena is really a 2-season facility, was not designed for year-around.

Number of hours requested by Hollis Chamber for 5-week program (end of July and month of August -total of 52 hours (average of 10 hours per week) other rental interest could mean another 5 hours per week. The summer season will really need to be promoted to pick up additional hours of the operations.

Check with Nordic Refrigeration to see when it should be shutdown and when it can be restarted.

- Jacquet River Campground Opening date and potential rate changes

Start last week on May for employees and campers on June 1st and run 2 weeks after the Labour Day weekend.

- Gymnasium Rental for Birthday Parties - Direction

Use same rate as Recreation Center \$57,50 and get some coverage for the floor areas because of the food.

- Summer Day Camp 2019

This can be complicated, given age groups, providing food, and many other issues, much like the Day Care services. This would need to be looked into further to determine if it could be done and if the requirement could be met.