



**Village of Belledune  
Committee of Whole Council Meeting  
June 18, 2018**

**Time:** 6:00 PM  
**Place:** Council Chambers  
Mayor, Joe Noel  
Deputy Mayor, Paul Arseneault  
**Present:** Councillor, Lilliane Carmichael  
Councillor, Tracy Culligan  
Councillor, Sandenn Killoran  
**Absent:**  
**Late:** Councillor, Nick Duivenvoorden 6:13 P.M.  
**Staff Present:** CAO, Landon Lee  
Clerk - Treasurer, Brenda Cormier  
**Staff Absent:**  
**Staff Late:**

**Call to Order & Welcome**

Mayor, Noel called meeting to Order.

**Statements of Conflict of Interest**

Nil

**Adopt Agenda**

**M 2018/06/18-84**

**Sandenn Killoran moved that the agenda be adopted as presented, seconded by Lilliane Carmichael. MOTION CARRIED.**

**Business**

- Andrew Amos, Catalyst Consulting Engineers Inc.
  - Former Belledune School - Facility Renovation
  - Project Updates

Mr. Amos advised that as per the update provided to CAO, Lee on June 7, 2018 the project is still on Budget. The Change Orders that have been issued to the contract are still within the contingency amount established earlier.

Questions asked by Council were regarding the Change Orders, terms of contract in relation to late penalties, project manager resume -qualifications, number of bids received, funding grant applications, and a detailed schedule for completion date, etc.

Mr. Amos explained that the project has far exceeded its projected completion time for a number of reasons; the first a six (6) week delay was because of the need to clean up asbestos, other delays because of Change Orders to address unknowns as they came up, however, the project is running three (3) months later than anticipated. The contractor, is now using some of his own sources, rather than subcontractor, to finish the job and save some costs and this is causing delays as well. As for project manager's resume that was not part of the tender, not part of CBCS, and therefore none submitted. In terms of bids, there were three (3) received and the successful one (lowest price) met the qualification standards, had good references and the required bonding insurance. As for adding penalty clauses in a tender, if they are added, then there also has to be bonus clauses added. In terms of grants, various grant opportunities were investigated, however at that time, there were none that this project qualified for.

Mr. Amos noted that when this project commenced, the focus was on budget and keeping the cost down; time frame was not the driving factor as the municipality had their current facility to work from. He will work with the contractor to get a schedule of completion and communicate with CAO, Lee.

The next scope of work to be addressed, after the completion of this contract, is the rooms for the Belledune Power and Fitness Club, the police office space and the purchase of equipment for Café. Tenders will be going out soon so that once Genibuild is gone the successful bidder will be ready to start right after on fitness rooms and police office space. As noted, there will be some clauses put in these in reference to completion dates. However, setting specific dates for completion may deter some potential bidders from bidding.

**Adjournment**

**M 2018/06/18-85**

**Tracy Culligan moved that the meeting adjourn at 6:15 P.M., seconded by Lilliane Carmichael.  
MOTION CARRIED.**

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Mayor

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Clerk/Treasurer