

**VILLAGE OF BELLEDUNE**  
**BY-LAW #2001-09**  
**RESPECTING THE REMUNERATION OF THE MAYOR AND COUNCIL**  
**AMENDMENT #2003-03**  
**AMENDMENT #2005-01**  
**AMENDMENT #2006-08**  
**AMENDMENT # 2010-12**  
**AMENDMENT #2014-01**  
**AMENDMENT #2016-12**

The Council of the Village of Belledune, under the authority vested in it by Section 36 (3) of the Municipalities Act of New Brunswick, enacts as follows:

**SHORT TITLE**

1. This by-law may be cited as the Remuneration By-law.

**COMPOSITION**

2. The Council of the Municipality of Belledune consists of a mayor and five councillors.

**REMUNERATION**

3. The Mayor of the Village of Belledune is entitled to a salary in the amount of \$13,500 per year payable in equal monthly installments (\$1,125).
4. The Deputy Mayor of the Village of Belledune is entitled to a salary in the amount of \$9,180 per year payable in equal monthly installments (\$765).
5. Each Councillor of the Village of Belledune is entitled to a salary in the amount of \$8,100 per year payable in equal monthly installments (\$675).

**PER DIEM**

The Mayor and each Councillor of the Municipality, upon approval by resolution of Council, shall be paid a per diem rate of \$300 per full day and \$150 per half day for attends meetings, seminars, and conferences, training sessions and other like events as a representative of the Municipality outside the boundaries of the Municipality. Calculation of full day (8 plus hours) or half day (4 hours) will include travel time, to and from destination.

When claiming per diem rate, no additional claim can be made under “Related Expense” under section’s 7 and 8 (meal allowance).

**RELATED EXPENSES**

6. Each member of the Village of Belledune Council is entitled to reimbursement for expenses incurred incidental to the discharge of duties as a member of Council provided such expense is not disallowed by motion of Council.
- 6.a The cost of meals for Mayor and Councillor’s spouse/partner at banquet functions attended by that member pursuant to his or her duties as a member of Council is an allowable and payable expense.

7. Reimbursement pursuant to subsection 6 for local expenses shall be limited to reasonable expenses and made upon submission of an official municipal claim form to the Clerk/Treasurer, accompanied by receipts and not to exceed:

Reasonable expenses are as follows:

*Meals:* (excluding alcoholic beverages)

Breakfast	\$20 with receipt
Lunch	\$30 with receipt
Dinner	\$40 with receipt

*Meal expenses can only be claimed for the Council member, not for spouse or partner.*

*Mileage:* Reimbursement for documented mileage at forty five cents (.45) rate per kilometer for travel in excess of 30 km outside the community.

*Expenditures exceeding the allotted amounts require an approval of the whole council by resolution.*

8. Reimburse pursuant to subsection 6 for out of village expenses (meetings, conventions, seminars, training sessions, delegations) shall be limited to reasonable expenses and made upon submission of an official municipal claim form to the Clerk/Treasurer, accompanied by receipts and not to exceed:

Reasonable expenses are as follows:

*Meals:* (excluding alcoholic beverages)

Breakfast	\$20 with receipt
Lunch	\$30 with receipt
Dinner	\$40 with receipt

*Meal expenses can only be claimed for the Council member, not for spouse or partner.*

*Mileage:* Reimbursement for documented mileage at forty five cents (.45) rate per kilometer for travel in excess of 30 km outside the community.

*Expenditures exceeding the allotted amounts require an approval of the whole council by resolution.*

*Lodging:-* Hotel-Motel reservation for approved travel will be made by Village of Belledune Administration. Approved Hotel-Motel expenses are paid by the Village of Belledune through accounts payable. Charges related to mini bar or personal telephone are the responsibility of each member of Council and not reimbursable.

### 8.1 Transportation

Whenever possible elected officials are expected to travel by the most direct route and use the most economical means of transportation, taking into consideration the travel time and working schedule.

Whenever possible the Village encourages those who have to travel away on business to travel together.

The Village recognized that a vehicle may have to be left behind for family purposes and or because they have a last minute mechanical problem. As well it is acknowledged that many people now lease vehicles for their personal use and that additional miles may add additional expensive for them to absorb.

Therefore, the Village realizes that elected officials may have to rent a vehicle when they are required to be out of the Village on municipal business.

If two or more people are traveling together only one person may claim mileage or the cost of the rental. If a vehicle was rented by the village for a certain occasion no individual person will shall be compensated for mileage or the cost of the rental.

Rental Vehicles:

Where it is economical to do so, an elected official shall use a rental vehicle, from an Village approved rental agency and such vehicle shall be of compact size or of an equivalent model. With accompanied receipts, reimbursement shall include the rental charges, kilometrage charge, the cost of liability insurance waiver, and the cost of fuel

9. Any member of the Village of Belledune Council missing regular hours of employment due to the discharge of duties as a member of Council (attending meetings, conventions, seminars, training sessions, delegations) shall be reimbursed expenses at a rate not exceeding the rate of that Council members regular hourly wage for a period of time not exceeding the length of the event. (proof of wage lost must be submitted with official municipal claim form)

10. A resolution made on January 30, 1992 pertaining to Remuneration is hereby repealed.

**EFFECTIVE DATE**

11. The present by-law comes into force when filed in the registry office.

**BY-LAW #2001-09**

FIRST READING September 10, 2001  
SECOND READING September 10, 2001  
THIRD READING October 15, 2001  
ADOPTION October 15, 2001

**AMENDMENT #2003-03**

February 10, 2003  
February 10, 2003  
March 10, 2003  
March 10, 2003

Brenda Cormier Joe Noel  
Clerk/Treasurer Mayor  
Filed on the 17<sup>th</sup> day of October 2001, under number 595 Dr 7.

Amendment adopted this 10<sup>th</sup> day of March, 2003  
Brenda Cormier Joe Noel  
Clerk/Treasurer Mayor  
Filed on the 27<sup>th</sup> day of March 2003, under number 620Dr 7.

Amendment adopted this 13<sup>th</sup> day of December, 2004  
Brenda Cormier Nick Duivenvoorden  
Clerk/Treasurer Mayor  
Filed on the 15<sup>th</sup> day of December, 2004 under number 19622845

Amendment adopted this 21<sup>st</sup> day of November 2005

Brenda Cormier  
Clerk/Treasurer

Nick Duivenvoorden  
Mayor

Amendment adopted this 14<sup>th</sup> day of August 2006

Brenda Cormier  
Clerk/Treasurer

Nick Duivenvoorden  
Mayor

Amendment adopted this 17<sup>th</sup> day of January 2011

Brenda Cormier  
Clerk/Treasurer

Nick Duivenvoorden  
Mayor

Amendment adopted this 17<sup>th</sup> day of February 2014

Brenda Cormier  
Clerk/Treasurer

Ronald Bourque  
Mayor

Amendment adopted this 28<sup>th</sup> day of December 2016

Brenda Cormier  
Clerk/Treasurer

Joe Noel  
Mayor